

**CITY OF MONTCLAIR  
AGENDA FOR REGULAR CITY COUNCIL,  
SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,  
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY  
FOUNDATION MEETINGS**

To be held in the Council Chambers  
5111 Benito Street, Montclair, California

March 2, 2020

7:00 p.m.

*As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session.*

*Persons wishing to speak on an agenda item, including closed session items, are requested to complete a yellow Speaker Information Card located at the entrance of the Council Chambers and present it to the City Clerk prior to consideration of the item. The Mayor/Chair (or the meeting's Presiding Officer) will recognize those who have submitted a card at the time of the item's consideration by the City Council/Board of Directors/Commissioners, and speakers may approach the podium to provide comments on the item at that time.*

*Audio recordings of the CC/SA/MHC/MHA/MCF meetings are available on the City's website at [www.cityofmontclair.org](http://www.cityofmontclair.org) and can be accessed by the end of the next business day following the meeting.*

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],  
Montclair Housing Corporation Board [MHC],  
Montclair Housing Authority Commission [MHA],  
Montclair Community Foundation Board [MCF]

**II. INVOCATION**

*In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PRESENTATIONS**

- A. Recognition of Public Works Superintendent Xavier Mendez for Receiving the Distinguished 2019 Peter Walsh Award from the Maintenance Superintendents Association

**VI. PUBLIC COMMENT**

*This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Each speaker will be afforded up to five minutes to address the City Council/Boards of Directors/Commissioners. (Government Code Section 54954.3)*

*Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.*

**VII. PUBLIC HEARINGS — None**

Page No.

**VIII. CONSENT CALENDAR**

A. Approval of Minutes

1. Regular Joint Meeting — February 18, 2020 [CC/SA/MHC/MHA/MCF]
2. Adjourned Meeting — February 19, 2020 [CC]

B. Administrative Reports

1. Consider Receiving and Filing Annual Reports from the Independent Auditing Firm for the City of Montclair and the Successor Agency for the City of Montclair Redevelopment Agency [CC/SA]

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2.	Consider Acceptance of Grant Deed No. 1677, an Easement for Construction, Maintenance, and Use of Sidewalks and Appurtenances Located on State Street East of Kadota Avenue (APN 1012-191-19) [CC]	
	Consider Authorizing Staff to Record Grant Deed No. 1677 with the Office of the San Bernardino County Recorder [CC]	6
3.	Consider Approval of Warrant Register & Payroll Documentation [CC]	10
C.	Agreements — None	
D.	Resolutions	
1.	Consider Adoption of Resolution No. 20-3261 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges [CC]	11
2.	Consider Adoption of Resolution No. 20-3262 Declaring the Need for Emergency Contracting Procedures and Authorizing Performance Relating to Sewer Mainline and Roadway Repairs at 4500 State Street [CC]	
	Consider Authorizing a \$162,451.20 Appropriation from the Sewer Maintenance Fund for Sewer Mainline and Roadway Repairs at 4500 State Street [CC]	17
<b>IX.</b>	<b>PULLED CONSENT CALENDAR ITEMS</b>	
<b>X.</b>	<b>COMMUNICATIONS</b>	
A.	City Department Reports	
1.	Police Department — Peace Officer Memorial Event - May 14, 2020	
2.	Human Services Department — Upcoming Events & Montclair to College Program	
3.	Public Works Department — Announcement of Statewide Park Program Grant Award for the Development of Reeder Ranch Park	
B.	City Attorney	
1.	Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(4) Regarding Potential Litigation [CC]	
	<i>1 Potential Case</i>	
2.	Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation [CC]	
	<i>Kinney v. City of Montclair</i>	
C.	City Manager/Executive Director	
D.	Mayor/Chairperson	
E.	Council Members/Directors	
F.	Committee Meeting Minutes ( <i>for informational purposes only</i> )	
1.	Public Works Committee Meeting — January 16, 2020 [CC]	21
2.	Personnel Committee Meeting — February 18, 2020 [CC]	25

- XI. CLOSED SESSION**
- XII. CLOSED SESSION ANNOUNCEMENTS**
- XIII. ADJOURNMENT**

*The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, March 16, 2020, at 7:00 p.m. in the City Council Chambers.*

*Reports, backup materials, and additional materials related to any item on this Agenda distributed to the Acting Bodies after publication of the Agenda packet are available for public inspection in the City Clerk's Office at 5111 Benito Street, Montclair, California, between 7:00 a.m. and 6:00 p.m., Monday through Thursday.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416. Notification 2 business days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

*I, Andrea M. Phillips, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, February 27, 2020.*



# CITY COUNCIL AGENDA REPORT

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<b>DATE:</b>	MARCH 2, 2020	<b>FILE I.D.:</b>	FIN100/130
<b>SECTION:</b>	CONSENT - ADMIN. REPORTS	<b>DEPT.:</b>	CITY MGR. - FINANCE / SA
<b>ITEM NO.:</b>	1	<b>PREPARER:</b>	J. KULBECK
<b>SUBJECT:</b>	CONSIDER RECEIVING AND FILING ANNUAL REPORTS FROM THE INDEPENDENT AUDITING FIRM FOR THE CITY OF MONTCLAIR AND THE SUCCESSOR AGENCY FOR THE CITY OF MONTCLAIR REDEVELOPMENT AGENCY		

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**REASON FOR CONSIDERATION:** Though not required by law, and in order to provide more transparency and documentation, the City Council is requested to consider receiving and filing the annual reports prepared by the City's independent auditing firm and a compliance audit performed by Measure I auditors.

**BACKGROUND:** The City of Montclair has engaged the auditing firm of Van Lant & Fankhanel, LLP, Certified Public Accountants (City Auditors) to perform independent audit of its financial transaction and to conduct other reviews required by law. Attached for City Council's information are hard copies of the reports issued by this firm, which are discussed in detail below.

The results of these engagements and the reports associated with them are as follows:

- Financial Audit of the City of Montclair for the Fiscal Year that ended June 30, 2019, which contains financial statements covering City operations. The financial statements presented in this report received an unqualified opinion from the auditing firm.
- Audit Communication Regarding Conduct of Audit. This letter provides information on the conduct of the audit. The auditor's indicated:
  - All significant transactions have been recognized in the financial statements in the proper period.
  - They encountered no significant difficulties in dealing with management in performing and completing their audit.
  - Any misstatements noted were corrected by management.
  - No disagreements with management arose during the course of the audit.
- Report on Internal Control over Financial Reporting and on Compliance and Other Matters. This report covers deficiencies and weaknesses in internal control that could cause material misstatements. No deficiencies were noted by the auditors.
- Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets. This is a set of procedures performed on the City's Gann Appropriation Limit as required by State Law. One finding was noted, which was a computational error that occurred on the City's part. This understated the Appropriation Limit by

\$160,000; however, since this limit is substantially above any amount of revenue the City could hope to receive, it had no operational effect on the City.

