



**CITY OF MONTCLAIR
PUBLIC WORKS COMMITTEE**

Theater Conference Room
9955 Fremont Avenue, Montclair, California

Thursday, November 20, 2025
4:00 p.m.

Zoom Link: <https://us06web.zoom.us/j/85686738707>

Dial Number: 1-(669)-900-6833

Meeting ID: 856-8673-8707

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES — July 17, 2025

IV. PUBLIC COMMENT

Request to speak: <https://www.cityofmontclair.org/public-comment/>

V. PUBLIC WORKS DEPARTMENT UPDATES

A. Operations

1. Maintenance Activities
2. Street Sweeping Demo at Moreno Elementary
3. Additional Items

B. Facilities

1. Maintenance Activities
2. Additional Items

C. Engineering Division

1. Sewer System Management Plan Update
2. IEUA Regional Sewer Contract Audit
3. Restricted parking for 3rd Street
4. Water Board Response to follow-up questions & information
5. Moreno Street Bridge Rail Repair

VI. POLICE DEPARTMENT UPDATES

VII. COMMUNITY DEVELOPMENT DEPARTMENT UPDATES

VIII. CAPITAL PROJECTS UPDATE

A. Local Projects

1. Reeder Ranch Park
2. Alleyway Improvement in CDBG area
3. Library Remodel
4. Fremont Avenue Street Improvements
5. Silicon Avenue & 3rd Street
6. Safe Routes to School
7. Howard/Ramona Roundabout
8. Saratoga Park
9. Benson Avenue Street Improvements
10. Mills Avenue Rehabilitation
11. Fire Station 151 Landscaping

B. Regional Projects

1. West Valley Connector Project

IX. COMMITTEE AND CITY MANAGER ITEMS

A. Navigation Center

X. ADJOURNMENT

The next meeting of the Public Works Committee is scheduled for Thursday, December 18, 2025, at 4:00 p.m.

If you need special assistance to participate in this meeting, please contact the Engineering Division at (909) 625-9478. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Uhura Mckenzie, Administrative Specialist, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall on Monday, December 15, 2025.

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS
COMMITTEE HELD ON THURSDAY, JULY 17, 2025, AT 4 P.M. IN THE
THEATER CONFERENCE ROOM, 9955 FREMONT AVENUE,
MONTCLAIR, CALIFORNIA**

I. CALL TO ORDER

Chair Martinez called the meeting to order at 4:15 p.m.

II. ROLL CALL

Present: Chair Martinez; Vice Chair Dutrey; Director of Public Works/City Engineer Heredia; City Manager Starr; Executive Director of Engineering/Major Projects Manager Hoerning; Director of Community Development Diaz; Associate Engineer Stevenson; Director of Economic Development Agency Fuentes

Absent: Chief of Police Reed

III. APPROVAL OF MINUTES

The Committee approved the minutes for the meeting held on March 20, 2025.

IV. PUBLIC COMMENT — None

V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS

A. OPERATIONS

1. MAINTENANCE ACTIVITIES

The Operations Activity Report for the months of March, April, May, and June was included with the agenda. There were no issues with the reports.

Director of Public Works/City Engineer Heredia gave a detailed update about various service requests the Operations Division completed and compared the data to last fiscal year's data. There were significant reductions in service requests for signage for special events. She answered Vice Chair Dutrey's questions about the City's flashing stop signs then gave a brief overview about program for asphalt pothole repair. She reported that a new category was added to track equipment repairs, vehicle maintenance, and guardrail repairs. One of the first recorded railing repairs is the railing on the north side of the Kingsley Street Bridge overlooking the San Antonio Creek Channel which was damaged after a car accident.

2. ADDITIONAL ITEMS — None

B. FACILITIES

1. MAINTENANCE ACTIVITIES

The Facilities Activity Report for the months of March, April, May, and June was included with the agenda. There were no questions or issues with the report.

Director of Public Works/City Engineer Heredia gave a detailed update about various service requests, compliance training, and maintenance

completed by the Facilities Division. She reported that the concrete pad for the new emergency generator was poured and required a 30-day curing period.

2. ADDITIONAL ITEMS — None

C. ENGINEERING DIVISION

1. Public Works Week 2025

Director of Public Works/City Engineer Heredia reported on the staff recognition and appreciation luncheon to celebrate the annual National Public Works Week, whose theme this year is “People, Purpose, Presence.” An article with more details will be published in the July issue of the City Manager’s monthly newsletter.

2. Sewer System Management Plan Update

Director of Public Works/City Engineer Heredia reported that the City adopted a new plan last December which immediately went into practice. A copy was publicly posted on the City’s website.

