

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, JULY 1, 2019, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

Mr. Matthew Escalante, Calvary Chapel Chino Hills, gave the Invocation.

Mayor/Chair Dutrey requested a moment of silence in honor of late **Mayor Emeritus Paul M. Eaton**, who passed away last year in July shortly after retiring from his seat as Mayor.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Johnson led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Raft; Council Members/Directors Ruh and Johnson

City Manager/Executive Director Starr; Director of Administrative Services and Human Resources Hamilton; Finance Director Parker; City Planner/Planning Manager Diaz; Assistant Director of Housing/Planning Manager Caldwell; City Attorney Robbins; City Clerk Phillips

Absent: Council Member/Director Martinez (excused)

V. PRESENTATIONS

A. **Recognition of the 2018 Montclair Police Department Officer of the Year, Josh Garabedian, and Recipient of the Department's Annual Achievement Award, Officer Gloria Perez**

Executive Director of Public Safety/Police Chief Avels introduced the Montclair Police Department's Officer of the Year, Joshua Garabedian, and winner of the Department's Annual Achievement Award, Gloria Perez, and highlighted their achievements with the Department, including Officer Garabedian being honored by **Mothers Against Drunk Driving (MADD)** for having the highest number of MPD DUI arrests in 2018; and Officer Perez taking over background investigations and overseeing Police Cadets and mentoring for the MPD Explorer program.

The Mayor and City Council congratulated Officers Perez and Garabedian and commended their work with the Department.

B. **Proclamation Bestowing Upon Luis Flores the Honorary Title of Planning Commissioner Emeritus for 35 Years of Distinguished Service on the Planning Commission**

Mayor Dutrey presented retiring Planning Commissioner Flores with a Proclamation bestowing upon him the honorary title of Planning Commissioner Emeritus.

Council Member Johnson presented Planning Commissioner Emeritus Flores with an *Award of Outstanding Public Service* on behalf of the City of Montclair.

Planning Commissioner Sergio Sahagun thanked Planning Commissioner Emeritus Flores for his service on behalf of the Planning Commission.

Certificates of Recognition were presented to Planning Commissioner Emeritus Flores by the following:

- **Ms. Julie Leyba**, Field Assistant, on behalf of **Congresswoman Norma Torres**.
- **Ms. Maria Arias**, District Representative, on behalf of **Senator Connie Leyva**.
- **Mr. Michael Miller**, Senior Field Representative, on behalf of Chair of the **San Bernardino County Board of Supervisors Curt Hagman**.

At 7:25 p.m., Mayor/Chair Dutrey called for a brief recess to enjoy cake and take photos in the lobby.

At 7:40 p.m., Mayor/Chair Dutrey resumed the meeting.

VI. PUBLIC HEARINGS — None

VII. PUBLIC COMMENT

- A. **Ms. Leyba** invited the community to attend a district town hall meeting hosted by **Congresswoman Torres** on Saturday, August 10, 2019, at the Montclair Community Center, where **Congresswoman Torres** will be discussing the 2020 U.S. Census including what to expect, knowing your rights, and the importance of participating.

VIII. CONSENT CALENDAR

Council Member Johnson requested item C-7 be removed from the consent calendar.

Moved by Mayor Pro Tem/Vice Chair Raft, seconded by Council Member/Director Johnson, and carried unanimously 4-0 that the City Council approve the remainder of the Consent Calendar, as presented:

A. Approval of Minutes

1. Adjourned Joint Council/MHC Board Meeting of June 17, 2019

The City Council and Montclair Housing Corporation Board of Directors approved the minutes of the June 17, 2019 adjourned joint meeting.

2. Regular Joint City Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of June 17, 2019

The City Council, Successor Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors approved the minutes of the June 17, 2019 regular joint meeting.

B. Administrative Reports

1. Designation of Mayor Dutrey as Voting Delegate and Council Members Ruh and Johnson as Alternate Voting Delegates for the Annual Business Meeting at the League of California Cities Annual Conference on October 18, 2019, in Long Beach

The City Council designated Mayor Dutrey as voting delegate and Council Members Ruh and Johnson as alternate voting delegates for the annual business meeting at the League of California Cities Annual Conference on October 18, 2019, in Long Beach.

2. Approval of City Warrant Register and Payroll Documentation

The City Council approved the City Warrant Register dated July 1, 2019, totaling \$847,460.92; and the Payroll Documentation dated June 9, 2019, amounting to \$668,174.53 gross, with \$457,703.06 net being the total cash disbursement.

C. Agreements

1. **Approval of *Agreement No. 19-38* Amending *Agreement No. 17-30*, as Amended by *Agreement No. 18-30*, with Mariposa Landscapes, Inc., for Landscape Maintenance Services**

The City Council approved *Agreement No. 19-38* amending *Agreement No. 17-30*, as amended by *Agreement No. 18-30*, with Mariposa Landscapes, Inc., for landscape maintenance services.

2. **Approval of *Agreement No. 19-49* with Ontario-Montclair School District to Provide Navigation Services for the Homeless Emergency Aid Program**

The City Council approved *Agreement No. 19-49* with Ontario-Montclair School District to provide navigation services for the Homeless Emergency Aid Program.

3. **Approval of *Agreement No. 19-50* with Nutrition Ink to Provide Nutrition-Education Services for the City's Senior Citizen Nutrition Program**

The City Council approved *Agreement No. 19-50* with Nutrition Ink to provide nutrition-education services for the City's Senior Citizen Nutrition Program.

