



**REGULAR JOINT MEETING OF THE  
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,  
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers  
5111 Benito Street, Montclair, California

Monday, July 15, 2024  
7:00 p.m.

*If you want to provide comments on an agenda item, including public hearing and closed session items, please complete a Speaker Card located in the Council Chambers. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) can also be emailed to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) at least one hour before the meeting begins.*

*Watch Council meetings live on the City's official YouTube Channel at <https://www.youtube.com/@cityofmontclair>, or via Zoom using the following information: **Zoom Link:** <https://zoom.us/j/93717150550> / **Dial Number:** 1 (669) 900-6833 / **Meeting ID:** 937-1715-0550. Video recordings of Council meetings are available on the City's website and can be accessed by the end of the business day following the meeting at <https://www.cityofmontclair.org/council-meetings/>.*

## **AGENDA**

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],  
Montclair Housing Corporation Board [MHC],  
Montclair Housing Authority Commission [MHA],  
Montclair Community Foundation Board [MCF]

**II. INVOCATION**

*In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PRESENTATIONS**

- A. Recognition of Outgoing Community Activities Commissioner Alex Hernandez  
B. Community Activities Commission Presentation of 2024 Home Beautification Awards

**VI. PUBLIC COMMENT**

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

*Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.*

**VII. PUBLIC HEARINGS — None**

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**VIII. CONSENT CALENDAR**

- A. Approval of Minutes

1. Regular Joint Meeting — July 1, 2024 [CC/SA/MHC/MHA/MCF]

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<b>B. Administrative Reports</b>	
1. Consider Receiving and Filing of Treasurer’s Report [CC]	4
2. Consider Approval of Warrant Register & Payroll Documentation [CC]	5
3. Consider Receiving and Filing of Treasurer’s Report [SA]	6
4. Consider Approval of Warrant Register [SA]	7
5. Consider Receiving and Filing of Treasurer’s Report [MHC]	8
6. Consider Approval of Warrant Register [MHC]	9
7. Consider Receiving and Filing of Treasurer’s Report [MHA]	10
8. Consider Approval of Warrant Register [MHA]	11
9. Consider Authorizing The Purchase of a 2024 Ford F-150 4x4 Supercrew Vehicle for the Fire Department from Ken Grody Ford of Redlands in the Total Amount of \$60,000 [CC]	12
<b>C. Agreements</b>	
1. Consider Approval of Amendment No. 1 to Agreement No. 23-44 with Colts Landscape, Inc. for Additional Landscape Maintenance Services [CC]	13
2. Consider Approval of Agreement No. 24-55 with Cintas Corporation for Supply and Maintenance of Public Works Department Employee Uniforms [CC]	22
3. Consider Approval of Agreement No. 24-59 with Blais & Associates, Inc. for Grant Writing Services [CC]	37
4. Consider Approval of Agreement No. 24-60, with Set Free Church Pomona Valley for the Lease of a City Owned Property, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	56
5. Consider Approval of Agreement No. 24-61 with Loma Linda University Children’s Hospital, a Memorandum of Understanding for the Montclair Police Department’s use of the Children’s Assessment Center [CC]	
Consider Authorizing Chief of Police Jason Reed to Sign Agreement No. 24-61 [CC]	77
<b>D. Resolutions</b>	
1. Consider Adoption of Resolution No. 24-3437 Adopting a Records and Information Management Program Policy and Record Retention Schedules Together as the City of Montclair’s Official Records Management Program [CC]	89
2. Consider Adoption of Resolution No. 24-3446 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges [CC]	182
<b>IX. PULLED CONSENT CALENDAR ITEMS</b>	

**X. COMMUNICATIONS**

- A. Department Reports
  - 1. Police Department — National Night Out
  - 2. Human Services Department — Upcoming Events
- B. City Attorney
- C. City Manager/Executive Director
- D. Mayor/Chairperson
- E. Council Members/Directors
- F. Committee Meeting Minutes *(for informational purposes only)*
  - 1. Personnel Committee Meeting — July 1, 2024 [CC]

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**XI. ADJOURNMENT**

*The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, August 5, 2024 at 7:00 p.m.*

*Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk's Office at (909) 625-9416 or send an e-mail to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) to request documents via e-mail.*

*If you need special assistance to participate in this meeting, call the City Clerk's Office at (909) 625-9416 or e-mail [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org). Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

*I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City's website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, July 11, 2024.*