

Hillgrove Union Cemetery Board Meeting

February 23, 2023

8:00 a.m.

Board Meeting Minutes

Chairperson McCabe called the meeting to order. The following Board members were present: Don Culp, Gary Pascoe and Mike McCabe. The following staff members were present: Jennifer Johns, Ryan Davis, Kevin McKinney, Aaron Stonecash, John Schweickart, Rex Gore and Wade Collins.

The minutes of January 19, 2023, were presented for approval. Mr. Culp moved to approve the minutes as written. Mr. Pascoe seconded. Motion carried.

Mr. Collins provided the Sexton's January report.

- Interment sales were \$3,750
- Cremation Interment sales were \$450
- Foundation sales were \$600
- Safety meeting topic was on slips, trips and falls
- The contractor installed the cameras earlier this month. The camera records are stored for 3-6 months with automatic deletion. The Board talked about installing signs regarding cameras in use
- Mr. Collins stated that Emily Gilvin is volunteering at the cemetery about 15-20 hours a week

Mr. Davis informed the Board that he is working with the City Engineer and Rhule Excavating on a price for paving the gravel driveway and the dumpster area. The purchase price is \$14,300. The work will begin when the asphalt plants open in April. For future long term roadway paving, pricing might be reduced to \$100/ton depending on the company and the amount of work needed to repave the roadway and the parking lots. The drainage grates will need to be repaired prior to paving. This project will be part assessed as part of the long-term capital plan.

A motion was made by Mr. Culp, seconded by Mr. Pascoe to approve Resolution 2023-02. A RESOLUTION TO ENTER INTO A CONTRACT WITH RHULE EXCAVATING FOR ASPHALT AND DRIVEWAY REPAIR SERVICES AT HILLGROVE UNION CEMETERY. Motion carried.

Ms. Johns provided the financial report.

- January expenditures were \$9,595.10 while revenue was \$6,564.95
- Contributions from both entities has been received. Ms. Johns will transfer some of the General Fund balance to Star Ohio. Interest rates are 4.75%.
- A CD is due tomorrow at Farmers & Merchants Bank. Ms. Johns will look at investing in a short time CD, if the rate is better otherwise, she might invest the funds in Star Ohio.

A motion was made by Mr. McCabe, seconded by Mr. Pascoe to accept the financial reports as prepared for January. Motion carried.

Ms. Combs asked the Board if they would like to continue with the Memorial Day Flower Fundraiser. Stockslager's price for a 12-inch pot is \$12.00. The flowers will be sold for \$27.00.

A motion was made by Mr. Culp, seconded by Mr. Pascoe to proceed with the Memorial Day Flower Fundraiser. Motion carried.

The next meeting is scheduled for March 23 at 8:00 a.m.

There being no further business to come before the Board, Mr. McCabe declared the meeting adjourned.

Respectfully submitted,



Kim Combs
Secretary