- **Successor Agency — Bonding Requirement Financial Disclosure Financial Statements.** This is a special purpose audit covering only those operations of the Successor Agency (former redevelopment agency) that affect bond issues. Prior to the elimination of redevelopment, there was a separate financial audit performed and that was required as part of the continuing disclosure requirement for those bond issues. That audit was eliminated in the dissolution process, and the City now prepares this special report to comply with those disclosure requirements. This report gives the bond community specific information on the transactions associated with those bonds. To the best of staff's knowledge, Montclair's is the only successor agency that prepares this type of disclosure. For the Fiscal Year that ended June 30, 2019, all of the continuing disclosure reporting requirements were completed within the prescribed time limits.

The financial audits of the City and the special audit of the Successor Agency were completed prior to the end of the calendar year. No management comments have been made by the City Auditors to the City indicating any policies and/or procedures that they would like to see improved.

Additionally, as required by Measure I, independent auditors are engaged by the San Bernardino County Transportation Authority to annually perform a financial and compliance audit of the City of Montclair's Measure I fund. This audit is to include a computation of Maintenance of Effort. For Fiscal Year 2018-19, this audit was performed by Eide Bailly LLP, Certified Public Accountants and their report is attached. The Measure I Fund received an unqualified financial statement opinion and no noncompliance was noted. The Maintenance of Effort computation, which compares general city street and highway expenditures against an annual base requirement, indicated that the City of Montclair has exceeded its cumulative Maintenance of Effort requirement by \$9,847,376.

**FISCAL IMPACT:** There is no fiscal impact related to receiving and filing the reports provided by the City and Measure I Auditors.

**RECOMMENDATION:** Staff recommends that the City Council and the Board of Directors of the Successor Agency for the City of Montclair Redevelopment Agency receive and file Annual Reports from the Independent Auditing Firm for the City of Montclair and the Successor Agency for the City of Montclair Redevelopment Agency.



# CITY COUNCIL AGENDA REPORT

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**DATE:** MARCH 2, 2020                      **FILE I.D.:** LDA210  
**SECTION:** CONSENT - ADMIN. REPORTS                      **DEPT.:** PUBLIC WORKS  
**ITEM NO.:** 2    **PREPARER:** N. CASTILLO  
**SUBJECT:** CONSIDER ACCEPTANCE OF GRANT DEED NO. 1677, AN EASEMENT FOR CONSTRUCTION, MAINTENANCE, AND USE OF SIDEWALKS AND APPURTENANCES LOCATED ON STATE STREET EAST OF KADOTA AVENUE (APN 1012-191-19)

CONSIDER AUTHORIZING STAFF TO RECORD GRANT DEED NO. 1677 WITH THE OFFICE OF THE SAN BERNARDINO COUNTY RECORDER

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**REASON FOR CONSIDERATION:** The City Council is requested to consider acceptance of Grant Deed No. 1677, an easement for construction, maintenance, and use of sidewalks and appurtenances located on State Street east of Kadota Avenue (APN 1012-191-19). Grant deeds for properties and easements are subject to City Council approval

**BACKGROUND:** Development of the approximately 7.13 acres at the southeast corner of State Street and Kadota Avenue included a 139,000 square-foot industrial/warehouse building and associated site improvements. These site improvements require the dedication of right-of-way on State Street by the property owner, Kadota Avenue Industrial Owner, L.P., to the City of Montclair. The dedication will allow for State Street to be fully developed including sidewalks, as it was envisioned in the General Plan circulation element. With construction complete, Kadota Avenue Industrial Owner, L.P., must now dedicate this right-of-way to the City.

**FISCAL IMPACT:** The acceptance of Grant Deed No. 1677 has no fiscal impact to the City. Without the acceptance of the grant deeds, the City would not have a legal authority for the use of the properties for the purposes indicated.

**RECOMMENDATION:** Staff recommends that the City Council take the following actions:

1. Accept Grand Deed No. 1677, an easement for construction, maintenance, and use of sidewalks and appurtenances located on State Street east of Kadota Avenue (APN 1012-191-19).
2. Authorize staff to record Grant Deed No. 1677 with the Office of the San Bernardino County Recorder.

Recording Requested  
By and Mail to:

CITY OF MONTCLAIR  
P.O. BOX 2308  
5111 BENITO STREET  
MONTCLAIR, CALIFORNIA 91763

SPACE ABOVE THIS LINE FOR RECORDERS USE

APN: 1012-191-19

### GRANT DEED


Affix I.R.S. \$ \_\_\_\_\_

**FOR A VALUABLE CONSIDERATION**, receipt of which is hereby acknowledged,  
**KADOTA AVENUE INDUSTRIAL OWNER, L.P., a Delaware limited partnership**

Hereby GRANTS to the **CITY OF MONTCLAIR** an easement for the purpose of constructing, maintaining, and use of sidewalks and appurtenances over the following described real property in the City of Montclair, County of San Bernardino, State of California:

See attached Exhibit A & Exhibit B

Grant Deed No. \_\_\_\_\_

  
\_\_\_\_\_  
Stephen L. Nelsen, Authorized Signatory

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

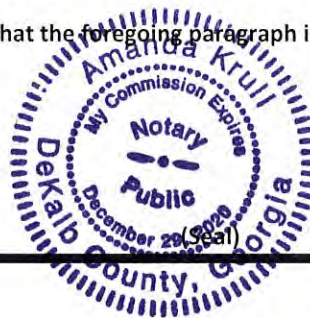
State of Georgia  
County of Fulton

On 02/11/2020 before me, Amanda Krull, personally appeared Stephen L. Nelsen who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

  
Signature of Notary



#### ACCEPTANCE

This is to certify that the interest in real property conveyed by the within instrument to the **CITY OF MONTCLAIR**, State of California, a body corporate and politic, is hereby accepted by order of the **MONTCLAIR CITY COUNCIL** made on \_\_\_\_\_, and the grantee consents to the recordation thereof by its duly authorized officer.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

City Clerk

(Seal)



**EXHIBIT "A"**

**LEGAL DESCRIPTION  
STATE STREET DEDICATION**

That portion of the East 20.00 Acres of Government Lot No. 2, Fractional Section 28, Township 1 South, Range 8 West, San Bernardino Meridian, in the City of Montclair, County of San Bernardino, State of California, according to the Official Plat of said land filed in the District Land Office March 13, 1876 described as follows:

Beginning at the Northeast corner of Parcel 2 of the Record of Survey recorded in Book 21, Page 20 of Records of Survey, in said County, shown as having a bearing and distance of "N 88°19'07" E 591.24' "; thence along the Northerly line of said Parcel 2 South 88°19'03" West 321.40 feet to the Southeast line of the land described in that certain grant deed recorded March 21, 2002 as Instrument No. 2002-0141334; thence leaving said Northerly line along said Southeasterly line South 41°44'51" West 6.46 feet; thence leaving said Southeasterly line North 89°29'53" East 170.35 feet; thence North 88°19'03" East 30.55 feet; thence South 57°40'57" East 3.22 feet; thence North 88°19'03" East 75.39 feet; thence North 43°19'03" East 2.55 feet; thence North 88°19'03" East 44.99 feet to the Easterly line of said Parcel 2; thence along said Easterly line North 0°45'27" West 8.20 feet to the point of beginning.

