

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, APRIL 1, 2019, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

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I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

**Mr. Matthew Escalante, Calvary Chapel Chino Hills**, gave the Invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Martinez led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Raft; Council Members/Directors Ruh, Martinez, and Johnson

City Manager/Executive Director Starr; Director of Administrative Services and Human Resources Hamilton; City Planner/Planning Manager Diaz; Assistant Director of Housing/Planning Manager Caldwell; Finance Director Parker; Public Works Director/City Engineer Castillo; City Attorney Robbins; City Clerk Phillips

V. PRESENTATIONS

A. Proclamation Declaring April 2019 as Child Abuse Prevention Month

Mayor Dutrey presented a proclamation declaring April 2019 as *Child Abuse Prevention Month* in the City of Montclair.

**Ms. Hillary Steenson-Ray**, thanked Mayor Dutrey and the City Council and accepted the proclamation on behalf of the **San Bernardino County Children's Network**. She urged the community to be diligent in reporting any signs of child abuse, adding "if you see something, say something!"

B. Proclamation Declaring April 2019 as DMV/Donate Life California Month

Mayor Dutrey presented a proclamation declaring April 2019 as *DMV/Donate Life California Month* in the City of Montclair.

**Mr. Daniel Luevanos** thanked Mayor Dutrey and the City Council and accepted the proclamation on behalf of **Donate Life/OneLegacy**. He invited the City Council and the community to participate in the 17<sup>th</sup> annual **Donate Life Run/Walk and Family Festival** on April 27, 2019 in Fullerton.

VI. PUBLIC HEARINGS — None

VII. PUBLIC COMMENT

A. **Ms. Cherry Dobbs** invited the City Council to the *Ontario Arts and Culture Awards* on April 25, 2019 at 5:30 p.m. at the **Ontario Museum of History and Art**, located at 225 Euclid Avenue, Ontario. She noted the event is being held as a fundraiser to build a greatly-needed new exhibit hall for the **Chaffey Community Museum of Art**.

B. **Mr. Loren Martens** thanked the City Council for its donation of the Union Pacific caboose at **Spirit of Freedom Park** to the Railway and Locomotive Historical Society of Southern California, and noted he would make sure that a plaque is installed to honor the City Council for the donation.

Mayor Dutrey thanked **Mr. Martens** and noted credit should also be given to former Mayor **Harold Hayes**, noting he is the reason the City received and retained the caboose in the first place.

## **VIII. CONSENT CALENDAR**

Council Member Johnson requested that item D-1 be pulled from the Consent Calendar.

Moved by Mayor Pro Tem/Vice Chair Raft, seconded by Council Member/Director Johnson, and carried unanimously 5-0 that the City Council approve the remainder of the Consent Calendar as presented:

### **A. Approval of Minutes**

#### **1. Regular Joint City Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of March 18, 2019**

The City Council, Successor Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors approved the minutes of the March 18, 2019 regular joint meeting.

### **B. Administrative Reports**

#### **1. Authorizing a \$10,993.24 Appropriation from the Public Safety Grant Fund to Purchase Active Shooter Response and Training Manikins from Various Vendors**

**Authorizing a Receipt of \$10,993.24 from the FY2016 State Homeland Security Grant Program to Reimburse the Public Safety Grant Fund**

The City Council took the following actions:

- (a) Authorized a \$10,993.24 appropriation from the Public Safety Grant Fund to purchase active shooter response and training manikins from various vendors.
- (b) Authorized receipt of \$10,993.24 from the FY2016 State Homeland Security Grant Program to reimburse the Public Safety Grant Fund.

#### **2. Declaring Used Police Uniforms as Surplus and Available for Donation to the Police Association of Huatabampo, Sonora Mexico**

The City Council declared used police uniforms as surplus and available for donation to the Police Association of Huatabampo, Sonora Mexico.

#### **3. Receiving and Filing Status Report on Emergency Contracting Procedures Related to the Gymnasium Storm Drain Inlet Project**

**Making the Determination that there is a Need to Continue the Action**

The City Council took the following actions:

- (a) Received and filed a status report on emergency contracting procedures related to the Gymnasium Storm Drain Inlet Project.
- (b) Made the determination that there is a need to continue the action.

