



**REGULAR JOINT MEETING OF THE  
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,  
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers  
5111 Benito Street, Montclair, California

Monday, May 6, 2024  
7:00 p.m.

*Please note Council Member Ruh will participate via teleconference by speakerphone or other electronic means from the following additional location, which is accessible to the public:*

*The Mayflower Hotel, Autograph Collection  
Mezzanine Level (one floor directly above the main lobby of the hotel)  
1127 Connecticut Avenue,  
Washington, D.C. 20036*

*If you want to provide comments on an agenda item, including public hearing and closed session items, please complete a Speaker Card located in the Council Chambers. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) can also be emailed to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) at least one hour before the meeting begins.*

*Watch Council meetings live via Zoom using the information provided below, or on the City's official YouTube Channel at <https://www.youtube.com/@cityofmontclair>. Video recordings of Council meetings are available on the City's website and can be accessed by the end of the business day following the meeting at <https://www.cityofmontclair.org/council-meetings/>.*

Zoom Link: <https://zoom.us/j/93717150550>  
Dial Number: 1 (669) 900-6833  
Meeting ID: 937-1715-0550

## **AGENDA**

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],  
Montclair Housing Corporation Board [MHC],  
Montclair Housing Authority Commission [MHA],  
Montclair Community Foundation Board [MCF]

**II. INVOCATION**

*In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PRESENTATIONS — None**

**VI. PUBLIC COMMENT**

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

*Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.*

**VII. PUBLIC HEARINGS**

- A. Consider Adoption of Resolution No. 24-3435 Amending the Master User Fee Schedule [CC]**

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**VIII. CONSENT CALENDAR**

A. Approval of Minutes	
1. Special Meeting — April 15, 2024 [CC]	190
2. Regular Joint Meeting — April 15, 2024 [CC/SA/MHC/MHA/MCF]	191
B. Administrative Reports	
1. Consider Approval of Warrant Register & Payroll Documentation [CC]	8
2. Consider Receiving and Filing the Montclair Police Department 2023-24 Military Equipment Annual Report Pursuant to GC §7072 [CC]	
Consider Authorizing the Scheduling of a Follow-up Police Department Community Engagement Meeting on Thursday, May 9, 2024, at 5:00 p.m. in the Police Department's Emergency Operations Center Community Room at 4870 Arrow Highway, Montclair [CC]	9
3. Consider Declaring Certain City Property as Surplus and Available for Auction, Parts, or Destruction [CC]	27
C. Agreements	
1. Consider Approval of Agreement No. 24-28 with Anderson Air Conditioning, L.P., to Replace Two 25-Ton HVAC Condensing Units at Fire Station No. 151, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	36
2. Consider Approval of Agreement No. 24-29 with Ontario-Montclair School District to Support the Montclair After-School Program at Various Sites for the 2024-2025 School Year [CC]	45
3. Consider Approval of Agreement No. 24-30 and Amendment No. 1 to Agreement No. 24-30 with Ontario-Montclair School District to Support the Montclair After-School Summer Program at Four School Sites [CC]	64
4. Consider Approval of Agreement No. 24-31 with Blais & Associates, Inc. for Grant Writing Services [CC]	
Consider Authorizing a \$75,000 Appropriation from the Contingency Reserve Fund for Costs Related to Agreement No. 24-31 [CC]	85
5. Consider Approval of Agreement No. 24-32 with Hinderliter, de Llamas and Associates to Provide Services Related to the Development of Ordinances Regulating Commercial Cannabis Activities, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	
Consider Approval of Agreement No. 24-33 with Cole Huber Attorneys LLP for Cannabis Legal Consulting Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	106
6. Consider Approval of Agreement No. 24-34 Amending Agreement No. 22-93 with Records Control Services, Inc. for Records Management Consulting Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	159

7. Consider Approval of Agreement No. 24-35, Amendment No. 2 to Agreement No. 21-42 with the San Bernardino County Department of Aging and Adult Services to Accept Additional Funding to Support Senior Center Activities and the Senior Transportation Program [CC]	163
8. Consider Approval of Agreement No. 24-36 with CASC Engineering and Consulting for Sanitary Sewer Order Consulting Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	170
D. Resolutions	
1. Consider Adoption of Resolution No. 24-3436 Authorizing the Submission of an Application for Grant Funds for the Urban and Community Forestry Grant Program of the California Department of Forestry and Fire Protection and Authorizing the Execution of Application-Related Documents by the City Manager or His Designee [CC]	186
<b>IX. PULLED CONSENT CALENDAR ITEMS</b>	
<b>X. COMMUNICATIONS</b>	
A. Department Reports	
1. Human Services Department — Upcoming Events	
B. City Attorney	
C. City Manager/Executive Director	
D. Mayor/Chairperson	
1. Announcement of Three Vacancies on Community Activities Commission for Four-Year Terms from July 1, 2024, to June 30, 2028	
2. Notice of Cancellation of May 20, 2024 Regular Joint Meeting [CC/SA/MHC/MHA/MCF]	
E. Council Members/Directors	
F. Committee Meeting Minutes <i>(for informational purposes only)</i>	
1. Personnel Committee Meeting — April 15, 2024 [CC]	189
<b>XI. ADJOURNMENT</b>	

*The regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board scheduled for Monday, May 20, 2024, has been cancelled due to the lack of a quorum. The next regular joint meeting will be held on Monday, June 3, 2024 at 7:00 p.m.*

*Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk's Office at (909) 625-9416 or send an e-mail to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) to request documents via e-mail.*

*If you need special assistance to participate in this meeting, call the City Clerk's Office at (909) 625-9416 or e-mail [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org). Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

*I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City's website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, May 2, 2024.*