3. Sewer Rate Increase

Director of Public Works/City Engineer Heredia announced the latest rate increase for sewer connection services for the next two years. The new rates were publicly posted on the City’s website.

4. Restricted Parking for Alexan-Kendry Apartments

An Agenda Report will go to the next City Council Meeting to restrict parking to 1-hour at four stalls in front of the leasing office of the Kendry Apartment complex on Cypress Street near Monte Vista Avenue and Arrow Highway.

VI. POLICE DEPARTMENT UPDATE/ITEMS

City Manager Starr announced that the City will be bringing back the Traffic Safety Program. There will be an officer on special assignment working strictly on traffic enforcement. This assignment will include patrolling major arterial streets where oversized vehicles are frequently reported to be illegally using roads that are not designated truck routes, such as Monte Vista Avenue. Executive Director of Engineering/Major Projects Manager Hoerning is preparing the implementation of signage and an education campaign to alert businesses located on Brooks Street to remind delivery drivers where the truck routes are located. Enforcement will include gross vehicle rate weighting and vehicle class regulations according to the State of California.

VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS

Director of Community Development Diaz announced the arrival of a new Planning Assistant who recently joined the team. She will be assisting Senior Planner Gutierrez with various tasks. A new officer has been added to the team and one more will be onboard in a few weeks. A senior Code Enforcement officer retired recently prompting a large reassignment of duties for all current staff.

Director of Community Development Diaz reports that the Mission Boulevard and Ramona Business Park project is almost complete. There are eight buildings and three have already been sold. He gave an update on the status of the Kendry Apartment Complex project, the Marlow Project on Richton Street and Monte Vista Avenue, and The Village at Montclair on Arrow Highway and Fremont Avenue.

Vice Chair Dutrey requested a status update on the construction for Sprouts and Dutch Bros. Director of Community Development Diaz explained that the contractors for Sprouts have not been paid by the property owners therefore work at the construction site has come to a halt. Dutch Bros. is still in the plan checking process.

VIII. CAPITAL PROJECT UPDATES

A. LOCAL PROJECTS

1. Reeder Ranch Park

Associate Engineer Stevenson reports that the water tie-ins are completed. He stated that the cause of the delay in opening the park is the electrical tie-in services that will be installed by SoCal Edison. The project cannot move forward without electrical power.

2. Sunset Park Beautification

Executive Director of Engineering/Major Projects Manager Hoerning reported several incidents of vandalism at the park. There is discussion about designing a fence to place on Orchard Street and Kingsley to prohibit unauthorized access to the park during closed hours. On July 15th, the City assumed full responsibility for maintenance of the park. Public Works Operations Assistant Manager Cardona is coordinating with Colts Landscape, Inc. to include services to Sunset Park on a regular cycle.

3. Alleyway Improvements

Associate Engineer Stevenson announced that there will be a Notice of Completion sent to the City Council at the next meeting for the thirteen alleys that were completed this year. City Manager Starr warned that the Trump Administration blocked all funding under the Community Development Block Grant which is used to pay for infrastructure improvements in underserved areas. It is uncertain if there will be a funding source to work on the ten remaining alleys in the City in need of upgrades.

4. Civic Center Generator

Director of Public Works/City Engineer Heredia gave an update on the status of the emergency generator installation. A solid enclosure will be built around it for protection and noise reduction.

5. Library Remodel

Associate Engineer Stevenson reports he will be sending the project out to bid in approximately two weeks. A flaw discovered during a power outage will be included in the new design bid.

6. Saratoga Park

Director of Public Works/City Engineer Heredia gave a report about the cost of the project and states that the City is seeking grant funding. The design plans are 90% complete.

7. Silicon Avenue & 3rd Street

Associate Engineer Stevenson reports that they have 90% of the plans completed and they're still in the review process.

8. Arrow Highway & Fremont Avenue

Executive Director of Engineering/Major Projects Manager Hoerning explained intersection for Arrow Highway and Fremont Avenue is complete. The design plans for improvements from Moreno Street to Arrow Highway are in progress. Construction is not expected to start until next year due to the City Moratorium.

B. REGIONAL PROJECTS

1. West Valley Connector Project

Director of Public Works/City Engineer Heredia gave a status update about the progress of construction.

IX. COMMITTEE AND CITY MANAGER ITEMS

A. Gold Line Extension to Montclair

Vice Chair Dutrey announced that he will be in a meeting on Monday with the San Bernardino County Transit Authority to determine if they will commit to funding and constructing the project.