Containing an area of 2,502 square feet more or less.

Subject to covenants, conditions, reservations, restrictions, rights-of-way and easements, if any, of record.

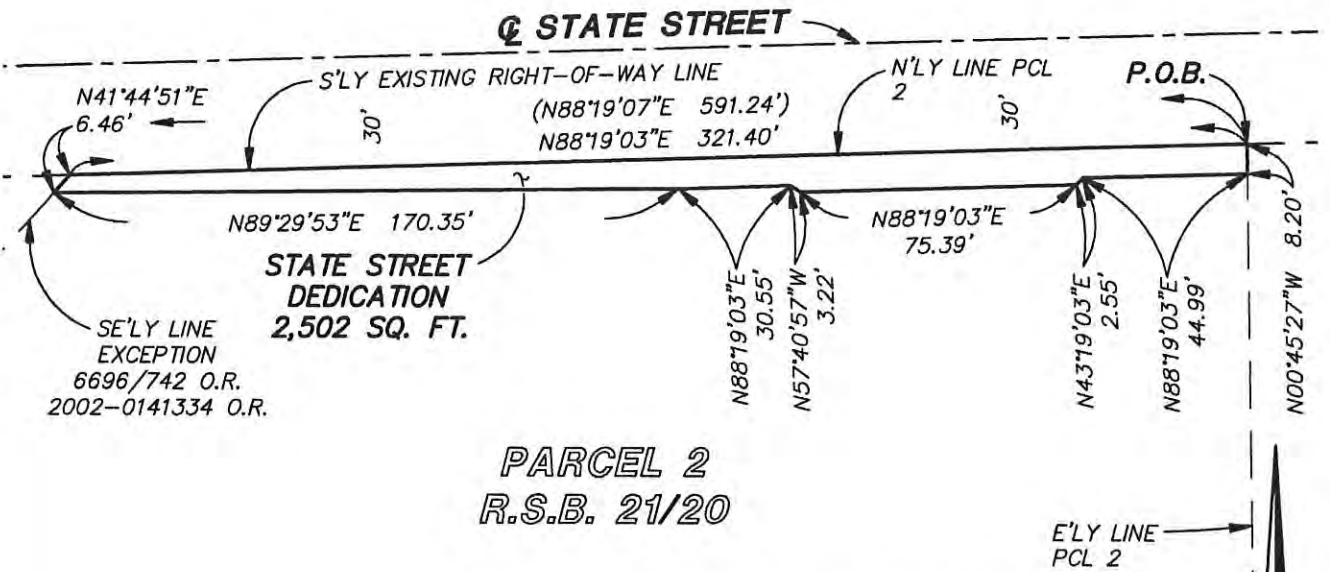
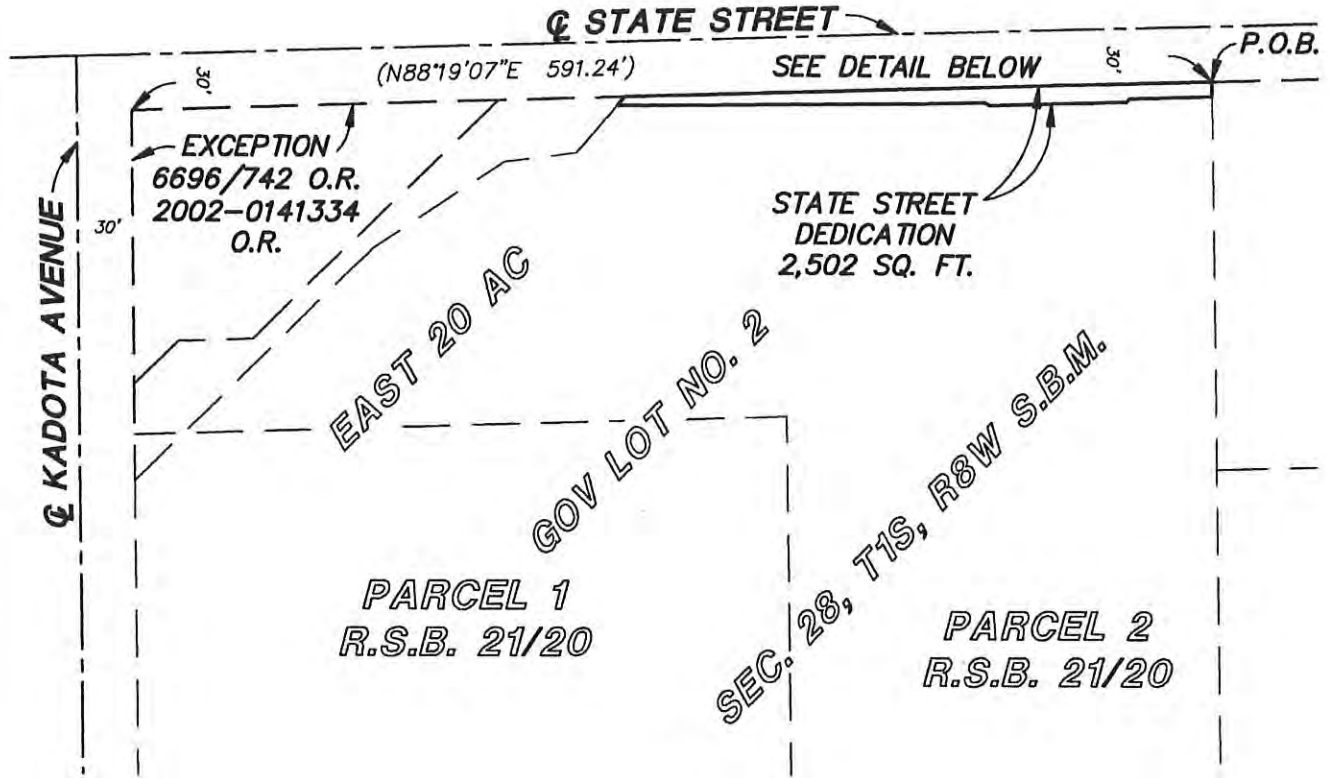
As shown on Exhibit B attached hereto and by this reference made a part hereof.

  
\_\_\_\_\_  
RUSSELL H. HANSON., PLS 8873





**EXHIBIT 'B'**



(XXX) INDICATES RECORD DATA PER R.S.B. 21/20



**SURVEYOR:**

PREPARED UNDER THE SUPERVISION OF:

*Russell Hanson* 10/24/2018  
 DATE



SCALE: 1 = 100'



# CITY COUNCIL AGENDA REPORT

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<b>DATE:</b>	MARCH 2, 2020	<b>FILE I.D.:</b>	FIN540
<b>SECTION:</b>	CONSENT - ADMIN. REPORTS	<b>DEPT.:</b>	FINANCE
<b>ITEM NO.:</b>	3	<b>PREPARER:</b>	L. LEW/V. FLORES
<b>SUBJECT:</b>	CONSIDER APPROVAL OF WARRANT REGISTER AND PAYROLL DOCUMENTATION		

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**REASON FOR CONSIDERATION:** The City Council is requested to consider approval of the Warrant Register and Payroll Documentation.

