

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, JUNE 16, 2025, AT 7:01 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

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I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:01 p.m. and advised tonight's meeting will be adjourned in memory of retired Montclair Police Sergeant **Jerry Scharbach** and **Mark Kinsey**, retired General Manager of **Monte Vista Water District (MVWD)**.

II. INVOCATION

Council Member/Director Ruh gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Ruh led meeting participants in the Pledge.

IV. ROLL CALL

Present: Mayor Dutrey, Mayor Pro Tem/Vice Chair Martinez; Council Members/Directors Ruh, Lopez, and Mendez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Community Development Diaz; Director of Finance Kulbeck; Director of Public Works/City Engineer Heredia; Police Chief Reed; Acting Fire Chief Dierck; City Attorney Robbins; City Clerk Myrick

V. PRESENTATIONS

A. Introduction of New Police and Community Development Department Employees

Police Captain Ventura introduced new Later Police Officer **Amanda Aguilar**, and Director of Community Development Diaz introduced new Assistant Planner **Dinora Ochoa**.

VI. PUBLIC COMMENT

- **Joan Lindhorst**, resident, raised concerns about vehicles frequently disregarding the stop sign at Kingsley Street and Ramona Avenue given the increased traffic in the area, and requested that the City consider attracting a fabric store, noting the Joann's in Upland has recently closed.
- **Tenice Johnson**, Board Member, **Montclair Chamber of Commerce**, informed the community of **Casa De Tela**, a small family-owned fabric store located at 5158 Holt Boulevard in Montclair. She extended an invitation to the community for the following Chamber events:
  - A ribbon-cutting ceremony for **Mint Collision**, 5072 W. Mission Boulevard, Ontario, on Wednesday, June 18; and
  - The Chamber's monthly "lunch mob" networking event, *Bites and Business*, which rotates to a different restaurant in the community each month. This month's event will be hosted at **Buffalo Wild Wings** on Thursday, June 26.
- **Neha Upadhyaya**, District Representative, **Office of State Senator Susan Rubio**, invited the community to an Open House and Resource Fair at the Ontario District Office, located at 1520 E N. Mountain Avenue, on Saturday, June 21, from 10:00 a.m. to 1:00 p.m. The event will feature refreshments, community resources, and a legislative update from **Senator Rubio**.

- **Donato Jimenez**, resident, complained of semi-trucks illegally driving on Monte Vista Avenue and requested an update on the street widening, noting a City employee was recently seen taking measurements.

City Manager Starr responded that the City has posted signage to inform operators of streets that are unsuitable for oversized vehicles. Additionally, the Police Department is conducting traffic stops to enforce truck restrictions on Monte Vista Avenue. He further advised there is no official street widening project currently underway; rather, the City is performing engineering studies related to potential street widening in various areas of the City—a process that may take several years before official projects are created and approved.

**VII. PUBLIC HEARINGS**

**A. Consider Adoption of Resolution No. 25-3480 Establishing Community Facilities District (CFD) No. 2025-2 (Alexan Kendry Expansion) and the Boundaries Thereof**

**Consider Adoption of Resolution No. 25-3481 Calling a Special Election and Submitting to the Voters of CFD No. 2025-2 (Alexan Kendry Expansion) a Proposition for the Annual Levy of Special Taxes within Said CFD to Pay the Costs of Certain Services to be Provided by the CFD and Establishing an Appropriations Limit for Said CFD**

**Consider Adoption of Resolution No. 25-3482 Declaring the Results of the Special Election for CFD No. 2025-2 (Alexan Kendry Expansion) for the Propositions Concerning (I) the Annual Levy of Special Taxes to Pay the Costs of Certain Services to be Provided by the CFD, and (II) Establishing an Appropriations Limit**

**First Reading – Consider Ordinance No. 25-1012 Authorizing the Levy of a Special Tax for CFD No. 2025-2 (Alexan Kendry Expansion)**

**Consider Setting a Public Hearing to Conduct Second Reading and to Consider Adoption of Ordinance No. 25-1012 on Monday, July 21, 2025, at 7:00 p.m. in the City Council Chambers**

City Clerk Myrick confirmed there are no registered voters within the territory with the County of San Bernardino Registrar of Voters. She further confirmed all owners of the taxable property consented to holding the special election following the public hearing.

