

MIAMISBURG CITY OF
10 N. FIRST ST.
MIAMISBURG, OHIO 45342
www.cityofmiamisburg.com

Updated: January 9, 2023

Job Classification: Police Officer

OPENING DATE: January 9, 2023

CLOSING DATE: February 26, 2023 11:59 pm

The City of Miamisburg is an Equal Employment Opportunity Employer. Minorities and women are encouraged to apply.

The City of Miamisburg is currently hiring for the position of Police Officer. Applications can be found at www.cityofmiamisburg.com and should be submitted directly to HR@cityofmiamisburg.com.

Candidates must also register with the National Testing Network (NTN) and complete the Frontline National Test for Law Enforcement, the Public Safety Self-Assessment (PSSA), and Personal History Questionnaire. NTN suggests completing the Frontline Test, the PHQ and PSSA as soon as possible so there is not a delay in your process.

DEADLINES:

City of Miamisburg Application – **submitted to HR by February 26, 2023.**

Frontline National Test for Law Enforcement via NTN – **completed by February 26, 2023.**

Public Safety Self-Assessment (PSSA) via NTN – **completed by February 26, 2023.**

Personal History Questionnaire (PHQ) via NTN – **completed prior to physical fitness testing on March 4, 2023.**

PHYSICAL FITNESS TEST WILL BE HELD ON SATURDAY, MARCH 4, 2023

- A Physician's Release is required to participate in the physical fitness test.
- Physical Fitness testing is based upon the Ohio Peace Officer Basic Training Physical Fitness Requirements
- **Make-up date will only be provided for exigent circumstances and on a case by case basis.**

APPLICATION PROCESS

1. Schedule and take the Frontline National Test for Law Enforcement via National Testing Network (NTN) including the Public Safety Self-Assessment (PSSA). Make sure to choose the City of Miamisburg as one of the jurisdictions to receive your test score. Upon receiving a passing score from NTN, the City will reach out to invite you to the Physical Fitness Testing.
2. **Make sure to put March 4, 2023 on your calendar for physical fitness testing.**
3. Submit Employment Application to City of Miamisburg HR Director.
4. All testing through the National Testing Network and the City of Miamisburg Employment Application must be completed prior to the application closing date.
5. Complete the Personal History Questionnaire (PHQ) on NTN site.
6. Obtain and submit Physician's Release prior to Physical Fitness Testing.
7. Once you have passed your NTN Testing and Fitness Test, the City will review your scores as well as your application, PSSA and PHQ to determine whether to move you into the interview phase of the process.
8. The Interview phase is a panel interview with Chief of Police, HR Director and staff. This phase may include an initial video screening depending on number of candidates.
9. After the interview, the City will determine whether to move you into the background phase which includes but is not limited to a polygraph test.
10. If a conditional offer is made, the candidate will undergo a psychological assessment, a post-offer polygraph and Ohio Police Pension physical with drug screen.
11. A Final Offer is made only upon successful completion of the background investigation and post-offer assessments.

JOB REQUIREMENTS

Age : Minimum age of 21

US Citizen : Yes

High School Grad/GED : Yes

Valid OHIO State Driver's License : Yes

Academy Certification: Preferred prior to appointment, but not required.

Ability to Read/Speak English : Yes

Vision : 20/20 Correctable

Specific Disqualifiers/Behaviors : Felony or Crime of Violence Conviction

GENERAL INFORMATION

Wage Information: \$30.11 - \$40.03/ hr dependent on education.

Benefit Information: Excellent Benefit Package: The City offers both a traditional PPO as well as a High Deductible Health Plan with options to participate in either a flexible spending account or health savings account (depending on type of medical plan chosen). The City provides paid Life and AD&D insurance as well as voluntary benefits such as dental, vision, accident and critical illness, additional life and AD & D insurance, Ohio Deferred Compensation, and an incentivized Wellness Program. Other benefits include paid vacation, sick, and personal business leave, educational incentive, and the Ohio Police & Fire Pension Fund.

Department Overview: 1 Chief, 1 Lieutenant, 5 Sergeants, 28 Patrol Officers, 5 Detectives; Bike Patrol, DARE, School Resource Officer, K-9 Unit, Downtown Police Initiative

Area Information: The City of Miamisburg, Ohio is a full-service community located just minutes south of Dayton (metro area population 901,500). Nestled along the Great Miami River and adjacent to Interstate 75, Miamisburg boasts "modern living and historic charm." Miamisburg is regarded as a well-managed city with excellent schools and a wide array of recreational and community services strongly supported by the community.

Population: Approximately 20,000

Additional information available at www.cityofmiamisburg.com

CONTACT INFORMATION

Leslie Kohli, HR Director

(937) 847-6465

HR@cityofmiamisburg.com