**BACKGROUND:** Mayor Pro Tem Raft has examined the Warrant Register dated March 2, 2020; and the Payroll Documentation dated February 2, 2020; and recommends their approval.

**FISCAL IMPACT:** The Warrant Register dated March 2, 2020, totals \$1,716,097.90; and the Payroll Documentation dated February 2, 2020, totals \$668,933.32 gross, with \$455,997.11 net being the total cash disbursement.

**RECOMMENDATION:** Staff recommends the City Council approve the above-referenced Warrant Register and Payroll Documentation.



# CITY COUNCIL AGENDA REPORT

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<b>DATE:</b>	MARCH 2, 2020	<b>FILE I.D.:</b>	STB300-17
<b>SECTION:</b>	CONSENT - RESOLUTIONS	<b>DEPT.:</b>	CITY MGR.
<b>ITEM NO.:</b>	1	<b>PREPARER:</b>	C. GRAVES
<b>SUBJECT:</b>	CONSIDER ADOPTION OF RESOLUTION NO. 20-3261 AUTHORIZING PLACEMENT OF LIENS ON CERTAIN PROPERTIES FOR DELINQUENT SEWER AND TRASH CHARGES		

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**REASON FOR CONSIDERATION:** Staff has identified 205 sewer and trash accounts in the odd-numbered-month billing cycle that are more than three billing periods delinquent. Pursuant to Montclair Municipal Code Chapter 1.12, these properties are subject to lien.

**BACKGROUND:** Ordinance No. 02-815 authorizes the placement of liens on properties on which delinquent civil debts have accrued and makes property owners responsible for delinquent sewer and trash charges accrued after the effective date of the Ordinance (March 1, 2002) for accounts in tenants' names. Prior to the City Council's adoption of Ordinance No. 02-815, property owners were responsible for only those accounts in their own names.

**FISCAL IMPACT:** Recoverable amount is \$62,331.30, plus \$4,100.00 for release of lien fees, plus \$10,250.00 in lien fees, for a total of \$76,681.30.

**RECOMMENDATION:** Staff recommends the City Council adopt Resolution No. 20-3261 authorizing placement of liens on certain properties for delinquent sewer and trash charges as listed on Exhibit A of said Resolution.

RESOLUTION NO. 20-3261

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTCLAIR AUTHORIZING PLACEMENT OF LIENS ON CERTAIN PROPERTIES FOR DELINQUENT SEWER AND TRASH ACCOUNTS

WHEREAS, Chapter 1.12 of the Montclair Municipal Code authorizes the City to place liens on properties on which delinquent civil debts have accrued; and

WHEREAS, all owners of property in the City of Montclair were notified about the adoption of Ordinance No. 02-815 authorizing placement of liens on properties on which delinquent civil debts have accrued; and

WHEREAS, it has been determined that there are 205 sewer and/or trash accounts on which there are delinquencies in excess of 90 days; and

WHEREAS, the owners of these properties have received regular billing statements and late notices since the onset of such delinquencies; and

WHEREAS, the owners of these properties were notified on February 6, 2020, that their delinquent accounts are subject to causing a lien to be placed on their properties for settlement of such delinquencies; and that such liens would be considered for approval by the Montclair City Council on Monday, March 2, 2020.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Montclair approves the placement of liens on the properties and in the amounts specified in Exhibit A, entitled Report of Delinquent Civil Debts - March 2020, attached hereto.

BE IT FURTHER RESOLVED that the City Clerk is authorized to provide the San Bernardino County Auditor/Controller-Recorder with the documents required to cause such liens to be placed.

APPROVED AND ADOPTED this XX day of XX, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

I, Andrea M. Phillips, City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 20-3261 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2020, and that it was adopted by the following vote, to-wit:

AYES: XX  
NOES: XX  
ABSTAIN: XX  
ABSENT: XX

\_\_\_\_\_  
Andrea M. Phillips  
City Clerk

Exhibit A to Resolution No. 20-3261  
Report of Delinquent Civil Debts – March 2020

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
4334	Alamitos Street	Residential	282.87	20.00	50.00	352.87
4343	Alamitos Street	Residential	210.23	20.00	50.00	280.23
5356	Alamitos Street	Residential	282.87	20.00	50.00	352.87
5371	Alamitos Street	Residential	282.12	20.00	50.00	352.12
5634	Alamitos Street	Residential	282.62	20.00	50.00	352.62
4587	Allesandro Street	Residential	205.86	20.00	50.00	275.86
4667	Allesandro Street	Residential	282.87	20.00	50.00	352.87
9757	Amherst Avenue	Residential	226.61	20.00	50.00	296.61
9910	Amherst Avenue	Residential	282.87	20.00	50.00	352.87
5577	Armsley Street	Residential	284.16	20.00	50.00	354.16
5363	Arrow Hwy	Commercial	202.89	20.00	50.00	272.89
5105	Aspen Drive	Residential	244.97	20.00	50.00	314.97
5189	Aspen Drive	Residential	254.12	20.00	50.00	324.12
9910	Bel Air Avenue	Residential	325.29	20.00	50.00	395.29
9950	Bel Air Avenue	Residential	284.16	20.00	50.00	354.16
9982	Bel Air Avenue	Residential	282.92	20.00	50.00	352.92
4354	Benito Street	Senior	226.93	20.00	50.00	296.93
4460	Benito Street	Residential	282.87	20.00	50.00	352.87
4814	Benito Street	Senior	485.81	20.00	50.00	555.81
5138	Benito Street	Residential	267.21	20.00	50.00	337.21
5233	Benito Street	Senior	253.11	20.00	50.00	323.11
5374	Benito Street	Residential	241.60	20.00	50.00	311.60
5429	Benito Street	Residential	282.87	20.00	50.00	352.87
9656	Benson Avenue	Residential	309.18	20.00	50.00	379.18
9944	Benson Avenue	Residential	282.87	20.00	50.00	352.87
4266	Berkeley Street	Residential	282.89	20.00	50.00	352.89
4787	Berkeley Street	Residential	296.72	20.00	50.00	366.72
4843	Berkeley Street	Residential	282.87	20.00	50.00	352.87
5382	Berkeley Street	Residential	282.87	20.00	50.00	352.87
5392	Berkeley Street	Residential	292.91	20.00	50.00	362.91
5402	Berkeley Street	Residential	282.87	20.00	50.00	352.87
9598	Bolton Avenue	Residential	282.87	20.00	50.00	352.87
9608	Bolton Avenue	Senior	226.93	20.00	50.00	296.93
4541	Bonnie Brae Street	Residential	282.87	20.00	50.00	352.87
5450	Bonnie Brae Street	Residential	282.87	20.00	50.00	352.87
9851	Camarena Avenue	Residential	282.87	20.00	50.00	352.87
4443	Cambridge Street	Residential	285.81	20.00	50.00	355.81
4853	Cambridge Street	Residential	282.87	20.00	50.00	352.87
5438	Cambridge Street	Residential	279.65	20.00	50.00	349.65
5470	Cambridge Street	Residential	282.87	20.00	50.00	352.87
5471	Cambridge Street	Residential	311.98	20.00	50.00	381.98
9151	Camulos Avenue	Residential	282.87	20.00	50.00	352.87
9243	Camulos Avenue	Residential	282.87	20.00	50.00	352.87
9426	Camulos Avenue	Residential	282.87	20.00	50.00	352.87
9511	Camulos Avenue	Residential	310.26	20.00	50.00	380.26
9540	Camulos Avenue	Residential	311.99	20.00	50.00	381.99
9737	Camulos Avenue	Residential	282.87	20.00	50.00	352.87
9757	Camulos Avenue	Residential	266.06	20.00	50.00	336.06
9877	Camulos Avenue	Residential	311.99	20.00	50.00	381.99
10060	Camulos Avenue	Residential	279.66	20.00	50.00	349.66
5625	Caroline Street	Residential	249.76	20.00	50.00	319.76
5665	Caroline Street	Residential	389.76	20.00	50.00	459.76
5666	Caroline Street	Residential	282.87	20.00	50.00	352.87
9586	Central Avenue	Residential	211.90	20.00	50.00	281.90