Mayor Dutrey announced this as the time and place set for a public hearing on the above listed matters, opened the public hearing, and invited comments from the public.

There being no one in the audience wishing to speak and no written comments or protests received by the City Clerk, Mayor Dutrey closed the public hearing and returned the matter to the City Council for consideration.

<b>ACTION – PUBLIC HEARING – Item A – Resolution No. 25-3480</b>	
<b>ACTING:</b>	City Council
<b>MOTION:</b>	Adopt Resolution No. 25-3480.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member Lopez Council Member Mendez
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

<b>ACTION - PUBLIC HEARING - Item A - Resolution No. 25-3481</b>	
<b>ACTING:</b>	City Council
<b>MOTION:</b>	Adopt Resolution No. 25-3481.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member Lopez Council Member Mendez
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

<b>ACTION - PUBLIC HEARING - Item A - Resolution No. 25-3482</b>	
<b>ACTING:</b>	City Council
<b>MOTION:</b>	Adopt Resolution No. 25-3482.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member Lopez Council Member Mendez
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

<b>ACTION - PUBLIC HEARING - Item A - Ordinance No. 25-1012</b>	
<b>ACTING:</b>	City Council
<b>MOTION:</b>	Conduct the First Reading of Ordinance No. 25-1012, and set a Public Hearing to conduct the Second Reading and consider adoption of Ordinance No. 25-1012 on Monday, July 21, 2025, at 7:00 p.m. in the City Council Chambers.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member Lopez Council Member Mendez
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

**B. Consider Receiving and Filing the City of Montclair Report on Vacancies for FY 2024-25 in Compliance with AB 2561**

Assistant City Manager/Director of Human Services Richter provided a presentation discussing the Fiscal Year 2024-25 Report on Vacancies in compliance with AB 2561 and provided Employee bargaining groups with an opportunity to make presentations to the City Council regarding vacancies in their respective units.

Sergeant Dominguez, President, Montclair Police Officers' Association, spoke of concerns regarding frequent turnover rates driven by competitive compensation in neighboring cities.

Mayor Dutrey declared it the time and place set for public hearing related to the above matter, and invited comments from the public. There being no one wishing to speak and no written comments received by the City Clerk, Mayor Dutrey closed the public hearing and returned the matter to the City Council for consideration

Council Members Mendez and Lopez inquired about the reporting process if the 20 percent vacancy rate is surpassed in a unit.

Assistant City Manager/Director of Human Services Richter advised more thorough reporting would be required, including information about the duration of recruitments, advertisement methods, and barriers to fill unit positions in the prior year.

City Manager Starr noted AB 2561 became effective this year, making this the first report, and he presumes the law will likely be amended due to issues raised by public entities, which were not consulted for input on the bill. He stated staff finds the law's language vague on report format and lacking in provisions to adjust the 20 percent threshold for extenuating circumstances, like ongoing recruitments, staffing adjustments and departmental reorganizations since the last budget adoption, delays due to budget constraints, and contracting out of services—all of which affect vacancy rates.

Council Member Mendez pointed out that Measure L funds were allocated into bonds for public infrastructure projects rather than improving employee salaries for more competitive pay.

City Manager Starr advised that was the direction approved by the City Council.

