

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, FEBRUARY 3, 2025 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

Pastor Roger Vega, Montclair Christian Church, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Member Mendez led meeting participants in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Martinez; Council Members/Directors Lopez and Mendez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Community Development Diaz; Director of Finance Kulbeck; Director of Public Works/City Engineer Heredia; Acting Fire Chief Dierck; Director of Economic Development Agency Fuentes; City Attorney Robbins; City Clerk Myrick

Absent: Council Member/Director Ruh (excused)

V. PRESENTATIONS — None

VI. PUBLIC COMMENT

- **Bill Kaufman** requested an update on the City moving forward with a commercial cannabis ordinance, noting he would still like to open a cannabis business on Central Avenue.
- **Roxanna Gracia** introduced herself as the District Director for **Assemblymember Michelle Rodriguez** and noted she looks forward to opportunities to partner with the City on activities, report on legislation that will impact the community, and assist with any constituent needed. She invited the community to a community swearing-in event for **Assemblymember Rodriguez** on February 8th, from 2:00 p.m. to 3:30 p.m. at the district office in Chino.
- **Johnathan Chavez**, resident, expressed frustration with ongoing train theft, littering, break-ins, fires, and homeless individuals due to abandoned buildings on Oak Glen Avenue and direct pedestrian access from the railroad tracks. He stated the City is not taking action to address these issues.

Staff reported on the City's ongoing response including the Police Department's increased patrols and enforcement on the street and along the train tracks, continuing legal proceedings that have been underway with the owner of the vacant property to address the blighted condition of the building and grounds, and attempting to assist the homeless in the area.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

ACTION – Consent Calendar	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
DISCUSSION:	None
MOTION:	Approve the Consent Calendar as presented.
MADE BY: SECOND BY:	Council Member/Director Lopez Council Member/Director Mendez
AYES: NOES: ABSTAIN: ABSENT:	Mendez, Lopez, Martinez, Dutrey None None Ruh
RESULT:	Motion carried 4-0-1 (Ruh absent).

A. Approval of Minutes

1. Regular Joint Meeting — December 16, 2024

ACTION – Consent Calendar – Item A-1	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

B. Administrative Reports

1. Consider Approval of Warrant Register and Payroll Documentation

ACTION – Consent Calendar – Item B-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

2. Consider Authorizing Staff to Advertise for Bid Proposals for Construction of the Montclair Public Library Renovation Project

ACTION – Consent Calendar – Item B-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

3. Consider Authorizing a \$120,000 Appropriation from the Federal Asset Forfeiture Fund for Start-Up Costs Related to Rejoining the Swat Team with the Upland Police Department

ACTION – Consent Calendar – Item B-3	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

4. **Consider Declaring a 2003 Ford E-450 (Unit 231) and a 2006 Ford Escape Hybrid (Unit 200) as Surplus Vehicles Available for Parts or for Sale at Auction**

ACTION – Consent Calendar – Item B-4	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

C. **Agreements**

1. **Consider Approval of Agreement No. 25-08 with the Leary Firefighters Foundation to Accept a \$22,989.80 Grant Award for the Purchase of Two Washer/Extractors and Two Dryers for the Fire Department**

Consider Authorizing Acting Fire Chief Ryon Dierck to Sign Agreement No. 25-08

ACTION – Consent Calendar – Item C-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

2. **Consider Approval of Agreement No. 25-09-I-113 (Case No. 2024-41), an Irrevocable Annexation Agreement with 1012 Land LLC, for a New 7-Lot Subdivision and Development of a 1.97 Acre Site at 4760 Phillips Boulevard, Ontario, CA 91762 (APN 1013-071-18-0000)**

ACTION – Consent Calendar – Item C-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

D. **Resolutions**

1. **Consider Adoption of Resolution No. 25-3469 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges**

ACTION – Consent Calendar – Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1.

IX. **PULLED CONSENT CALENDAR ITEMS — None**

X. **COMMUNICATIONS**

A. **Department Reports — None**

B. **City Attorney — None**

C. **City Manager/Executive Director**

City Manager Starr discussed Memorandum M-25-13 issued by the White House Office of Management and Budget freezing federal grant funds as a result of the Trump Administration’s scrutiny over federal spending.

D. Mayor/Chair

1. Announcement of an Unscheduled Vacancy on the Planning Commission for a Term Ending June 30, 2027

Mayor Dutrey announced the unscheduled vacancy on the Planning Commission and noted applications are due February 9, 2025.

2. Mayor Dutrey acknowledged causes recognized in February, reported his attendance at the Cal Cities Mayors and Council Members Academy in Garden Grove, and congratulated **Main Event** on their grand opening.

E. Council Members/Directors

1. Council Member/Director Mendez announced his attendance at the Cal Cities Mayor and Council Members Academy.
2. Council Member/Director Lopez inquired about the City's involvement and awareness of recent pesticide spraying, and requested the City be proactive about contacting the County Department of Agriculture and notifying residents of scheduled spraying. He noted he attended **Main Event's** grand opening.

F. Committee Meeting Minutes


The following committee minutes were received and filed for informational purposes:

1. Personnel Committee – January 21, 2025

XI. ADJOURNMENT

At 7:50 p.m., the Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



Andrea Myrick,
City Clerk