

Hillgrove Union Cemetery Board Meeting

April 18, 2024

8:00 a.m.

Board Meeting Minutes

Chairperson McCabe called the meeting to order. The following Board members were present: Don Culp, Eric Flasher and Mike McCabe. The following staff members were present: Jennifer Johns, Ryan Davis, Kevin McKinney, Aaron Stonecash, John Schweickart, Rex Gore and Wade Collins.

The minutes of February 15, 2024, were presented for approval. Mr. Flasher moved to approve the minutes as written. Mr. Culp seconded. Motion carried.

Mr. Collins provided the Sexton's February report.

- Interment sales were \$2,250
- Lot sales were \$2,700
- Foundation sales were \$1,800
- Safety meeting topic was on carelessness

Mr. Collins provided the Sexton's March report.

- Interment sales were \$1,500
- Cremation interments sales were \$400
- Lot sales were \$1,350
- Foundation sales were \$1,500
- Safety meeting topic was on back care
- The mowing contractors finished their first mowing. They had four guys and took 4 days to complete. Mr. Collins is very happy with their service
- Mr. Tirey, a Miamisburg resident, emailed Mr. Collins with concerns about an aggressive dog on cemetery property. The email was forwarded to both the Miamisburg Police Department and the Board. The Board would like staff to contact Phil Callahan to see what the best course of action is to take in this matter.
- The insurance company will be performing an on-site inspection on May 15

Mr. McKinney provided a staff report.

- Mr. McKinney stated that staff is working on updating the Cemetery office area. A new door has been ordered and the city logo will be engraved on the door. A new water heater was installed last month. The sink in the breakroom has been repaired. Other new items include new tables and chairs, a bench and flowerpot. Mr. McCabe stated that eventually we could rent the lobby area out for small services.

Ms. Johns provided the February financial report.

- February expenditures were \$9,370.93 while revenue was \$8,364.16. This is a standard month
- March expenditures were \$18,279.78 while revenue was \$6,386.71. This month expenditures were higher due to reimbursement payments to the City. Reimbursement payments will be made every three months.

A motion was made by Mr. Flasher, seconded by Mr. Culp, to accept the financial reports as prepared for February and March. Motion carried.

Mr. Collins informed the Board that Scott Sandmann asked if the Board would buy back his lot located in Section 16, lot 2850. He purchased the lot for \$800, so the purchase price is \$720. This is a double grave and can be sold for \$1,500. Mr. Collins has a potential buyer for this lot if the Board approves it.

A motion was made by Mr. McCabe, seconded by Mr. Culp to buy back lot 2580 located in Section 16 from Scott Sandmann, at a cost not to exceed \$720. Motion carried.

Ms. Combs stated that 81 flowerpots have been sold. Last date to order is April 24.

Mr. Flasher informed the Board that both Rotary and the Eagles have funds available to donate. Mr. Flasher and Cemetery staff talked about using the funds to provide electricity and water to the Veteran's Memorial, also purchasing flags for the veterans in the cemetery.

Mr. Davis invited everyone to attend the Riverfront Park Grand Opening on May 10 from 6:00-8:00 pm.

Mr. Flasher informed the Board that Think Patent will hold a shred day on April 19 and Rotary will hold one April 20.

The next meeting is scheduled for May 16 at 8:00 a.m.

There being no further business to come before the Board, Mr. McCabe declared the meeting adjourned.

Respectfully submitted,



Kim Combs
Secretary