

Miamisburg Civil Service Commission  
Minutes  
September 20, 2023

Mr. Case called the meeting to order at 5:02 pm. The following Commission members were present: Steve Case, Wayne Grainger and Carissa Ross. The following staff member was present: Leslie Kohli.

A motion was made by Ms. Ross, seconded by Mr. Grainger to approve the minutes of the March 28, 2023 meeting as presented. Motion carried.

Ms. Kohli informed the Commission that the Public Works Department has several divisions within this department, and each division has its own supervisor. Several of those supervisors are eligible to retire soon, so staff is preparing for these retirements.

Ms. Kohli presented the minimum qualifications for the Fleet Maintenance Supervisor for the Public Works Department.

A motion was made by Mr. Grainger, seconded by Ms. Ross to approve the minimum qualifications for the Fleet Maintenance Supervisor for the Public Works Department. Motion carried.

Ms. Kohli presented the minimum qualifications for the Water Reclamation Supervisor for the Public Works Department.

A motion was made by Mr. Grainger, seconded by Ms. Ross to approve the minimum qualifications for the Water Reclamation Supervisor for the Public Works Department. Motion carried.

Ms. Kohli presented the selection procedures for the Fleet Maintenance Supervisor and Water Reclamation Supervisor.

A motion was made by Ms. Ross seconded by Mr. Grainger to approve the selection procedures for the Fleet Maintenance Supervisor and Water Reclamation Supervisor. Motion carried.

There being no further business to come before the Commissioners, Mr. Case declared the meeting adjourned at 5:15 pm.



Steve Case, Chair



Kim Combs, Secretary