<b>ACTION - PUBLIC HEARING - Item B</b>	
<b>ACTING:</b>	City Council
<b>MOTION:</b>	Receive and file the vacancies report for FY 2024-25 in compliance with AB 2561.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member Lopez Council Member Ruh
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

**VIII. CONSENT CALENDAR**

<b>ACTION - Consent Calendar</b>	
<b>ACTING:</b>	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
<b>DISCUSSION:</b>	B-9, C-2; C-4, C-14, C-15, and C-17
<b>MOTION:</b>	Approve the Consent Calendar as presented.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member/Director Lopez Council Member/Director Ruh
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
<b>RESULT:</b>	Motion carried 5-0.

**A. Approval of Minutes**

**1. Adjourned Meeting — May 5, 2025**

<b>ACTION - Consent Calendar - Item A-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**2. Regular Joint Meeting — May 5, 2025**

<b>ACTION - Consent Calendar - Item A-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**3. Regular Joint Meeting — June 2, 2025**

<b>ACTION - Consent Calendar - Item A-3</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**B. Administrative Reports**

**1. Consider Receiving and Filing City Treasurer’s Report - April and May 2025**

<b>ACTION - Consent Calendar - Item B-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**2. Consider Approval of City Warrant Register and Payroll Documentation**

<b>ACTION - Consent Calendar - Item B-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**3. Consider Receiving and Filing SA Treasurer’s Report - April and May 2025**

<b>ACTION - Consent Calendar - Item B-3</b>	
<b>ACTING:</b>	Successor Agency Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**4. Consider Approval of SA Warrant Register - April and May 2025**

<b>ACTION - Consent Calendar - Item B-4</b>	
<b>ACTING:</b>	Successor Agency Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

5. **Consider Receiving and Filing MHC Treasurer’s Report – April and May 2025**

<b>ACTION – Consent Calendar – Item B-5</b>	
<b>ACTING:</b>	Montclair Housing Corporation Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

6. **Consider Approval of MHC Warrant Register – April and May 2025**

<b>ACTION – Consent Calendar – Item B-6</b>	
<b>ACTING:</b>	Montclair Housing Corporation Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

7. **Consider Receiving and Filing of MHA Treasurer’s Report – April and May 2025**

<b>ACTION – Consent Calendar – Item B-7</b>	
<b>ACTING:</b>	Montclair Housing Authority Commissioners
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

8. **Consider Approval of MHA Warrant Register – April and May 2025**

<b>ACTION – Consent Calendar – Item B-8</b>	
<b>ACTING:</b>	Montclair Housing Authority Commissioners
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

9. **Consider Authorizing the Admission of the City of Chino Hills as a Member Agency of the Animal Resource Center of the Inland Empire Joint Powers Authority (ARC)**

Mayor Dutrey announced ARC will begin servicing the City beginning on June 19, 2025, and will officially open to the public on July 1, 2025.

City Manager Starr reported the transferring of pets has already occurred, and ARC picked up four live dogs and two deceased dogs, which must be kept due to ongoing investigations.

<b>ACTION – Consent Calendar – Item B-9</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

**C. Agreements**

1. **Consider Approval of Agreement No. 25-20 with Rincon Consultants, Inc. to Provide General Geographic Information System Services on an As-Needed Basis, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION – Consent Calendar – Item C-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

2. **Consider Approval of Agreement No. 25-21-I-114, an Irrevocable Annexation Agreement with SPSSM Investments-IX LP for 11115 Central Avenue, Ontario, CA 91762 (APN 1011-501-07-0000), Subject to Any Revisions Deemed Necessary by the City Attorney (Case No. 2025-13)**

Council Member Lopez requested additional clarification on the breakdown cost that is put on the property owner when annexing to the City's sewer lines.

Community Development Director Diaz noted there is a \$950 application fee, a \$634 emergency LAFCO hookup fee, and a fee based off of the sewer percentage.

<b>ACTION - Consent Calendar - Item C-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0

3. **Consider Approval of Agreement No. 25-22 with Ontario-Montclair School District to Support the Montclair After-School Summer Program at Two School Sites, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-3</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

4. **Consider Approval of Agreement No. 25-23 with all City Management Services, Inc. to Provide School Crossing Guard Services for Fiscal Year 2025-26, Subject to Any Revisions Deemed Necessary by the City Attorney**

Council Member Lopez questioned not budgeting the full cost of the contract as noted in the Fiscal Impact of the report.

