

Hillgrove Union Cemetery Board Meeting

May 16, 2024

8:00 a.m.

Board Meeting Minutes

Chairperson McCabe called the meeting to order. The following Board members were present: Don Culp, Eric Flasher and Mike McCabe. The following staff members were present: Jennifer Johns, Ryan Davis, John Schweickart, Rex Gore and Wade Collins.

The minutes of April 18, 2024, were presented for approval. Mr. Flasher moved to approve the minutes as written. Mr. Culp seconded. Motion carried.

Mr. Collins provided the Sexton's April report.

- Interment sales were \$4,500
- Inurnment sales were \$700
- Lot sales were \$2,700
- Niche sales were \$2,700
- Foundation sales were \$1,500
- Safety meeting topic was on first aid for burns
- The mowing contractors were onsite prior to Mother's Day. They will return in 10 days to prepare the site for Memorial Day. The cemetery didn't receive any complaints after Mother's Day
- The insurance company performed a risk control visit on May 15. No changes were requested at this time. They did encourage the cemetery to apply for the PEP grant and use the funds to purchase a defibrillator for the cemetery
- Mr. Schweickart asked for an update on the aggressive dog issue. Mr. Collins did follow up with the police department. The police did talk with the aggressive dog owner, but they can't do much until the dog does something to warrant trespassing from the Cemetery.

Mr. Davis provided a staff report.

- Mr. Davis informed the Board that the new entrance door was installed yesterday. Signage for the door will occur in a few weeks.

Ms. Johns provided the April financial report.

- April expenditures are tacking at 20% while revenue is tracking at 32%. \$3,700 was added to the fund balance.
- Several CD's are due in June. These CD's will be cashed and placed in the Star Ohio account.
- The invoice for the PEP insurance increased \$400 due to cyber insurance coverage.

A motion was made by Mr. Flasher, seconded by Mr. Culp, to accept the financial reports as prepared for April. Motion carried.

Ms. Combs stated that 104 flowerpots have been sold. Flowers will be delivered on May 23. Cemetery staff ordered signs for aggressive dogs, cemetery office and advertising for both Memorial Day flowers and wreath sales. They should be ready for pickup next week.

The next meeting is scheduled for June 20 at 8:00 a.m.

There being no further business to come before the Board, Mr. McCabe declared the meeting adjourned.

Respectfully submitted,

Kim Combs

Kim Combs
Secretary