



**REGULAR JOINT MEETING OF THE
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers
5111 Benito Street, Montclair, California

Monday, June 3, 2024
7:00 p.m.

If you want to provide comments on an agenda item, including public hearing and closed session items, please complete a Speaker Card located in the Council Chambers. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) can also be emailed to cityclerk@cityofmontclair.org at least one hour before the meeting begins.

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Zoom Link: <https://zoom.us/j/93717150550> / Dial Number: 1 (669) 900-6833 / Meeting ID: 937-1715-0550

AGENDA

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],
Montclair Housing Corporation Board [MHC],
Montclair Housing Authority Commission [MHA],
Montclair Community Foundation Board [MCF]

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS — None

VI. PUBLIC COMMENT

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS

Page No.

- A. First Reading — Consider Ordinance No. 24-1006 Amending the Zoning Code and Repealing and Replacing Chapter 11.23 of the Montclair Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in Residential Zones (Case No. 2024-21) [CC]

Consider Setting a Public Hearing for Second Reading and to Consider Adoption of Ordinance No. 24-1006 on Monday, June 17, 2024, at 7:00 p.m. in the City Council Chambers [CC]

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VIII. CONSENT CALENDAR

- A. Approval of Minutes

1. Regular Joint Meeting — May 6, 2024 [CC/SA/MHC/MHA/MCF]

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B. Administrative Reports	
1. Consider Receiving and Filing of Treasurer’s Report [CC]	18
2. Consider Approval of Warrant Register & Payroll Documentation [CC]	19
3. Consider Receiving and Filing of Treasurer’s Report [SA]	20
4. Consider Approval of Warrant Register [SA]	21
5. Consider Receiving and Filing of Treasurer’s Report [MHC]	22
6. Consider Approval of Warrant Register [MHC]	23
7. Consider Receiving and Filing of Treasurer’s Report [MHA]	24
8. Consider Approval of Warrant Register [MHA]	25
9. Consider Directing Staff to Review the City’s Conflict of Interest Code and to Submit the 2024 Biennial Notice to the City Council On or Before October 1, 2024, Pursuant to the Political Reform Act [CC]	26
10. Consider Authorizing a \$15,000 Appropriation from the Federal Asset Forfeiture Fund for Cellular Data Service for Command Staff Laptops and In-Car Camera Routers [CC]	29
11. Consider Declaring Holmatro Power Tools as Surplus and Available for Donation to the Huatabampo Fire Department in Sonora, Mexico [CC]	31
C. Agreements	
1. Consider Approval of Amendment No. 2 to Agreement No. 22-100 with the San Bernardino County District Attorney’s Office to Station a Victim’s Advocate at the Police Department Through the 2024-25 Fiscal Year, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	32
2. Consider Approval of Agreement No. 24-38 with All City Management Services, Inc. for School Crossing Guard Services for Fiscal Year 2024-25, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	35
3. Consider Approval of Agreement No. 24-40 with Chaffey Joint Union High School District for Specialized Law Enforcement Services During Fiscal Year 2024-25 [CC]	43
4. Consider Approval of Agreement No. 24-41 with Ontario-Montclair School District for Specialized Law Enforcement Services During Fiscal Year 2024-25 [CC]	48
5. Consider Approval of Agreement No. 24-42 with Consolidated Fire Agencies of San Bernardino County (CONFIRE) for Continued Dispatch and Communication Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	53
6. Consider Approval of Agreement No. 24-44 with Econolite Systems for Traffic Signal Maintenance Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	70
7. Consider Approval of Agreement No. 24-45 with AGA Engineers for Traffic Engineering Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	74

D. Resolutions

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| 1. Consider Adoption of Resolution No. 24-3437 Adopting a Records and Information Management Program Policy and Record Retention Schedules Together as the City of Montclair’s Official Records Management Program [CC] | 115 |
| 2. Consider Adoption of Resolution No. 24-3438 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges [CC] | 207 |

IX. PULLED CONSENT CALENDAR ITEMS

X. COMMUNICATIONS

A. Department Reports — None

B. City Attorney

1. Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(4) Regarding Potential Litigation [CC]

One Potential Case

2. Request for City Council to Meet in Closed Session Pursuant to Government Code §54957.6 Regarding Conference with Designated Labor Negotiator Edward C. Starr [CC]

Agency: City of Montclair
Employee: Management Employees
Associations: Montclair City Confidential Employees Association
General Employees - Teamsters Local 1932
Montclair Fire Fighters Association
Montclair Police Officers Association

C. City Manager/Executive Director

D. Mayor/Chairperson

E. Council Members/Directors

F. Committee Meeting Minutes *(for informational purposes only)*

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| 1. Public Works Committee Meeting — January 18, 2024 [CC] | 213 |
| 2. Personnel Committee Meeting — May 6, 2024 [CC] | 216 |

XI. CLOSED SESSSION

XII. CLOSED SESSION ANNOUNCEMENTS

XIII. ADJOURNMENT – *This meeting will be adjourned in memory of Loren Pettis, Montclair’s Fire Chief from 1983-1993.*

The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, June 17, 2024 at 7:00 p.m.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk’s Office at (909) 625-9416 or send an e-mail to cityclerk@cityofmontclair.org to request documents via e-mail.

If you need special assistance to participate in this meeting, call the City Clerk’s Office at (909) 625-9416 or e-mail cityclerk@cityofmontclair.org. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City’s website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, May 30, 2024.