B. Navigation Center

City Manager Starr reports that the San Bernardino County insists that every City within the coalition must contribute a minimum of \$200K to provide beds for unhoused residents in need of transitional assistance. Costs will vary by population between 250K to as much as \$600K annually. The City of Montclair would be paying an estimated \$250K for seven beds.

C. ARC (Animal Resource Center of the Inland Empire)

The City transitioned from using Inland Valley Humane Society to using animal control services from the Animal Resource Center as of June 18th. City Manager Starr explained that the City has more control over the cost. Vice Chair Dutrey mentioned the "no kill" policy that is mandated by the State. ARC will present an update at a future City Council Meeting.

D. Additional Items

City Manager Starr reported that an audit was completed to determine the amount of revenue received from impact fees for providing Fire Protection Services and the findings showed less than \$12 in profit. There will be a proposal brought before the City Council by the City Manager to conduct another audit to calculate sales and property taxes over the past few years to determine where the rest of the revenue was allocated.

Vice Chair Dutrey requested a status update about the Monte Vista Avenue, Holt Boulevard and Benson Avenue Pavement Rehabilitation Project. Executive Director of Engineering/Major Projects Manager Hoerning reported that the

projects are still under design. She cited space constraints on San Bernardino Street and Benito Street requiring widening of the right-of-way.

Vice Chair Dutrey suggested adding mulch to the median on Moreno Street temporarily until a future rehabilitation project gets underway.

X. ADJOURNMENT

At 5:16 p.m., Chair Martinez adjourned the meeting of the Public Works Committee.

The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on Thursday, August 21, 2025.

Submitted for Public Works Committee
approval,

Uhura Mckenzie
Transcribing Secretary

Facilities – July 2025

City Hall

Mounted a white board in Planning Assistant's office
Painted Code Enforcement office
Installed bottom door plates in the City Manager's office
Hung new city council photos

Youth Center

Removed lighting fixtures from the center pillar
Repaired burned out ceiling lights
Replaced broken toilet seat dispensers

Senior Center

Cleaned floors after an accident in the hallway
Replaced broken toilet seat dispensers
Cleared construction items from the electrical room
Replaced four diaphragms in the women's restroom with a higher GMP
Secured a wall panel in the kitchen
Repaired 12 chandelier lights

Community Center

Secured the handicap button on the men's restroom
Adjusted the clock below the video wall
Assembled three new table carts
Replaced broken toilet seat dispensers
Secured the door latch on the north entrance
Replaced the batteries in the women's restroom paper towel dispenser
Replaced the automatic door opener main board on the women's restroom
Replaced the faucet on the table storage room mop sink

Recreation Center

Fixed a stuck cabinet in the office
Repaired the stage steps
Replaced broken toilet seat dispensers
Glued down the carpet transition strip at the front desk
Replaced the north exit door with a glass pane
Installed storefront glass on the front counter
Adjusted and lubricated the lock between offices
Replaced a toilet gasket in the women's restroom
Replaced a vacuum breaker in a men's restroom toilet flush valve
Removed a stain from the women's restroom locker area

Library

Replaced the gasket between the fan and housing in the air handler
Adjusted the louvers and compressors on the HVAC system for proper air flow and cooling

Repaired both restroom exhaust fans
Removed desks and shelves from the computer lab

Fire Station 151

Mounted a sign on the new automatic gate
Replaced a broken shore line cord
Repaired the north west bay door opener arm
Replaced the lighting above the stairwell
Hung new city council photos

Fire Station 152

Mounted new telephones for IT

Police Department

Replaced lighting in Cell B
Unclogged/snaked a toilet in the public restrooms
Hung new city council photos
Replaced the lighting in the fingerprinting room

Alma Hofman Park

Detailed and painted the outdoor restrooms
Repaired the outdoor water fountain
Made repairs to the fencing around the tennis courts
Repaired the light pole near the basketball court

Golden Girls

Replaced the sink faucet in the men's restroom
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Sunset Park

Repaired an Exeloo door guide that was forced open
Adjusted the flushing mechanism on an Exeloo restroom

Kids Station

Installed a chain around the backflow at the street

OMSD House

Repaired the HVAC unit, low on R22

Miscellaneous

Removed the three bell/buckets from the Splash Pad
Removed excrement from the Splash Pad and sanitized it

Facilities – August 2025

City Hall

Repaired the tailpiece on the men's public restroom toilet
Relocated furniture in the Code Enforcement area
Painted Code Enforcement office
Installed a white board in Housing Specialist's office
Relocated office furniture to Carla's new office
Covered the conduit box in Director of Economic Development's office