#### **4. Approval of City Warrant Register and Payroll Documentation**

The City Council approved the City Warrant Register dated April 1, 2019, totaling \$1,350,588.46; and the Payroll Documentation dated March 17, 2019, amounting to \$609,727.19 gross, with \$425,332.53 net being the total cash disbursement.

## C. Agreements

1. **Consider Approval of *Agreement No. 19-28* with Moule & Polyzoides for Preparation of a Streetscape Plan for the Fremont Avenue and Arrow Highway Streetscape Improvement Project**

**Consider Authorizing a \$155,000 Appropriation from the Redevelopment Project Area No. III Tax Allocation Bond Fund for Design Services Related to *Agreement No. 19-28***

The City Council took the following actions:

- (a) Approved *Agreement No. 19-28* with Moule & Polyzoides for preparation of a streetscape plan for the Fremont Avenue and Arrow Highway Streetscape Improvement Project.
  - (b) Authorized a \$155,000 Appropriation from the Redevelopment Project Area No. III Tax Allocation Bond Fund for Design Services Related to *Agreement No. 19-28*.
2. **Approval of *Agreement No. 19-29*, a Maintenance Covenant and Access Easement with Holt Monte Vista Properties, LLC, for Purposes of Ingress and Egress and for the Installation and Maintenance of Landscaping and Irrigation on Portions of the Public Right-of-Way Adjacent to Property to be Developed at the Northeast Corner of Monte Vista Avenue and Brooks Street**

The City Council approved *Approval of Agreement No. 19-29*, a Maintenance Covenant and Access Easement with Holt Monte Vista Properties, LLC, for purposes of ingress and egress and for the installation and maintenance of landscaping and irrigation on portions of the public right-of-way adjacent to property to be developed at the northeast corner of Monte Vista Avenue and Brooks Street.

## D. Resolutions

### IX. PULLED CONSENT CALENDAR ITEMS

#### D. Resolutions

1. **Adoption of Resolution No. 19-3234 in Support of and in Partnership with the United States Census Bureau to Ensure a Complete and Accurate Count for the 2020 US Census**

Council Member Johnson asked how those without internet access would participate if the Census will be conducted online.

City Manager Starr indicated the online form is only an additional option, and that the census would still be performed by mail, telephone, and door-to-door.

Council Member Johnson asked how those who do not have mailboxes would receive the census form.

Council Member Ruh stated his understanding that the US Census is training its surveyors to identify locations in which those without permanent homes can be counted.

Mayor Dutrey emphasized the importance of recording an accurate count of the number of persons living in Montclair because the City receives federal funding based on this information. He stated he plans to volunteer as a census worker next year to help count the residents of Montclair.

City Manager Starr noted City Planner/Planning Manager Diaz and Assistant Director of Housing/Planning Manager Caldwell will work closely with the **US Census Bureau** to ensure a complete and accurate count is conducted.

Moved by Council Member Johnson, seconded by Council Member Ruh, and carried unanimously that the City Council adopt Resolution No. 19-3234 in support of and in partnership with the United States Census Bureau to ensure a complete and accurate count for the 2020 US Census.

X. BUSINESS ITEMS — None

XI. RESPONSE — None

XII. COMMUNICATIONS

A. City Department Reports

1. Human Services Department — Upcoming Programs & Events

Director of Human Services Richter made the following announcements:

