MINUTES OF THE
WEDNESDAY, SEPTEMBER 2, 2026
REGULAR MEETING OF THE
MONTCLAIR COMMUNITY ACTIVITIES COMMISSION

MONTCLAIR CITY COUNCIL CHAMBERS
5111 BENITO STREET, MONTCLAIR, CALIFORNIA

7:00 P.M.

CALL TO ORDER

Chairperson Rangel called the meeting to order at 7:01 p.m.

SALUTE TO THE FLAG

Commissioner Padilla led those present in the salute to the flag.

ROLL CALL

Present: Chairperson Rosa Rangel, Vice-Chairperson Diane Wells, Commissioners Diana Benavides, Richard Escalante, Hector Martinez, Ernest Miller, Arturo Padilla, and City Council Liaison Corysa Martinez

Excused: City Council Liaison Bill Ruh

Also Present: Assistant Director of Human Services & Grants Manager Alyssa Colunga
Community Services Supervisor Jordi Ubaldo
Administrative Specialist Abigail Perales

SWEARING IN OF NEW COMMUNITY ACTIVITIES COMMISSIONER

Administrative Specialist Abigail Perales officially swore-in the new (Diana Benavides and Ernest Milier) and returning (Richard Escalante and Rosa Rangel) Commissioners.

PRESENTATIONS

City Attorney Diane Robbins made a presentation on the Brown Act Requirements and City Official Responsibilities to the Commission.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Padilla made the motion to approve the minutes from the Community Activities Commission Special meeting on June 3, 2026. Commissioner Martinez seconded the motion and it was carried unanimously to approve the minutes.

ORAL AND WRITTEN COMMUNICATIONS

None

OLD BUSINESS

A. 2026 Home Beautification Program

The winners of the 2026 Home Beautification Program were announced at the City Council Meeting on Monday, July 6, 2026 and were presented with a framed certificate and a gift card to a Montclair business or restaurant of their choice. The winners of the program included:

Home of the Year – Traditional
5519 Cambridge Street

Home of the Year – Drought Tolerant
9091 Ramona Avenue

Sign removal letters were sent to the 2025 winners on July 30, 2026. Both 2025 winner signs have since been removed. Sign installation letters were also sent to the 2026 winners on July 30, 2026. One sign has been installed and the other sign still needs to be installed.

NEW BUSINESS

A. 2026-2027 Tentative Calendar of Events

Dr. Colunga reviewed the Tentative Calendar of Events to discuss events listed that will involve the Commission's participation. Dr. Colunga shared she met with Commissioner Benavides and Commissioner Miller along with Chairperson Rangel to review the CAC calendar and expectations in August 2026.

B. Candidates' Forum

The Candidates' Forum will be held on Wednesday, October 14, 2026 at 7:00 p.m. in the Council Chambers. Commissioner's assignments will be discussed at the October meeting.

C. Halloween Spooktacular

Halloween Spooktacular will be held at Montclair Place on Saturday, October 24, 2026 from 5:00 p.m. to 8:00 p.m. Dr. Colunga invited Mr. Ubaldo to present an overview of the event to the Commission.

Mr. Ubaldo informed the Commissioners they would be stationed at the information booth near the center stage and can check-in with a Human Services staff member at 4:00 p.m.

Commissioners discussed whether Commissioners should wear costumes. The Commission agreed costumes are permitted, however, Commissioners are encouraged to wear their black or gray CAC polos if they do not wear a costume.

D. Military Banner Programs

Mr. Ubaldo shared that applications will open for the Military Banner Program beginning on Tuesday, September 8, 2026. Staff will contact previous banner participants via phone calls, emails, and letters. The deadline to submit an application for new and returning applicants will be Wednesday, November 12, 2026 at 6:00 p.m. The City website will include this information, along with the Human Services Activity and Program Guide which is expected to be mailed out to all residents this week.

The Military Banner Program is open to Montclair residents and Montclair High School graduates who are current members of the Armed Forces or veterans. Banners honoring local service members and veterans will be displayed along Montclair streets from February through November 2027.

There are 33 Active Banners, 5 Veterans Banners, 2 “All Veterans” Banners, and, for a total of forty military banners.

ITEMS OF SPECIAL INTEREST

Mr. Ubaldo distributed the updated CAC Contact List. Dr. Colunga asked the Commissioners to review the CAC Contact List and verify that all information is correct and up to date.

Dr. Colunga asked the Commissioners who would like to receive new CAC uniforms. Chairperson Rangel and Commissioners Benavides and Miller indicated that they would like to receive CAC uniforms. Commissioners asked what colors and if there is an option for jackets. Dr. Colunga informed the Commission she would add this to the agenda for discussion at the October meeting.

Dr. Colunga informed the Commissioners about the Montclair Community Health Fair which will be held on Thursday, October 1, 2026, from 9:00 a.m. to 12:00 p.m. at the Montclair Community Center.

ADJOURNMENT

Chairperson Rangel adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Abigail Perales
Administrative Specialist