

CITY OF MIAMISBURG
CITY COUNCIL MEETING MINUTES
10 N FIRST STREET, MIAMISBURG, OHIO

December 3, 2024

The Miamisburg City Council meeting commenced at 6:00 p.m.

Mayor Collins issued the call to order with an Invocation and the Pledge of Allegiance.

Regular Session began with the following members present: Mayor Collins, Councilmembers: Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

Motion was made by Thacker, seconded by Beachler, to appoint Abby Branham as Acting Clerk of Council for the December 3rd meeting. Motion carried.

Motion was made by Colvin, seconded by Beachler, to accept the minutes of the Regular Session on November 19, 2024, as distributed. Motion carried.

Motion was made by Stalder, seconded by Nestor, to excuse the absence of Councilmember Nicholas. Motion carried.

Mayor Collins opened Citizen Forum and asked anyone present who wished to discuss an item not appearing on the agenda, to come forward. There was no response, and the Forum was closed.

Mayor Collins presented K-9 Officer Buck with a certificate of retirement after six years of service. K-9 Officer Buck was accompanied by Officer Bryan Klein.

Mayor Collins administered the oath of office for new Police Officer, Isaac Rojas Tavares. Officer Rojas Tavares thanked the City and his family for their support.

Mayor Collins administered the oath of office for new K-9 Officer, Bolo. K-9 Officer Bolo was accompanied by Officer Bryan Klein.

Upon the conclusion of presentation items, Council began hearing the following items:

ORDINANCE NO. 7118

AN ORDINANCE TO AMEND CHAPTER 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF MIAMISBURG, OHIO.

Jennifer Johns, Finance Director, presented Ordinance No. 7118. Ms. Johns noted that water and sewer rates are set by ordinance, governed by an appropriate Consumer Price Index (CPI), and are reviewed annually; the last increase was 2022 at 3.2 percent. Ms. Johns offered that a 2 percent increase for all bills is recommended beginning February 2025.

Motion was made by Colvin, seconded by Beachler, with the requirement that Ordinance No. 7118 be read on two separate days and be read by title only. Motion carried. The ordinance was read by title only. Motion was made by Stalder, seconded by Colvin, to pass Ordinance No. 7118 to a second and final reading.

ORDINANCE NO. 7119

AN ORDINANCE TO AMEND CHAPTER 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF MIAMISBURG, OHIO.

Jennifer Johns, Finance Director, presented Ordinance No. 7119. Ms. Johns noted that water and sewer rates are set by ordinance, governed by an appropriate consumer price index (CPI), and are reviewed annually; the last increase was 2022 at 3.2 percent. Ms. Johns offered that a 2 percent increase for all bills is recommended beginning February 2025.

Motion was made by Beachler, seconded by Colvin, with the requirement that Ordinance No. 7119 be read on two separate days and be read by title only. Motion carried. The ordinance was read by title only. Motion was made by Stalder, seconded by Colvin, to pass Ordinance No. 7119 to a second and final reading.

ORDINANCE NO. 7120

AN ORDINANCE TO AMEND CHAPTER 1060 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A CHANGE IN FEES FOR SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL AND DECLARING AN EMERGENCY.

Jennifer Johns, Finance Director, presented Ordinance No. 7120. Ms. Johns advised that refuse is provided by Rumpke through a multi-government contract. Ms. Johns reported a sixty percent increase in cost over the 2023-2027 contract period. The recommended increase for refuse billing is one dollar per month, beginning February 2025.

Motion was made by Colvin, seconded by McCabe, to dispense with the requirement that Ordinance No. 7120 be read on two separate days, authorize its adoption on the first reading and have it read by title only. Motion carried. The ordinance was read by title only. Motion was made by Colvin, seconded by Nestor, to pass Ordinance No. 7120, carried by Yea Votes of Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

ORDINANCE NO. 7121

AN ORDINANCE TO ESTABLISH AN INFORMATION TECHNOLOGY INTERNAL SERVICE FUND TO ACCOUNT FOR REVENUES AND EXPENSES RELATED TO INFORMATION TECHNOLOGY SERVICES AND DECLARING AN EMERGENCY.

Jennifer Johns, Finance Director, presented Ordinance No. 7121. The ordinance would establish an Information Technology Internal Service Fund to account for revenues and

expenses related to information technology services. Ms. Johns offered that the goal of the fund is to improve tracking of costs within one fund, simplify purchasing activities, and obtain data easily for decision making and reporting. Operating expenses will include Internet, IT support, printers, scanners, phones, copiers; capital expenses will include hardware, computers, monitors, and infrastructure improvements and maintenance. Staff recommends approval of this ordinance.

Motion was made by Colvin, seconded by Stalder, to dispense with the requirement that Ordinance No. 7121 be read on two separate days, authorize its adoption on the first reading and have it read by title only. Motion carried. The ordinance was read by title only. Motion was made by McCabe, seconded by Beachler, to pass Ordinance No. 7121, carried by Yea Votes of Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

ORDINANCE NO. 7122

AN ORDINANCE TO ESTABLISH ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2025 AND DECLARING AN EMERGENCY.

