

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, AUGUST 18, 2025, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

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**I. CALL TO ORDER**

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

**II. INVOCATION**

**Pastor Robert Edwards, Set Free Church**, gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

Council Member/Director Mendez led meeting participants in the Pledge.

**IV. ROLL CALL**

Present: Mayor/Chair Dutrey, Mayor Pro Tem/Vice Chair Martinez; Council Members/Directors Ruh, Lopez, and Mendez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Finance Kulbeck; Director of Public Works/City Engineer Heredia; Police Chief Reed; Fire Chief Dierck; City Attorney Robbins; City Clerk Myrick

**V. PRESENTATIONS**

**A. San Bernardino County Transportation Authority (SBCTA) Update on Transportation Projects Funded by Measure I in Montclair**

**Otis Greer**, Deputy Executive Director, **SBCTA**, discussed the history and future of San Bernardino County's Transportation Measure I, originally passed by the County's voters in 2004, including a review of transportation projects in Montclair that were fully or partially funded by Measure I, as well as current and upcoming transportation projects for the region.

**VI. PUBLIC COMMENT**

- **Bill Kaufman** expressed continued interest in opening a cannabis "wellness center" in Montclair, and expressed his hope that the City Council will consider an ordinance to allow this type of business soon.
- **Hillary Dockrell**, resident, discussed ongoing safety concerns in the area surrounding her home including the train tracks, a vacant property, and the San Antonio Creek Channel, all which attract criminal activity and homeless individuals to the area. She acknowledged Code Enforcement's work on homeless issues, and requested the entrance to the channel and railroad be permanently and securely closed.

Mayor Dutrey emphasized that the area is a high priority for the City and law enforcement is aware of the issues.

City Manager Starr explained that the channel is owned by the **U.S. Army Corps of Engineers (USACE)** and is under the jurisdiction of the **San Bernardino County Flood Control District (SBFCD)**, and the train tracks are owned by **Union Pacific Railroad**. He advised the City has limited authority over these areas and does not have legal access unless specifically authorized or in emergency situations, and when crimes cross into the City's jurisdiction. He noted the City requested easements for maintenance of the future trail and for enforcement purposes, and offered to purchase the adjacent vacant property from **Pomona School District (PSD)**, which was refused.

Council Member Lopez asked about staff’s communication efforts.

City Manager Starr discussed the City’s regular communications with **USACE**, **SBFCD**, and **PSD** regarding any issues that arise and in relation to requests for code and law enforcement to access the properties.

Mayor Dutrey requested staff follow up with **PSD** regarding its future plans involving the site or potential sale of the property.

**VII. PUBLIC HEARINGS — None**

**VIII. CONSENT CALENDAR**

ACTION – Consent Calendar	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
DISCUSSION:	B-9 and C-2.
MOTION:	Approve Item B-9 as revised, and approve the remainder of the Consent Calendar as presented.
MADE BY: SECOND BY:	Council Member/Director Lopez Mayor Pro Tem/Vice Chair Martinez
AYES: NOES: ABSTAIN: ABSENT:	Mendez, Lopez, Ruh, Martinez, Dutrey None None None
RESULT:	Motion carried 5-0.

**A. Approval of Minutes — None**

**B Administrative Reports**

**1. Consider Receiving and Filing City Treasurer’s Report – July 2025**

ACTION – Consent Calendar – Item B-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**2. Consider Approval of City Warrant Register and Payroll Documentation**

ACTION – Consent Calendar – Item B-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**3. Consider Receiving and Filing SA Treasurer’s Report – July 2025**

ACTION – Consent Calendar – Item B-3	
ACTING:	Successor Agency Board
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**4. Consider Approval of SA Warrant Register – July 2025**

ACTION – Consent Calendar – Item B-4	
ACTING:	Successor Agency Board
RESULT:	Approved on Consent Calendar; motion carried 5-0.

5. **Consider Receiving and Filing MHC Treasurer’s Report – July 2025**

ACTION – Consent Calendar – Item B-5	
ACTING:	Montclair Housing Corporation Board
RESULT:	Approved on Consent Calendar; motion carried 5-0.

6. **Consider Approval of MHC Warrant Register – July 2025**

ACTION – Consent Calendar – Item B-6	
ACTING:	Montclair Housing Corporation Board
RESULT:	Approved on Consent Calendar; motion carried 5-0.

7. **Consider Receiving and Filing of MHA Treasurer’s Report – July 2025**

ACTION – Consent Calendar – Item B-7	
ACTING:	Montclair Housing Authority Commissioners
RESULT:	Approved on Consent Calendar; motion carried 5-0.

8. **Consider Approval of MHA Warrant Register – July 2025**

ACTION – Consent Calendar – Item B-8	
ACTING:	Montclair Housing Authority Commissioners
RESULT:	Approved on Consent Calendar; motion carried 5-0.

9. **Consider Designating Mayor Dutrey and Council Member Mendez as Voting Alternates for the Annual Business Meeting of the General Assembly at the League of California Cities Annual Conference on October 10, 2025, in Long Beach**

Mayor Dutrey proposed instead designating Council Member Ruh as Voting Delegate and Council Member Mendez and himself as Voting Alternates.

ACTION – Consent Calendar – Item B-9	
ACTING:	City Council
MOTION:	Designate Council Member Ruh as Voting Delegate, and Council Member Mendez and Mayor Dutrey as Voting Alternates for the Annual Business Meeting of the General Assembly at the League of California Cities Annual Conference on October 10, 2025, in Long Beach.
RESULT:	Approved on Consent Calendar; motion carried 5-0.

