

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS
COMMITTEE HELD ON THURSDAY, JULY 17, 2025, AT 4 P.M. IN THE
THEATER CONFERENCE ROOM, 9955 FREMONT AVENUE,
MONTCLAIR, CALIFORNIA**

I. CALL TO ORDER

Chair Martinez called the meeting to order at 4:15 p.m.

II. ROLL CALL

Present: Chair Martinez; Vice Chair Dutrey; Director of Public Works/City Engineer Heredia; City Manager Starr; Executive Director of Engineering/Major Projects Manager Hoerning; Director of Community Development Diaz; Associate Engineer Stevenson; Director of Economic Development Agency Fuentes

Absent: Chief of Police Reed

III. APPROVAL OF MINUTES

The Committee approved the minutes for the meeting held on March 20, 2025.

IV. PUBLIC COMMENT — None

V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS

A. OPERATIONS

1. MAINTENANCE ACTIVITIES

The Operations Activity Report for the months of March, April, May, and June was included with the agenda. There were no issues with the reports.

Director of Public Works/City Engineer Heredia gave a detailed update about various service requests the Operations Division completed and compared the data to last fiscal year's data. There were significant reductions in service requests for signage for special events. She answered Vice Chair Dutrey's questions about the City's flashing stop signs then gave a brief overview about program for asphalt pothole repair. She reported that that a new category was added to track equipment repairs, vehicle maintenance, and guardrail repairs. One of the first recorded railing repairs is the railing on the north side of the Kingsley Street Bridge overlooking the San Antonio Creek Channel which was damaged after a car accident.

2. ADDITIONAL ITEMS — None

B. FACILITIES

1. MAINTENANCE ACTIVITIES

The Facilities Activity Report for the months of March, April, May, and June was included with the agenda. There were no questions or issues with the report.

Director of Public Works/City Engineer Heredia gave a detailed update about various service requests, compliance training, and maintenance

completed by the Facilities Division. She reported that the concrete pad for the new emergency generator was poured and required a 30-day curing period.

2. ADDITIONAL ITEMS — None

C. ENGINEERING DIVISION

1. Public Works Week 2025

Director of Public Works/City Engineer Heredia reported on the staff recognition and appreciation luncheon to celebrate the annual National Public Works Week, whose theme this year is “People, Purpose, Presence.” An article with more details will be published in the July issue of the City Manager’s monthly newsletter.

2. Sewer System Management Plan Update

Director of Public Works/City Engineer Heredia reported that the City adopted a new plan last December which immediately went into practice. A copy was publicly posted on the City’s website.

3. Sewer Rate Increase

Director of Public Works/City Engineer Heredia announced the latest rate increase for sewer connection services for the next two years. The new rates were publicly posted on the City’s website.

4. Restricted Parking for Alexan-Kendry Apartments

An Agenda Report will go to the next City Council Meeting to restrict parking to 1-hour at four stalls in front of the leasing office of the Kendry Apartment complex on Cypress Street near Monte Vista Avenue and Arrow Highway.

VI. POLICE DEPARTMENT UPDATE/ITEMS

City Manager Starr announced that the City will be bringing back the Traffic Safety Program. There will be an officer on special assignment working strictly on traffic enforcement. This assignment will include patrolling major arterial streets where oversized vehicles are frequently reported to be illegally using roads that are not designated truck routes, such as Monte Vista Avenue. Executive Director of Engineering/Major Projects Manager Hoerning is preparing the implementation of signage and an education campaign to alert businesses located on Brooks Street to remind delivery drivers where the truck routes are located. Enforcement will include gross vehicle rate weighting and vehicle class regulations according to the State of California.

VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS

Director of Community Development Diaz announced the arrival of a new Planning Assistant who recently joined the team. She will be assisting Senior Planner Gutierrez with various tasks. A new officer has been added to the team and one more will be onboard in a few weeks. A senior Code Enforcement officer retired recently prompting a large reassignment of duties for all current staff.

Director of Community Development Diaz reports that the Mission Boulevard and Ramona Business Park project is almost complete. There are eight buildings and three have already been sold. He gave an update on the status of the Kendry Apartment Complex project, the Marlow Project on Richton Street and Monte Vista Avenue, and The Village at Montclair on Arrow Highway and Fremont Avenue.

Vice Chair Dutrey requested a status update on the construction for Sprouts and Dutch Bros. Director of Community Development Diaz explained that the contractors for Sprouts have not been paid by the property owners therefore work at the construction site has come to a halt. Dutch Bros. is still in the plan checking process.