Exhibit A to Resolution No. 20-3261  
Report of Delinquent Civil Debts – March 2020

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
9966	Central Avenue	Residential	253.68	20.00	50.00	323.68
10385	Central Avenue	Commercial	529.01	20.00	50.00	599.01
9775	Coalinga Avenue	Residential	284.84	20.00	50.00	354.84
9795	Coalinga Avenue	Residential	282.87	20.00	50.00	352.87
9824	Coalinga Avenue	Senior	376.79	20.00	50.00	446.79
9875	Coalinga Avenue	Residential	282.86	20.00	50.00	352.86
9477	Del Mar Avenue	Residential	279.80	20.00	50.00	349.80
9550	Del Mar Avenue	Residential	261.12	20.00	50.00	331.12
9964	Del Mar Avenue	Senior	282.84	20.00	50.00	352.84
4325	Denver Street	Residential	253.68	20.00	50.00	323.68
4401	Denver Street	Senior	348.92	20.00	50.00	418.92
4456	Denver Street	Residential	213.55	20.00	50.00	283.55
5579	Denver Street	Residential	253.68	20.00	50.00	323.68
5616	Denver Street	Residential	282.87	20.00	50.00	352.87
5626	Denver Street	Residential	310.45	20.00	50.00	380.45
5552	Deodar Street	Residential	266.69	20.00	50.00	336.69
5168	El Morado Street	Residential	316.48	20.00	50.00	386.48
5416	El Morado Street	Residential	282.87	20.00	50.00	352.87
5429	El Morado Street	Residential	286.37	20.00	50.00	356.37
9463	Exeter Avenue	Residential	282.86	20.00	50.00	352.86
9378	Felipe Avenue	Residential	253.68	20.00	50.00	323.68
9451	Felipe Avenue	Residential	253.68	20.00	50.00	323.68
9020	Fremont Avenue	Senior	282.22	20.00	50.00	352.22
9070	Fremont Avenue	Residential	389.76	20.00	50.00	459.76
9567	Fremont Avenue	Residential	311.99	20.00	50.00	381.99
9823	Fremont Avenue	Residential	282.87	20.00	50.00	352.87
9032	Geneva Avenue	Residential	389.76	20.00	50.00	459.76
9887	Geneva Avenue	Residential	241.56	20.00	50.00	311.56
4328	Granada Street	Residential	282.87	20.00	50.00	352.87
4947	Granada Street	Residential	269.52	20.00	50.00	339.52
4948	Granada Street	Residential	355.29	20.00	50.00	425.29
9783	Greenwood Av	Residential	282.87	20.00	50.00	352.87
4386	Harvard Street	Residential	300.54	20.00	50.00	370.54
4418	Harvard Street	Residential	279.66	20.00	50.00	349.66
4430	Harvard Street	Residential	282.87	20.00	50.00	352.87
4883	Harvard Street	Residential	330.57	20.00	50.00	400.57
5430	Harvard Street	Residential	288.10	20.00	50.00	358.10
5462	Harvard Street	Residential	301.72	20.00	50.00	371.72
5505	Harvard Street	Residential	207.66	20.00	50.00	277.66
5141-43	Harvard Street	Senior	565.74	20.00	50.00	635.74
4531	Hawthorne Street	Residential	253.68	20.00	50.00	323.68
4568	Hawthorne Street	Residential	294.63	20.00	50.00	364.63
9065	Helena Avenue	Residential	247.38	20.00	50.00	317.38
9075	Helena Avenue	Residential	297.34	20.00	50.00	367.34
9607	Helena Avenue	Residential	283.09	20.00	50.00	353.09
4864	Highland Street	Residential	311.99	20.00	50.00	381.99
5044	Highland Street	Residential	282.87	20.00	50.00	352.87
4370	Holt Blvd.	Commercial	401.75	20.00	50.00	471.75
5118-20	Holt Blvd.	Commercial	220.25	20.00	50.00	290.25
5190	Howard Street A & B	Multifamily	630.58	20.00	50.00	700.58
9725	Kimberly Avenue	Residential	282.87	20.00	50.00	352.87
9765	Kimberly Avenue	Residential	491.91	20.00	50.00	561.91
5430	La Deney Street	Residential	261.28	20.00	50.00	331.28
9744	Lehigh Avenue	Residential	297.75	20.00	50.00	367.75

Exhibit A to Resolution No. 20-3261  
Report of Delinquent Civil Debts – March 2020

