

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMITTEE HELD ON THURSDAY, APRIL 18, 2024, AT 4 P.M. IN THE THEATER CONFERENCE ROOM, 9955 FREMONT AVENUE, MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Chair Johnson called the meeting to order at 4:01 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Johnson (Chair); Council Member Martinez (Committee Member); Director of Public Works/City Engineer Heredia; Executive Director of Engineering/Major Projects Manager Hoerning; Director of Community Development Diaz; Project Manager Ortega; Police Chief Reed; Associate Engineer Stevenson

Absent: City Manager Starr arrived at 4:25 p.m. due to a prolonged meeting.  
Director of Economic Development Agency Fuentes arrived at 4:39 p.m. due to a prolonged meeting.

**III. APPROVAL OF MINUTES**

The Committee approved the minutes for the meeting held on January 18, 2024.

**IV. PUBLIC COMMENT — None**

**V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS**

**A. OPERATIONS**

**1. MAINTENANCE ACTIVITIES**

An Operations Activities Report for January, February, and March 2024 was included with the agenda. There were no issues with the reports.

**2. ADDITIONAL ITEMS — None**

**B. FACILITIES**

**1. MAINTENANCE ACTIVITIES**

A Facilities Activities Report for January, February, and March 2024 was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS — None**

**C. ENGINEERING DIVISION**

**1. TKE Engineering, Inc. On-Call Services**

Executive Director of Engineering/Major Projects Manager Hoerning stated that there is about \$12M invested into capital projects around the City and expressed gratitude toward the City Council for recently approving the On-Call Inspection Services agreement which will help the department's lone inspector continue to inspect those projects throughout the next fiscal year.

## **2. Tree Planting Events**

The City partnered with Sustainable Claremont and hosted three separate tree planting events at Saratoga Park, the Pacific Electric Trail, and Reeder Ranch in February and March. Two more events are planned over the coming weeks. Sustainable Claremont is interested in partnering again next year to plant and donate more trees to the City.

## **3. Arbor Day**

One of the aforementioned tree planting events will take place on April 26<sup>th</sup> which is National Arbor Day at Sunset Park.

## **4. Library & Fire Station Remodels**

Both projects are currently in the design phase.

The remodel of the library restrooms includes making the existing restrooms ADA compliant and adding two new restrooms. The design is complete and under review. Staff expects to bring the plans before the City Council within the next 1-2 months.

Fire Station #1 and #2 remodel will revamp the dormitory rooms, kitchen, locker rooms, and restrooms. There will be separate male and female locker rooms.

## **VI. POLICE DEPARTMENT UPDATE/ITEMS — None**

## **VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS**

Director of Community Development Diaz announced that Code Enforcement has hired an Administrative Specialist, a newly created position, which will help relieve some of the workload from the current Community Development Administrative Specialist.

A new Code Enforcement officer was also recently hired and is currently going through background check.

Interviews for the open Plan Checker position were completed and the applicant has accepted the position. Interviews for a Building Official are scheduled for next week.

A major cleanup was done at the San Antonio Creek Trail. The bridge on Holt Boulevard was reinforced with temporary fencing to prevent tunneling.

Director of Community Development Diaz gave status updates on various smaller development projects around the city and reported that everything is going according to schedule.

## **VIII. CAPITAL PROJECT UPDATES**

### **A. LOCAL PROJECTS**

#### **1. Reeder Ranch Park**

Project Manager Ortega reports that the project is about 60% complete. Installation of the playground will begin next week, followed by landscaping and irrigation installation. The murals were covered with an anti-graffiti coat of paint to preserve the artwork.

#### **2. Reeder Ranch House Painting**

Since lead was found on the exterior surfaces of the house, Associate Engineer Stevenson is now consulting with experts to find a cost-efficient solution. Project Manager Ortega intends to time the project completion date so that the grand opening of the Reeder Ranch House and the Reeder Ranch Park can occur simultaneously.

#### **3. Sunset Park Beautification**

Executive Director of Engineering/Major Projects Manager Hoerning reiterated that the tree planting event at Sunset Park will be on Friday, April 26<sup>th</sup> and warns the public that it is still an active construction zone and to take caution. She gave updates on various features around the park despite poor weather conditions adding challenges to the project's completion schedule. Caltrans granted the City a six-month extension past the June 30<sup>th</sup> deadline.

#### **4. Retroreflective Signal Backplate Installation**

Associate Engineer Stevenson reported that the City received an updated traffic control plan for installation and certificate of liability. Once the contractor submits their encroachment and construction applications, the City can issue permits so work can commence. The intersections that will be affected are as follows: Palo Verde & Fremont, Richton & Transcenter, Monte Vista & Brooke, Mission & Fremont, State Street & Greenwood, and San Bernardino & Fremont.

#### **5. Alleyway Improvements**

Associate Engineer Stevenson is collaborating with the contractor to coordinate the sequencing of construction in the alleyways to minimize the impact it will have on residents. Construction work is anticipated to begin in approximately six weeks.

#### **6. Arrow/Fremont Intersection Improvements**

Executive Director of Engineering/Major Projects Manager Hoerning reports that Gentry Brothers has completed most of the underground improvements and are now working on traffic signal improvements. Village Partners requested Gentry Brothers to temporarily move away from the project site

before sidewalk and gutters are constructed so that they can complete underground infrastructure needed to support Village Partner's development. Both contractors and City staff have agreed to grant the request. The work is expected to take four to six weeks.

## 7. Roadway Striping

Director of Public Works/City Engineer Heredia reported that the work was completed on several major streets around the City. The contractor will next cover all of Ramona Avenue.

## 8. Ramona/Howard Roundabout

Associate Engineer Stevenson announced that bid opening for the project is on Monday, April 22<sup>nd</sup>.

## B. REGIONAL PROJECTS

### 1. I-10 Freeway Construction

City Manager Starr reported that the project at Monte Vista Avenue and the I-10 Freeway was delayed due to a financial dispute between the contractors and the San Bernardino County Transportation Authority (SBCTA). The issue has been resolved and workers have returned to the site. Operational capabilities are not expected to be completed until sometime mid-summer.

## IX. COMMITTEE AND CITY MANAGER ITEMS

### A. Gold Line Extension to Montclair

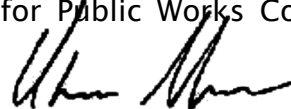
City Manager Starr indicated that the state could announce that it will release state funding from their climate action bills. The State publicized that it will be released over the course of several years. SBCTA announced that if the **Foothill Gold Line** is not completed by next year (April 2025), then they are going to return the unused project funds to the State.

## X. ADJOURNMENT

At 4:49 p.m., Chair Johnson adjourned the meeting of the Public Works Committee.

The next meeting of the Public Works Committee scheduled to be held at 4:00 p.m. on Thursday, May 16, 2024 will be canceled due to lack of quorum. The Committee anticipates meeting again on June 20<sup>th</sup>, 2024 at 4:00 p.m.

Submitted for Public Works Committee approval,



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Uhura Mckenzie  
Transcribing Secretary