



Job Announcement

PUBLIC UTILITIES SUPERVISOR

(Water Distribution)

City of Miamisburg, Ohio (pop. 20,000) is accepting applications for a Utilities Supervisor position to manage and lead daily maintenance and operations of the City's water distribution system.

The Utilities Supervisor reports to the Public Works Superintendent and performs a variety of routine and complex skilled, technical and supervisory duties within the distribution division of the Public Works Department. Each Utilities Supervisor leads a staff of 4-6 full-time union employees. The position requires strong interpersonal skills, a solid work ethic, sound technical knowledge, as well as the ability to motivate and lead employees by example. Utility Supervisors are expected to ensure regulatory compliance is met and that proper standards and practices are exercised during the maintenance of the City's distribution system.

Minimum Qualifications:

- Associate's Degree in Environmental Science, Construction Management, Engineering or related field or equivalent education and/or experience; and
- A minimum of five (5) years of progressively responsible experience in public works operations or a related field, including documented experience in a supervisory and/or leadership role; and
- Possess a valid Ohio driver's license*, and
- Possess a Class A CDL with tanker endorsement, or a Class B CDL, under the condition that a Class A CDL with tanker endorsement be obtained within two (2) years*; and
- Possess a minimum of a Class I Ohio EPA water or sewer license as determined by the Public Works Director or designee. Obtain a Class II Ohio EPA license within three years;* and
- Must be able to respond quickly to emergencies and fulfill physical demands of the position; and
- Must be able and willing to work extended hours and demonstrate a work history of excellent attendance and overtime response; and
- Must have administrative experience with public works related records (examples: payroll, budgets, purchasing, and inventory); and



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- Must be able to demonstrate proficiency with using Microsoft Office products (Outlook, Word, Excel) to keep accurate and organized records and able to produce reports in a timely manner.

* Licensure and certifications must be maintained over the course of employment as a condition of employment within classification.

Compensation & Benefits

The 2021 salary range is \$27.92- \$35.81/hr DOQ with an excellent benefits package.

Applications can be found at www.cityofmiamisburg.com. Interested individuals should submit their application and resume to Human Resources Director, Leslie Kohli, at hr@cityofmiamisburg.com. Review of applications will begin on Monday, November 22, 2021 and will continue until position is filled.

Disclaimer: The City of Miamisburg considers all applicants for all positions without regard to race, color, religion, gender, sex, national origin, age, disability, veteran status, or any other legally protected status.