

**CITY OF MONTCLAIR
AGENDA FOR REGULAR CITY COUNCIL,
SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY
FOUNDATION MEETINGS**

To be held in the Council Chambers
5111 Benito Street, Montclair, California

March 16, 2020

7:00 p.m.

As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session.

Persons wishing to speak on an agenda item, including closed session items, are requested to complete a yellow Speaker Information Card located at the entrance of the Council Chambers and present it to the City Clerk prior to consideration of the item. The Mayor/Chair (or the meeting's Presiding Officer) will recognize those who have submitted a card at the time of the item's consideration by the City Council/Board of Directors/Commissioners, and speakers may approach the podium to provide comments on the item at that time.

Audio recordings of the CC/SA/MHC/MHA/MCF meetings are available on the City's website at www.cityofmontclair.org and can be accessed by the end of the next business day following the meeting.

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],
Montclair Housing Corporation Board [MHC],
Montclair Housing Authority Commission [MHA],
Montclair Community Foundation Board [MCF]

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS

- A. Presentation of Annual Donation by the Montclair Chamber of Commerce to the Montclair Community Foundation for the Montclair to College Program
- B. Proclamation Declaring April 2020 as "DMV/Donate Life California Month" in the City of Montclair

VI. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Each speaker will be afforded up to five minutes to address the City Council/Boards of Directors/Commissioners. (Government Code Section 54954.3)

Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

- A. Approval of Minutes
1. Adjourned Meeting — November 4, 2019 [CC]
 2. Special Meeting — November 12, 2019 [CC]
 3. Adjourned Special Meeting — November 18, 2019 [CC]
 4. Adjourned Meeting — December 2, 2019 [CC]
 5. Regular Joint Meeting — March 2, 2020 [CC/SA/MHC/MHA/MCF]

B. Administrative Reports	
1. Consider Receiving and Filing of Treasurer’s Report [CC]	4
2. Consider Approval of Warrant Register & Payroll Documentation [CC]	5
3. Consider Receiving and Filing of Treasurer’s Report [SA]	6
4. Consider Approval of Warrant Register [SA]	7
5. Consider Receiving and Filing of Treasurer’s Report [MHC]	8
6. Consider Approval of Warrant Register [MHC]	9
7. Consider Receiving and Filing of Treasurer’s Report [MHA]	10
8. Consider Approval of Warrant Register [MHA]	11
9. Consider Setting a Public Hearing for Monday, April 6, 2020 at 7:00 p.m. in the City Council Chambers to Consider Adoption of Resolution No. 20-3260 Amending the Master User Fee Schedule [CC]	12
10. Consider Approval of the Fiscal Year 2019–20 Schedule of Recommendations from the Community Activities Commission for Community Benefit Funding [CC]	19
11. Consider Approval of Parcel Merger No. 2020–1 for Seven Parcels Generally Located on the Southeast Corner of Monte Vista Avenue at State Street [CC]	22
12. Consider Authorizing a \$3,500 Appropriation from the State Asset Forfeiture Fund for the Purchase of Goods and Services for the San Bernardino County Peace Officers Memorial Ceremony to be Held at the Police Department Facility [CC]	31
13. Consider Declaring Certain City Property as Surplus and Available for Auction or Destruction [CC]	32
C. Agreements	
1. Consider Approval of Agreement No. 20-05-I-103, an Irrevocable Annexation Agreement with Maurilio Escamilla for 11168 Roswell Avenue, Pomona (APN 1012-421-29-0000) [CC]	52
2. Consider Approval of Agreement No. 20-18 with L.D. King, Inc. for Plan Check and Design Services [CC]	58
3. Consider Approval of Agreement No. 20-20 with the County of San Bernardino for Continued Participation in the State’s California Identification System [CC]	62
4. Consider Approval of Agreement No. 20-21, a Purchase and Sale Agreement with Dolores Casa Fimbres for the Single-Family Residence Located At 5072 Moreno Street [CC]	
Consider Authorizing a \$447,000 Appropriation from the Housing Trust Fund for Acquisition and Closing Costs for the Property Located at 5072 Moreno Street [CC]	67
D. Resolutions — None	

IX. PULLED CONSENT CALENDAR ITEMS

X. COUNCIL WORKSHOP

A. SB 743 – CEQA Analysis of Transportation Impacts

(The City Council may consider continuing this item to a joint special meeting with the Planning Commission on Monday, March 30, 2020, at 6:00 p.m. in the City Council Chambers)

B. Systemic Safety Analysis Report Program (SSARP)

(The City Council may consider continuing this item to an adjourned meeting on Monday, April 6, 2020, at 5:45 p.m. in the City Council Chambers)

XI. COMMUNICATIONS

A. City Department Reports

- 1. Human Services Department — Upcoming Events & Programs

B. City Attorney

- 1. Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation [CC]

Carrillo v. City of Montclair

C. City Manager/Executive Director

D. Mayor/Chairperson

E. Council Members/Directors

F. Committee Meeting Minutes *(for informational purposes only)*

- 1. Personnel Committee Meeting — March 2, 2020 [CC]

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XII. CLOSED SESSION

XIII. CLOSED SESSION ANNOUNCEMENTS

XIV. ADJOURNMENT

The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, April 6, 2020, at 7:00 p.m. in the City Council Chambers.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the Acting Bodies after publication of the Agenda packet are available for public inspection in the City Clerk's Office at 5111 Benito Street, Montclair, California, between 7:00 a.m. and 6:00 p.m., Monday through Thursday.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416. Notification 2 business days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Andrea M. Phillips, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, March 12, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN520
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	FINANCE
ITEM NO.:	1	PREPARER:	J. KULBECK
SUBJECT:	CONSIDER RECEIVING AND FILING OF TREASURER'S REPORT		

REASON FOR CONSIDERATION: The City Council is requested to consider receiving and filing the City of Montclair Treasurer's Report for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending February 29, 2020.

FISCAL IMPACT: Routine—report of City's cash and investments.

RECOMMENDATION: Staff recommends the City Council receive and file the Treasurer's Report for the month ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN540
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	FINANCE
ITEM NO.:	2	PREPARER:	L. LEW/V. FLORES
SUBJECT:	CONSIDER APPROVAL OF WARRANT REGISTER AND PAYROLL DOCUMENTATION		

REASON FOR CONSIDERATION: The City Council is requested to consider approval of the Warrant Register and Payroll Documentation.

BACKGROUND: Mayor Pro Tem Raft has examined the Warrant Register dated March 16, 2020; and the Payroll Documentation dated February 16, 2020; and recommends their approval.

FISCAL IMPACT: The Warrant Register dated March 16, 2020, totals \$1,030,591.80; and the Payroll Documentation dated February 16, 2020, totals \$626,788.22 gross, with \$442,667.39 net being the total cash disbursement.

RECOMMENDATION: Staff recommends the City Council approve the above-referenced Warrant Register and Payroll Documentation.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN510
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	SA
ITEM NO.:	3	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER RECEIVING AND FILING OF TREASURER'S REPORT		

REASON FOR CONSIDERATION: City Council acting as Successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Treasurer's Report for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Successor to the Redevelopment Agency Treasurer's Report for the period ending February 29, 2020.

FISCAL IMPACT: Routine—report of the Agency's cash.

RECOMMENDATION: Staff recommends the City Council acting as Successor to the Redevelopment Agency Board of Directors receive and file the Successor to the Redevelopment Agency Treasurer's Report for the month ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN530
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	SA
ITEM NO.:	4	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER APPROVAL OF WARRANT REGISTER		

REASON FOR CONSIDERATION: The City Council acting as Successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Warrant Register for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Vice Chairperson Raft has examined the Successor to the Redevelopment Agency Warrant Register dated 02.01.20-02.29.20 in the amounts of \$2,651.53 for the Combined Operating Fund; \$0.00 for the Redevelopment Obligation Retirement Funds and finds it to be in order.

FISCAL IMPACT: Routine—report of Agency's obligations.

RECOMMENDATION: Vice Chairperson Raft recommends the City Council as Successor to the Redevelopment Agency Board of Directors approve the Successor to the Redevelopment Agency Warrant Register for the period ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN525
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	MHC
ITEM NO.:	5	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER RECEIVING AND FILING OF TREASURER'S REPORT		

REASON FOR CONSIDERATION: Montclair Housing Corporation Board of Directors is requested to receive and file the Montclair Housing Corporation Treasurer's Report for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending February 29, 2020.

FISCAL IMPACT: Routine—report of the Montclair Housing Corporation's cash and investments.

RECOMMENDATION: Staff recommends the Montclair Housing Corporation Board of Directors receive and file the Treasurer's Report for the month ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN545
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	MHC
ITEM NO.:	6	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER APPROVAL OF WARRANT REGISTER		

REASON FOR CONSIDERATION: The Montclair Housing Corporation Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Vice Chairperson Raft has examined the Warrant Register dated 02.01.20-02.29.20 in the amount of \$78,265.11 for the Montclair Housing Corporation and finds it to be in order.

FISCAL IMPACT: Routine—report of Montclair Housing Corporation's obligations.

RECOMMENDATION: Vice Chairperson Raft recommends the Montclair Housing Corporation Board of Directors approve the Warrant Register for the period ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN525
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	MHA
ITEM NO.:	7	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER RECEIVING AND FILING OF TREASURER'S REPORT		

REASON FOR CONSIDERATION: The Montclair Housing Authority Board of Directors is requested to receive and file the Montclair Housing Authority Treasurer's Report for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending February 29, 2020.

FISCAL IMPACT: Routine—report of Montclair Housing Authority's obligations.

RECOMMENDATION: Staff recommends the Montclair Housing Authority Board of Directors receive and file the Treasurer's Report for the month ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FIN545
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	MHA
ITEM NO.:	8	PREPARER:	C. RAMIREZ
SUBJECT:	CONSIDER APPROVAL OF WARRANT REGISTER		

REASON FOR CONSIDERATION: The Montclair Housing Authority Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending February 29, 2020, pursuant to state law.

BACKGROUND: Vice Chairperson Raft has examined the Warrant Register dated 02.01.20-02.29.20 in the amount of \$0.00 for the Montclair Housing Authority and finds it to be in order.

FISCAL IMPACT: Routine—report of Montclair Housing Authority's obligations.

RECOMMENDATION: Vice Chairperson Raft recommends the Montclair Housing Authority Board of Directors approve the Warrant Register for the period ending February 29, 2020.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	FLP280
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	CITY MGR.
ITEM NO.:	9	PREPARER:	M. FUENTES
SUBJECT:	CONSIDER SETTING A PUBLIC HEARING FOR MONDAY, APRIL 6, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS TO CONSIDER ADOPTION OF RESOLUTION NO. 20-3260 AMENDING THE MASTER USER FEE SCHEDULE		

REASON FOR CONSIDERATION: In order to effectively implement and administer the purpose and intent of the City's Master User Fee Schedule, staff annually revises certain portions of the Master User Fee Schedule to provide more accurate user fees and, in certain circumstances, to comply with changes that have occurred in county, state, or federal law over the course of the prior year.

A copy of proposed Resolution No. 20-3260 amending the Master User Fee Schedule and *Exhibit A: Proposed Master User Fee Revisions* are attached for City Council review.

BACKGROUND: In administering the Master User Fee Schedule, staff has identified several user fees that needed to be revised, added, or removed in order to provide a more accurate user fee schedule. Furthermore, pursuant to Resolution No. 06-2670 and the User Fee Cost Recovery Policy, the City is required to annually review and consider adjustments as necessary to take into account changes in user fee service costs and inflation.

Attached as *Exhibit A* to Resolution No. 20-3260 are the proposed Master User Fee Schedule Revisions. The proposed Master User Fee Schedule revisions contain current user-related fees that are being recommended for revision, the reason for the recommended revision, any increase or decrease in the user fee being revised, new user fee recommendations, and the reason for any new user fees being recommended. The Master User Fee Schedule revisions are listed in order by department and fee number.

FISCAL IMPACT: The cost to publish a Notice of Public Hearing related to proposed Resolution No. 20-3260 is not expected to exceed \$500.

RECOMMENDATION: Staff recommends the City Council set a public hearing for Monday, April 6, 2020 at 7:00 p.m. in the City Council Chambers to consider adoption of Resolution No. 20-3260 amending the Master User Fee Schedule.

RESOLUTION NO. 20-3260

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTCLAIR AMENDING THE MASTER USER FEE SCHEDULE

WHEREAS, the City of Montclair has the statutory authority to impose fees, charges, and rates under its regulatory and police power as authorized by the State of California; and

WHEREAS, user fees are imposed for services rendered by the City of Montclair that will benefit a specific individual or group of individuals; and

WHEREAS, there is a need for the City of Montclair to recoup reasonable costs related to the provisions of specified services; and

WHEREAS, user fees are imposed to assign the cost of providing services to the specific individual or group of individuals receiving the benefits of said services, rather than funding said services from General Fund revenues; and

WHEREAS, it is the City Council's direction that all user fees, to the extent possible, are to be reviewed and amended annually, consistent with the User Fee Cost Recovery Policy; and

WHEREAS, the City Council has determined that such user fees are based on reasonable costs to the City for providing said services; and

WHEREAS, the City of Montclair finds it necessary to correct and/or adjust fees or add new fees to the current Master User Fee Schedule that was adopted pursuant to Resolution No. 18-3201.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Montclair does hereby find and determine as follows:

Section 1. Master User Fee Revisions. The Master User Fee Schedule Revisions, attached hereto as "Exhibit A," is hereby adopted and all fees contained therein shall be included in the City's current Master User Fee Schedule.

Section 2. Effective Date. This Resolution shall be in full force and effect immediately upon adoption.

APPROVED AND ADOPTED this XX day of XX, 2020.