Youth Center

Painted multiple walls inside of the Youth Center
Installed new artificial turf
Repaired the lighting above the Teens sign
Repaired the light above the front desk

Senior Center

Secured low voltage wiring in the ceiling of the Lunch Room
Inspected the oven after a fire/smoke incident

Community Center

Replaced the Red, Green, and Blue lights above the stage
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Recreation Center

Repaired the controls for the racquetball courts
Unclogged the staff restroom
Tightened a bolt on a bench seat in the weight room
Cleaned the sensors on the hand dryer in the women's restroom
Installed outlet covers on the hallway receptacles
Repaired the leaking valve in the women's shower

Library

Replaced the boot material around both indoor fan housings
Replaced the aerator on the men's restroom faucet
Unclogged the employee restroom toilet
Repaired the emergency lighting above the front door

City Yard

Replaced the lighting in the women's public restroom
Rebuilt the leaking locker room hand wash basin
Secured the cabinets and countertop in the breakroom

Fire Station 151

Snaked the kitchen sink
Unclogged the bathroom sinks
Replaced a broken spring on a roll-up door

Fire Station 152

Snaked the toilets in restroom
Installed a new shoreline cord for the OES vehicle

Police Department

Replaced the Admin Breakroom sink faucet
Replaced a broken spring on the west garage door
Cleaned the coils on the server HVAC unit
Replaced the soap dispenser in the Admin men's restroom
Installed new power strips in dispatch
Installed a TV in the Montclair Police Officers Association office
Repaired the flag pole cable
Traced down the breaker issue for the exterior range and carport lights

Hofman Park

Rewired the basketball court lighting
Relocated and installed a camera on the pole overlooking the basketball courts
Glued down several tiles in the splash pad throughout the season

McArthur Park

Reset the timer for the lights and gates
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Paseos Park

Replaced a downed bollard in the park

Facilities – September 2025

City Hall

Unclogged the ice maker in the breakroom
Replaced the lighting and ceiling tiles in Finance Department office
Relocated the supply HVAC supply vent in Finance Department office
Repaired the drinking fountain in the Council Lobby
Assembled an office chair for Senior Planner
Installed a computer mount under the front counter

Youth Center

Repaired the ice maker – Freon leak detected
Completed biannual FM200 testing
Replaced the batteries in the fire alarm system
Replaced a faulty fire alarm sensor
Installed a PC mount under a TV

Senior Center

Repaired the oven door hinge
Replaced a broken seat cover dispenser in the women's restroom
Replaced a leaking flush valve
Reset the kitchen window fire shutter
Repaired the washing machine drain pump
Repaired the light in the north bollard
Repaired two broken HVAC condensation drip lines
Repaired the lock on the south door of the east patio

Community Center

Replaced the handrail on the ramp to meet building code
Secured the handicap exit button on the men's restroom
Repaired the paper towel dispenser in the kitchen

Recreation Center

Replaced the battery in the south exit door crash bar alarm
Snaked the clinic restroom toilet
Repaired the control wiring on the parking lot automatic gate

Library

Repaired the Exit sign at the front door
Replaced the battery in the north exit door crash bar alarm

City Yard

Replaced the motor on the locker room air handler

Fire Station 151

Repaired the lock on the IT workroom

Installed the turnout washer and dryer
Reset the breaker for the air compressor

Police Department

Replaced the spring on the sally port roll up door
Completed the 2 hour load bank test on both generators
Acid washed the coils on the Server Room AC unit
Replaced the faucet in the Admin breakroom
Completed biannual FM200 testing
Secured the mounting screws to the carrier on a men's restroom toilet
Snaked the Administration break room sink
Adjusted a desk height in the detective bureau

Hofman Park

Completed winterization of the Splash Pad
Installed a new camera covering the basketball court
Replaced the wiring for the basketball court lighting
Removed graffiti from the men's restroom

Library Theater Room

Relocated a supply vent to cool off the projector during use
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Miscellaneous

Completed the startup of the Civic Center generator

Facilities – October 2025

City Hall

Replaced a burned out bulb in the women's staff restroom
Installed an automatic door opener on the Public Works/Planning entry door
Installed an automatic door opener on the women's staff restroom
Reconfigured the women's staff restroom toilet stall door to open outward
Replaced bulbs in parking lot lights 81, 82, 83, and 84
Relocated furniture to the office near the IT Director
Installed new office furniture in one Administration Office
Installed an automatic door lock on Carla's office

Senior Center

Repaired the icemaker Freon leak
Installed outlet covers on multiple outlets
Removed a black rubber strip that was hanging from the ceiling
Attached the base of the chair dolly to the cart
Repaired four tables