Keith Johnson, City Manager, presented Ordinance No. 7122. The ordinance would establish annual appropriations for fiscal year 2025, and was previously discussed during Study Session on November 18, 2024. Mr. Johnson presented the projected and actual allocations for resources, services, capital transfers, total expenses, and fund balances for fiscal year 2024, noting that Staff reviews trends over a five-to-ten-year period. Overall, the City ended the fiscal year with amounts greater than what was projected. Mr. Johnson explained how the 2025 operating and capital budgets were determined, noting the plans that are in both development and in progress. Mr. Johnson reviewed the general fund balance and the projection assumptions, explaining that factors also include budget vulnerabilities, including paving and park projects, inflation, cyber security threats, and the rising debt ratio. Staff recommend approval of this ordinance.

Motion was made by Stalder, seconded by Colvin, to dispense with the requirement that Ordinance No. 7122 be read on two separate days, authorize its adoption on the first reading and have it read by title only. Motion carried. The ordinance was read by title only. Motion was made by Beachler, seconded by Colvin, to pass Ordinance No. 7122, carried by Yea Votes of Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

A MOTION TO APPROVE THE 2025-2029 CAPITAL IMPROVEMENT PLAN.

Mr. Johnson reviewed the 2025 Capital Budget five-year Capital Improvement Plan (CIP), noting that plan goals include health, safety, economic development, and quality of life. The CIP allows the City to evaluate benefits and opportunity costs, align mission and vision priorities, react to variables, communicate with the public, and to sustain financial health. Mr. Johnson also presented a five-year breakdown of capital investments, including projects and plans, and capital maintenance. Staff recommends approval of the motion.

Motion was made by Colvin, seconded by Nestor, to approve the motion to approve the 2025-2029 Capital Improvement Plan. Motion carried.

ORDINANCE NO. 7123

AN ORDINANCE ESTABLISHING WAGES AND BENEFITS OF EMPLOYEES OF THE CITY OF MIAMISBURG, OHIO BY ENACTING PAY AND BENEFIT SCHEDULES FOR THE VARIOUS CLASSES, AND REPEALING ORDINANCE NO. 7051 AND ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY.

Leslie Kohli, Human Resources Director, presented Ordinance No. 7123. This ordinance would establish wages and benefits for the employees of the City of Miamisburg by enacting pay and benefit schedules for the various classes. The ordinance would repeal Ordinance No. 7051 and all ordinances or parts of ordinances inconsistent herewith.

Motion was made by Colvin, seconded by Beachler, to dispense with the requirement that Ordinance No. 7123 be read on two separate days, authorize its adoption on the first reading and have it read by title only. Motion carried. The ordinance was read by title only. Motion was made by Stalder, seconded by Beachler, to pass Ordinance No. 7123, carried by Yea Votes of Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

ORDINANCE NO. 7124

AN ORDINANCE TO ESTABLISH THE SALARIES AND CERTAIN BENEFITS FOR THE CITY MANAGER, LAW DIRECTOR, PROSECUTOR AND CLERK OF COUNCIL, AND DECLARING AN EMERGENCY.

Councilmember Ryan Colvin presented Ordinance No. 7124. This ordinance would establish salaries and certain benefits for the City Manager, Law Director, Prosecutor, and Clerk of Council. Per the City Charter, City Council appoints these four members of City staff.

Councilmember Colvin offered that a six percent salary increase is recommended for the City Manager, Law Director, Prosecutor, and Clerk of Council.

Motion was made by Nestor, seconded by McCabe, to dispense with the requirement that Ordinance No. 7124 be read on two separate days, authorize its adoption on the first reading and have it read by title only. Motion carried. The ordinance was read by title only. Motion was made by Stalder, seconded by Nestor, to pass Ordinance No. 7124, carried by Yea Votes of Beachler, Colvin, McCabe, Nestor, Stalder and Thacker.

Upon the close of legislative items, the Mayor initiated a roundtable discussion allowing council members to discuss city updates and upcoming events. Councilmember Colvin made note of the Wreaths Across America program, to be held on Saturday December 14th at 1:00 p.m. at the Miamisburg Community Center. Councilmember Colvin also recognized Mr. William Kaylor as the host of this event. Mr. Kaylor stepped forward to provide additional information on the program.

Council entered Study Session to discuss the following:

- Amendment to the 2024 Annual Appropriations
- STAC Update

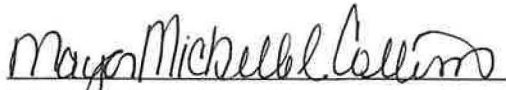
Amendment to the 2024 Annual Appropriations

Jennifer Johns, Finance Director, reviewed the proposed amendments recommended for adoption at the December 17th Council meeting.

STAC Update

Ryan Davis, Parks and Recreation Director, presented the 60% progress update. Mr. Davis reviewed planning and cost estimates, detailing where the project is currently on the timeline and the next steps. Bids are expected to be released during the first quarter of 2025, pending Ohio Department of Health building approval.

Upon the close of Study Session item discussion, the meeting concluded.


Michelle L. Collins, Mayor


Abby Branham, Acting Clerk of Council