Mayor

ATTEST:

City Clerk

I, Andrea M. Phillips, City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 20-3260 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2020, and that it was adopted by the following vote, to-wit:

AYES: XX
NOES: XX
ABSTAIN: XX
ABSENT: XX

Andrea M. Phillips
City Clerk

Exhibit A
2020 Master User Fee Schedule Revisions

Fee #	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building, Mechanical, Electrical, Plumbing (MPE) Inspection Fees						
5	FAU Less than 100,000 btu/h	Increase Fee		\$46.92	\$63.84	\$16.92
6	FAU Greater than 100,000 btu/h	Increase Fee		\$60.15	\$87.07	\$26.92
8	Suspended, Wall, or Floor-Mounted Heaters	Increase Fee		\$37.02	\$54.04	\$17.02
10	Boiler or Compressor, up to 3HP/Absorption System up to 100,000 btu/h	Increase Fee		\$33.52	\$57.04	\$23.52
11	Boiler or Compressor, from 3HP to 15 HP/ Absorption System from 100,000 btu/h to 500,000 btu/h	Increase Fee		\$46.92	\$60.44	\$13.52
12	Boiler or Compressor, from 15 HP to 30 HP/ Absorption System from 500,000 btu/h to 1,000,000 btu/h	Increase Fee		\$47.01	\$60.53	\$13.52
17	Evaporative Cooler	Increase Fee		\$47.01	\$74.02	\$27.01
18	Ventilation Fan Connected to a Single Duct	Increase Fee		\$25.70	\$41.40	\$15.70
19	Ventilation System (Not a Portion of Heating or A/C System)	Increase Fee		\$47.01	\$74.02	\$27.01
20	Hood & Duct System	Increase Fee		\$50.34	\$75.51	\$25.17
24	Stand Alone Mechanical Plan Check (per hr. rate)	Decrease Fee		\$222.46	\$111.33	-\$111.13
25	Other Mechanical Inspections (per hr. rate)	Decrease Fee		\$222.46	\$111.33	- \$111.13
33	Industrial Waste Pretreatment Interceptor	Increase Fee		\$44.56	\$130.00	\$85.44
34	Water Piping and/or Water Treating Equipment (per 5 fixtures)	Increase Fee		\$38.39	\$72.12	\$33.73
35	Repair or Alteration of Drainage or Vent Piping (per 5 fixtures)	Increase Fee		\$32.93	\$58.34	\$25.41
40	Gas Piping System (per 5 fixtures)	Increase Fee		\$31.10	\$49.40	\$18.30
41	Swimming Pool Plumbing Public Pool	Increase Fee		\$116.20	\$126.65	\$10.45
42	Swimming Pool Plumbing Public Spa	Increase Fee		\$85.70	\$126.65	\$40.95
57	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$20.50	\$9.75
59	First 20 Fixtures	Increase Fee		\$50.41	\$75.62	\$25.21
60	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$16.13	\$5.38

Exhibit A
2020 Master User Fee Schedule Revisions

Fee #	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
61	Pole or Platform-Mounted Lighting Fixtures (each)	Increase Fee		\$8.72	\$17.44	\$8.72
67	Branch Circuit	Increase Fee		\$10.75	\$15.75	\$5.00
68	New Single Family Residence (per sq. ft.)	Increase Fee		\$0.22	\$0.39	\$0.17
Building, Mechanical, Electrical, Plumbing (MPE) Plan Check Fees						
5	FAU Less than 100,000 btu/h	Increase Fee		\$46.92	\$63.84	\$16.92
6	FAU Greater than 100,000 btu/h	Increase Fee		\$60.15	\$87.07	\$26.92
8	Suspended, Wall, or Floor-Mounted Heaters	Increase Fee		\$37.02	\$54.04	\$17.02
10	Boiler or Compressor, up to 3HP/Absorption System, up to 100,000 btu/h	Increase Fee		\$33.52	\$57.04	\$23.52
11	Boiler or Compressor, from 3HP to 15 HP/ Absorption System from 100,000 btu/h to 500,000 btu/h	Increase Fee		\$46.92	\$60.44	\$13.52
12	Boiler or Compressor, from 15 HP to 30 HP/ Absorption System from 500,000 btu/h to 1,000,000 btu/h	Increase Fee		\$47.01	\$80.53	\$33.52
17	Evaporative Cooler	Increase Fee		\$47.01	\$74.02	\$27.01
18	Ventilation Fan Connected to a Single Duct	Increase Fee		\$25.70	\$41.40	\$15.70
19	Ventilation System (Not a Portion of Heating or A/C System)	Increase Fee		\$47.01	\$74.02	\$27.01
20	Hood & Duct System	Increase Fee		\$50.34	\$75.51	\$25.17
22	Stand Alone Mechanical Plan Check (per hr. rate)	Decrease Fee		\$222.46	\$111.23	- \$111.23
23	Other Mechanical Inspections (per hr. rate)	Decrease Fee		\$222.46	\$111.23	- \$111.23
26	Building Sewer	Remove Fee	Duplicate Fee in line 43	\$37.11	Remove Fee	Remove Fee
30	Industrial Waste Pretreatment Interceptor	Increase Fee		\$44.56	\$130.00	\$85.44
31	Water Piping and/or Water Treating Equipment (per 5 fixtures)	Increase Fee		\$38.39	\$72.12	\$33.73
32	Repair or Alteration of Drainage or Vent Piping (per 5 fixtures)	Increase Fee		\$32.93	\$58.34	\$25.41
37	Gas Piping System (per 5 fixtures)	Increase Fee		\$31.10	\$49.40	\$18.30
38	Swimming Pool Plumbing Public Pool	Increase Fee		\$116.20	\$126.65	\$10.45

Exhibit A
2020 Master User Fee Schedule Revisions

Fee #	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
39	Swimming Pool Plumbing Public Spa	Increase Fee		\$85.70	\$126.65	\$40.95
54	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$20.50	\$9.75
56	First 20 Fixtures	Increase Fee		\$50.41	\$75.62	\$25.21
57	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$16.13	\$5.38
58	Pole or Platform-Mounted Lighting Fixtures (Each)	Increase Fee		\$8.72	\$17.44	\$8.72
64	Branch Circuit	Increase Fee		\$10.75	\$15.75	\$5.00
Building: Miscellaneous Inspection Fees						
54	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$20.50	\$9.75
56	First 20 Fixtures	Increase Fee		\$50.41	\$75.62	\$25.21
57	Each Add'l 10 Fixtures	Increase Fee		\$10.75	\$16.13	\$5.38
58	Pole or Platform-Mounted Lighting Fixtures (each)	Increase Fee		\$8.72	\$17.44	\$8.72
64	Branch Circuit	Increase Fee		\$10.75	\$15.75	\$5.00
Building: Miscellaneous Plan Check Fees						
70	Swimming Pool/Spa	Increase Fee		\$149.60	\$315.01	\$165.41
71	Vinyl-Lined/Fiberglass	Increase Fee		\$149.60	\$315.01	\$165.41
72	Gunite (up to 800 sq. ft.)	Increase Fee		\$392.70	\$594.60	\$201.90
73	Commercial Pool (up to 800 sq. ft.)	Increase Fee		\$392.70	\$594.60	\$201.90
Human Services: Program Fees						
5	Summer Day Camp (Youth Center) Fee - Every Day Rate	Increase the fee to account for the increased field trip costs and staffing costs	Fee per child to attend Summer Camp every day for one (1) week	\$90 - 1 st Child + \$10 Registration Fee/Every Day for 1 Week	\$110 Per Child to Attend Every Day for 1 Week + One-Time \$15 Registration Fee	\$10 Per Child to Attend Every Day for 1 Week + One-Time \$5 Registration Fee
7	Summer Day Camp (Youth Center) Fee - Three Day Rate	Remove Three Day Rate	Registered for 3 days for 1 week of summer camp.	\$60 + \$10 Registration Fee	Remove Three Day Rate for Summer Camp	Remove Fee
39 - 43	Adult Soccer Field Rental	Remove Rental Fees	We do not have any fields available to rent	\$30, \$100, Keep Deposit, \$25	Remove Adult Soccer Field Rental Fees	Remove Fees
44 - 48	Youth Soccer Field Rental	Remove Rental Fees	We do not have any fields available to rent	\$20, \$100, Keep Deposit, \$25	Remove Youth Soccer Field Rental Fees	Remove Fees
NEW FEE	Summer Day Camp (Youth Center) Fee - Refund Processing Fee	Add a refund processing fee to Summer Camp refunds.	No refunds will be issued unless the Summer Day Camp participant's space can be filled. All refunds will be subject to a \$20 refund processing fee.		\$20 per refund request	\$20 per refund request
NEW FEE	Summer Day Camp (Youth Center) Fee - Holiday Week	Add fee for a four-day holiday week	Summer Day Camp fee will reflect the four-day holiday week.		\$90 holiday week(s)	\$90 holiday week(s)

Exhibit A
2020 Master User Fee Schedule Revisions

Fee #	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
NEW FEE	Summer Day Camp (Youth Center) Fee - Lost Camp Shirt/ Forgot Camp Shirt/ New Camp Shirt Fee	Add a fee for participants to purchase a new camp t-shirt.	Customers will be charged to replace a lost or forgotten Summer Camp t-shirt.		\$10 per Summer Camp t-shirt	\$10 per Summer Camp t-shirt
Human Services: Facility Rental Fees						
6	Community Center Auditorium/ Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Residents	Wording change - Fee remains the same	Hourly decoration fee for non-residents	\$50	No Fee Change	No Fee Change
15	Community Center Auditorium/ Kitchen Rental Fees: Kitchen Use	Remove the kitchen use fee	Remove the kitchen use fee	\$50	Remove Fee	Remove Fee
35	Senior Center/ Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Residents	Wording change - Fee remains the same	Hourly decoration fee for non-residents	\$75	No Fee Change	No Fee Change
45	Senior Center/ Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Profit Organization	Remove the kitchen use fee	Remove the kitchen use fee	\$50	Remove Fee	Remove Fee
54	Youth Center/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Residents	Wording change - Fee remains the same	Hourly decoration fee for non-residents	\$25	No Fee Change	No Fee Change
63	Youth Center/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Profit Organization	Remove the kitchen use fee	Remove the kitchen use fee	\$30	Remove Fee	Remove Fee
NEW FEE	Community Center Auditorium/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Montclair residents	Add hourly decoration fee for Montclair residents	Hourly decoration fee for Montclair Residents	\$50	\$45 per hour	\$5
NEW FEE	Community Center Auditorium/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Profit Organization	Add hourly deco. fee for Montclair Community Group/ Fundraising Activity	Hourly decoration fee for Montclair Community Group/Fundraising Activity		\$25 per hour	Montclair Community Group/ Fundraising Activity - Decoration Fee (per hr. rate) \$25
NEW FEE	Senior Center/ Kitchen Rental Fees: Decoration Fee (per hr. rate) for Montclair Residents	Add hourly decoration fee for Montclair Residents	Hourly decoration fee for Montclair Residents	\$75	\$70 per hour	- \$5
NEW FEE	Senior Center/ Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Profit Organization	Add hourly decoration fee for non-profit organization	Hourly decoration fee for non-profit organization		\$35 per hour	\$35 per hour

Exhibit A
2020 Master User Fee Schedule Revisions

Fee #	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
NEW FEE	Youth Center/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Montclair Residents	Add hourly decoration fee for Montclair Residents	Hourly decoration fee for Montclair Residents	\$25	\$20 per hour	\$20 per hour
NEW FEE	Youth Center/Kitchen Rental Fees: Decoration Fee (per hr. rate) for Non-Profit Organization	Add hourly decoration fee for non-profit organization	Hourly decoration fee for non-profit organization		\$15 per hour	\$15 per hour
Planning						
19	Inspection Fee for Non-City Maintained Work within R/W Fees: Pavement Cuts (Refundable Paving Deposit) (per street cut)	Remove Fee	Fee not used	\$200	Remove Fee	Remove Fee
21	Sewer Connection Fees – Residential: Inland Empire Utilities Agency	Increase Fee	Fee updated per IEUA schedule	\$6,624	\$6,955	\$331
22	Sewer Connection Fees – Residential: City	Increase Fee	Fee is 10% of IEUA rate	\$630	\$696	\$66
32	Recycled Water Rate Fees: Recycled Water Direct Sale (per AF)	Increase Fee	Fee updated per IEUA schedule	\$480	\$490	\$10
33	Recycled Water Rate Fees: Recycled Water Recharge Sale (per AF)	Increase Fee	Fee updated per IEUA schedule	\$540	\$550	\$10
58	Plan Check Fees: Water Quality Management Plan Review (per hr. rate- 2 hour min.)	Increase Fee	Based on need to review landscape plans as part of review	\$3,500	\$4,000	\$500
61	Parcel & Lot Fees: Parcel Merger	Increase Fee	Based on actual cost of consultant review	\$1,600	\$2,000	\$400
62	Parcel & Lot Fees: Lot Line Adjustment	Increase Fee	Based on actual cost of consultant review	\$1,250	\$2,000	\$750
78	Utility Undergrounding Fees: Electrical Lines In-Lieu (per foot)	Increase Fee	Based on average SCE cost to underground	\$190	\$500	\$310
79	Utility Undergrounding Fees: Telecommunication Lines In-Lieu (per foot)	Increase Fee	Based on average telecommunication cost to underground	\$130	\$150	\$20
Police						
New Fee	Miscellaneous Fees: Service of a Subpoena Duces Tecum (SDT)	New Fee	Based on Policy Manual		\$15	\$15



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	CAC080
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	HUMAN SVCS.
ITEM NO.:	10	PREPARER:	M. RICHTER
SUBJECT:	CONSIDER APPROVAL OF THE FISCAL YEAR 2019-20 SCHEDULE OF RECOMMENDATIONS FROM THE COMMUNITY ACTIVITIES COMMISSION FOR COMMUNITY BENEFIT FUNDING		

REASON FOR CONSIDERATION: Annually, the Human Services Department presents the City Council with a list of organizations that the Community Activities Commission (CAC) are recommending to receive a portion of funds appropriated in the Community Benefits Account. The City Council is requested to consider the CAC recommended organization requests listed on the Fiscal Year 2019-2020 schedule of recommendations from the Community Activities Commission for community benefit funding and consider approval of the funding recommendations.

BACKGROUND: The City Council established an annual policy of appropriating funds to social service agencies that provide special services to Montclair residents. At the direction of the City Council, the CAC conducts a public hearing each year to provide CAC members with the following opportunities.

- Become acquainted with the requesting organizations and their programs of service.
- Inquire about requesting agencies' operating budgets and revenue sources in order to evaluate their financial needs.
- Determine the appropriate use of funds that may have been previously allocated by the City to requesting agencies.

