

## Hillgrove Union Cemetery Board Meeting

June 16, 2022

8:00 a.m.

### Board Meeting Minutes

Chairperson McCabe called the meeting to order. The following Board members were present: Don Culp, Gary Pascoe, and Mike McCabe. The following staff members were present: Jennifer Johns, Kevin McKinney, and Wade Collins.

The minutes of May 19, 2022, were presented for approval. Mr. Pascoe moved to approve the minutes as written. Mr. Culp seconded. Motion carried.

Mr. Collins provided the Sexton's report.

- Interment sales were \$3,000
- Cremation interments sales were \$1,750
- Cremation vault sales were \$600
- Foundation sales were \$1,950
- Veteran's Marker sales were \$150
- Safety meeting topic was on sun exposure
- Staff had a billing issue with Brightview. Staff met with Brightview representatives, and the issue was resolved.
- The American Legion donates the flags for Memorial Day and Veteran's Day. The cost of the flags were 50 cents they have increased to \$1.51 a flag.

Mr. McKinney informed the Board that no applicants have applied to the cemetery for seasonal help. Mr. Collins has been added to the City's uniform schedule.

Ms. Johns provided the financial report.

- Ms. Johns informed the Board that May expenditures are 30% of budget and revenue is collecting at 50% of budget. The liability insurance has increased slightly due to cyber security.
- Ms. Johns added the cemetery gas account to the City's account with CenterPoint.
- A transfer of \$90,000 was made to Star Ohio. They are offering a .95% interest rate. A couple of CD's are due in July. Farmers & Merchants said they would match Star Ohio's rate.
- Staff checked into the Visa points. The cemetery cannot receive cash from the points; however, you can choose items from what Visa offers. Staff will review this and present the items at the future meeting.
- The PEP grant is available again this year. Staff will review safety items that is needed.

A motion was made by Mr. Culp to accept the financial reports as prepared for May. Mr. Pascoe seconded. Motion carried.

Due to vacations in July, the July meeting has been cancelled. The next meeting will be held on August 18 at 8:00 a.m.

There being no further business to come before the Board, Mr. McCabe declared the meeting adjourned.

Respectfully submitted,

*Kim Combs*

Kim Combs  
Secretary