

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS
COMMITTEE HELD ON THURSDAY, NOVEMBER 21, 2024, AT 4 P.M. IN
THE THEATER CONFERENCE ROOM, 9955 FREMONT AVENUE,
MONTCLAIR, CALIFORNIA**

I. CALL TO ORDER

Chair Johnson called the meeting to order at 4:16 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Johnson (Chair); Council Member Martinez (Committee Member); Director of Public Works/City Engineer Heredia; City Manager Starr; Executive Director of Engineering/Major Projects Manager Hoerning; Director of Community Development Diaz; Associate Engineer Stevenson

Absent: Chief of Police Reed; Director of Economic Development Agency Fuentes

III. APPROVAL OF MINUTES

The Committee approved the minutes for the meeting held on July 18, 2024.

IV. PUBLIC COMMENT — None

V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS

A. OPERATIONS

1. MAINTENANCE ACTIVITIES

An Operations Activities Report for July, August, September, and October 2024 was included with the agenda. There were no issues with the reports.

Director of Public Works/City Engineer Heredia gave a detailed update about various service requests responded to by the Operations Division. She gave a brief overview about how field crews are preparing and training for the coming winter storms. Colts Landscape Incorporated was contracted to perform parks maintenance for the City in July. These activity hours will no longer be tracked on monthly reports.

2. ADDITIONAL ITEMS — None

B. FACILITIES

1. MAINTENANCE ACTIVITIES

A Facilities Activities Report for July, August, September, and October was included with the agenda. There were no questions or issues with the report.

2. ADDITIONAL ITEMS — None

C. ENGINEERING DIVISION

1. Five-Year Capital Improvement Program Workshop

Director of Public Works/City Engineer Heredia reported that the workshop for the Five-Year Capital Improvement Program of the 2024-2029 fiscal year was held in September. The program was officially approved in November. She then summarized the total funding cost of projects which is broken down by category: building, parks, street, and sewer improvements.

2. Five-Year Capital Improvement Program Website Update

Administrative Specialist Mckenzie presented a newly launched section of the City's website where information on the projects in the City's newly adopted Five-Year Capital Improvement Program are posted for public viewing. Each page contains a brief summary of the project, funding sources, and a link to request information via public records request. She further explained how this tool could be used to inform the public about the status of planned projects and construction updates.

VI. POLICE DEPARTMENT UPDATE/ITEMS

City Manager Starr spoke about the vandalism and theft of copper wiring from the new EV charging stations located in the City Hall parking lot. The cost to repair and replace them will be approximately \$6,000. The City's security cameras captured the offender and the Police Department is investigating the situation.

VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS

Director of Community Development Diaz reported that the department is focused on completing the General Plan and that they are making successful progress. It has passed the Planning Commission Public Hearing. Public notices will soon go out announcing the presentation at the December 2, 2025 City Council Meeting. Mr. Diaz also gave status updates about the Sprouts and Dutch Brothers franchises in the process of coming to Montclair.

VIII. CAPITAL PROJECT UPDATES

A. LOCAL PROJECTS

1. Reeder Ranch Park

Associate Engineer Stevenson reports that the project is about 85% complete and that he is currently coordinating with utility companies to tie-in services to the park. The surrounding construction fence is expected to come down in 2-3 weeks. Over a month ago, there was an incident involving unauthorized entry into the park, which led to the theft of items that did not belong to the City. Security has not reported any incidents since.

2. Sunset Park Beautification

Executive Director of Engineering/Major Projects Manager Hoerning shared that the playground areas have been resurfaced. The new parking lots are installed and curing. The City is in discussion with the landscapers and

primary contractor about the timing and installation of detailed components around the park. Installation of landscaping will take 2-3 weeks once it begins, however that will push the project over the completion date. Executive Director Hoerning reported that there have been numerous unauthorized entries into the park which has resulted in damage, theft, and vandalism to unfinished amenities that end in costly repairs and the restoration of newly installed equipment. City Manager Starr reported various security measures that will be in place once the City regains full control over the park.

3. Alleyway Improvements

Associate Engineer Stevenson reported that the project has progressed to the second set of three alleyways on the list and will be completed next week. A target is set to complete three more alleyways before the City closes for the holidays in December.

4. Civic Center Generator

Director of Public Works/City Engineer Heredia reports that the City has received approval from AQMD to start the project. A contractor and in-house staff are working on trenching for the piping that is required. They will be pouring a concrete pad next to the Recreation Center next month.

5. Arrow and Fremont – The Village

Executive Director of Engineering/Major Projects Manager Hoerning requested permission from Mayor Pro Tem Johnson to add this project to the list of items. Permission was granted. The City temporarily paused construction crews to allow another contractor to install infrastructure and utilities. Construction is expected to resume by the end of December.

B. REGIONAL PROJECTS

1. I-10 Freeway Construction

Director of Public Works/City Engineer Heredia reported that the City is still in discussion with SBTCa and the contractor regarding landscaping and signage around the ramps along the I-10 freeway on Central Avenue and Monte Vista Avenue. She described the work to be completed by Caltrans on Benson Avenues.

2. West Valley Connector Project

Director of Public Works/City Engineer Heredia reported the conditions on Holt Boulevard at Ramona Avenue and Central Avenue.

IX. COMMITTEE AND CITY MANAGER ITEMS

A. Gold Line Extension to Montclair

City Manager Starr reiterated that the City of Montclair received approximately \$790,000,000 for completion of the project from Pomona to Claremont. SBTCa will also be contributing to construct the portion between the Montclair-Claremont areas. However, the amount is currently in

discussion. He explained how the impending tariffs, promised by the President-Elect once he takes office, will impact the cost of materials needed to complete the project over the next few years.

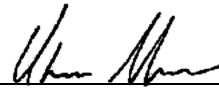
City Manager Starr then went on to discuss a roundtable meeting that he and the Mayor attended about homelessness with leaders from neighboring cities and the County of San Bernardino.

X. ADJOURNMENT

At 5:08 p.m., Chair Johnson adjourned the meeting of the Public Works Committee.

The next meeting of the Public Works Committee scheduled to be held at 4:00 p.m. on Thursday, December 19, 2024.

Submitted for Public Works Committee
approval,



Uhura Mckenzie
Transcribing Secretary