The CAC heard presentations at its regular meeting on Wednesday, March 4, 2020, from eleven organizations related to their requests for community benefit assistance, which are summarized below along with the requested and recommended funding. The recommended funding amounts have been limited to the approved budget and evaluated utilizing the following criteria:

- Level of service to the Montclair community
- Level of service need in the community
- Amount of each request
- Previous year's allocation (if applicable)
- Available funds

FISCAL YEAR 2019-20
SCHEDULE OF RECOMMENDATIONS
COMMUNITY ACTIVITIES COMMISSION
COMMUNITY BENEFIT ASSISTANCE PROGRAM

<i>Requesting Agency</i>	<i>Request</i>	<i>Recom- mendation</i>
(1) Aging Next (formerly Community Senior Services). Aging Next was founded in 1975 to support and educate older adults as well as their families to maintain independence and to age well at home and in the community. In 2019, Aging Next supported 211 Montclair residents with their programs. The funds received would be used toward general operating support for the programs Montclair residents utilize most, which includes transportation, family caregiver support, case management, and helpline resources.	\$5,000	\$2,000
(2) Anthesis. Anthesis serves the City of Montclair by providing vocational and social opportunities for adults with developmental and physical disabilities, improving their quality of life. Funding would be used to purchase new equipment for their yard maintenance program.	\$2,000	\$2,000
(3) Care and Company. A faith-based, nonprofit organization located in the City of Montclair that aids low-income individuals and families with needed hygiene items through their Hygiene Pantry program. Care & Company purchases \$300 worth of hygiene products each month and ask patrons of the Hygiene Pantry for a suggested \$2 donation, however, no one is turned away due to their inability to pay. Funds received would be used to support the Hygiene Pantry by covering two-thirds of the cost of hygiene items for 2020.	\$2,000	\$1,500
(4) Christian Development Center (CDC). Christian Development Center, a grassroots ministry, would use the funds to support their Food/Clothing Giveaway Program, which does monthly food giveaways of fresh produce to feed over 300 families every month and the Live Generously Program, which provides toiletries and basic hygiene products to residents in need. Sixty percent of the participants are Montclair residents.	\$2,000	\$2,000
(5) Family and Collaborative Services Montclair (FCS Montclair). FCS Montclair coordinates services for struggling children and families in crisis. The goal of FCS Montclair's Case Management Program is to help families access food, shelter, education, health-care, and transportation. In 2019, the FCS Montclair Case Management Program provided intensive Case Management services to 98 Montclair families and individuals and provided related support services to 1,301 Montclair families. The funds received would be used for basic needs supplies and services for Montclair residents in the Case Management Program.	\$1,500	\$1,500
(6) Foothill Family Shelter. The Foothill Family Shelter provides services for at-risk, homeless individuals and families. In 2018, Foothill Family Shelter provided 120-day transitional housing for 13 homeless and low-income families, aided over 590 Montclair residents with food, clothing, diapers, wipes and hygiene products and 69 Thanksgiving baskets to homeless and low-income families in Montclair. The funds received would be used to help provide shelter, food, and clothing for at-risk, homeless families in Montclair and the surrounding communities.	\$2,000	\$2,000

<i>Requesting Agency</i>	<i>Request</i>	<i>Recom- mendation</i>
(7) Hope Through Housing Foundation (HTHF). HTHF is a social service organization whose mission is to break the cycle of generational poverty by providing services to the National Community Renaissance's affordable housing communities. There are four affordable housing units located in Montclair: one property for seniors, one property for developmentally disabled residents, and two properties for families. All services and programs are provided free of charge to the residents; individuals and families not residing at one of the properties are also encouraged to take advantage of the services offered on-site. The HTHF offers programs, such as the Building Bright Futures youth development program and their Teen Health Club. Their goal is to help young people do well in school, assist families in improving their financial situations and allowing senior citizens to age with dignity in their own homes.	\$2,000	\$1,500
(8) Montclair Meals on Wheels. Services include the home delivery of lunches to Montclair residents who are unable to shop for themselves or prepare their own meals. The Meals on Wheels Program is charged \$3.60 per meal, and the cost to the recipient is also \$3.60. The funds received would pay for the fixed costs needed to support the program such as a post office box rental, delivery bags and containers as well as insurance and mileage fees.	\$1,500	\$2,000
(9) OPARC. OPARC has served Montclair since 1950 with employment, training, day programs, and community integration services for people with developmental and intellectual disabilities. Out of the 900 clients that OPARC serves, sixty-one percent of the clients are served in Montclair. The funds received would be used to purchase the plants and other materials needed to landscape and create an outdoor space for medically fragile individuals served at their Monte Vista Adult Development Center.	\$2,000	\$2,000
(10) Project Sister. Services are provided to survivors of sexual assault and include the following: a 24-hour hotline, information and referral, advocacy and accompaniment, individual counseling and support groups, community education, teen programs, child-abuse prevention, and self-defense instruction. Funding would be used to provide 150 hours of sexual assault crisis and prevention services for Montclair residents. In 2019, 28 Montclair residents received 406 hours of counseling, 35 residents called the 24-hour crisis hotline, and 2 residents were accompanied to court appearances and/or forensic exams at the hospital.	\$1,500	\$1,500
(11) Visiting Nurses Association (VNA). The VNA provides home health-care and hospice services in our community. Funding will benefit the "Charitable Care" program, which provides assistance to underserved patient/families living below the Federal Poverty level. Funds will be allocated towards in-home nursing visits, the purchase of health-related appliances, emergency in-home health monitoring systems, and grocery store/department store gift cards for patients/families needing food or household items.	\$5,000	\$2,000
TOTALS	<u>\$26,500.00</u>	<u>\$20,000.00</u>

FISCAL IMPACT: The recommended funding amounts have been limited to the \$20,000 budget amount approved for Fiscal Year 2019–2020.

RECOMMENDATION: Staff recommends the City Council approve the Fiscal Year 2019–2020 schedule of recommendations from the Community Activities Commission for community benefit funding.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	LDU225-201
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	PUBLIC WORKS
ITEM NO.:	11	PREPARER:	N. CASTILLO
SUBJECT:	CONSIDER APPROVAL OF PARCEL MERGER NO. 2020-1 FOR SEVEN PARCELS GENERALLY LOCATED ON THE SOUTHEAST CORNER OF MONTE VISTA AVENUE AT STATE STREET		

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Parcel Merger No. 2020-1, as permitted by the Subdivision Map Act and by the Montclair Municipal Code.

BACKGROUND: As part of the Monte Vista Avenue Grade Separation Project improvements, seven individual properties were acquired by the City during the project's right-of-way phase with recordings between years 2006 and 2010. These individual properties originally had frontage along Monte Vista Avenue but, since the grade separation project construction was completed, these properties are landlocked except for the most northerly property at State Street. To facilitate future use of the property by the City to occupy, lease, or sell the land, the City is proposing to consolidate all seven parcels into a single parcel with frontage at State Street. Such a merger is permitted under both the Subdivision Map Act and the City's Municipal Code. A parcel merger application has been submitted and approved by staff.

The properties in question are generally identified as 4949 State Street. The specifics of potential future redevelopment at this site has not yet been determined. Plans for future development would be submitted at a later date.

FISCAL IMPACT: The merger of these parcels would have an unknown but positive fiscal impact to the City, potentially through increased property value and sales taxes.

RECOMMENDATION: Staff recommends that the City Council approve Parcel Merger No. 2020-1 for seven parcels generally located on the southeast corner Monte Vista Avenue at State Street.

RECORDING REQUESTED BY AND MAIL TO: CITY OF MONTCLAIR CITY ENGINEER P. O. BOX 2308 MONTCLAIR, CA 91763	
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SPACE ABOVE THIS LINE FOR RECORDER'S USE

CERTIFICATE OF PARCEL MERGER NO. 2020 - 1

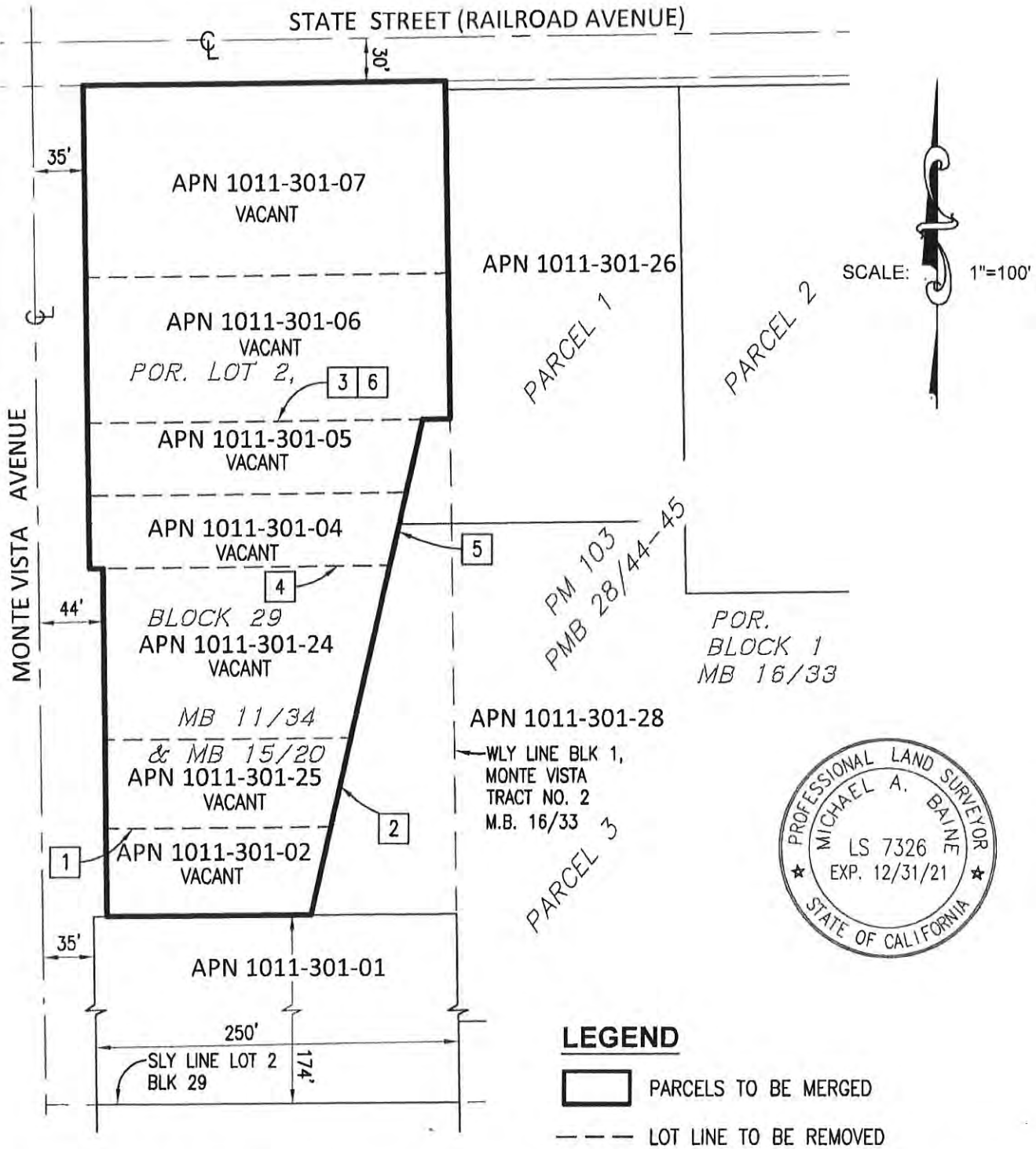
RECORD OWNERS	EXISTING PARCELS ASSESSOR PARCEL NUMBERS
City of Montclair	1011-301-02; 04; 05; 06; 07
City of Montclair	1011-301-24; 25

LEGAL DESCRIPTION OF MERGED PARCEL

SEE EXHIBITS A & B

<p style="font-size: small;">A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.</p> <p>State of _____</p> <p>County of _____</p> <p>On _____ before me, _____,</p> <p>personally appeared _____</p> <p>who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.</p> <p>I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.</p> <p>WITNESS my hand and official seal.</p> <p>_____ Signature of Notary</p>	<p>DATED _____</p> <p>SIGNATURE(S) OF RECORD OWNDER(S)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>CERTIFICATE OF PARCEL MERGER NO. _____ - _____ WAS APPROVED BY THE MONTCLAIR CITY COUNCIL</p> <p>ON: _____</p> <p>BY: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>	
(Engineer's Stamp)	(Surveyor Stamp)

SITE PLAN



LDKING
Engineers/Surveyors

975 N. HAVEN AVENUE
Suite 200
ONTARIO, CA 91764
Phone: (909) 945-0526

**CERTIFICATE OF
PARCEL MERGER
NO.**

EXHIBIT A



SCALE: 1"=100'



NOTES:

- 1 NLY LINE BK 6019, PG 65, O.R.
- 2 ELY LINE BK 5278, PG 376, O.R.
- 3 SLY LINE BK 1633, PG 162, O.R.
- 4 NLY LINE BK 5278, PG 376, O.R.
- 5 WLY LINE BK 2414, PG 547, O.R.
- 6 NLY LINE BK 1695, PG 15, O.R.

LEGEND

- PARCELS TO BE MERGED
AREA = 120,462 SQ FT (2.77 ACRES)
- LOT LINE TO BE REMOVED

LDKING Engineers/Surveyors
 975 N. HAVEN AVENUE
 Suite 200
 ONTARIO, CA 91764
 Phone: (909) 945-0526

**CERTIFICATE OF
 PARCEL MERGER
 NO.**

EXHIBIT B
CERTIFICATE OF PARCEL MERGER NO.

EXISTING LEGAL DESCRIPTION

PARCEL A:

A PARCEL OF LAND DESCRIBED IN DEED TO ERIC MEDINA AND ROSALIA MEDINA, HUSBAND AND WIFE AS JOINT TENANTS RECORDED AUGUST 16, 2002, DOCUMENT NO. 2002-0429323 OF OFFICIAL RECORDS OF SAN BERNARDINO COUNTY SAID PARCEL DESCRIBED IN SAID DEED AS FOLLOWS: (RESTATED AS RECORDED)

PARCEL 1: (APN 1011-301-07)

THAT PORTION OF LOT 2, BLOCK 29, MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE(S) 34, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY AND AMENDED MAP OF A PORTION THEREOF, RECORDED IN BOOK 15 OF MAPS, PAGE 20, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SAID LOT, BEING THE EASTERLY LINE OF MONTE VISTA AVENUE, WITH THE SOUTH LINE OF RAILROAD AVENUE, AS SHOWN ON AMENDED MAP OF A PORTION OF SAID MONTE VISTA TRACT;

THENCE SOUTH 132 FEET;
THENCE EAST 250 FEET;
THENCE NORTH 132 FEET TO THE SOUTH LINE OF RAILROAD AVENUE;

THENCE WEST ALONG THE SOUTH LINE OF RAILROAD AVENUE TO THE POINT OF BEGINNING.

CONTAINING 33,001 SQUARE FEET MMORE OR LESS.

PARCEL 2: (APN 1011-301-06)

THE SOUTH 100 FEET OF THAT PORTION OF LOT 2, BLOCK 29, ACCORDING TO MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE(S) 34, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, AND THE AMENDED MAP OF A PORTION THEREOF RECORDED IN BOOK 15 OF MAPS, PAGE 20, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS;

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SAID LOT BEING THE EASTERLY LINE OF MONTE VISTA AVENUE, WITH THE SOUTH LINE OF RAIL ROAD AVENUE, AS SHOWN ON AMENDED MAP OF A PORTION OF SAID MONTE VISTA TRACT;

THENCE SOUTH 232 FEET;
THENCE EAST 250 FEET;
THENCE NORTH 232 FEET TO THE SOUTH LINE OF SAID RAILROAD AVENUE;

THENCE WEST ALONG THE SOUTH LINE OF RAILROAD AVENUE TO THE POINT OF BEGINNING.