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
9884	Lindero Avenue	Residential	389.76	20.00	50.00	459.76
9958	Lindero Avenue	Residential	282.87	20.00	50.00	352.87
10041	Lindero Avenue	Residential	283.03	20.00	50.00	353.03
9810	Mammoth Drive	Residential	397.04	20.00	50.00	467.04
9862	Mammoth Drive	Residential	349.91	20.00	50.00	419.91
9527	Marion Avenue	Residential	282.87	20.00	50.00	352.87
9547	Marion Avenue	Residential	282.87	20.00	50.00	352.87
9614	Marion Avenue	Residential	419.76	20.00	50.00	489.76
9473	Mills Avenue	Multifamily	236.00	20.00	50.00	306.00
9745	Mills Avenue	Residential	261.04	20.00	50.00	331.04
9985	Mills Avenue	Residential	282.17	20.00	50.00	352.17
9056	Monte Vista Avenue	Residential	282.97	20.00	50.00	352.97
9066	Monte Vista Avenue	Residential	311.92	20.00	50.00	381.92
9076	Monte Vista Avenue	Residential	218.34	20.00	50.00	288.34
9608	Monte Vista Avenue	Residential	282.41	20.00	50.00	352.41
9775	Monte Vista Avenue	Residential	333.79	20.00	50.00	403.79
10082	Monte Vista Avenue	Residential	253.68	20.00	50.00	323.68
9886	Norton Avenue	Residential	324.27	20.00	50.00	394.27
4613	Olive Street	Residential	284.19	20.00	50.00	354.19
4633	Olive Street	Residential	237.73	20.00	50.00	307.73
4644	Olive Street	Residential	313.29	20.00	50.00	383.29
4684	Olive Street	Residential	282.87	20.00	50.00	352.87
4872	Olive Street	Residential	280.11	20.00	50.00	350.11
4322	Orchard Street	Residential	311.99	20.00	50.00	381.99
4434	Orchard Street	Residential	253.68	20.00	50.00	323.68
5640	Orchard Street	Residential	296.69	20.00	50.00	366.69
5690	Orchard Street	Residential	282.87	20.00	50.00	352.87
5619	Palo Verde Street	Residential	264.69	20.00	50.00	334.69
9585	Poulsen Avenue	Residential	282.90	20.00	50.00	352.90
9633	Poulsen Avenue	Residential	283.11	20.00	50.00	353.11
9935	Poulsen Avenue	Residential	312.00	20.00	50.00	382.00
9375	Pradera Avenue	Senior	1,254.31	20.00	50.00	1,324.31
9970	Pradera Avenue	Residential	279.80	20.00	50.00	349.80
10085	Pradera Avenue	Residential	253.68	20.00	50.00	323.68
4426	Princeton Street	Residential	282.86	20.00	50.00	352.86
4438	Princeton Street	Residential	319.90	20.00	50.00	389.90
4467	Princeton Street	Residential	282.87	20.00	50.00	352.87
4846	Princeton Street	Residential	311.03	20.00	50.00	381.03
9060	Ramona Avenue	Residential	389.76	20.00	50.00	459.76
9090	Ramona Avenue	Residential	209.39	20.00	50.00	279.39
9109	Ramona Avenue	Residential	420.63	20.00	50.00	490.63
9551	Ramona Avenue	Residential	219.53	20.00	50.00	289.53
9587	Ramona Avenue	Residential	282.87	20.00	50.00	352.87
9729	Ramona Avenue	Residential	245.44	20.00	50.00	315.44
9380	Rose Avenue	Senior	256.91	20.00	50.00	326.91
9434	Rose Avenue	Residential	282.87	20.00	50.00	352.87
9441	Rose Avenue	Residential	253.68	20.00	50.00	323.68
9471	Rose Avenue	Residential	249.76	20.00	50.00	319.76
9720	Rose Avenue	Residential	320.01	20.00	50.00	390.01
9866	Rose Avenue	Senior	253.10	20.00	50.00	323.10
9954	Rose Avenue	Residential	231.57	20.00	50.00	301.57
9966	Rose Avenue	Residential	282.43	20.00	50.00	352.43
4591	Rosewood Street	Residential	374.11	20.00	50.00	444.11
4683	Rosewood Street	Residential	282.87	20.00	50.00	352.87



Exhibit A to Resolution No. 20-3261  
Report of Delinquent Civil Debts – March 2020

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
4860	Rosewood Street	Residential	476.51	20.00	50.00	546.51
4890	Rosewood Street	Residential	429.87	20.00	50.00	499.87
5361	Rosewood Street	Residential	569.33	20.00	50.00	639.33
4164	Rudisill Street	Residential	282.87	20.00	50.00	352.87
4186	Rudisill Street	Residential	403.37	20.00	50.00	473.37
4246	Rudisill Street	Residential	281.17	20.00	50.00	351.17
4300	Rudisill Street	Residential	389.76	20.00	50.00	459.76
5360	Rudisill Street	Residential	429.87	20.00	50.00	499.87
4711	San Bernardino Street	Residential	282.87	20.00	50.00	352.87
4749	San Bernardino Street	Residential	282.86	20.00	50.00	352.86
4843	San Bernardino Street	Residential	253.68	20.00	50.00	323.68
4844	San Bernardino Street	Residential	390.26	20.00	50.00	460.26
5216	San Bernardino Street	Residential	389.76	20.00	50.00	459.76
5418	San Bernardino Street	Residential	282.89	20.00	50.00	352.89
5494	San Bernardino Street	Residential	279.66	20.00	50.00	349.66
4485	San Jose Street	Residential	311.95	20.00	50.00	381.95
4594	San Jose Street	Residential	318.59	20.00	50.00	388.59
5422	San Jose Street	Residential	312.10	20.00	50.00	382.10
5453	San Jose Street	Residential	217.98	20.00	50.00	287.98
5465	San Jose Street	Residential	259.76	20.00	50.00	329.76
5473	San Jose Street	Senior	253.05	20.00	50.00	323.05
4424	San Jose Street #05	Residential	283.12	20.00	50.00	353.12
4424	San Jose Street #10	Residential	283.02	20.00	50.00	353.02
4424	San Jose Street #12	Residential	282.87	20.00	50.00	352.87
4424	San Jose Street #18	Residential	282.87	20.00	50.00	352.87
4424	San Jose Street #27	Residential	282.87	20.00	50.00	352.87
4424	San Jose Street #34	Residential	363.68	20.00	50.00	433.68
10016	Santa Anita Avenue	Residential	319.90	20.00	50.00	389.90
10076	Santa Anita Avenue	Residential	364.92	20.00	50.00	434.92
9830	Saratoga Avenue	Residential	279.80	20.00	50.00	349.80
4787	State Street	Residential	345.02	20.00	50.00	415.02
9866	Steamboat Drive	Senior	348.92	20.00	50.00	418.92
9617	Surrey Avenue	Residential	282.87	20.00	50.00	352.87
9793	Surrey Avenue	Residential	305.17	20.00	50.00	375.17
9563	Tudor Avenue	Residential	479.32	20.00	50.00	549.32
9222	Vernon Avenue	Residential	298.70	20.00	50.00	368.70
9350	Vernon Avenue	Residential	251.37	20.00	50.00	321.37
9784	Vernon Avenue	Residential	282.87	20.00	50.00	352.87
9826	Vernon Avenue	Residential	215.98	20.00	50.00	285.98
9912	Vernon Avenue	Residential	252.33	20.00	50.00	322.33
9966	Vernon Avenue	Senior	333.57	20.00	50.00	403.57
4878	Yale Street	Residential	283.50	20.00	50.00	353.50
5405	Yale Street	Residential	349.41	20.00	50.00	419.41
		Totals:	<b>62,331.30</b>	<b>4,100.00</b>	<b>10,250.00</b>	<b>76,681.30</b>



# CITY COUNCIL AGENDA REPORT

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<b>DATE:</b>	MARCH 2, 2020	<b>FILE I.D.:</b>	SEW400
<b>SECTION:</b>	CONSENT - RESOLUTIONS	<b>DEPT.:</b>	PUBLIC WORKS
<b>ITEM NO.:</b>	2	<b>PREPARER:</b>	S.STANTON