City Manager Starr advised the cost throughout previous years has consistently remained lower than the estimated annual expenses; therefore, the contract is reviewed during mid-year budget to determine whether additional funds are needed.

<b>ACTION - Consent Calendar - Item C-4</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

5. **Consider Approval of Agreement No. 25-24, Amendment No. 1 to Agreement No. 15-31 with HdL Coren & Cone for Property Tax Consulting and Auditing Services, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-5</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

6. **Consider Approval of Agreement No. 25-25 with Chaffey Joint Union High School District for Specialized Law Enforcement Services During Fiscal Year 2025-26, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-6</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

7. **Consider Approval of Agreement No. 25-26 with Ontario-Montclair School District for Specialized Law Enforcement Services During Fiscal Year 2025-26, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-7</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

8. **Consider Approval of Agreement No. 25-27 with Consolidated Fire Agencies of San Bernardino County (CONFIRE) for Continued Dispatch and Communication Services, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-8</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

9. **Consider Approval of Agreement No. 25-28 with Econolite Systems for Traffic Signal Maintenance Services, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-9</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

10. **Consider Approval of Agreement No. 25-29 with the San Bernardino County Department of Aging and Adult Services to Accept Additional Funding to Support Senior Center Activities and the Senior Transportation Program**

**Consider Authorizing City Manager Edward C. Starr to Sign Agreement No. 25-29 and Related Documents**

<b>ACTION - Consent Calendar - Item C-10</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

11. **Consider Approval of Agreement No. 25-30, Amendment No. 6 to Agreement No. 15-64 with San Bernardino County Transportation Authority for Construction Management Services for the Monte Vista Avenue/Union Pacific Railroad Grade Separation Project, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-11</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

12. **Consider Approval of Agreement No. 25-31 with Catering Systems, Inc. to Provide Meals for the City's Senior Citizen Nutrition Program, Subject to Any Revisions Deemed Necessary by the City Attorney**

<b>ACTION - Consent Calendar - Item C-12</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

13. **Consider Approval of Agreement No. 25-32 with Lifestyle Management Solutions to Provide Nutrition Education Services for the City's Senior Citizen Nutrition Program**

<b>ACTION - Consent Calendar - Item C-13</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

14. **Consider Approval of Agreement No. 25-33 with Neighborhood Housing Partnership Services for Administration and Implementation of the Older Adults Home Modification Program, Subject to Any Revisions Deemed Necessary by the City Attorney**

Council Member Lopez requested to extend the termination notice period from the City to NHPS from ten days to thirty days to allow for the completion of any construction that has already begun.

City Manager Starr advised should the contract be terminated, the City would complete any construction that was started.

<b>ACTION - Consent Calendar - Item C-14</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

15. **Consider Approval of Agreement No. 25-34 with the U.S. Army Corps of Engineers, Los Angeles District, a Non-Exclusive Access Easement for Property Located East of the San Antonio Creek Channel and South of Richton Street and the Undeveloped Portion of Huntington Drive (APN 1007-722-07), Subject to Any Revisions Deemed Necessary by the City Attorney**

**Consider Authorizing City Manager Edward C. Starr to Sign Agreement No. 25-34**

Council Member Lopez received clarification that access is needed to build a new prefabricated bridge, which is not the same location as the one that was constructed to replace the Pacific Electric Trail bridge several years ago.