CONTAINING 25,001 SQUARE FEET MMORE OR LESS.

PARCEL B:

A PARCEL OF LAND DESCRIBED IN DEED TO DEMPSEY AND SON'S CONCRETE PUMPING, INC., RECORDED AUGUST 2, 1994 DOCUMENT NO. 94329164 OF OFFICIAL RECORDS OF SAN BERNARDINO COUNTY SAID PARCEL DESCRIBED IN SAID DEED AS FOLLOWS (RESTATED AS RECORDED)

EXHIBIT B
CERTIFICATE OF PARCEL MERGER NO.

PARCEL 1: (APN 1011-301-25)

THE SOUTH 60.84 FEET OF THE FOLLOWING DESCRIBED PROPERTY ALL THAT PORTION OF LOT 2, BLOCK 29, ACCORDING TO MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11 PAGE 34 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER, SAID POINT BEING OF THE EAST LINE OF MONTE VISTA, THENCE NORTH 234.00 FEET ALONG THE EAST LINE OF THE SAID MONTE VISTA AVENUE TO THE CORNER OF THE LAND DESCRIBED IN THE DEED TO HAROLD W. MCCOY ET UX BY DEED RECORDED OCTOBER 30, 1963 IN BOOK 6019 PAGE 65, OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TO THE TRUE POINT OF BEGINNING; THENCE EAST ALONG THE NORTH LINE OF SAID MCCOY LAND TO THE EASTERLY LINE OF THE LAND CONVEYED BY ROY W. PHELPS ET UX AND RAYMOND W. ALBRECHT ET UX., BY DEED RECORDED NOVEMBER 09, 1960 IN BOOK 5278 PAGE 376; THENCE NORTHERLY ALONG SAID EASTERLY LINE TO THE NORTH LINE OF PHELPS LAND; THENCE WEST ALONG SAID NORTH LINE TO THE EAST LINE OF SAID MONTE VISTA AVENUE; THENCE SOUTH ALONG THE EAST LINE OF SAID MONTE VISTA AVENUE, TO TRUE POINT OF BEGINNING.

CONTAINING 9,895 SQUARE FEET MMORE OR LESS.

PARCEL 2: (APN 1011-301-02)

THE NORTH 60.00 FEET OF THE SOUTH 234.00 FEET OF ALL THE PORTION OF LOT 2, BLOCK 29, ACCORDING TO MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11 PAGE 34 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; AND THE AMENDED MAP THEREOF, RECORDED IN BOOK 15 PAGE 20 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 2; THENCE EAST 250.00 FEET, ALONG THE SOUTH LINE OF SAID LOT 2; THENCE NORTH ALONG THE WEST LINE OF BLOCK 1 OF MONTE VISTA TRACT 2, AS PER MAP RECORDED IN BOOK 16 PAGE 33 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE TO A POINT 232 FEET SOUTH OF THE SOUTH LINE OF RAILROAD AVENUE, AS SHOWN ON AN AMENDED MAP OF MONTE VISTA TRACT, SAID POINT BEING ALSO THE SOUTHEAST CORNER OF PROPERTY CONVEYED TO MIKE MCGETTRICK AND WIFE, BY DEED RECORDED SEPTEMBER 10, 1943 IN BOOK 1633 PAGE 162, OFFICIAL RECORDS; THENCE WEST ALONG THE SOUTH LINE OF SAID MCGETTRICK PROPERTY, 250 FEET TO THE EAST LINE OF MONTE VISTA AVENUE; THENCE SOUTH ALONG SAID EAST LINE OF MONTE VISTA AVENUE, TO THE POINT OF BEGINNING.

SAVINGS AND ACCEPTING THEREFROM ANY PORTION OF SAID PROPERTY LYING WITHIN THE FOLLOWING DESCRIBED PROPERTY.

COMMENCING AT THE POINT WHICH IS 174.00 FEET NORTH OF THE SOUTH LINE OF SAID LOT 2, AND 150 FEET EAST OF THE EAST LINE OF MONTE VISTA AVENUE, AS SHOWN ON SAID PLAT; THENCE WEST 150 FEET TO THE WEST LINE OF SAID LOT 2; THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 2, A DISTANCE OF 174 FEET TO THE SOUTHWEST CORNER OF SAID LOT;

THENCE EAST 250 FEET ALONG THE SOUTH LINE OF SAID LOT 2; THENCE NORTH ALONG THE WEST LINE OF BLOCK 1 OF MONTE VISTA TRACT NO. 2 AS PER MAP RECORDED IN BOOK 16 PAGE 33 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY A DISTANCE OF 592 FEET; THENCE SOUTHWESTERLY 429.8 FEET MORE OR LESS TO THE POINT OF BEGINNING.

CONTAINING 8,885 SQUARE FEET MMORE OR LESS.

EXHIBIT B
CERTIFICATE OF PARCEL MERGER NO.

PARCEL C: (APN 1011-301-24)

A PARCEL OF LAND DESCRIBED IN DEED TO HAROLD W. MC COY & PEGGY C. MC COY, TRUSTEES OF THE HAROLD W. MC COY AND PEGGY C. MC COY REVOCABLE LIVING TRUST DATED JULY 19, 1990, AS TO AN UNDIVIDED 1/2 INTEREST AND CARL L. MC COY, TRUSTEE OF THE CARL L. MC COY REVOCABLE LIVING TRUST DATED MAY 17, 1990 AS TO AN UNDIVIDED 1/2 INTEREST RECORDED FEBRUARY 12, 1991 DOCUMENT NO. 91050374 OF OFFICIAL RECORDS OF SAN BERNARDINO COUNTY SAID PARCEL DESCRIBED IN SAID DEED AS FOLLOWS: (RESTATED AS RECORDED)

ALL THAT PORTION OF LOT 2, BLOCK 29, ACCORDING TO MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE 34 OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 2, SAID POINT BEING ON THE EAST LINE OF MONTE VISTA AVENUE; THENCE NORTH 234.00 FEET ALONG THE EAST LINE OF SAID MONTE VISTA AVENUE TO THE NORTHWEST CORNER OF THE LAND DESCRIBED IN THE DEED TO HAROLD W. MC COY ET UX, BY DEED RECORDED OCTOBER 30, 1963 IN BOOK 6019, PAGE 65 OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TO THE TRUE POINT OF BEGINNING.

THENCE EAST ALONG THE NORTH LINE OF SAID MC COY LAND TO THE EASTERLY LINE OF THE LAND CONVEYED TO ROY W. PHELPS ET UX., AND RAYMOND W. ALBRECHT, ET UX., BY DEED RECORDED NOVEMBER 9, 1960 IN BOOK 5278, PAGE 376; THENCE NORTHERLY ALONG SAID EASTERLY LINE TO THE NORTH LINE OF PHELPS LAND, THENCE WEST ALONG SAID NORTH LINE TO THE EAST LINE OF SAID MONTE VISTA AVENUE; THENCE SOUTH ALONG THE EAST LINE OF SAID MONTE VISTA AVENUE, TO THE TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM THE SOUTH 60.84 FEET.

CONTAINING 21,759 SQUARE FEET MMORE OR LESS.

PARCEL D:

A PART OF THAT PARCEL OF LAND DESCRIBED IN DEED TO KEITH ALAN EALY, AN UNMARRIED MAN, RECORDED FEBRUARY 25, 2002, DOCUMENT NO. 2002-0087402 OF OFFICIAL RECORDS OF SAN BERNARDINO COUNTY SAID PARCEL DESCRIBED IN SAID DEED AS FOLLOWS: (DEED RESTATED AS RECORDED)

PARCEL 1: (APN 1011-301-05)

THE NORTH 50 FEET OF THE FOLLOWING DESCRIBED PROPERTY MEASURED ALONG THE WEST LINE THEREOF.

THAT PORTION OF LOT 2, BLOCK 29, ACCORDING TO THE MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE(S) 34 OF MAPS, AND AMENDED MAP THEREOF, RECORDED IN BOOK 15, PAGE(S) 20 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE EAST LINE OF MONTE VISTA STREET, 232 FEET SOUTH OF THE SOUTH LINE OF RAILROAD AVENUE. AS SHOWN ON AMENDED MAP OF MONTE VISTA TRACT:

THENCE SOUTH ALONG THE EAST LINE OF MONTE VISTA STREET. 100 FEET;

THENCE EAST AT RIGHT ANGLES TO A POINT ON THE WEST LINE OF PROPERTY CONVEYED TO PETER WYLIE BALFOUR, ET UX. BY DEED RECORDED JUNE 8, 1949, IN BOOK 2414, PAGE(S) 547

EXHIBIT B
CERTIFICATE OF PARCEL MERGER NO.

OF OFFICIAL RECORDS:

THENCE NORTHEASTERLY ALONG THE WEST LINE OF SAID BALFOUR PROPERTY TO THE NORTHWEST CORNER THEREOF, SAID POINT BEING ON THE NORTH LINE OF PROPERTY CONVEYED TO ALFRED A. THARP, ET UX, BY DEED RECORDED JUNE 26, 1944, IN BOOK 1695, PAGE(S) 15, OF OFFICIAL RECORDS;

THENCE WEST ALONG THE NORTH LINE OF SAID THARP PROPERTY, 232 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.

EXCEPTING THERE FROM THE FOLLOWING DESCRIBED LAND; BEGINNING AT SAID POINT OF BEGINNING; SAID POINT ALSO BEING THE TRUE POINT OF BEGINNING; THENCE SOUTH 00° 59' 47" EAST ALONG THE EAST LINE OF MONTE VISTA STREET A DISTANCE OF 50.00 FEET; THENCE NORTH 89° 25' 35" EAST A DISTANCE OF 28.96 FEET; THENCE NORTH 00° 59' 47" WEST A DISTANCE OF 50.00 FEET; THENCE SOUTH 89° 25' 35" WEST A DISTANCE OF 29.50 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 11,258 SQUARE FEET MMORE OR LESS.

PARCEL 2: (APN 1011-301-04)

THE SOUTH 50 FEET OF THE FOLLOWING DESCRIBED PROPERTY MEASURED ALONG THE WEST LINE THEREOF;

THAT PORTION OF LOT 2. BLOCK 29, ACCORDING TO MAP OF MONTE VISTA TRACT, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE(S) 34 OF MAPS, AND THE AMENDED MAP THEREOF RECORDED IN BOOK 15, PAGE(S) 20 OF MAPS, DESCRIBED AS FOLLOWS;

BEGINNING AT POINT ON THE EAST LINE OF MONTE VISTA STREET. 232 FEET SOUTH OF THE SOUTH LINE OF RAILROAD AVENUE, AS SHOWN ON AMENDED MAP OF MONTE VISTA TRACT;

THENCE SOUTH ALONG THE EAST LINE OF MONTE VISTA STREET, 100 FEET;

THENCE EAST AT A RIGHT ANGLES TO A POINT ON THE WEST LINE OF PROPERTY CONVEYED TO PETER WYLIE BALFOUR, ET UX. BY DEED RECORDED JUNE 8, 1949 IN BOOK 2414, PAGE(S) 547 OF OFFICIAL RECORDS;

THENCE NORTHEASTERLY ALONG THE WEST LINE OF SAID BALFOUR PROPERTY TO THE NORTHWEST CORNER THEREOF, SAID POINT BEING ON THE NORTH LINE OF PROPERTY CONVEYED TO ALFRED A THARP, ET UX. BY DEED RECORDED JUNE 26, 1944, IN BOOK 1695, PAGE(S) 15 OF OFFICIAL RECORDS;

THENCE WEST ALONG THE NORTH LINE OF SAID THARP PROPERTY, 232 FEET, MORE OR LESS TO THE POINT OF BEGINNING.

EXCEPTING THERE FROM THE FOLLOWING DESCRIBED LAND; BEGINNING AT SAID POINT OF BEGINNING; THENCE SOUTH 00° 59' 47" EAST ALONG THE EAST LINE OF MONTE VISTA STREET, 50.00 FEET TO THE TRUE POINT OF BEGINNING;

THENCE FROM SAID POINT SOUTH 00° 59' 47" EAST ALONG THE EAST LINE OF MONTE VISTA STREET A DISTANCE OF 50.00 FEET; THENCE NORTH 89° 25' 35" EAST A DISTANCE OF 28.42 FEET; THENCE NORTH 00° 59' 47" WEST A DISTANCE OF 50.00 FEET; THENCE SOUTH 89° 25' 35" WEST A DISTANCE OF 28.96 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 10,660 SQUARE FEET MMORE OR LESS.

EXHIBIT B
CERTIFICATE OF PARCEL MERGER NO.

PROPOSED LEGAL DESCRIPTION

BEING A PORTION OF LOT 2, BLOCK 29 OF MONTE VISTA TRACT IN THE CITY OF MONTCLAIR, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA AS SHOWN ON MAP FILED IN BOOK 11, PAGE 34, OF MAPS, AND AS SHOWN ON THE AMENDED MAP OF A PORTION OF THE MONTE VISTA TRACT FILED IN BOOK 15, PAGE 20, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 2, BLOCK 29, AS SHOWN ON THE AMENDED MAP OF A PORTION OF THE MONTE VISTA TRACT, FILED IN BOOK 15, PAGE 20 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE NORTH 89°26'08" EAST ALONG THE NORTHERLY LINE THEREOF, 250.01 FEET TO A POINT ON THE WESTERLY LINE OF BLOCK 1 OF MONTE VISTA TRACT NO. 2, AS SHOWN ON MAP FILED IN BOOK 16, PAGE 33, OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE SOUTH 00°59'47" EAST ALONG SAID WESTERLY LINE, 232.01 FEET TO A POINT ON THE SOUTHERLY LINE OF LAND CONVEYED TO MIKE MCGETTRICK AND WIFE BY DEED RECORDED SEPTEMBER 10, 1943 IN BOOK 1633, PAGE 162, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE SOUTH 89°26'08" WEST ALONG SAID SOUTHERLY LINE, 18.86 FEET TO A POINT ON THE WESTERLY LINE OF LAND CONVEYED TO PETER WYLIE BALFOUR, ET AX. BY DEED RECORDED JUNE 8, 1949, IN BOOK 2414, PAGE 547, OF OFFICIAL RECORDS; THENCE SOUTH 12°28'50" WEST ALONG SAID WESTERLY LINE AND THE EASTERLY LINE OF LAND CONVEYED TO ROY W. PHELPS, ET UX. AND RAYMOND W. ALBRIGHT, ET UX., BY DEED RECORDED NOVEMBER 9, 1960 IN BOOK 5278, PAGE 376, OF OFFICIAL RECORDS, 348.19 FEET TO A POINT ON A LINE PARALLEL WITH AND 174.00 FEET NORTHERLY OF THE SOUTHERLY LINE OF SAID LOT 2 OF BLOCK 29; THENCE SOUTH 89°36'19" WEST ALONG SAID PARALLEL LINE, 141.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY OF MONTE VISTA AVENUE (44.00 FEET HALF WIDTH); THENCE NORTH 00°59'47" WEST ALONG SAID RIGHT OF WAY, 238.79 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LAND CONVEYED TO ROY W. PHELPS, ET UX. AND RAYMOND W. ALBRIGHT, ET UX.; THENCE SOUTH 89°26'08" WEST ALONG SAID NORTHERLY LINE, 9.00 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY OF MONTE VISTA AVENUE (35.00 FEET HALF WIDTH); THENCE NORTH 00°59'47" WEST ALONG SAID RIGHT OF WAY, 332.01 FEET TO THE POINT OF BEGINNING.