**SUBJECT:** CONSIDER ADOPTION OF RESOLUTION NO. 20-3262 DECLARING THE NEED FOR EMERGENCY CONTRACTING PROCEDURES AND AUTHORIZING PERFORMANCE RELATING TO SEWER MAINLINE AND ROADWAY REPAIRS AT 4500 STATE STREET

CONSIDER AUTHORIZING A \$162,451.20 APPROPRIATION FROM THE SEWER MAINTENANCE FUND FOR SEWER MAINLINE AND ROADWAY REPAIRS AT 4500 STATE STREET

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**REASON FOR CONSIDERATION:** The City Council is requested to adopt Resolution No. 20-3262 make the necessary findings to declare a need for emergency contracting procedures for repair of the sewer mainline and roadway on State Street, and authorize a \$162,451.20 appropriation from the Sewer Maintenance Fund for the repairs. Under Public Contract Code Section 22050, a four-fifths majority vote is required.

**BACKGROUND:** On January 5, 2020, staff was notified of a large sinkhole in the 4500 block of State Street. When staff arrived, they found the sinkhole to be in the westbound lane and approximately the size of an automobile. The sinkhole appeared to have water flowing in it and staff immediately contacted Monte Vista Water District (MVWD) to inform them that they have a water mainline break.

When MVWD responded, they were initially unable to determine if the water in the hole was related to their mainline or not. As the day progressed into the late night, MVWD eventually felt that the sinkhole was created by a broken sewer mainline, not a water leak and pulled their crew and contractor off the scene.

Due to the City currently not having sufficient staffing in the Maintenance Division capable of performing such repairs, a mutual aid agreement with surrounding cities was relied upon to assist with stabilizing the scene by pumping raw sewage from one manhole to another to avoid the possibility of having a sanitary sewer overflow. This allowed staff time to assess the situation and call an outside source to identify the problem and make the necessary repairs.

The City is currently within a one-year construction contract with Sully Miller Construction, Inc., which is performing the Central Avenue Rehabilitation Project. Staff attempted several times to contact the Project Manager from Sully Miller, but did not get a response. Eventually, staff contacted Gentry Brothers, Inc., a contractor that has performed several projects for the City. Gentry Brothers, Inc. was able to assemble and have a crew onsite within a few hours.

Gentry Brothers, Inc. arrived at the site in the early morning hours of January 6, 2020. They relieved city staff of their duties and began to identify the source of the sinkhole. Gentry Brothers, Inc. was at the site of the sinkhole from start to finish, for a period of twelve days. The source of the sinkhole was eventually determined to be a mainline water leak owned by Monte Vista Water District. The water leak was located approximately 40 feet to the east of the sinkhole where an aquifer was located leading from the broken

mainline over to the sinkhole. Within the sinkhole, the sewer mainline was located and found to have a break in the top half of the pipe. The flowing water from the waterline break was discharging into the broken sewer line. Monte Vista Water District had their staff repair the broken water mainline.

During the entire repair process, staff utilized its on-call professional services agreement with Twining, Inc., to perform daily inspections and geotechnical services. With the sinkhole located within the bent footings of the Ramona Avenue Grade Separation, Twining provided the services of a soils technician and a geologist.

The visible aquifer clearly identifies where and how the sinkhole was created, therefore the break in the sewer line did not create the sinkhole. It is the City's intent to recover the construction costs and inspection expenses from Monte Vista Water District.

**FISCAL IMPACT:** The cost for the emergency work includes \$148,713.32 for the services provided by Gentry Brothers, Inc.; and, \$13,737.88 for daily monitoring and testing performed by Twining, Inc.; totaling \$162,451.20. The funds would come from the City's Sewer Maintenance fund.

**RECOMMENDATION:** Staff recommends that the City Council take the following actions:

1. Adopt Resolution No. 20-3262 declaring the need for emergency contracting procedures and authorizing performance relating to sewer mainline and roadway repairs at 4500 State Street.
2. Authorize a \$162,451.20 appropriation from the Sewer Maintenance Fund for sewer mainline and roadway repairs at 4500 State Street.

RESOLUTION NO. 20-3262

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTCLAIR DECLARING THE NEED FOR EMERGENCY CONTRACTING PROCEDURES AND AUTHORIZING PERFORMANCE RELATING TO EMERGENCY SEWER MAINLINE REPAIRS**

**WHEREAS**, Section 20160, et seq., of the California Public Contract Code defines the process to be used by cities in the acquisition of construction services for public projects; and

**WHEREAS**, Section 20162 of the California Public Contract Code requires construction contracts in excess of \$5,000 be advertised and let to the lowest responsible bidder; and

**WHEREAS**, Section 20168 of the California Public Contract Code allows the legislative body of a city, in the case of an emergency and by a four-fifths vote, to pass a resolution to forego customary bid procedures when it is determined that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and/or property by taking any necessary steps to procure equipment, services, and supplies for those purposes; and

**WHEREAS**, upon adoption of the resolution, the agency may expend any sum required in the emergency, provided the agency complies with Chapter 2.5 (commencing with Section 22050) of the California Public Contract Code; and

**WHEREAS**, Section 22050 of the California Public Contract Code provides a contracting procedure to be used in the event of an emergency; and

**WHEREAS**, the City of Montclair owns and maintains its own sewer system; and

**WHEREAS**, the city-owned sewer system has been damaged between manholes J49 and J74; and

**WHEREAS**, emergency repairs are necessary for optimal usage; and

**WHEREAS**, an outside specialty contractor is needed to perform the necessary work; and

**WHEREAS**, time is of the essence to re-open the roadway.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Montclair, in accordance with Sections 20168 and 22050 of the California Public Contract Code, does hereby make the following findings:

**SECTION 1.** The emergency will not permit a delay that would result from a competitive solicitation for bids and the action is necessary to respond to the emergency; and

**SECTION 2.** Based on substantial evidence set forth by City staff, which testimony is hereby incorporated by reference, the public interest and necessity demand the immediate expenditure of public money to safeguard property without the customary public bid procedures for such public improvements to repair an existing sewer line between manholes J-49 and J-74.

**APPROVED AND ADOPTED** this XX day of XX, 2020.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

I, Andrea M. Phillips, City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 20-3262 was duly adopted by the City Council of said city and was approved by the Mayor of said city on the XX day of XX, 2020, and that it was adopted by the following vote, to wit:

AYES: XX  
NOES: XX  
ABSENT: XX  
ABSTAIN: XX

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Andrea M. Phillips  
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMITTEE HELD ON THURSDAY, JANUARY 16, 2020, AT 4:00 P.M. IN THE CITY MANAGER CONFERENCE ROOM, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Chair Raft called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft (Chair); Council Member Johnson (Committee Member); City Manager Starr; Senior Management Analyst Fuentes; Executive Director of Public Safety/Police Chief Avels; Public Works Director/City Engineer Castillo; Director of Community Development Diaz; Assistant Director of Housing/Planning Manager Caldwell

Absent: Economic Development Consultant Staats; Public Works Superintendent Mendez

**III. APPROVAL OF MINUTES**

The Committee approved the minutes of the December 19, 2019 meeting.

