



DEPARTMENT OF PUBLIC WORKS
TREE DIVISION SERVICE REQUEST

Date: _____

SERVICE REQUESTED:

TREE (S) CONDITION:

- | | | | |
|-----------------------------------|---|--|---|
| <input type="checkbox"/> Trim | <input type="checkbox"/> Restake / Tie | <input type="checkbox"/> Dead | <input type="checkbox"/> Root damage |
| <input type="checkbox"/> Remove | <input type="checkbox"/> Inspect / Advise | <input type="checkbox"/> Diseased | <input type="checkbox"/> In sewer |
| <input type="checkbox"/> Plant | <input type="checkbox"/> Other _____ | <input type="checkbox"/> Down | <input type="checkbox"/> Hardscape damage |
| <input type="checkbox"/> Spray | _____ | <input type="checkbox"/> Limb down/hanging | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Root Cut | | <input type="checkbox"/> Visibility | |

COMMENTS: _____

LOCATION OF PROBLEM

House No.: _____ Street: _____ Cross Street: _____
Requested By: _____ Address: _____
Phone (Home): _____ a.m. ____ p.m. (Work): _____ a.m. ____ p.m.

I, the undersigned, hereby give permission to the City of Montclair to remove a tree, and to relieve and hold harmless the City of Montclair from any responsibility of damage that might be incurred by said removal.

_____ NAME (Print)	_____ ADDRESS
_____ NAME (Signature)	_____ DATE

DO NOT WRITE BELOW THIS LINE - TO BE COMPLETED BY CITY STAFF

D.B.H.: _____ Species: _____
Phone: _____ Field: _____ Other: _____ Received by: _____
U.S.A. Dig Alert No.: _____ Right-of-Way: _____
Inspected By: _____ Date: _____
Disposition: _____

Species Removed: _____ No.: _____ Planted: _____ No.: _____

Crews Remarks: _____

Date(s) Work Performed:

Planted: _____ Removed: _____ Roots Cut: _____
Sprayed/Treated: _____ Stump(s) Removed: _____ Trimmed: _____