CONTAINING 120,284 SQUARE FEET (2.76 ACRES) MORE OR LESS,

SEE EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

THIS DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION

 Feb. 11, 2020

MICHAEL A. BAINE, PLS





CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	PDT360
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	POLICE
ITEM NO.:	12	PREPARER:	J. MICHEL
SUBJECT:	CONSIDER AUTHORIZING A \$3,500 APPROPRIATION FROM THE STATE ASSET FORFEITURE FUND FOR THE PURCHASE OF GOODS AND SERVICES FOR THE SAN BERNARDINO COUNTY PEACE OFFICERS MEMORIAL CEREMONY TO BE HELD AT THE POLICE DEPARTMENT FACILITY		

REASON FOR CONSIDERATION: The Police Department is hosting the San Bernardino County Peace Officers Memorial ceremony on Thursday, May 14, 2020. The City Council is requested to consider authorizing an appropriation of \$3,500 from the State Asset Forfeiture Fund to purchase goods and services that are essential to a successful event.

BACKGROUND: Police Department staff will host the San Bernardino County Peace Officers Memorial ceremony in the front parking lot of the Police facility on Thursday, May 14, 2020, from 10 a.m. to 12 p.m. The official recognition of Peace Officers Memorial Day began in 1962 when President John F. Kennedy proclaimed May 15 the first such day. In 1977, the first Peace Officers Memorial was established in Sacramento, and in 1999 the Peace Officers Memorial was unveiled in San Bernardino. Other memorials have been installed in Rancho Cucamonga and Victorville. All of them are meant to be reminders that our everyday security does not come without a cost.

The first recorded death of an officer in San Bernardino County took place in 1904 when Constable Fred M. Bristol of Chino was gunned down by a robbery suspect. Since then, 58 more officers have made the ultimate sacrifice, which includes Montclair Police Officer Andrew Farthing who was killed in the line-of-duty on June 18, 1961.

May 14, 2020, will mark the twenty-first Peace Officers Memorial in San Bernardino County, since the statue known as the Fallen Officers Memorial was unveiled in San Bernardino. Each year, a different agency in San Bernardino County hosts the ceremony in honor of the fallen officers and their families. This year will be the Police Department's first time hosting the ceremony.

FISCAL IMPACT: If authorized by the City Council, funding for the purchase of goods and services for the Peace Officers Memorial would result in an expenditure of \$3,500 from the State Asset Forfeiture Fund (1140). There would be no financial impact to the City's General Fund related to this event.

RECOMMENDATION: Staff recommends the City Council authorize a \$3,500 appropriation from the State Asset Forfeiture funds for the purchase of goods and services for the San Bernardino County Peace Officers Memorial to be held at the Police Department facility.



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	PDT360
SECTION:	CONSENT - ADMIN. REPORTS	DEPT.:	POLICE
ITEM NO.:	13	PREPARER:	R. PIPERSKY
SUBJECT:	CONSIDER DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AVAILABLE FOR AUCTION OR DESTRUCTION		

REASON FOR CONSIDERATION: The City Council is requested to declare certain City property as surplus items available for auction or for destruction.

BACKGROUND: Throughout the years, City personnel routinely purchase items for use by their respective departments. These purchased items, as they are used, become obsolete, damaged, and unserviceable, and in some cases are no longer cost effective to maintain. When these items are no longer viable to one department, they are offered to other City departments where they may find a second service life.

If the items cannot be used by other City departments, they are declared surplus and sold at a public auction held by an auction service company. The City is able to receive proceeds from the auctioned items, which are returned to the General Fund. All unserviceable items with no value would be disposed using the most cost-efficient manner.

The lists of property to be declared as surplus and available for auction or destruction are attached to this report for the Council's review.

FISCAL IMPACT: There is no estimation as to the amount of proceeds the City would receive through the auction of these items.

RECOMMENDATION: Staff recommends the City Council declare certain City property as surplus and available for auction or destruction.

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT Human Services MONTH MARCH PAGE 1 of 3

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
1	NONE	\$10.00	1	Wooden sofa chair (LOUNGE)			
2	NONE	\$10.00	1	CASIO/FR-2650PLUS/ TAX&EXCHANGE (LOUNGE)			
4	NONE	\$5.00	1	12 FT table (plastic) (LOUNGE)			
5	NONE	\$5.00	1	8 FT table (grey) (LOUNGE)			
7	NONE	\$10.00	1	Wooden Cabinet (LOUNGE)			
8	NONE	\$5.00	2	Christmas trees (LOUNGE)			
9	NONE	\$5.00	1	Red cloth computer chair (PARK STORAGE)			
10	NONE	\$5.00	1	Black chair (PARK STORAGE)			
11	NONE	\$5.00	1	Metal sifter/strainer (PARK STORAGE)			
13	NONE	\$5.00	1	Box of glassware (PARK STORAGE)			
14	NONE	\$10.00	2	BBQ pits (PARK STORAGE)			
15	NONE	\$20.00	1	White fridge (PARK STORAGE)			
17	NONE	\$10.00	1	Blue Mountain Bike (PARK STORAGE)			
18	NONE	\$10.00	2	Blue bags with tarp & metal poles (PARK STORAGE)			
21	NONE	\$10.00	1	Foosball table (PARK STORAGE)			
22	NONE	\$6.00	1	Table (PARK STORAGE)			

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT Human Services MONTH MARCH PAGE 2 of 3

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
23	NONE	\$6.00	1	Children's Table (PARK STORAGE)			
24	NONE	\$6.00	1	Storage container (PARK STORAGE)			
25	NONE	\$6.00	2	Boxes of many black funnels (PARK STORAGE)			
29	NONE	\$5.00	1	Projector on Wheels (PARK STORAGE)			
30	NONE	\$5.00	1	Weight holder rack (PARK STORAGE)			
3	11559	\$5.00	1	Rollaway black TV on cart (LOUNGE)			
31	NONE	\$5.00	1	Two drawer wooden file cabinet (MEDICAL CLINIC)			
32	NONE	\$5.00	2	Blue/grey/white chevron rolling chairs (LOUNGE)			
33	NONE	\$10.00	2	Oak end tables (LOUNGE)			
34	NONE	\$5.00	1	White fan (LOUNGE)			

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT FIRE MONTH FEB 2020 PAGE 1 of 1

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM	SERIAL #	CR #	PRICE SOLD FOR
FD 1		\$10	1	Office Chair on Wheels			
FD 2		\$10	1	Office Chair on Wheels			
FD 3		\$30	1	Entertainment Cabinet with Glass Doors			
FD 4		\$100	1	5' Non-LED Red Light Bar			
FD 5		\$50	1	2.5' Non-LED Red Light Bar			
FD 6		\$50	1	2.5' Non-LED Red Light Bar			
FD 7		\$25	1	Non-LED Crossfire Warning Light			
FD 8		\$25	1	Electric Smoke Ejector Fan			
FD 9		\$10	1	Adjustible Nozzle with Handles			
FD 10		\$5	1	Large Ice Chest			
FD 11		\$5	1	Large Ice Chest			
FD 12		\$5	1	Coffee Table			
FD 13		\$15	1	Dry Erase Board with Cabinet			

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT	MONTCLAIR POLICE		MONTH	FEBRUARY	PAGE 1 of 2		
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
1	1	5	1	ZENITH 15" TELEVISION WITH VCR			
2-4	2	100	1	DOG KENNEL			
5	3	20	2	WOOD CONSOLE TABLE			
6-7	4	10	2	OFFICE CHAIR			
8	5	5	2	CANON POWERSHOT A810 CAMERA			
9	6	5	1	CANON POWERSHOT A1400 CAMERA			
10	7	5	7	CANON POWERSHOT A495 CAMERA			
11	8	5	7	OLYMPUS DS-3400 VOICE RECORDER			
12	9	5	1	OLYMPUS DS-2000 VOICE RECORDER			
13	10	10	1	GARMIN NUVI GPS			
14	11	5	1	CANON POWERSHOT ELPH170 IS CAMERA			
15	12	25	1	RED LIGHT BAR			
16	13	10	2	FEDERAL SIGNAL LIGHTS 3 1/2" LED MODULE			
17	14	15	1	2X2' GENERAL ELECTRIC MINI FRIDGE			
18	15	5	1	HAVIS COMPUTER MOUNT			

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT Office of the City Manager

MONTH FEBRUARY

PAGE 1 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
16564	20-100	\$50.00		HP Pro 6300 SFF	MXL3220YM4		
16697	20-101	\$50.00		Hp DC7800 SFF	MXL8230324		
16666	20-102	\$50.00		Hp DC7800 SFF	MXL8070SRC		
16562	20-103	\$50.00		HP Elite 8300 SFF	MXL30218DD		
na	20-104	\$50.00		HP Elite 8100 SFF	MXL042258V		
16272	20-105	\$50.00		HP Pro 6300 SFF	MXL326102Y		
16722	20-106	\$10.00		Viewsonic monitor	R2S094322128		
16723	20-107	\$10.00		Viewsonic monitor	R2S094322451		
16578	20-108	\$25.00		Hp DC7800 SFF	MXL8070SS1		
16260	20-109	\$10.00		HP display	3CQ2521V3W		
na	20-110	\$10.00		Viewsonic monitor	PXU063432505		
na	20-111	\$10.00		Weldex rack monitor	WDGK0300005		
16370	20-112	\$10.00		Viewsonic monitor	RMB103600004		
16703	20-113	\$10.00		Viewsonic monitor	QYE081511288		
16640	20-114	\$10.00		HP monitor	3CQ8174CBK		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT Office of the City Manager

MONTH FEBRUARY

PAGE 2 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
16135	20-115	\$10.00		Viewsonic monitor	QSB072400218		
na	20-116	\$25.00		Large Server	20263995-0001		
na	20-117	\$10.00		NEC monitor	7XT03705NA		
na	20-118	\$10.00		HP Monitor	CN09PX3G6418068V SECLA00		
16328	20-119	\$10.00		Viewsonic monitor	RA5101340872		
na	20-120	\$20.00		Box 1 - misc items	NA		
na	20-121	\$20.00		Box 2 - misc items	NA		
na	20-122	\$10.00		Sharp Aquos LCD	606814401		
na	20-123	\$10.00		Sony dvd/vhs player	6131773		
na	20-124	\$10.00		Sony dvd/vhs player	6131770		
na	20-125	\$10.00		HP monitor	CNK6201H5Q		
na	20-126	\$20.00		Cisco 2600 switch	CNRUADDBAB		
15730	20-127	\$20.00		Cisco Switch	88808211149		
na	20-128	\$20.00		Box 3 - misc items	NA		
na	20-129	\$20.00		Box 4 - misc items	NA		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT		Office of the City Manager		MONTH		FEBRUARY		PAGE 3 of 5	
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR		
15180	20-130	\$15.00		Snap Server	551007				
15634	20-131	\$15.00		iomega server	VKCC380129				
NA	20-132	\$25.00		Mitel ASU	AVEEA8325				
na	20-133	\$50.00		HP dc7900 SFF	MXL8411HZ6				
16574	20-134	\$50.00		HP Pro 6300 SFF	MXL3020DJH				
16695	20-135	\$10.00		HP monitor	3CQ81744GK				
16018	20-136	\$10.00		HP Pavillion dv6700	CNF7522WT2				
16067	20-137	\$10.00		HP monitor	CNC63825TT				
15885	20-138	\$5.00		Princeton	JCBF5202997				
NA	20-139	\$10.00		HP monitor	CNK62310WP				
na	20-140	\$10.00		HP monitor	CNK5522876				
na	20-142	\$10.00		Cisco switch	FTX1334AHZM				
NA	20-143	\$10.00		HP SWITCH	USE702N1KG				
na	20-144	\$20.00		PROXIM wireless switch	FLSH071114770				
NA	20-145	\$20.00		PROXIM wireless switch	FLSH071230857				

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT <u>Office of the City Manager</u>			MONTH <u>FEBRUARY</u>		PAGE <u>4</u> of <u>5</u>		
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
NA	20-146	\$10.00		Pelco video recorder system	ABU-VCU7		
15042	20-147	\$25.00		Wordnet PC (large system)	s13095-03-03		
na	20-148	\$25.00		Pelco NVR recorder	NA		
na	20-149	\$5.00		Sierra Wireless Modem	B05051700106010		
NA	20-150	\$5.00		Sierra Wireless Modem	b05051700006010		
na	20-151	\$5.00		Sierra Wireless Modem	B05051700040010		
NA	20-152	\$5.00		Sierra Wireless Modem	B05051700041010		
NA	20-153	\$5.00		Sierra Wireless Modem	B05051600131010		
NA	20-154	\$5.00		Sierra Wireless Modem	B05051700009010		
NA	20-155	\$5.00		Sierra Wireless Modem	B05051700063010		
NA	20-156	\$5.00		Sierra Wireless Modem	B05051700109010		
NA	20-157	\$5.00		Sierra Wireless Modem	B05051600133010		
NA	20-158	\$5.00		Sierra Wireless Modem	B05121500048010		
NA	20-159	\$5.00		Sierra Wireless Modem	B05051700008010		
NA	20-160	\$5.00		Sierra Wireless Modem	B05051700107010		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT Office of the City Manager