Community Center

Snaked a toilet in the men's restroom
Snaked a urinal in the men's restroom
Repaired the oven door in the kitchen
Installed backpack hook in the kitchen
Lit the pilot in the stove
Repaired the left side door panic device on the west facing automatic doors
Painted the peeling pillar outside of the west doors

Recreation Center

Repaired the lighting in Room D
Repaired the HVAC unit for Room D
Installed two outlets for the entryway electronic billboards
Replaced a leaking vacuum breaker in the women's restroom
Replaced the hallway light near the breakroom
Installed outlet covers in the hallway
Secured the bottom cover of the drinking fountain

Library

Snaked the women's staff restroom toilet
Replaced the hallway light fixture

City Yard

Replaced a broken paper towel dispenser in the locker room
Repaired the blower motor on the locker room HVAC unit

Fire Station 151

Replaced the induction motor on the boiler
Strapped the water heater in the shop
Hung the fire extinguisher near the exit door on the truck deck

Fire Station 152

Installed VCT tiles in the laundry room
Installed phones for IT

Police Department

Completed elevator annual certification
Installed bottom sensors on the sally port bay doors
Replaced broken springs on one sally port bay door
Repaired the flush valve on the juvenile detention restroom
Tightened the leaking no hub connectors in the ceiling of the gym
Cleaned the reflector on the entry gate
Replaced the faucet in dispatch
Cleared urinal salts from three urinals in the men's restroom
Repaired the light above the women's restroom sink
Tightened a toilet seat in the men's locker room
Replaced the light in the men's locker room above the first stall
Replaced the light above the men's locker room sink
Replaced the light above the women's restroom small stall

Hofman Park

Snaked the men's restroom toilet

Transcenter

Replaced the cleaning module on the restrooms

Miscellaneous

Ice maker service completed
Boiler service completed at the library, Fire Station 151, and Police Departments
Completed range hood certification on the Senior Center, Community Center, and Kingsley Ballfield



City of Montclair
Public Works - City Yard
Fiscal Year (FY) 2025 - 26 Productivity Report

July 2025 - October 2025

SIGNS

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Signs Installed/Replaced	19	27	13	19	78	250	31%
Posts & Anchors Installed/Removed	14	8	9	3	34	200	17%
Signs Secured/Sites Cleaned	11	14	48	15	88	200	44%
Banners/Ornaments Installed	0	0	0	0	0	125	0%
Banners/Ornaments Removed	0	0	0	0	0	125	0%
American Flags Installed	2	0	0	0	2	500	0%
American Flags Removed	66	0	0	0	66	500	13%
Stop Sign Retro-Fitted (Flashing S.S.)	2	0	0	0	2	15	13%
Flashing Stop Signs Inspected	3	8	0	12	23	188	12%
Flashing Stop Sign Batteries Replaced	0	2	0	20	22	50	44%
Special Signage(Fireworks, Special Events, etc)	400	49	45	13	507	450	113%
Q-Markers Installed/Removed/Replaced	0	0	0	0	0	25	0%
Type IX Reflective Sheeting	0	0	0	0	0	25	0%

PAINTING

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Stop Bars Painted	16	0	0	4	20	50	40%
Parking Stalls Painted	0	0	235	0	235	250	94%
Street Legends Painted	38	0	53	48	139	100	139%
Cross Walks Painted	19	0	0	0	19	30	63%
Curb Painting (Linear Ft.)	505	320	485	0	1,310	4,000	33%
Street Striping (Linear Ft.)	350	0	7,250	0	7,600	4,000	190%
Street Traffic Markers/RPM's	0	0	12	0	12	500	2%
Refreshing Median Noses/Tips	0	0	0	0	0	50	0%

ASPHALT AND STREET MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Pot holes Patched	159	383	27	190	759	2,000	38%
Asphalt Tonnage	0.74	3.11	0.59	0.64	5	100	5.08%
Crack Sealing (Lineal Ft.)	0	0	0	0	0	100	0%
Skin Patching Locations	0	0	0	0	0	50	0%
Skin Patching Square Footage	0	0	0	0	0	2,500	0%
Sidewalk Ramps	0	0	0	0	0	20	0%
Street Patches (Sq. Ft.)	0	0	0	0	0	200	0%
Fence Repair (Lin. Ft.)	25	480	25	30	560	500	112%
Fence Repair Locations	1	1	1	2	5	10	50%
Guardrail/Barricade Repair (Lin. Ft.)	0	0	0	69	69	N/A	N/A
Guardrail/Barricade Repair Locations	0	0	0	2	2	4	50%
Gabions Repaired/Replaced	0	0	0	0	0	10	0%

