



**MONTCLAIR**  
**REGULAR MEETING OF THE**  
**MONTCLAIR PLANNING COMMISSION**

to be held in the Council Chambers  
5111 Benito Street, Montclair, California

Monday, April 22, 2024  
7:00 P.M.

*Remote Participation Information:*

Zoom Link: <https://zoom.us/j/95858571900>

Dial Number: 1-(669)-900-6833

Meeting ID: 95858571900

*To make a public comment or speak on an agenda item, including a public hearing, please complete a Speaker Card located in the Council Chambers or online before the meeting at <https://www.cityofmontclair.org/public-comment/>. Written comments (200-word limit per agenda item and 200-word limit for all non-agenda items combined) and requests to speak can also be emailed to [pcclerk@cityofmontclair.org](mailto:pcclerk@cityofmontclair.org) at least one hour before the meeting begins. The chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate time during the meeting.*

*To watch Planning Commission meetings live, please use the Zoom link information provided above.*

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**  
March 25, 2024

**5. ORAL AND WRITTEN COMMUNICATIONS ON NON-AGENDA ITEMS**

*The public is invited to address the Planning Commission regarding any items that are not on the agenda. Comments should be limited to matters under the jurisdiction of the Planning Commission. It is respectfully requested that speakers limit their comments to no more than three minutes in length.*

*Any person wishing to address the Planning Commission on an agenda or non-agenda item should complete an online public comment form as described above.*

**6. AGENDA ITEMS**

**A. CASE NUMBER            2024-12**

**Location of Property    4967 Kingsley Street**

**Project Applicant        Eliel and Sandra Acuna**

**Project Planner            Silvia Gutiérrez**

**Request:**

A request for a Precise Plan of Design for a 941-SF second-story addition and a 764-SF ground floor expansion to the existing 1,164-SF single-story single-family dwelling.

### **CEQA Determination:**

The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA). According to Section 15301.(e)(1) of the California Environmental Quality Act (CEQA) Guidelines, the project qualifies for a categorical exemption. This exemption includes additions to existing structures no greater than 2,500 square feet. The proposed project adds 1,705 square feet to an existing single-story residence.

## **7. INFORMATION ITEMS**

*Although the Planning Commission is prohibited from taking action on or discussing items not on the posted agenda, a member of the Planning Commission may ask for information, request a report back, or place a matter of business on the agenda for a subsequent meeting, ask a question for clarification, make a brief announcement, or briefly, report on his or her own activities, provided the foregoing are related to, or within the jurisdiction of, the Planning Commission.*

## **8. ADJOURNMENT**

*The next regular meeting of the Planning Commission will be held on May 13, 2024, at 7:00 P.M.*

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the Planning Commission after the publication of the agenda packet are available for public inspection on the City's website at [www.cityofmontclair.org/agendas](http://www.cityofmontclair.org/agendas) or at Montclair City Hall in the Community Development Department located at 5111 Benito Street, Montclair, from 7:00 A.M. to 6:00 P.M., Monday through Thursday.

If you need special assistance to participate in this meeting, please call (909) 625-9477 or e-mail [pcclerk@cityofmontclair.org](mailto:pcclerk@cityofmontclair.org). Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

### **CERTIFICATION OF AGENDA POSTING**

I, Michael Diaz, Secretary of the Montclair Planning Commission, hereby certify that a copy of this agenda was posted on the bulletin board adjacent to the north door of Montclair City Hall on April 18, 2024.