ACTION - Consent Calendar - Item C-15	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

16. **Consider Approval of Agreement No. 25-35, Amendment No. 1 to Agreement No. 22-37 with AGA Engineers, Inc. for Plans and Specifications Related to the Arrow Highway and Central Avenue Improvement Projects, Subject to Any Revisions Deemed Necessary by the City Attorney**

ACTION - Consent Calendar - Item C-16	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

17. **Consider Approval of Agreement No. 25-36, Amendment No. 1 to Agreement No. 22-84 with HR Green Pacific for the Preparation of Plans and Specifications for Construction of Median and Street Rehabilitation Improvements Related to the Holt Boulevard Median and Street Rehabilitation Project, Subject to Any Revisions Deemed Necessary by the City Attorney**

**Consider Authorizing a \$30,340 Appropriation from the 2021 Lease Revenue Bond Fund for Costs Related to Agreement No. 25-36, Amendment No. 1 to Agreement No. 22-84**

**Consider Approval of Agreement No. 25-37, Amendment No. 1 to Agreement No. 22-85 with AGA Engineers, Inc. for the Preparation of Plans and Specifications for Construction of Traffic Signal Upgrades on Holt Boulevard from Ramona to Benson Avenues Related to the Holt Boulevard Median and Street Rehabilitation Project, Subject to any Revisions Deemed Necessary by the City Attorney**

Council Member Lopez received clarification from Executive Director of Engineering Hoerning that the requested additional funds would be designated for costs related to design fees for installing recycled water in the median, as the area was left out of a previous project several years ago when recycled water lines were installed in medians along Central Avenue.

ACTION - Consent Calendar - Item C-17	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**D. Resolutions**

1. **Consider Adoption of Resolution No. 25-3483 Approving a List of Projects to be Funded in Fiscal Year 2025-26 by Senate Bill 1, the California Road Repair and Accountability Act of 2017**

ACTION - Consent Calendar - Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

2. **Consider Adoption of Resolution No. 25-3484 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges**

<b>ACTION – Consent Calendar – Item D-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0.

3. **Consider Adoption of Resolution No. 25-3485 Authorizing the City Manager or Designee to Make Minor Updates to the Local Road Safety Plan to Reflect Progress or Changes to State or Federal Laws And Regulations, and Accepting the Commitment to Achieve One-Half Decline in Roadway Fatalities and Serious Injuries by 2040**

<b>ACTION – Consent Calendar – Item D-3</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 5-0

IX. **PULLED CONSENT CALENDAR ITEMS — None**

X. **COMMUNICATIONS**

A. **Department Reports**

1. **Human Services – Summer Activities & Events**

Assistant City Manager/Director of Human Services Richter announced the *64th Annual Concerts and Movies in the Park* series of events taking place at Alma Hofman Park on Tuesdays from 7:00 p.m. to 8:30 p.m. throughout the months of June and July, where there will be shows, bands, activities, and food trucks; and invited the community to the Vendor Fair taking place during the concert on Tuesday, July 15, from 6:00 p.m. to 9:00 p.m. where the community can also enjoy free activities, crafts, and face painting.

B. **City Attorney**

City Attorney Robbins requested the City Council meet in closed session concerning the following matters:

1. **Request for City Council to Meet in Closed Session Pursuant to Government Code §54957.6 Regarding Conference with Designated Labor Negotiator Edward C. Starr**

*Agency: City of Montclair*  
*Employee: Management Employees*  
*Associations: Montclair City Confidential Employees Association*  
*General Employees – Teamsters Local 1932*  
*Montclair Fire Fighters Association*  
*Montclair Police Officers Association*

2. **Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.8 Regarding Real Property Negotiations**

*Property: APN: 1007-671-13-0000*  
*Negotiating Parties: City of Montclair, The Pep Boys Manny Moe and Jack*  
*City Negotiators: Edward C. Starr, City Manager*  
*Under Negotiation: Recommendations Regarding Purchase Price*

*Property: APN: 1008-622-48-0000*  
*Negotiating Parties: City of Montclair, Juifu Chien*  
*City Negotiators: Edward C. Starr, City Manager*  
*Under Negotiation: Recommendations Regarding Purchase Price*