- Registration for the *Summer Youth Basketball League* season opens on Saturday at 8:00 a.m. and runs until 1:00 p.m. After Saturday, registration will be taken at the Recreation Center during regular building hours. Registration is open until the league is full.
- On Saturday, April 13, from 8:00 a.m. to noon, the Code Enforcement Division and Human Services Department, in partnership with **Bethany Baptist Church of Montclair**, will be hosting a community clean-up. Volunteers will be cleaning trash, doing yard work, and painting address numbers on the alley side of the residences located on the alleyway just south of San Bernardino Street, between Monte Vista and Helena Avenues. All are invited to come help, and lunch will follow afterward at the church.
- The *Volunteer of the Year* program will be held at the April 15th regular City Council meeting. Eight outstanding volunteers serving Montclair will be recognized. A reception will be held in the Council Chamber lobby at 6:15 p.m.
- The *Montclair to College* graduation ceremony and dinner will be held on Wednesday, April 17, at 6:00 p.m. in the Community Center, where over 40 outstanding **Chaffey College**-bound **Montclair High School** students will be recognized.
- The *Easter Eggstravangaza*, sponsored by the City and the **Women's Club of Montclair**, will be held on Saturday, April 20, from 9:00 to 11:00 a.m. in the Community Center. There will be free Easter-themed games with eggs as prizes, three-dollar photos with the Easter Bunny, and an **Ontario-Montclair Kiwanis**-sponsored pancake breakfast for five dollars per adult plate or three dollars per child's plate. The **Montclair Police Officers' Association** and the **Montclair Firefighters Association** have also sponsored Easter prize baskets for the opportunity drawing.
- The City's 38<sup>th</sup> Annual *Volunteer Recognition Dinner* will be held on Tuesday, April 30, from 5:00 p.m. to 7:30 p.m. in the Community Center. This year's theme is camping: "We need s'more volunteers like you!"
- The annual Community Day of Prayer Luncheon will be held on Thursday, May 2, from 11:30 a.m. to 1:00 p.m. in the Community Center. Reservations can be made through the Chamber of Commerce.

**B. City Attorney**

City Attorney Robbins congratulated Council Member Martinez on becoming a grandmother.

**C. City Manager/Executive Director — No comments.**

**D. Mayor/Chair**

**1. Reorganization of 2018–2020 Council Committee/Liaison Assignments**

Mayor Dutrey requested the Council advise which of their assignments they would like to relinquish so that Council Member Johnson may receive those assignments.

Council Member Martinez relinquished her assignments to the following: Community Activities Commission Interview Panel; Community Activities Commission Liaison; **San Bernardino County Transportation Authority (SBCTA)** Board Alternate; and **SBCTA** Metro Valley Study Session. She suggested Council Member Ruh allow Council Member Johnson to serve in his place as a liaison to the Chamber of Commerce, considering Council Member Johnson is currently serving as a volunteer with the organization.

Mayor Pro Tem Raft stated she would give up her assignments as **Gold Line Phase II Joint Powers Authority** Board Alternate, and as alternate to the **Inland Empire Utilities Agency (IEUA)** Regional Sewerage Program Policy Committee.

Mayor Dutrey stated he would like Council Member Johnson to serve in his place as a member of the Code Enforcement/Public Safety Committee, on the Planning Commission Interview Panel, as a liaison to the Planning Commission, and as the alternate to the **National League of Cities**.

Moved by Council Member Ruh, seconded by Mayor Pro Tem Raft, and carried unanimously that the City Council adopt the revised 2018–2020 Council Committee/Liaison Assignments as follows:

<i>City Council Committees</i>	<i>Member</i>	<i>Member</i>
Code Enforcement/Public Safety	Raft	Johnson
Community Activities Commission Interview Panel	Ruh	Johnson
Education	Martinez	Ruh
Human Services	Ruh	Martinez
Legislative/Intergovernmental	Ruh	Dutrey
Personnel	Ruh	Raft
Planning Commission Interview Panel	Johnson	Raft
Public Works	Martinez	Raft
Real Estate	Raft	Dutrey
Tri-City Gold Line	Ruh	Dutrey

<i>City Council Liaisons</i>	<i>Member</i>	<i>Member</i>
Chamber of Commerce	Martinez	Johnson
Community Activities Commission	Ruh	Johnson
Planning Commission	Johnson	Raft

<i>Interagency Committees</i>	<i>Member</i>	<i>Alternate</i>
Gold Line Phase II Joint Powers Authority Board	Ruh	Johnson
Omnitrans	Dutrey	Martinez
San Bernardino County Transportation Authority (SBCTA)	Dutrey	Johnson
IEUA Regional Sewerage Program Policy Committee	Martinez	Johnson