CONCRETE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Sidewalk Demo (Sq. Ft.)	0	0	0	0	0	1,000	0%
Sidewalk Poured (Sq. Ft.)	0	0	0	0	0	1,000	0%
Curb & Gutter Demo (Lineal Ft.)	0	0	0	0	0	100	0%
Curb & Gutter Poured (Lineal Ft.)	0	0	0	0	0	100	0%
Sidewalk Grinding (Lineal Ft.)	0	0	39	19.6	59	500	12%
Total Concrete Poured (Yards)	1	0	0	0	1	50	2%

PARKS MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Alma Hofman (Hours)	0	0.5	0	1.5	2	200	1%
Essex (Hours)	0	0.5	0	1	1.5	130	1%
Golden Girls (Hours)	0	0.5	0	0	0.5	90	1%
City Hall (Hours)	0	0.5	0	0	0.5	100	1%
Kingsley (Hours)	0	0.5	0	1	1.5	230	1%
MacArthur (Hours)	0	0.5	0	1	1.5	85	2%
Mini Park #1 (Hours)	0	0.5	0	0.25	0.75	60	1%
Mini Park #2 (Hours)	0	0.25	0	0.25	0.5	30	2%
Moreno Vista (Hours)	0	0.5	0	0.5	1	100	1%
Saratoga (Hours)	0	0.75	0	0.75	1.5	500	0%
Sunrise (Hours)	0	0.5	0	1	1.5	100	2%
Sunset (Hours)	0	0.75	0	0.75	1.5	150	1%
Transcenter (Hours)	163.5	174	141.5	114.5	593.5	100	594%
Chino Basin (Hours)	0	0	0	0.5	0.5	50	1%
Kids Station	0	0.5	0	0.5	1	60	2%
Fire Station #1 (Hours)	0	0.5	0	0.5	1	130	1%
Fire Station #2 (Hours)	0	0.25	0	0.5	0.75	20	4%
Park Safety Checks	1	16	0	14	31	200	16%
Mulch (CY)	0	0	0	0	0	50	0%
Herbicide/Pesticide Spray (Per Site)	0	0	0	0	0	20	0%
Ball Field Maintenance (Per Hours)	0	0	12	0	12	80	15%
Brick Dust Baseball Diamonds (CY)	0	0	2	0	2	10	20%

IRRIGATION MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Valves Repaired/Replaced	6	4	1	1	12	80	15%
Lawn Head/Rotor Repaired/Replaced	37	52	12	55	156	250	62%
Nozzles Repaired/Replaced	45	88	14	75	222	150	148%
Solenoids Repaired/Replaced	4	7	0	6	17	20	85%
Bubblers Repaired/Replaced	0	0	0	0	0	25	0%
Main Lines Repaired/Replaced	1	6	2	0	9	100	9%
Lateral Lines Repaired/Replaced	4	6	2	4	16	50	32%
Controllers Repaired/Replaced	0	2	1	0	3	10	30%
Backflows Repaired/Replaced	1	0	0	0	1	5	20%
Wire Tracing (Per Site)	0	2	0	3	5	N/A	N/A
Wire Tracing (Hours)	0	4.5	0	10.5	15	N/A	N/A
Irrigation Coverage Check (Per Site)	16	14	4	14	48	120	40%
Irrigation Coverage Check (Hours)	30.5	27.5	5	22.5	85.5	N/A	N/A
Misc. Items (i.e PVC Fittings, Nipples, etc.)	59	145	27	88	319	N/A	N/A

TREE MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Tree's Trimmed	7	18	13	11	49	100	49%
Tree's Removed	1	17	3	3	24	25	96%
Tree's Planted	0	1	0	0	1	75	1%
Stump's Removed	0	0	1	2	3	10	30%
WCA Grid 1 Trees Trimmed	1	358	311	0	670	1,200	56%
WCA Grid 1 Trees Removed	2	4	0	5	11	50	22%
WCA Grid 1 Stumps Removed	0	0	1	0	1	25	4%
WCA Grid 1 Trees Planted	0	0	0	0	0	75	0%
WCA Grid 1 Palm Tree Pruning	0	73	0	0	73	100	73%

FLEET/MECHANIC SERVICES

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
PW/CD vehicles Serviced	2	6	6	7	21	150	14%
PW/CD vehicles Repaired	15	12	21	21	69	150	46%
Equipment Serviced	2	4	5	2	13	150	9%
Equipment Repaired	15	4	13	15	47	150	31%
FD vehicles Serviced	3	0	1	0	4	150	3%
FD vehicles Repaired	16	14	11	12	53	150	35%
PD vehicles Serviced	8	3	8	3	22	150	15%
PD vehicles Repaired	14	17	14	14	59	150	39%