**IV. PUBLIC COMMENT — None**

**V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS**

**A. OPERATIONS**

**1. MAINTENANCE ACTIVITIES**

An Operations Activities Report for the past month was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS — None**

**B. FACILITIES**

**1. MAINTENANCE ACTIVITIES**

A Facilities Report for the past month was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS — None**

**C. ENGINEERING DIVISION ITEMS**

**1. 9015 Helena Avenue — Deed over parkway area.**

The City wants to deed over the parkway area to the resident of 9015 Helena Avenue. Public Works Director/City Engineer Castillo would like to move the item forward and bring it to Council.

**2. 9614 Benson Avenue — Deed over access to Sunrise Park.**

Public Works Director/City Engineer Castillo stated that the City will need to complete the in-progress General Plan parks accessibility process to see if any recommendations come forth concerning this issue. This will be an ongoing item until November 2020, when it is anticipated the General Plan will be brought forth for approval.

**3. State Street Sink Hole — Public Works Director/City Engineer Castillo stated that a sinkhole occurred under the Ramona Avenue Grade Separation on State Street on January 5, 2020. A water leak caused sewer line damage, but it was determined that the sinkhole would have no impact on the nearby support columns for the grade separation. In conclusion, the sinkhole was likely caused by a leak in an adjacent Monte Vista Water District supply line. The exploratory and paving work is costing a minimum of \$7,000 per day, which can cost a total of \$50,000 to \$100,000. Paving and street repair should be completed by January 17, 2020.**

**VI. POLICE DEPARTMENT UPDATE/ITEMS**

Executive Director of Public Safety/Police Chief Avels stated that the end-of-year statistics for parking enforcement have improved since there were additional cadets conducting parking enforcement.

He also reported that Montclair Police Department and Ontario Montclair School District worked together to produce a video to educate students and parents on the issues associated with making false and real reports regarding active shooters. The video can be found on the Montclair Police Department's Instagram and Facebook pages.

**VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS**

**A. PROJECT UPDATES**

Director of Community Development Diaz stated that Jack in the Box is complete. The identification signs at Montclair Place are complete. There is a new warehouse building on Kadota Avenue and State Street that is almost complete and currently looking for a tenant. There are nine new two-story homes being built on Saddleback Street and Fremont Avenue.

**VIII. CAPITAL PROJECT UPDATES**

Public Works Director/City Engineer Castillo reported the status of the following capital improvement projects:

**A. LOCAL PROJECTS**

**1. CENTRAL AVENUE UTILITY UNDERGROUND PROJECT**

The undergrounding of utilities for this project is almost complete. There is one utility left to underground.



**2. CENTRAL AVENUE STREET REHABILITATION PROJECT PHASE 1**

The project continues to remove existing curb to modify left turn pockets.

**3. REEDER RANCH ROOF REPLACEMENT AND ELECTRICAL PROJECT**

This project is almost finished. The contractor needs to install electrical conduit. The work should take a week, but staff is dealing with a difficult contractor, therefore the work is expected to take a couple more weeks.

**4. CITY HALL REMODEL PHASE 2 PROJECT (FINANCE OFFICES)**

This project is well into construction. Staff is thankful for everyone's cooperation during construction. Work is expected to continue through June 2020.

**5. HOLT BOULEVARD REHABILITATION PROJECT**

The design for this project has been submitted for City review.

**B. REGIONAL PROJECTS**

**1. MONTE VISTA AVENUE/UPRR GRADE SEPERATION PROJECT**

There is minor work left to be done, but the project is substantially complete. Bridge railing installation has been completed. All traffic signals are operational.

**2. I-10 CORRIDOR PROJECT**

Public Works Director/City Engineer Castillo stated that utility relocation work will start the week of January 20. A tree removal company will remove nine trees north of Interstate 10 Freeway. Southern California Gas Company and Southern California Edison will begin utility relocation work after the tree removal is complete.

**3. CHINO BASIN PROGRAM (IEUA)**

Meetings to discuss this project will reconvene soon.

**4. FOOTHILL GOLD LINE EXTENSION**

California State Assembly Member Chris Holden will be introducing legislation to create a separate construction authority to build the Gold Line from Montclair to Ontario. City Manager Starr and Mayor Dutrey participated in a conference call with Assembly Member Holden, in which discussion took place regarding SBCTA's identification of a funding source for the Gold Line. Transit and Intercity Rail Capital Program (TIRCP) funding will continue to be used for the Gold Line.

**5. CENTRAL AVENUE BRIDGE**

Public Works Director/City Engineer Castillo stated that staff is preparing an award package for Caltrans Local Assistance to accept. Once the award

package is approved by Caltrans, the design contract will be brought forth to the City Council for approval.

**IX. COMMITTEE AND CITY MANAGER ITEMS**

**Local Public Safety Agency Coordination on Upland Basin Emergency Action Plan**

Through coordination on the emergency action plan, it was recently discovered that the Upland Basin north of the transit center is now technically considered a dam. The action plan will include inundation maps that will be published by the Department of Safety of Dams. The City will be looking to obtain the inundation maps and assess the potential impact it will have on the City's plans for future development in the area affected by the inundation maps.

**X. ADJOURNMENT**

At 4:50 p.m., Chair Raft adjourned the meeting of the Public Works Committee. The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on February 20, 2020, in the City Manager's Conference Room.

Submitted for Public Works Committee approval,

  
Samantha Contreras  
Transcribing Secretary

**MINUTES OF THE MEETING OF THE MONTCLAIR  
PERSONNEL COMMITTEE HELD ON TUESDAY,  
FEBRUARY 18, 2020, AT 7:55 P.M. IN THE CITY  
ADMINISTRATIVE OFFICES, 5111 BENITO STREET,  
MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Mayor Pro Tem Raft called the meeting to order at 7:55 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft, Council Member Ruh, and City Manager Starr

**III. APPROVAL OF MINUTES**

**A. Minutes of the Regular Personnel Committee Meeting of February 3, 2020.**

Moved by Council Member Ruh, seconded by Mayor Pro Tem Raft, and carried unanimously to approve the minutes of the Personnel Committee meeting of February 3, 2020.

**IV. PUBLIC COMMENT - None**

**V. CLOSED SESSION**


At 7:56 p.m., the Personnel Committee went into Closed Session regarding personnel matters related to appointments, resignations/terminations, and evaluations of employee performance.

At 8:04 p.m., the Personnel Committee returned from Closed Session. Mayor Pro Tem Raft stated that no announcements would be made at this time.

**VI. ADJOURNMENT**

At 8:04 p.m., Mayor Pro Tem Raft adjourned the Personnel Committee.

Submitted for Personnel Committee approval,

  
\_\_\_\_\_  
Edward C. Starr  
City Manager