MONTH FEBRUARY

PAGE 5 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE AUCTIONED	SERIAL #	CR #	PRICE SOLD FOR
NA	20-161	\$5.00		Sierra Wireless Modem	B05051700062010		
NA	20-162	\$5.00		Sierra Wireless Modem	B05051700108010		
NA	20-163	\$5.00		Sierra Wireless Modem	B05022200062010		
NA	20-164	\$5.00		Sierra Wireless Modem	B653328016010		
NA	20-165	\$5.00		Sierra Wireless Modem	B05051700065010		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT _____ City Hall IT _____ MONTH _____ FEBRUARY _____ PAGE 1 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
20-001	17329	\$50		HP Elitedesk 800 g1	2UA4481K16		
20-002	17491	\$50		HP Elitedesk 800 g1	mx150413bf		
20-003	17328	\$50		HP Elitedesk 800 g1	mx14171572		
20-004	17238	\$50		HP Prodesk 600 g2	mx160916c7		
20-005	17170	\$50		HP Prodesk 600 g1	2UA4431YLX		
20-006	16560	\$50		HP Compaq Pro 6300	MXL2451P8Q		
20-007	17177	\$50		HP Compaq Pro 6300	MXL3070MTT		
20-008	16969	\$50		HP Compaq Pro 6300	MXL2461F06		
20-009	17327	\$50		HP Compaq Pro 6300	2UA2280LEFF		
20-010	16971	\$50		HP Compaq Elite 8300	MXL2461DWZ		
20-011	16609	\$50		HP Compaq DC 7900	MXL8411HZ3		
20-012	16572	\$50		HP Compaq Pro 6300	MXL2451P8V		
20-013	16968	\$50		HP Compaq Elite 8300	MXL2461DY7		
20-014	16725	\$50		HP Compaq Elite 8000	MXL002021C		
20-015	16563	\$50		HP Compaq Pro 6300	MXL3020DJF		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT		City Hall IT		MONTH		FEBRUARY		PAGE 2 of 5	
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR		
20-016	16970	\$50		Hp Compaq Elite 8300	MXL2461DSS				
20-017	16354	\$50		HP Compaq Elite 8000	MXL10223QN				
20-018	16655	\$50		HP Compaq DC 7800	MXL8210939				
20-019	15735	\$50		Old Computer					
20-020		\$75		Misc Items - Cables and Cords					
20-021	17326	\$80		Inspiron					
20-022	16396	\$50		HP Compaq 8200	MXL2130SZX				
20-023	17225	\$50		HP Pro 3500 series MT	MXL41013FN				
20-024	15709	\$40		HP Printer	MY4154M05N7 9				
20-025	16364	\$40		HP Printer	CN1415K1SX0 5FR				
20-026	16588	\$40		HP Printer	MY897680KV0 4M7				
20-027	16405	\$40		HP Printer	SG25G410230 5JR				
20-028	15724	\$40		HP Printer	CNBUB61837				
20-029	17325	\$80		Toshiba Laptop	X6433946Q				
20-030	17324	\$80		Gateway Laptop	NXY3XAA0124 170CA8C3400				

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT _____ City Hall IT MONTH _____ FEBRUARY PAGE 3 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
20-031	16339	\$100		HP Laptop	CNU0331GLW		
20-032	16255	\$100		HP Laptop	RM404UT#ABA		
20-033		\$40		Broken UPS			
20-034	17175	\$50		HP Monitor	3CQ22809LY		
20-035	17323	\$80		Panasonic Toughbook	CF-532VLLACM		
20-036	17322	\$50		Samsung Monitor	02X4HCHG600409M		
20-037	17321	\$50		HP Pavilio Computer	MXXT73108VB		
20-038	17320	\$20		Linkline	700E1B2A		
20-039	17319	\$40		Crown Sound Amplifier	818841		
20-040		\$30		Misc phones			
20-041	17569	\$60		Midland Sound Speaker	m489900401		
20-042	16531	\$80		HP Laptop	CNU8110W9M		
20-043	16256	\$80		HP Laptop	CNU8202CKC		
20-044	16254	\$80		HP Laptop	CNU8202CL4		
20-045	16251	\$80		HP Laptop	CNU8202CM0		
20-046	16257	\$80		HP Laptop	CNU8202CTQ		
20-047	16252	\$80		HP Laptop	CNU8202CK2		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT _____ City Hall IT MONTH _____ FEBRUARY PAGE 4 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
20-048	16258	\$80		HP Laptop	CNU8202D6D		
20-049	16253	\$80		HP Laptop	CNU8202CWQ		
20-050	16601	\$50		HP Monitor	CNK8280NQC		
20-051	15831	\$50		Princeton Monitor	OTCD2700403		
20-52	16698	\$50		HP Monitor	3CQ8174CB9		
20-53	16705	\$50		HP Monitor	3CQ8174CBJ		
20-54	16415	\$50		HP Monitor	3CQ3230TH0		
20-55	17498	\$50		HP Monitor	3CQ4220F7N		
20-56	16594	\$50		HP Monitor	CNK8280C3K		
20-57	17171	\$50		HP Monitor	3CQ420038M		
20-58	17305	\$50		HP Monitor	6CM8141Y34		
20-59	16057	\$50		Princeton Monitor	JCBF5202349		
20-60	16604	\$50		HP Monitor	CNK8280BWL		
20-61	16605	\$50		HP Monitor	CNK8280C3T		
20-62	16598	\$50		HP Monitor	CNK8280BWP		
20-63	16667	\$50		View Sonic Monitor	QN0080123671		
20-64	16956	\$50		HP Monitor	6CM3210MKX		
20-65	16955	\$50		HP Monitor	6CM3091ZT2		
20-66	17570	\$75		Samsung Monitor	02K4HCKG101020K		
20-67	15883	\$50		Princeton Monitor	JCBF5200670		
20-68	16603	\$50		HP Monitor	CNK8280C3R		
20-69	17571	\$75		Samsung Monitor	02K4HCKG101023M		
20-70	17198	\$75		Samsung Monitor	02X4HCHG600538T		
20-71	16595	\$50		HP Monitor	CNK8280BWR		
20-72	16238	\$50		OpticQuest Monitor	QYJ074801109		
20-73	16599	\$50		HP Monitor	CNK8210QSC		
20-74	16596	\$50		HP Monitor	CNK8280C3Q		
20-75	16597	\$50		HP Monitor	CNK8280BX0		
20-76	16600	\$50		HP Monitor	CNK8280BWN		
20-77	17572	\$50		View Sonic Monitor	QRA074620200		

CITY OF MONTCLAIR PROPERTY AUCTION LOG

DEPARTMENT _____ City Hall IT _____ MONTH _____ FEBRUARY _____ PAGE 5 of 5

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
20-78	16602	\$50		Hp Monitor	CNK8280C3H		
20-79		\$70		Chair			
20-80		\$70		Chair			
20-81		\$50		Drawer			
20-82		\$70		Chair			
20-83		\$70		Chair			
20-84		\$80		Desk			
20-85		\$80		cabient			
20-86		\$20		painting			
20-87		\$20		painting			
20-88		\$50		grey table			
20-89		\$50		folded table			
20-90		\$50		folded table			
20-91		\$50		folded table			
20-92		\$50		Drawer			
20-93		\$80		table			
20-94		\$50		Drawer			
20-95		\$35		Lamp			
20-96		\$35		Lamp			
20-97		\$55		desk and pictures			
20-98		\$20		Pictures			
20-99		\$10		Brackets			
20-100		\$50		Lamp old			
20-100		\$60		Finance Calculators, Finance Parts			

CITY OF MONTCLAIR PROPERTY FOR DESTRUCTION LOG

DEPARTMENT Human Services MONTH FEBRUARY PAGE 1 of 3

TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR
5	NONE		1	24X36" painting/picture frame (LOUNGE)			
6	NONE		1	18X24" painting/picture frame (LOUNGE)			
7	NONE		1	wooden table (dark) (LOUNGE)			
8	NONE		2	wooden table extenders (LOUNGE)			
10	NONE		1	picture frame w/duck (LOUNGE)			
11	NONE		1	Chair (Blue) (PARK STORAGE)			
12	NONE		1	Black Decker Heater (PARK STORAGE)			
13	NONE		1	Motorola Phone device (PARK STORAGE)			
14	NONE		1	Chair (PARK STORAGE)			
16	NONE		1	Black office chair (PARK STORAGE)			

CITY OF MONTCLAIR PROPERTY FOR DESTRUCTION LOG

DEPARTMENT		Human Services		MONTH		FEBRUARY		PAGE 2 of 3	
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR		
17	NONE		1	Motorola appliance box (PARK STORAGE)					
18	NONE		1	Chair (PARK STORAGE)					
19	NONE		1	Mini organ keyboard (PARK STORAGE)					
20	NONE		1	Black leather chair (PARK STORAGE)					
21	NONE		1	Metal table legs (PARK STORAGE)					
22	NONE		4	Desk cabinet pieces (PARK STORAGE)					
23	NONE		1	Plastic storage shelves (PARK STORAGE)					
26	NONE		1	Black microwave (PARK STORAGE)					
27	NONE		1	Navy blue office chair (PARK STORAGE)					
28	NONE		4	Wall panels (PARK STORAGE)					
31	NONE		1	Wooden steps (PARK STORAGE)					
32	NONE		1	Round table top (PARK STORAGE)					
33	NONE		1	Grey office chair (PARK STORAGE)					
34	NONE		1	Box of straw wreaths (PARK STORAGE)					

CITY OF MONTCLAIR PROPERTY FOR DESTRUCTION LOG

DEPARTMENT _____		Human Services _____		MONTH _____		FEBRUARY _____		PAGE 3 of 3	
TAG #	ID #	ESTIMATED VALUE	QUANTITY	DESCRIPTION OF ITEM TO BE DESTROYED	SERIAL #	CR #	PRICE SOLD FOR		
35	NONE		4	White stands (PARK STORAGE)					
36	NONE		1	Chair (PARK STORAGE)					
37	NONE		2	Clown ABC wood game stand (PARK STORAGE)					
38	NONE		7	Wooden flag poles (PARK STORAGE)					
39	NONE		1	Sofa (COMM. CENTER UPSTAIR DRESSING RM.)					
19	NONE		2	Wooden Doors (PARK STORAGE)					



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	SEW080/LDA050
SECTION:	CONSENT - AGREEMENTS	DEPT.:	COMMUNITY DEV.
ITEM NO.:	1	PREPARER:	M. DIAZ
SUBJECT:	CONSIDER APPROVAL OF AGREEMENT NO. 20-05-I-103, AN IRREVOCABLE ANNEXATION AGREEMENT WITH MAURILIO ESCAMILLA FOR 11168 ROSWELL AVENUE, POMONA (APN 1012-421-29-0000)		

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Agreement No. 20-05-I-103, an Irrevocable Annexation Agreements with Maurilio Escamilla for the property located at 11168 Roswell Avenue, Pomona. Irrevocable Annexation Agreements are subject to City Council review and approval.

A copy of proposed Agreement No. 20-05-I-103 is attached for the City Council's review and consideration.

BACKGROUND: The proposed Irrevocable Annexation Agreement would permit the property owner of the subject parcel located in the unincorporated area within the City's Sphere of Influence (SOI) to connect to the sanitary sewer system owned and maintained by the City of Montclair and located in the Roswell Avenue roadway (see Exhibit A). According to the County of San Bernardino Tax Assessor's records, the property is developed with an 836 sq.ft. single-family residence built in 1925. In more recent years, an attached patio cover at the rear the house was constructed, for which no County of San Bernardino building permits were found. As part of the project to connect the house to sewer, the property owner will be required to obtain a County building permit for the patio.

The reason for the sewer connection request is to facilitate the replacement of a failing on-site septic system. As a matter of health and safety concern, City staff is requesting approval from the City Council to allow the requested sewer connection. In exchange, the Agreement would require annexation of the property to the City when feasible at a future date.

If approved by the City Council, Agreement No. 20-05-I-103 would be forwarded to the Local Agency Formation Commission (LAFCO) for review and approval. The proposed Agreement is consistent with City policy and meets all applicable City requirements. Following City Council and LAFCO approvals, the Agreement would then be recorded against the property and become binding on future owners, heirs, successors, or assigns.

FISCAL IMPACT: There would be no fiscal impact as a result of execution of the Irrevocable Annexation Agreement.

RECOMMENDATION: Staff recommends the City Council approve Agreement No. 20-05-I-103, an Irrevocable Annexation Agreement with Maurilio Escamilla, for 11168 Roswell Avenue, Pomona (APN 1012-421-29-0000).

Recording Requested by:

Michael Diaz
City of Montclair

When Recorded Mail To:

Michael Diaz
Community Development Director
City of Montclair
5111 Benito Street, P.O. Box 2308
Montclair, CA 91763

This Space for Recorder's Use Only

FREE RECORDING PURSUANT TO GOVERNMENT CODE §27383

**AGREEMENT NO. 20-05-I-103
AN IRREVOCABLE AGREEMENT TO ANNEX
TO THE CITY OF MONTCLAIR**

**Maurilio Escamilla
11168 Roswell Ave
Pomona, CA 91766**

APNs: 1012-421-29

AGREEMENT NO. 20-05-I-103

**AN IRREVOCABLE AGREEMENT TO ANNEX
TO THE CITY OF MONTCLAIR**

Maurilio Escamilla
11168 Roswell Avenue, Pomona, CA 91766

Pomona Home Acres N 76 Ft Lot 33
APN: 1012-421-29-0000

This agreement is entered into this 10th day of March, 2020, between Maurilio Escamilla, also known as Maurilio Escamilla-Alvarado, hereinafter referred to as "Owner," and the City of Montclair, hereinafter referred to as "City."

WHEREAS, Owner is the legal property owner of the real property located at 11168 Roswell Avenue, comprised of one (1) parcel referenced by San Bernardino County Tax Assessor Parcel Numbers (APNs) 1012-421-29-0000, shown as Exhibit "A" attached, and is further described as follows:

Lot 33 of Pomona Home Acres in the City of Pomona, County of San Bernardino, State of California as per map recorded in Book 25 Page 1 of Maps in the Office of the County Recorder of said County. Excepting the South 52 feet thereof.

WHEREAS, the subject property is approximately 0.26 acres in total size, and located within unincorporated San Bernardino County and the Sphere of Influence of the City of Montclair; and

WHEREAS, according to the County of San Bernardino Tax Assessor's Office, the property records show an 836 square foot single-family residence; and

WHEREAS, upon City of Montclair's inspection of the site on November 13, 2019 and February 20, 2020, the site is currently developed with an 836 square foot single-family residence with a carport; and

WHEREAS, the Owner desires to connect the existing single-family residence as described above to the sanitary sewer system in the Roswell Avenue roadway, which is owned and maintained by the City of Montclair; and

WHEREAS, the City is willing to allow a connection to said sanitary sewer system if a request is made at the earliest possible time to annex to the City of Montclair; and

WHEREAS, Owner desires to annex to the City of Montclair; and

WHEREAS, the City intends to pursue annexation of Owner's property, but said annexation would cause a delay in connecting to said sewer line, which would create a substantial hardship for Owner of said property; and,

WHEREAS, the agreements, conditions, and covenants contained herein are made for the direct benefit of the land subject to this Agreement and described herein and shall create an equitable servitude upon the land and operate as a covenant running with the land for the benefit of the Owner of the land and his/her heirs, successors, and assigns.