SEWER/STORM DRAIN MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD	FY GOALS	FY %
Total Footage Cleaned (Ft.)	39,655	21,953	45,319	46,944	153,871	229,680	67%
Total # of Catch Basins cleaned	0	0	3	0	3	365	1%
Total # of Sewer Laterals Inspected	0	0	0	0	0	N/A	N/A
Sewers Televised (Ft.)	0	0	701.15	1,593.60	2,295	91,872	2%
Manholes Inspected/Cleaned	120	70	100	110	400	800	50%
Manholes Sprayed/Pesticide	13	8	0	32	53	100	53%
Sewer Maintenance Requests	1	4	0	2	7	25	28%

STREET SWEEPING MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD
Curb Miles Traveled	1,628	1,412	1,502	1,454	5,996
Total Hours Operated	357	302.5	311	339	1,310
Emergency Service Calls	0	0	0	0	0
Yards of Material Dumped	560	446	474	476	1,956

GRAFFITI MAINTENANCE

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD
Total # of sites abated	223	217	287	335	1062
Total CDBG area sites	116	135	158	160	569

DEBRIS AND WEED ABATEMENT

WORK TYPE	Jul-25	Aug-25	Sep-25	Oct-25	FY-YTD
Total # of sites abated	49	57	62	64	232
Total # of illegal dumping sites	37	51	52	60	200
Total # of homeless sites abated	5	8	5	2	20

CAPITAL OUTLAY REQUEST - EQUIPMENT/VEHICLE PURCHASES (FY 25-26)

Department/Division	Budget Amount	Pending/Ordered/Received	Budget Spent
Public Works - Streets Division	\$16,431.00	Graco Linedriver Attachment, Graco Lazerguide 2000, Honda Rammer	\$4,360.00
Public Works - Vehicle Division	\$29,997.00	Heli Lift Kit Forklift, Multimatic AC/DC Welder	\$36,074.64
Public Works - Sewers Division	\$26,000.00	4 Smart Cover Manhole Lid Systems	\$25,336.72

SMALL EQUIPMENT PURCHASES (FY 25-26)

Department/Division	Budget Amount	Pending/Ordered/Received	Budget Spent
Public Works - Streets Division	\$600.00	2 Safety Hard Hats, Cordless Makita Circular	\$0.00
Public Works - Sign Division	\$850.00	Klein Rail Tool Organizer , Stihl Handsaw	\$1,386.18
Public Works - Parks Division	\$1,600.00	Beacon 2-in-1 Nail Drag Combo, Beacon Mount Slope Gauge	\$695.86
Public Works - Irrigation Division	\$750.00	Little Giant Submersible Sump Pump, Cordless PVC Cutter	\$0.00
Public Works - Vehicle Division	\$840.00	Hydraulic Repair Kit, Trigger Grip Grinder, Shop Fan, Hammer Drill Combo	\$948.26
Public Works - Sewers Division	\$1,068.00	Extension Poles, 6 inch Debris Catcher CLR Vacuum	\$0.00

October 2025 Work Request Totals

Generated Work Requests	381
Requests Completed	381

October 2025 Completed Projects

- Assisted the Human Services Department with Public Works equipment for the Halloween Spooktacular at Montclair Place
- Sewer Division Staff and Public Works Operations Assistant Manager Alex Cardona attended an IEUA Wastewater Treatment facility tour in Chino Hills
- Replaced dilapidated end of road barricades on Rawhide St., east of Carriage Ave. and on Rodeo St., west of Wesley Ave.
- Changed out 10 electronic trays/motherboards for flashing stop signs
- Prepping/rebuilding Santa's Sleigh for upcoming Holly Jolly Holiday event
- Cleaned sewer lateral for resident at 10004 Pradera Ave. due to City tree root blockage
- Removed all tumbleweeds at Vernon Lot
- Repaired broken irrigation system in parkway for resident at 4635 Rawhide St. due to City tree root damage
- Installed 4 Smart Covers for sewers at the following locations: Lot on Holt Blvd between Silicon and Mills Ave., Holt Blvd. & Amherst Ave., Mills Ave. Dead End and in front of Pier 88 Boiling Seafood & Bar
- Delivered older shooting star ornaments to Dekra-lite for refurbishment
- Picked up commodities in San Bernardino for the Human Services Department
- Replaced dilapidated overhead street name signs at the Moreno St. & Monte Vista Ave. intersection