C. **Agreements**

1. **Consider Approval of Agreement Nos. 25-52, 25-53, and 25-54 with Montclair Little League and Golden Girls Softball**

**League for Use of Ball Field Facilities, Subject to Any Revisions Deemed Necessary by the City Attorney**

ACTION – Consent Calendar – Item C-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**2. Consider Approval of Revised Agreement No. 25-57 with San Bernardino County Transportation Authority for Funding of the Central Avenue Smart Corridor Project, Subject to Any Revisions Deemed Necessary by the City Attorney**

Council Member Lopez expressed appreciation to Mayor Dutrey for following up on his inquiry about the Central Project not receiving approval from SBCTA over the Mission and Holt Project.

Council Member Mendez inquired about the project’s scope.

City Manager Starr explained that the existing traffic signal equipment on Central Avenue will be upgraded to enhance signal responsiveness based on real-time traffic conditions.

ACTION – Consent Calendar – Item C-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**3. Consider Approval of Agreement No. 25-59, a Memorandum of Understanding with the Counties of Los Angeles, Orange, Riverside, and San Diego for Use of the SECURE G2G Service to Electronically Record Documents with the San Bernardino County Recorder’s Office**

ACTION – Consent Calendar – Item C-3	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**D. Resolutions**

**1. Consider Adoption of Resolution No. 25-3495 Authorizing the Salaries and Classification Titles for City Employees on a Consolidated Salary Schedule**

ACTION – Consent Calendar – Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

**IX. PULLED CONSENT CALENDAR ITEMS — None**

**X. COMMUNICATIONS**

**A. Department Reports — None**

**B. City Attorney**

City Attorney Robbins requested the City Council meet in closed session concerning the following:

1. Pursuant to Government Code §54956.9(d)(2) Regarding Potential Litigation

*One Potential Case*

2. Pursuant to Government Code §54956.8 Regarding Real Property Negotiations

*Property:* APN 1008-352-02-0000  
*Negotiating Parties:* City of Montclair and Alexis Diaz  
*City Negotiator:* Edward C. Starr, City Manager  
*Under Negotiation:* Recommendation Regarding Purchase Price

*Property:* APN: 1009-172-12-0000  
*Negotiating Parties:* City of Montclair, Virginia J. Gregorowich, Phyllis J. Turner, and Joanne O. Suhr  
*City Negotiators:* Edward C. Starr, City Manager  
*Under Negotiation:* Recommendation Regarding Purchase Price

*Property:* APN 1009-331-56-0000  
*Negotiating Parties:* City of Montclair, Arthur L. Murray, Jr., and Patricia Sue Murray  
*City Negotiator:* Edward C. Starr, City Manager  
*Under Negotiation:* Recommendation Regarding Purchase Price

C. City Manager/Executive Director — None

D. Mayor/Chair

1. **Announcement of Montclair Post Office Dedication Ceremony for Former Mayor Paul M. Eaton on August 28, 2025**

Mayor Dutrey announced the event will take place at Alma Hofman Park beginning at 9:00 a.m.

2. Mayor Dutrey noted he attended an **SBCTA Transit Committee** meeting on August 14; reported that he will be out of town from August 19 to August 27; complimented the Police Department on running a successful National Night Out event; congratulated Police Chief Reed on receiving the Montclair Chamber's Annual Achievement Award and Officer Vera on being named Officer of the Year at the Police Recognition Ceremony; commended the Police Department on participating with other law enforcement agencies in responding to a recent incident involving a shooting in Montclair; advised of upcoming lane closures due to **SBCTA** repaving the portions of Monte Vista, Central, and Benson Avenues under the I-10 freeway; and acknowledged the **Animal Resource Center** on its recent grand opening.

E. Council Members/Directors

1. Council Member/Director Lopez commended the Fire Department for their prompt response during a tragic incident that occurred on the I-10 freeway and Monte Vista Avenue; congratulated Chief Reed and Officer Vera on their awards; and expressed his opposition of the proposed statewide Congressional redistricting.

2. Council Member/Director Ruh discussed potential benefits of the redistricting proposal to Montclair in relation to transit projects; thanked the Montclair Chamber for the hosting Police Recognition event; expressed hope that **SBCTA** will minimize impact of construction under the I-10 Freeway on nearby residents; acknowledged the National Night Out event and noted attendance may have been impacted by back-to-school night; advised that he will be out of town attending a work event on August 28 and unable to attend the Post Office Dedication Ceremony; congratulated **Rodrigo's Mexican Grill** on the restaurant's 53rd anniversary in Montclair, noting it has changed names and ownership over the years; and expressed hope that legislation addressing squatters and trespassers will succeed in the future.

**F. Committee Meeting Minutes**

The following committee minutes were received and filed for informational purposes:

1. Personnel Committee — August 4, 2025

**XII. CLOSED SESSION**

At 7:51 p.m., the City Council went into closed session to discuss potential litigation and real property negotiations.

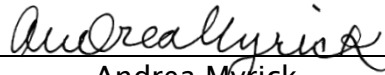
**XIII. CLOSED SESSION ANNOUNCEMENT**

At 8:22 p.m., the City Council returned from closed session. Mayor Dutrey announced that the City Council discussed potential litigation and real property negotiations; direction was given to staff; and no further announcements would be made at this time.

**XIV. ADJOURNMENT**

At 8:22 p.m., the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



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Andrea Myrick,  
City Clerk