NOW, THEREFORE, the party do agree as follows:

1. Owner do hereby give irrevocable consent to annex to the City of Montclair at such time as the annexation may be properly approved through appropriate legal proceedings, and Owner do further agree to provide all reasonable cooperation and assistance to the City in the annexation proceedings. Said cooperation is contemplated to include signing any applications of consent prepared by the City, and submitting any evidence reasonably within the control of the Owner to the various hearings required for the annexation. Said cooperation does not include, however, any obligation on behalf of the Owner to institute any litigation of judicial proceeding whatsoever to force annexation to the City.

2. The City of Montclair does hereby agree to allow a connection of said property to the sewer line owned by the City of Montclair, which is located in Roswell Avenue, at such time as all applicable permits have been obtained and associated fees have been paid.

3. Owner agrees to pay such annexation fees and costs and other municipal charges as would ordinarily be charged in the annexation of property to the City. Said fees shall be payable when the same becomes due and payable. (In some circumstances, these fees may be borne by the City.)

4. Owner shall pay all fees and charges and make all deposits required by the City to connect to and use the sewer, and Owner agrees to be bound by all City ordinances, rules, and regulations with respect to the sewer system. Owner agrees to pay monthly sewer charges beginning on the date this agreement is approved by the City Council.

5. Owner shall be responsible for the maintenance and repair of the sewer lateral from the building, and/or structure to which the sewer lateral is connected to the public sewer main in the street or City easement. This responsibility includes both the portion of the sewer lateral on private property and the portion located beneath the street up to the point where the lateral connects to the public sanitary sewer main. Property owner's responsibilities include maintenance and repair of the lateral, overflow cleanup, and damages to sewer main and/or pavement. The City **may** respond and take corrective action in the event of a sewage overflow from a lateral where there is an immediate threat

to health or safety. However, the property owner shall be responsible for all costs incurred by the City.

6. Owner shall install any and all future improvements upon said property to the City's standards, except that the County standard(s) shall apply when more restrictive than the City standard(s).

7. Owner shall execute this agreement on behalf of himself, his heirs, successors, and assigns, and said agreement shall be irrevocable without the prior written consent of both parties hereto.

8. The benefit and responsibilities to the subject property shall inure to the benefit and responsibilities of subsequent owners, their heirs, successors, and assigns; and the agreements, conditions, and covenants contained herein shall be binding upon them and upon the land.

9. This agreement shall be recorded with the Office of the Recorder of the County of San Bernardino.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

CITY:

OWNER(S):

CITY OF MONTCLAIR, CALIFORNIA

Maurilio Escamilla-Alvarado

Javier John Dutrey, Mayor

Maurilio Escamilla, also known as
Maurilio Escamilla-Alvarado

ATTEST:

Andrea M. Phillips, City Clerk

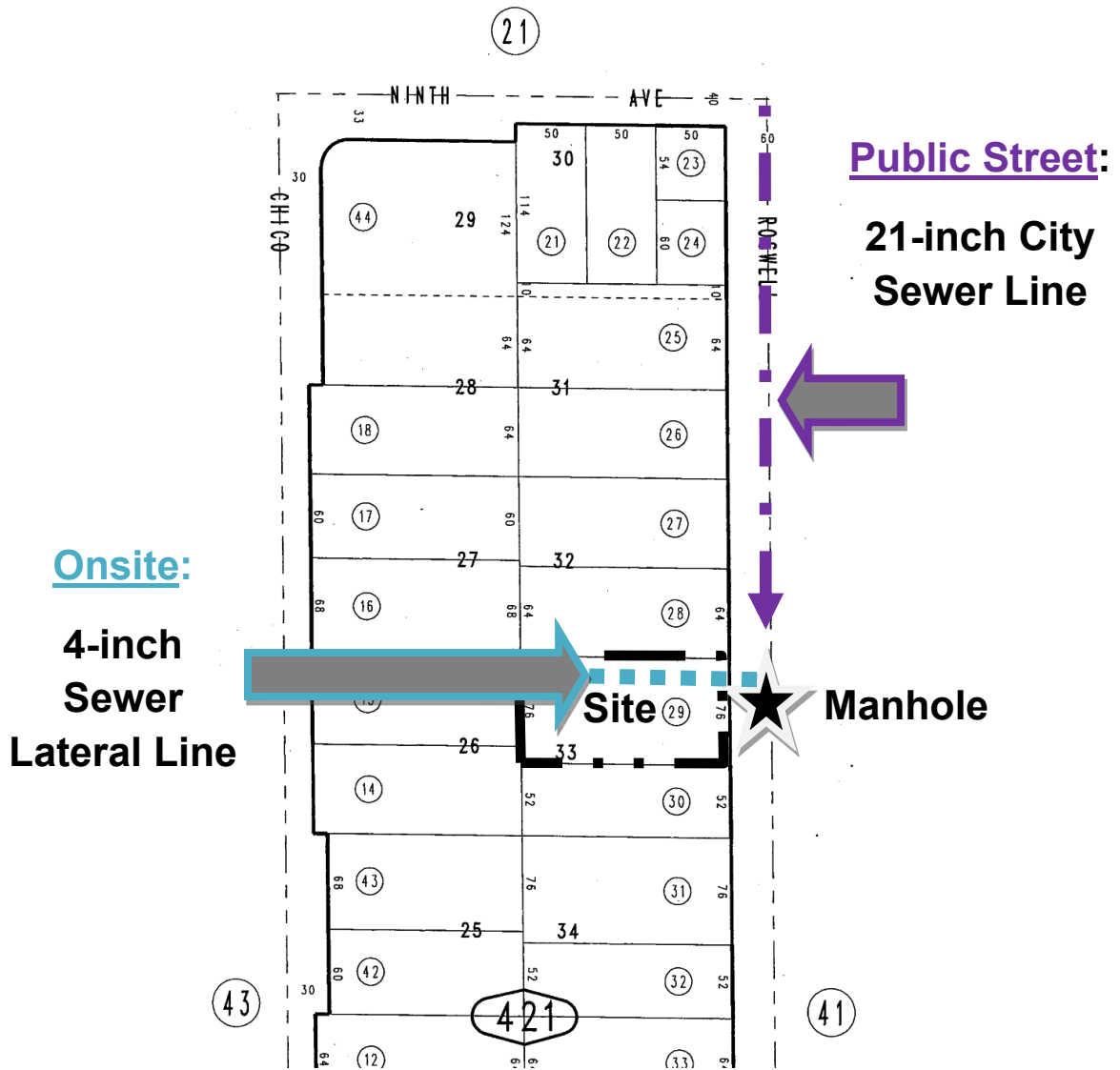
Date

APPROVED AS TO FORM:

Diane E. Robbins
City Attorney

Agreement No. 20-05-I-103

Exhibit A



Irrevocable Annexation Agreement IAA No. 20-05-I-103

11168 Roswell Avenue, Pomona, CA 91766

APN: 1012-421-29-0000

(Pomona Home Acres N 76 FT Lot 33)



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	TRC600
SECTION:	CONSENT - AGREEMENTS	DEPT.:	PUBLIC WORKS
ITEM NO.:	2	PREPARER:	N. CASTILLO
SUBJECT:	CONSIDER APPROVAL OF AGREEMENT NO. 20-18 WITH L.D. KING, INC. FOR PLAN CHECK AND DESIGN SERVICES		

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Agreement No. 16-39 with L.D. King, Inc. for plan check and design services. The current contract with L.D. King, Inc. expires on June 30, 2020. Both the City and L.D. King, Inc. wish to extend the existing contract for an additional two-year term.

A copy of Proposed Agreement No. 20-18 with L.D. King, Inc. for plan check and design services is attached for the City Council's review and consideration.

BACKGROUND: On June 6, 2016, the City Council approved Agreement No. 16-39 with L.D. King, Inc. The City of Montclair has been using L.D. King, Inc. for many years and they have been outstanding. L.D. King, Inc. has been providing design and plan checking services for the City since 1974. The institutional knowledge brought by the L.D. King team provides unsurpassed value to the City's Engineering Department. Additionally, the rapport that has been built between L.D. King, Inc. and the City's engineering staff provides excellent performance and value. City staff went through a vetting process to make sure that L.D. King, Inc. is the best value for the City. The rates in the new agreement are staying the same as they were when the agreement was initially executed four years ago. Accordingly, proposals from other firms were not sought, since L.D. King, Inc. continues to be the best value for the City. Staff recommends to continue utilizing L.D. King, Inc. to provide plan check and design services, since it is in the best interest and value of the City and within our purchasing guidelines.

FISCAL IMPACT: The City collects plan checking fees to cover the cost of reviewing plans and reports associated with new development. The fees are based on the type of plan or report being reviewed. The fees collected from developers cover the invoices submitted by L. D. King, Inc. Miscellaneous engineering services, when requested, are paid with funds either already appropriated for specific projects or by separate appropriations for the specific need.

The agreement includes an annual cap of \$50,000 for the term of the agreement. The agreement allows minor increases of up to \$5,000 annually by the City Manager's authority. Increases beyond this amount will require City Council approval.

RECOMMENDATION: Staff recommends the City Council approve Agreement No. 20-18 with L.D. King, Inc. for plan check and design services.

AMENDMENT TO AGREEMENT NO. 16-39

WITH

L.D. KING, INC.

FOR

PLAN CHECK AND DESIGN SERVICES

This agreement is made and entered into this 16th day of March 2020, by and between the CITY OF MONTCLAIR, a municipal corporation hereinafter designated as "City," and L.D. King, Inc., hereinafter designated as "Contractor," and collectively designated as the "Parties."

RECITALS

WHEREAS, Parties have previously entered into Agreement No. 16-39 on January 1, 2015, for plan checking and design services; and

WHEREAS, Agreement No. 16-39 included Exhibit A which includes a rate schedule; and

WHEREAS, the term of Agreement No. 16-39 expires on June 30, 2020; and

WHEREAS, Parties desire to extend the term of the agreement for an additional two years, keeping the existing rate schedule in full force and effect.

AGREEMENT

NOW, THEREFORE, IT IS AGREED by and between City and Contractor to extend agreement for an additional two-year term expiring on June 30, 2022.

BE IT FURTHER AGREED by and between City and Contractor that EXHIBIT A of Agreement No. 16-39 referencing COST OF SERVICES, which is also attached as EXHIBIT A to this Agreement No. 20-18, shall continue to be in full force and that that all other terms of Agreement No. 16-39 shall remain as set forth therein.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be duly executed with all the formalities required by law on the respective dates set forth opposite their signatures.

CITY OF MONTCLAIR, CALIFORNIA

L.D. King, Inc.

By: _____
Javier John Dutrey, Mayor

By: _____
Title:

Attest: _____
Andrea Phillips, City Clerk

By: _____
Title:

Approved as to form:

Diane E. Robbins, City Attorney

EXHIBIT A
RATE SCHEDULE

L.D. King, Inc. Rate Schedule

October 1, 2019 – September 30, 2020

Principal	\$175.00
Sr. Engineer Designer.....	\$173.00
Sr. Project Manager.....	\$173.00
Project Manager.....	\$154.00
Project Engineer.....	\$134.00
Project Planner.....	\$123.00
Sr. Designer	\$123.00
Engineer/Designer II	\$107.00
Engineer/Designer I.....	\$ 97.00
CAD Drafter	\$ 89.00
Graphic Artist	\$ 72.00
Project Assistant.....	\$ 64.00
Engineer Support Staff/Intern.....	\$ 44.00
<u>Surveying Services</u>	
Director of Survey.....	\$168.00
Project Surveyor, Office.....	\$140.00
Senior Survey Calculator.....	\$123.00
Survey Calculator.....	\$107.00
3-Man Survey Crew	\$300.00
2-Man Survey Crew	\$238.00
1-Man Survey	\$165.00
<u>Travel Time</u>	
3-Man Survey Crew	\$161.00
2-Man Survey Crew	\$109.00
1-Man Survey	\$ 65.00
<u>Overtime Rates</u>	
3-Man Survey Crew	\$361.00
2-Man Survey Crew	\$279.00
1-Man Survey	\$190.00
<u>Subsistence</u>	
3-Man Survey Crew	\$309.00
2-Man Survey Crew	\$209.00
<u>Construction Services</u>	
Sr. Resident Engineer	\$133.00
Resident Engineer.....	\$128.00
Senior Inspector	\$118.00
Inspector	\$102.00
Car/Truck for Construction Services Personnel.....	\$ 66.00/Day
<u>Reimbursable Costs</u>	
In-House Printing.....	Cost
Outsourced Printing Expenses	Cost + 15%
Express Mail & Delivery	Cost + 15%
Subconsultant Services	Cost + 10%

NOTE: L.D. King, Inc. reserves the right to change hourly rates on October 1, due to labor agreements, salary adjustments, and changes in operating expenses. All billings will be at the current billing rates.



975 N. Haven Avenue, Suite 200 Ontario, CA 91764 (909) 945-0526



CITY COUNCIL AGENDA REPORT

DATE:	MARCH 16, 2020	FILE I.D.:	PDT040
SECTION:	CONSENT - AGREEMENTS	DEPT.:	POLICE
ITEM NO.:	3	PREPARER:	D.CARCUZ
SUBJECT:	CONSIDER APPROVAL OF AGREEMENT NO. 20-20 WITH THE COUNTY OF SAN BERNARDINO FOR CONTINUED PARTICIPATION IN THE STATE'S CALIFORNIA IDENTIFICATION SYSTEM		

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Agreement 20-20 with San Bernardino County for continued participation in the State's California Identification System (CAL-ID).

A copy of proposed Agreement No. 20-20 is attached for the City Council's review and consideration.

BACKGROUND: Since 1985, San Bernardino CAL-ID has been responsible for the identification and maintenance of regional criminal fingerprints. The original system in which fingerprint cards were manually evaluated and maintained evolved into an Automated Fingerprint Identification System (AFIS) that has the capability of electronically processing and storing fingerprints submitted via wireless remote devices. In addition to the capture, retention, and retrieval of fingerprints and palm prints, the database stores DNA casework. Fingerprint submissions are compared to those already included in the database for identification. Member agencies receive additional identification services such as live scan, mobile ID, facial recognition, and iris enrollment. San Bernardino CAL-ID also links directly to the California Department of Justice (DOJ) network for fingerprint comparison and identification on a broader scale.

For many years the Montclair Police Department has relied on San Bernardino CAL-ID for timely fingerprint evaluation and identification. The current agreement between the Montclair Police Department and San Bernardino County began July 1, 2010, and will expire June 30, 2020. The cost of the program covers system maintenance and upgrades, provision of wireless remote fingerprint devices such as live scan machines, and indirect access to statewide databases. The cost is shared by agencies that contract with the County of San Bernardino for the service. Access to the database is provided at a fraction of the cost it would take to implement a similar program in-house. The program has been invaluable in the positive identification of criminals.