VIII. CAPITAL PROJECT UPDATES

A. LOCAL PROJECTS

1. Reeder Ranch Park

Associate Engineer Stevenson reports that the water tie-ins are completed. He stated that the cause of the delay in opening the park is the electrical tie-in services that will be installed by SoCal Edison. The project cannot move forward without electrical power.

2. Sunset Park Beautification

Executive Director of Engineering/Major Projects Manager Hoerning reported several incidents of vandalism at the park. There is discussion about designing a fence to place on Orchard Street and Kingsley to prohibit unauthorized access to the park during closed hours. On July 15th, the City assumed full responsibility for maintenance of the park. Public Works Operations Assistant Manager Cardona is coordinating with Colts Landscape, Inc. to include services to Sunset Park on a regular cycle.

3. Alleyway Improvements

Associate Engineer Stevenson announced that there will be a Notice of Completion sent to the City Council at the next meeting for the thirteen alleys that were completed this year. City Manager Starr warned that the Trump Administration blocked all funding under the Community Development Block Grant which is used to pay for infrastructure improvements in underserved areas. It is uncertain if there will be a funding source to work on the ten remaining alleys in the City in need of upgrades.

4. Civic Center Generator

Director of Public Works/City Engineer Heredia gave an update on the status of the emergency generator installation. A solid enclosure will be built around it for protection and noise reduction.

5. Library Remodel

Associate Engineer Stevenson reports he will be sending the project out to bid in approximately two weeks. A flaw discovered during a power outage will be included in the new design bid.

6. Saratoga Park

Director of Public Works/City Engineer Heredia gave a report about the cost of the project and states that the City is seeking grant funding. The design plans are 90% complete.

7. Silicon Avenue & 3rd Street

Associate Engineer Stevenson reports that they have 90% of the plans completed and they're still in the review process.

8. Arrow Highway & Fremont Avenue

Executive Director of Engineering/Major Projects Manager Hoerning explained intersection for Arrow Highway and Fremont Avenue is complete. The design plans for improvements from Moreno Street to Arrow Highway are in progress. Construction is not expected to start until next year due to the City Moratorium.

B. REGIONAL PROJECTS

1. West Valley Connector Project

Director of Public Works/City Engineer Heredia gave a status update about the progress of construction.

IX. COMMITTEE AND CITY MANAGER ITEMS

A. Gold Line Extension to Montclair

Vice Chair Dutrey announced that he will be in a meeting on Monday with the San Bernardino County Transit Authority to determine if they will commit to funding and constructing the project.

B. Navigation Center

City Manager Starr reports that the San Bernardino County insists that every City within the coalition must contribute a minimum of \$200K to provide beds for unhoused residents in need of transitional assistance. Costs will vary by population between 250K to as much as \$600K annually. The City of Montclair would be paying an estimated \$250K for seven beds.

C. ARC (Animal Resource Center of the Inland Empire)

The City transitioned from using Inland Valley Humane Society to using animal control services from the Animal Resource Center as of June 18th. City Manager Starr explained that the City has more control over the cost. Vice Chair Dutrey mentioned the "no kill" policy that is mandated by the State. ARC will present an update at a future City Council Meeting.

D. Additional Items

City Manager Starr reported that an audit was completed to determine the amount of revenue received from impact fees for providing Fire Protection Services and the findings showed less than \$12 in profit. There will be a proposal brought before the City Council by the City Manager to conduct another audit to calculate sales and property taxes over the past few years to determine where the rest of the revenue was allocated.

Vice Chair Dutrey requested a status update about the Monte Vista Avenue, Holt Boulevard and Benson Avenue Pavement Rehabilitation Project. Executive Director of Engineering/Major Projects Manager Hoerning reported that the

projects are still under design. She cited space constraints on San Bernardino Street and Benito Street requiring widening of the right-of-way.

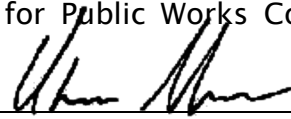
Vice Chair Dutrey suggested adding mulch to the median on Moreno Street temporarily until a future rehabilitation project gets underway.

X. ADJOURNMENT

At 5:16 p.m., Chair Martinez adjourned the meeting of the Public Works Committee.

The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on Thursday, August 21, 2025.

Submitted for Public Works Committee approval,



Uhura Mckenzie
Transcribing Secretary