September 2025 Work Request Totals

Generated Work Requests	351
Requests Completed	351

September 2025 Completed Projects

- Completed timed parking signs in front of the Kendry Apartment Complex Sales Office
- Rebuilt pitching mounds on fields 1 & 2 at Saratoga Park for the Montclair Little League
- Conducted Annual Pesticide Handlers Training for all employees at the City Yard
- Completed refreshing parking stall lines, handicap stalls and legends, and refreshed all painted curbs at the Police Department
- Picked up commodities in San Bernardino for the Human Services Department
- Began televising sewer main lines per Hot Spot list
- Installed new bench at Alma Hofman Park in front of the tennis courts
- Refreshed double yellow centerline striping on Benson Ave. from Palo Verde St. south to Holt Blvd.
- Maintenance Workers Drago Reyes-Carreon and Domonek McDaniel attended certification training for Traffic Control Set-up

August 2025 Work Request Totals

Generated Work Requests	278
Requests Completed	278

August 2025 Completed Projects

- Installed Purple Hearts signs at 4 locations in the City - Central Ave. north and south and Holt Blvd. east and west at the entry points of the City
- City Yard personnel assisted with the set-up and tear down of the Post Office Re-Naming Dedication Ceremony
- City Yard personnel assisted P.D. with the set-up of traffic delineation for a DUI checkpoint
- CTS On Site, a contractor hired to install security cameras on Kadota Ave. between State St. and Mission Blvd. to eradicate illegal dumping in the area, installed the first camera on Thursday 8/28/25
- Picked up commodities in San Bernardino for the Human Services Department
- Completed the fabrication of Santa's sleigh rails and had them powder coated
- Maintenance Leadworker Richard Herrera installed new hardware for a swing at Alma Hofman Park
- City Yard staff replaced dilapidated overhead street name signs at the following locations: Fire Station 1 in front of the fire house, Camulos Ave. & State St., Monte Vista Ave. & Holt Blvd., and Mission Blvd. & Fremont Ave.

July 2025 Work Request Totals

Generated Work Requests	279
Requests Completed	279

July 2025 Completed Projects

- Stenciled 350 feet of 6" edge line on Arrow Hwy, west of Fremont Ave. for new bulb-outs
- Stenciled yellow around school zones
- Installed new Truck Route signage for the Engineering Division
- Assisted Burrtec Waste with debris clean-up from a trash truck fire on Benson Ave., south of Holt Blvd.
- Removed all 400 "No Fireworks" signs from medians and City facilities
- Picked up commodities in San Bernardino for the Human Services Department
- Stump Fence repaired 400 feet of chain link fencing on State St. from Benson Ave., west to Central Ave.
- Called in Dekra-lite to inspect 31 shooting star ornaments that need new rope lights and garland
- Herbicide spraying at various locations in right-of-way
- Removed all American flags per route
- Maintenance Leadworker Alex Perez passed his Qualified Applicator Certificate test

Other Ongoing Projects

Sewers

- Sewer Jetting
- Cleaning and televising of sewer mainlines and manholes
- Spraying sewer manholes at various locations for roaches
- Clean hot spots on a quarterly schedule
- Clean out sweeper wash rack pit bi-weekly

Trees

- Respond to citizen requests for tree maintenance services
- Removal of trees causing extreme damage to hardscape areas, utility service problems, and stress due to the drought and water cutbacks

Vehicles

- On-going maintenance of City Fleet, including Police, Fire, Human Services, Community Development, Public Works, Engineering, and Administrative Departments
- On-going maintenance of City equipment
- Diagnose problems without sending to alternate vendors
- Maintain and certify the fuel management system and fuel pumps for City Yard and the Montclair Police Department per AQMD requirements
- Completed fire pump tests and ladder annual certifications
- Evaluated fire apparatus with ladder/aerial/platform capabilities

Parks

- On-going maintenance of parks (safety checks of park equipment, mowing, edging, etc.)
- On-going maintenance and repair of City irrigation systems, including recycled water lines
- Spraying herbicides to help control weeds and nuisance areas at all parks
- Maintain all equipment weekly to help with preventative maintenance

Streets

- Pick up food commodities for the Human Services Division at the Senior Center
- Fixed potholes and picked up debris
- Adopt-A-Highway program - Transcenter
- Sweeping of all streets weekly
- Maintain and replace various regulatory signs throughout the City
- Look for bad or intermittent street lights monthly and report to SCE
- Weed abatement at various locations

Administration

- Respond to citizen and staff requests for service