3. **Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation**

*Jaquez v. City of Montclair*

4. **Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation**

*Fuentes/Garcia v. Lopez, City of Montclair*

C. **City Manager/Executive Director — None**

D. **Mayor/Chair**

1. **Notice of Special Joint Meeting of the City Council and Montclair Housing Corporation Board on Thursday, June 26, 2025, at 5:00 p.m. in the Council Chambers, to Consider Adoption of the Fiscal Year 2025–26 City and MHC Budgets**

Mayor/Chair Dutrey scheduled a Special Joint Meeting of the City Council and Montclair Housing Corporation to review and consider adoption of the Fiscal Year 2025–26 City and MHC Budgets on June 26, 2025, at 5:00 p.m. in the City Council Chambers.

2. **Discussion of Proposed Draft City Council Policy and Procedures Manual**

Mayor Dutrey announced the proposed draft City Council policy Manual is to be brought back for discussion at the upcoming City Council meeting on July 17, 2025, noting the meeting on the 7th has been cancelled in observance of the Fourth of July.

3. Mayor Dutrey recognized holidays and observances celebrated in the month of June; acknowledged staff for their work and effort put into City events; and congratulated the **Montclair Little League (MLL) Brewers** on their success this season as Division Champions.

E. **Council Members/Directors**

1. Mayor Pro Tem/Vice Chair Martinez commended Soroptimist Prism Award recipients **Marcia Richter** and **Tenice Johnson**; encouraged the community to attend the San Bernardino County Library Summer Reading Program events at the Montclair Branch library; highlighted the successful Country Fair Jamboree event that took place earlier this month; and extended well wishes for Pride Month.

2. Council Member/Director Mendez expressed his condolences to the friends and families of retired Police Sergeant **Jerry Scharbach** and retired MVWD General Manager **Mark Kinsey** upon their recent passing; and noted feedback from residents regarding the Country Fair Jamboree appearing to have lower attendance compared to previous years.

3. Council Member/Director Lopez reported his attendance at **Fourth District San Bernardino County Supervisor Curt Hagman's** Open House event; congratulated the **MLL Brewers**; noted his attendance at a meeting with the **Consulate General of Mexico** related to recent immigration enforcement concerns; and advised the community to report power outages to **Southern California Edison** to ensure power lines are upgraded as needed.

4. Council Member/Director Ruh noted he was a **MVWD** Board Member when **Mark Kinsey** was hired as General Manager and he will be dearly missed; noted support for bringing resources

from the Mexican Consulate to Montclair residents; commended **Montclair High School** students for publishing a book; acknowledged holidays observed in June; and in light of her recent passing at the age of 104, he reflected on the significant contributions **Betsy Jochum** made to the advancement of women in sports, highlighting that she was the last remaining original member of the professional Women's Baseball League that inspired the film "A League of Their Own."

**F. Committee Meeting Minutes**

The following committee minutes were received and filed for informational purposes:

1. **Personnel Committee — May 5, 2025**
2. **Personnel Committee — June 2, 2025**

**XII. CLOSED SESSION**

At 8:57 p.m., the City Council went into closed session to discuss labor negotiations, real property negotiations, and pending litigation.

At 10:10 p.m., Council Member Lopez recused himself from the matter pertaining to Fuentes/Garcia v. Lopez, City of Montclair.

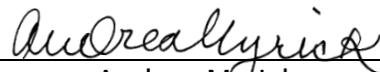
**XIII. CLOSED SESSION ANNOUNCEMENT**

At 10:16 p.m., the City Council returned from closed session, and Council Member Lopez returned to the meeting. Mayor Dutrey announced that the City Council discussed labor negotiations, real property negotiations, and pending litigation; information was received and direction given to staff; and no further announcements would be made at this time.

**XIV. ADJOURNMENT**

At 10:16 p.m., the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



\_\_\_\_\_  
Andrea Myrick,  
City Clerk

*The meeting was adjourned in memory of retired Police Sergeant **Jerry Scharbach** and retired **MVWD** General Manager **Mark Kinsey**.*