

# MEBANE DOWNTOWN EXTERIOR IMPROVEMENTS GRANT



## WHAT DOES THE GRANT FUND?

The City will provide a grant in an amount up to 50% of the total cost for approved exterior renovation projects, maximum grant of \$10,000 per property. Grants are limited to one per property each year and fund the following items/work:

- Façade Improvements & Renovations, including:
  - Restoration of original façade;
  - Repairs to external features such as storefronts, trim, cornices, etc.;
  - Painting (see Requirements);
  - Replacement of windows with windows of appropriate style and materials
- Preservation of unique architectural and/or historic properties and/or features
- Permanent art such as murals on exterior walls – does not include window art
- Exterior Seating on private property owned or leased by applicant to serve related Downtown business uses

## GRANT CONDITIONS

- ◇ Properties must be within the area of focus in the City's adopted *Downtown Vision Plan*.
- ◇ Grants are subject to available funding. \$50,000 is available in the current fiscal year.
- ◇ Property owner is required to contribute a minimum of 50% of funds to the project and will be reimbursed for qualifying expenses upon report that includes total cost of project with copies of paid receipts.
- ◇ All encroachments into City rights of ways and easements subject to City approval
- ◇ A grant must be approved prior to commencement of any construction work, or reimbursement may not be assured.
- ◇ Grants take the form of reimbursements after the fact, which means that all work covered by the grant must be completed and paid for by the owner prior to reimbursement by the grant. Grant applications are subject to fair and impartial review of the merits of the project, completeness of the application, availability of grant funds, and other factors.
- ◇ A project that deviates from the submitted plans without prior City approval will not be eligible for reimbursement of costs.

## APPLICATION AND APPROVAL PROCESS

- ◇ Submit an application to the City of Mebane ([planning@cityofmebane.com](mailto:planning@cityofmebane.com)).
- ◇ All projects must comply with the requirements of the City of Mebane's ordinances and NC State Building Codes.
- ◇ All rehabilitations on buildings will attempt, as feasible, to follow the "Secretary of the Interior's Standards for Rehabilitation" of commercial buildings (see attached).
- ◇ All applicants must obtain at least two cost estimates for labor and materials and provide copies of each quote attached to the application.
- ◇ All projects shall be delivered 12 months following award.

# Grant Application



Date of Application: \_\_\_\_\_

## APPLICANT INFORMATION

Property Owner Name	
Business Owner Name (if different*)	
Business Name	
Phone #	
Street Address of Property	
Applicant's Mailing Address	

\*If outdoor seating is being provided offsite from primary business site, a copy of a lease agreement or similar document is needed

## USE OF BUILDING AND DESCRIPTION OF PROPOSED PROJECT

Current use of building:	
Proposed use of building:	
Business Name	
Describe project details. Attach drawing, sketch, or photo of proposed project, specifically identifying changes and paint color for each detail of the building, along with an existing photo of the building:	
Total Estimated Cost of Exterior Improvements (Attach copies of all quotes, minimum of two quotes required for each portion of work and/or materials, grant will cover the sum of lowest quotes.):	

## CHECKLIST FOR COMPLETE APPLICATION

1. I have read the City of Mebane Exterior Improvements Grant documentation and fully understand the agreement.
2. The property owner's written permission is attached if the applicant is the business owner, including City pre-approval to place seating on the sidewalk.
3. Drawings, sketches, and/or pictures, including color scheme and sign design for project are attached.
4. Summary of project costs is attached, with copies of all quotes

*I understand the City of Mebane Exterior Improvement Grant Program must be used in the manner described in this application, and the application must be reviewed and approved by the Mebane City staff prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.*

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_