

Hillgrove Union Cemetery Board Meeting

April 20, 2023

8:00 a.m.

Board Meeting Minutes

Chairperson McCabe called the meeting to order. The following Board members were present: Don Culp, Gary Pascoe and Mike McCabe. The following staff members were present: Jennifer Johns, Kevin McKinney, Aaron Stonecash and Wade Collins.

The minutes of March 23, 2023, were presented for approval. Mr. Pascoe moved to approve the minutes as written. Mr. Culp seconded. Motion carried.

Mr. Collins provided the Sexton's March report.

- Interments sales were \$2,850
- Cremation Interments sales were \$400
- Foundation sales were \$750
- Veteran's Marker sales were \$150
- Safety meeting topic was on power tool safety
- Brightview should be on site next week

Mr. McKinney informed the Board that staff have received the mapping survey. There are three steps to this process: editing, formalizing the map and pinning. After the map has been formalized, staff will bring it back to the Board for their approval.

Ms. Johns provided the financial report.

- Ms. Johns informed the Board that expenditures are 12% of budget and revenue is collecting at 12% of budget.
- The Star Ohio account earned \$1,000 in interest for the month.

A motion was made by Mr. Culp, seconded by Mr. Pascoe, to accept the financial reports as prepared for March. Motion carried.

Ms. Combs stated that the deadline to order flowers is April 26. 101 flowers have been sold.

The next meeting is scheduled for May 18 at 8:00 a.m.

There being no further business to come before the Board, Mr. McCabe declared the meeting adjourned.

Respectfully submitted,



Kim Combs
Secretary