FISCAL IMPACT: If authorized by the City Council, funding for Agreement No. 20-20 would result in a \$46,684 estimated expenditure from the Police Department's Fiscal Year 2020-21 Budget. The new contract would expire on June 30, 2030.

RECOMMENDATION: Staff recommends the City Council consider approval of Agreement 20-20 with San Bernardino County for continued participation in the State's California Identification System (CAL-ID).

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

SAP Number
N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative John Ades, Captain
Telephone Number (909) 387-0640

Contractor City of Montclair
Contractor Representative Javier John Dutrey, Mayor
Telephone Number 909-625-9400
Contract Term July 1, 2020 to June 30, 2030
Original Contract Amount _____
Amendment Amount _____
Total Contract Amount _____
Cost Center _____

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, a region encompassing the areas of the Counties of Riverside and San Bernardino (county service area) has been formed for implementation and operation of Identification Systems; and

WHEREAS, the costs of the Regional System will be allocated to the users within the aforesaid Counties based upon an agreed percentage for the San Bernardino County area and for the Riverside County area; and

WHEREAS, there will be costs for implementation, operation, and maintenance of a local subsystem within San Bernardino County (hereinafter referred to as COUNTY); and

WHEREAS, in accordance with California Penal Code Section 11112.4, a local Remote Access Network (RAN) Board has been established for the area of San Bernardino County comprised of the following members: A member of the Board of Supervisors, the Sheriff, the District Attorney, the Chief of Police of the CAL-ID Member City having the largest number of sworn personnel, a Chief of Police selected by all other police chiefs within the County, a mayor selected by the City selection committee established pursuant to Government Code Section 50270 and a member-at-large chosen by the other members; and

WHEREAS, the County of San Bernardino and CITY desire to enter into an agreement for the implementation and operation of all Biometric Identification Systems and DNA Services for the benefits of the citizens of their jurisdictions;

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties hereto agree as follows:

I. SCOPE OF WORK

- A.** CITY agrees to be users of the Identification Systems and DNA Services established for the county service areas. CITY's use of the system under this agreement shall be through the local subsystems for the San Bernardino County area.
- B.** The Regional RAN Board shall approve procedures and policies for operation and use of the Regional Identification Systems. The local RAN Board shall approve such policies and procedures for the local subsystems for the San Bernardino County area. The Sheriff of the COUNTY shall be responsible for managing and operating the local subsystems within the COUNTY consistent with directions of the local RAN Board. All such procedures and policies shall be consistent with the technical requirements of the Regional Systems.
- C.** The Sheriff's Department shall invoice, and the CITY agrees to pay, annual fees charged for participation in these Identification Systems based upon a per capita fee established by the RAN Board and multiplied by the most recent State of California Department of Finance Population Estimates.
- D.** CITY shall pay to the Sheriff's Department of COUNTY within thirty (30) days of entering into this agreement its fees assessed under this agreement. CITY shall pay its annual fee by August 1st or fifteen (15) days after approval of CITY's budget, whichever is later. Payments under this agreement shall be placed in an interest bearing trust account and the interest earned on such funds shall be applied for expenses of the Identification Systems. Any revenue generated in excess of expenses will be retained to fund equipment replacement, upgrade and expansion, and personnel costs.
- E.** Any amendments to this agreement shall be in writing and approved by the parties before becoming effective.

II. TERM AND TERMINATION

- A.** The term of this agreement shall commence upon execution by both parties and shall continue through June 30, 2030. Either party may terminate this agreement by giving notice of termination to the other party on or before July 1 of any year to terminate this agreement as of the subsequent July 1. Any nonmember party that would like to utilize the Identification System must notify and be approved by the local RAN Board before July 1 of any year to enter this agreement as of the subsequent July 1.

III. NOTICES

- A.** All notices required to be given under this agreement shall be delivered to the other parties by registered or certified mail, postage prepaid to the City Clerk or San Bernardino County Sheriff as applicable. The addresses of the parties hereto, until further notice, are as follows:

CONTRACTOR: City of Montclair
Javier John Dutrey, Mayor
5111 Benito Street
Montclair, CA 91763

COUNTY: San Bernardino County Sheriff's Department
Bureau of Administration/Contracts Unit
655 E. Third Street
San Bernardino, CA 92415-0061

IV. GENERAL TERMS AND CONDITIONS

- A. Following approval of the budget for the local subsystems for the San Bernardino County area, COUNTY's Sheriff shall fiscally manage the funds and expenditures of the Identification Systems and establish a separately identifiable account for fees assessed pursuant to the terms of this agreement.
- B. Any user of the systems which is allowed to enter into program participation may be required to pay its fair share of the start-up, implementation, and equipment costs prior to participation in the Systems. Any such new users may be subject to additional assessments as recommended by the local RAN Board.
- C. Each user of the Identification Systems within the San Bernardino County area shall be required to be a party to an agreement with the COUNTY setting forth obligations and responsibilities of users so that all such users are treated consistently and fees are charged to all users based on their percentage of the population of all users within the San Bernardino County area of the Regional Systems.
- D. Any disputes over charges under this agreement will be resolved by the local RAN Board for the San Bernardino County area consistent with the terms of this agreement.

V. INDEMNIFICATION AND INSURANCE REQUIREMENTS

- A. **INDEMNIFICATION.** CITY agrees to indemnify and hold harmless SAN BERNARDINO COUNTY, its officers, employees, agents, and volunteers from any and all liabilities for injury to persons and damage to property arising out of any negligent act or omission of CITY in connection with this agreement.

The SAN BERNARDINO COUNTY agrees to indemnify and hold harmless CITY, from any and all liabilities for injury to persons and damage to property arising out of any negligent act or omission of SAN BERNARDINO COUNTY, its officers, employees, agents, and volunteers in connection with this agreement.

In the event that SAN BERNARDINO COUNTY and/or CITY is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under the contract, SAN BERNARDINO COUNTY and/or CITY shall indemnify the other to the extent of its comparative fault.

- B. **INSURANCE.** Both CITY and COUNTY are self-insured public entities for purposes of professional liability, general liability, and Workers' Compensation. CITY and COUNTY warrant that through their program of self-insurance, they have adequate professional liability, general liability and Workers' Compensation to provide coverage for liabilities arising out of CITY and COUNTY's performance pursuant to this agreement.

VI. FULL UNDERSTANDING

- A. This contract represents the full and complete understanding of the parties with respect to the subject matter hereto; this contract supersedes Contract Number 90-1318 and all prior oral and written agreements or understanding between the parties with respect to the subject matter hereto. This contract shall be governed by the laws of the State of California. Venue for any lawsuit pertaining to this contract shall be Superior Court of California, County of San Bernardino, San Bernardino Division. Any amendment to this contract shall be in writing signed by both parties.

COUNTY OF SAN BERNARDINO

▶
Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

(Print or type name of corporation, company, contractor, etc.)

By ▶ _____
(Authorized signature - sign in blue ink)

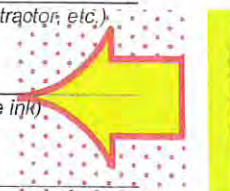
Name _____
(Print or type name of person signing contract)

Title _____
(Print or Type)

Dated: _____

Address _____
5111 Benito Street

Montclair, CA 91763



FOR COUNTY USE ONLY

Approved as to Legal Form
▶ _____
Richard D. Luczak, Deputy County Counsel

Date 3/13/2020

Reviewed for Contract Compliance
▶ _____

Date _____

Reviewed/Approved by Department
▶ _____
John Ades, Captain

Date 3/3/2020



CITY COUNCIL AGENDA REPORT

DATE: MARCH 16, 2020 **FILE I.D.:** EDD100/MHA100
SECTION: CONSENT - AGREEMENTS **DEPT.:** ECONOMIC DEV./MHA
ITEM NO.: 4 **PREPARER:** C. CALDWELL
SUBJECT: CONSIDER APPROVAL OF AGREEMENT NO. 20-21, A PURCHASE AND SALE AGREEMENT WITH DOLORES CASA FIMBRES FOR THE SINGLE-FAMILY RESIDENCE LOCATED AT 5072 MORENO STREET

CONSIDER AUTHORIZING A \$447,000 APPROPRIATION FROM THE HOUSING TRUST FUND FOR ACQUISITION AND CLOSING COSTS FOR THE PROPERTY LOCATED AT 5072 MORENO STREET

REASON FOR CONSIDERATION: On February 18, 2020, in closed session, the City Council authorized City staff to submit a purchase offer in the amount of \$440,000 to Dolores Casas Fimbres for acquisition of the single-family residence located at 5072 Moreno Street. On February 27, 2020, Ms. Fimbres accepted the City's purchase offer. The City Council is requested to consider approval of Agreement No. 20-21 purchase offer subsequent for City Council's final approval.

In the event the City Council approves Agreement No. 20-21, an appropriation of \$447,000 from the Housing Trust Fund is requested to finance acquisition and closing costs for the residence.

A copy of proposed Agreement No. 20-21 is included in the Council's Agenda Packets for review and consideration.

BACKGROUND: In June 1987, the former Redevelopment Agency Board of Directors adopted the *Central Avenue Single-family Acquisition Policy* authorizing staff to make purchase offers on single-family residences along the Central Avenue corridor subject to the former Redevelopment Agency Board of Directors' approval. The policy was later expanded to include areas adjacent to Central Avenue or in locations of high visibility. Pursuant to the policy, 17 single-family homes were purchased by the former Redevelopment Agency and are currently rented to low- to moderate-income families and managed by the Montclair Housing Corporation (MHC), a nonprofit public-benefit corporation.

The City is interested in acquiring properties in the Moreno Street/Fremont Avenue neighborhood because of its strategic proximity to the North Montclair Downtown Specific Plan (NMDSP) area. The subject property is located on a highly visible and desirable portion of Moreno Street, directly north of Montclair Place, thereby meeting the criteria established in the *Central Avenue Single-family Acquisition Policy*. Staff recommends the property be operated as a rental unit made available to low-to moderate-income families.

The area surrounding the property has seen dramatic changes with the development of new high-quality housing projects constructed pursuant to the design standards of the NMDSP. Staff continues to work with developers to construct high-quality housing and mixed-use development to the north and northeast of this property further confirming the area's strong continued development potential. Because of this property's location

to the NMDSP area, staff considers acquisition of the property an ideal opportunity to further improve and stabilize the existing properties along the Moreno Street/Fremont Avenue corridor. City acquisition would ensure the proper management and maintenance of the property as well as provide the opportunity to complete significant exterior and landscape/hardscape improvements. Coupled with the current development of future street improvements on Fremont Avenue, rehabilitation of the property will complement and dramatically add to the overall improvement of the neighborhood. If the City Council approves the purchase of the 5072 Moreno Street property and approves a subsequent future lease to the MHC, this would be the second property in the general neighborhood operated and managed by the MHC.

Staff recommends the property be transferred to the Montclair Housing Authority (MHA) following the close of escrow, and then managed by the MHC through a future lease agreement. The lease agreement would be similar to other agreements entered into between the MHA and the MHC for management of its affordable housing units.

Property Conditions

The residence was built in 1962. The lot area is 8,449 square feet and the dwelling is 1,458 square feet with three bedrooms and two bathrooms. City acquisition of the residence would enable the City to further improve the appearance of this high-visibility property. The bulk of the improvements to the property would address a general property clean-up, paint, and new landscaping. These changes alone will have an immediate positive impact to the neighborhood. Staff recommends a simple water efficient landscape-planting design for the rear and front yards to include automatic irrigation installation and fence reconstruction.

Staff foresees the following improvements to the property:

1. Installation of an automatic irrigation system and a low-water usage landscape design for the front and rear yards.
2. Fence replacement
3. A bathroom remodel
4. Various miscellaneous rehabilitation items, including painting and minor repairs.

Based on the amount of items to address on the property, staff would estimate the interior and exterior improvements to be in the \$35,000 to \$40,000 range.

Terms of Acquisition

The more salient terms of Agreement No. 20-21 include the following items:

1. Title at closing must be acceptable to the City and shall be free of all liens, encumbrances, and claims.
2. Escrow shall close within 30 days of execution of the agreement.
3. Seller to complete and pay cost of termite report.
4. City and Seller to pay own normal and customary closing costs.

The Montclair Housing Authority (MHA) & Montclair Housing Corporation (MHC)

Once purchased, staff recommends transferring the property to the MHA, recordation of affordability covenants on the property, and a subsequent lease to the MHC. The MHC would then be responsible for the day-to-day operation of the residence, as well as the rehabilitation and rental of the property. A lease agreement relating to the disposition of the property will be brought before the MHA and MHC Boards at a later date.

FISCAL IMPACT: Agreement No. 20-21 provides for the City's acquisition of the property located at 5072 Moreno Street for \$440,000. An appropriation of \$447,000 is requested from the Housing Trust Fund to cover costs of the acquisition and related closing costs. Request for appropriation of funds for the rehabilitation of the property will be brought before the City Council at a later date.

RECOMMENDATION: Staff recommends the City Council take the following actions:

1. Approve Agreement No. 20-21, a Purchase and Sale Agreement with Dolores Casas Fimbres for the acquisition of the single-family residence located at 5072 Moreno Street.
2. Authorize a \$447,000 appropriation from the Housing Trust Fund for acquisition and closing costs for the property located at 5072 Moreno Street.

MINUTES OF THE MEETING OF THE MONTCLAIR
PERSONNEL COMMITTEE HELD ON MONDAY,
MARCH 2, 2020, AT 7:53 P.M. IN THE CITY
ADMINISTRATIVE OFFICES, 5111 BENITO STREET,
MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor Pro Tem Raft called the meeting to order at 7:53 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Raft, Council Member Ruh, and City
Manager Starr

III. APPROVAL OF MINUTES

**A. Minutes of the Regular Personnel Committee Meeting of March
2, 2020.**

Moved by Council Member Ruh, seconded by Mayor Pro Tem Raft,
and carried unanimously to approve the minutes of the Personnel
Committee meeting of March 2, 2020.

IV. PUBLIC COMMENT - None

V. CLOSED SESSION


At 7:54 p.m., the Personnel Committee went into Closed Session
regarding personnel matters related to appointments, resignations/
terminations, and evaluations of employee performance.

At 8:05 p.m., the Personnel Committee returned from Closed Session.
Mayor Pro Tem Raft stated that no announcements would be made at this
time.

VI. ADJOURNMENT

At 8:05 p.m., Mayor Pro Tem Raft adjourned the Personnel Committee.

Submitted for Personnel Committee approval,



Edward C. Starr
City Manager