<i>External Organizations</i>	<i>Member</i>	<i>Alternate</i>
City Selection Committee (San Bernardino County)	Mayor	<i>Appointee</i>
League of California Cities – Inland Empire Division	Martinez	Ruh
League of California Cities – State	Ruh	Martinez
National League of Cities	Ruh	Johnson
So. Cal. Assoc. of Governments – General Assembly	Dutrey	Martinez
West Valley Mosquito and Vector Control District	Raft	<i>None</i>

<i>External Committees</i>	<i>Member</i>	<i>Alternate</i>
Chamber of Commerce Legislative Committee	Ruh	Martinez
SBCTA Metro Valley Study Session	Dutrey	Johnson
SBC Mayors and City Managers Task Force	Dutrey	<i>Staff</i>
SBC Solid Waste Advisory Task Force (SWAT)	Raft	<i>Staff</i>

2. Mayor Dutrey commented as follows:
- (a) He announced **The Canyon Montclair** opens on April 5 and encouraged everyone to explore the venue. He noted a ribbon cutting event that is open to the public will take place on Monday, April 8, at 11:00 a.m.
  - (b) He invited everyone to attend **Our Lady of Lourdes Church’s** annual family festival, at which he will be volunteering as a parking attendant.
  - (c) He advised he received a letter of resignation from Planning Commissioner Luis Flores effective June 30, 2019, which means a second vacancy will be opening on the Planning Commission. He stated he would like to have Commissioner Flores honored at a future Council meeting for his dedication to the City.
  - (d) He stated he regrets that he could not attend **Montclair Hospital Medical Center’s** grand opening of its Senior Care Center last week.
  - (e) He encouraged everyone to come help out at the LOVE Montclair community clean-up on Saturday.
  - (f) He noted he attended a Community Coffee event hosted by **Assembly Member Freddie Rodriguez**.

**E. City Council/Successor Agency Board/MHC Board/MHA Board/MCF Board**

Council Member/Director Martinez made the following comments:

- 1. She stated her daughter and new grandson are doing great and that she is excited to be a grandmother.
- 2. She noted she also attended **Assembly Member Rodriguez’s** event, where he discussed bills coming through the **California State Assembly**, and City Manager Starr discussed issues related to **the Gold Line**.
- 3. She stated she looks forward to taking her family, especially her new grandson, to the *Easter Eggstravaganza*.

Mayor Pro Tem/Vice Chair Raft congratulated Council Member Martinez on her new grandbaby, noting that now all three Council women have new grandbabies to dote on.

Council Member/Director Johnson made the following comments:

- 1. She echoed congratulations to Council Member Martinez on her healthy grandson.
- 2. She advised **The Canyon Montclair** welcomes and encourages the community to visit and tour the facility before the grand opening event.

Council Member/Director Ruh made the following comments:

1. He stated he will regretfully not be able to attend the community clean-up event on Saturday, nor the volunteer recognition dinner due to being out of town.
2. He discussed his concerns related to **SBCTA's** apparent support for implementing a system of diesel multiple units (DMUs) rather than funding the **Gold Line's** complete extension to the Montclair Transcenter.
3. He stated his opposition to the **Los Angeles Metropolitan Transportation Authority's** proposal to implement congestion management, in which tariffs would be charged to drivers when driving certain streets. He noted the purpose of the plan would be to discourage vehicle ownership and encourage more mass transit use. He stated his concerns regarding the harms to low-income families and certain professions and small businesses.

**F. Committee Meeting Minutes**

**1. Minutes of Public Works Committee Meeting of February 21, 2019**

The City Council received and filed the minutes of the Public Works Committee meeting of February 21, 2019, for informational purposes.

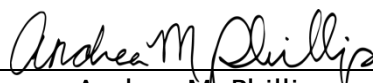
**2. Minutes of Personnel Committee Meeting of March 18, 2019**

The City Council received and filed the minutes of the Personnel Committee meeting of March 18, 2019, for informational purposes.

**XV. ADJOURNMENT**

At 7:52 p.m., Mayor/Chair Dutrey adjourned the City Council, the Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



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Andrea M. Phillips  
City Clerk