4. **Approval of *Agreement No. 19-51* with Catering Systems, Inc., to Provide Meals for the Senior Citizen Nutrition Program**

The City Council approved *Agreement No. 19-51* with Catering Systems, Inc., to Provide Meals for the Senior Citizen Nutrition Program.

5. **Approval of *Agreement No. 19-53* with Ontario-Montclair School District to Support the Montclair After-School Program**

The City Council approved *Agreement No. 19-53* with Ontario-Montclair School District to support the Montclair After-School Program.

6. **Approval of *Irrevocable Annexation Agreement No. 19-54-I-101* with Hilma E. Morales for the Property Located at 11336 Monte Vista Avenue; Lot 24 and the North ½ of Lot 25 of Tract No. 3976 (APN 1013-071-03-0000)**

The City Council approved *Irrevocable Annexation Agreement No. 19-54-I-101* with Hilma E. Morales for the property located at 11336 Monte Vista Avenue; Lot 24 and the north ½ of Lot 25 of Tract No. 3976 (APN 1013-071-03-0000).

8. **Approval of *Agreement Nos. 19-56 and 19-57* with Ontario-Montclair School District and Chaffey Joint Union High School District to Provide Specialized School Zone Law Enforcement Services During Fiscal Year 2019-20**

The City Council approved *Agreement Nos. 19-56 and 19-57* with Ontario-Montclair School District and Chaffey Joint Union High School District to provide specialized school zone law enforcement services during Fiscal Year 2019-20.

9. **Approval of *Agreement No. 19-60* with Ontario-Montclair School District to Provide a Licensed Clinical Social Worker for the Case Management Program**

The City Council approved *Agreement No. 19-60* with Ontario-Montclair School District to provide a licensed clinical social worker for the Case Management Program.

10. **Approval of *Agreement No. 19-61* with Misha L. Penn to Provide Grant Management and Fiscal Compliance for the**

Human Services Department

The City Council approved *Agreement No. 19-61* with Misha L. Penn to Provide grant management and fiscal compliance for the Human Services Department.

11. Approval of *Agreement No. 19-62* with KOA Corporation for Preparation of Professional Final Design Services for the Fremont Avenue and Arrow Highway Streetscape Improvement Project

Authorizing a \$529,320 Appropriation from the Redevelopment Project Area No. III Tax Allocation Bond Fund for Final Design Services Related to *Agreement No. 19-62*

The City Council took the following actions:

- (a) Approved *Agreement No. 19-62* with KOA Corporation for preparation of professional final design services for the Fremont Avenue and Arrow Highway Streetscape Improvement Project.
- (b) Authorized a \$529,320 appropriation from the Redevelopment Project Area No. III Tax Allocation Bond Fund for final design services related to *Agreement No. 19-62*.

12. Approval of *Agreement No. 19-63* with Moule & Polyzoides for Collaboration in the Preparation of Professional Final Design Services for the Fremont Avenue and Arrow Highway Streetscape Improvement Project

The City Council approved *Agreement No. 19-63* with Moule & Polyzoides for Collaboration in the preparation of professional final design services for the Fremont Avenue and Arrow Highway Streetscape Improvement Project

D. Resolutions

1. Adoption of Resolution No. 19-3240 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges

The City Council adopted Resolution No. 19-3240 authorizing placement of liens on certain properties for delinquent sewer and trash charges.

IX. PULLED CONSENT CALENDAR ITEMS

C. Agreements

7. Approval of Agreement No. 19-55 with Consolidated Fire Agencies of San Bernardino County (CONFIRE) for Continued Dispatch and Communication Services

Council Member Johnson asked if CONFIRE is the agency that receives the City's 9-1-1 calls.

Executive Director of Public Safety/Police Chief Avels advised the Police Department or other local law enforcement dispatch center will receive the call first, which is based on an estimated location for 9-1-1 calls made via cellular phone. He noted calls are then routed from that agency to the appropriate dispatch center. He advised it is possible for people to be connected to the **California Highway Patrol's (CHP)** dispatch if they are near a freeway.

Council Member Johnson thanked Chief Avels for the explanation, noting she recently made a 9-1-1 call related to a medical emergency and the dispatcher she spoke with was not familiar with the location of **the Canyon at Montclair Place**, so it was likely that she spoke with a **CHP** dispatcher.

Moved by Council Member Johnson, seconded by Mayor Pro

Tem Raft, and carried 4-0 that the City Council approve *Agreement No. 19-55* with Consolidated Fire Agencies of San Bernardino County (CONFIRE) for continued dispatch and communication services.

X. BUSINESS ITEMS — None

XI. RESPONSE — None

XII. COMMUNICATIONS

A. City Department Reports

1. Human Services Department — Summer Programs & Events

Director of Human Services Richter made the following announcements:

- The *2019 Summer Concert and Movie Series* continues tomorrow night at **Alma Hofman Park** with the band *Cold Duck*. She announced that at the concert, the community is invited to provide input for the Proposition 68 Park Development Grant for the proposed new Reeder Ranch Park. An interactive activity will be set up so the community can prioritize possible recreation and beautification features of the future park. Next Tuesday, the movie **Spiderman: Into the Spider-Verse** will begin at 8:00 p.m. in the park.
- The *Montclair After-School Program (MAP)* ended its 2019 Summer Program on Friday, June 21st. Over 325 students participated in *MAP* summer programs. Middle School Summer Program activities included *Elite Leadership Academy*; *Ready, Set Cook*; and *the Shop* (where students make their own skateboards, toolboxes, and more). The Elementary School Summer Program, themed “Running Wild Montclair,” taught students about environment and included activities such as campfire storytelling and environmental art and science activities.

B. City Attorney

City Attorney Robbins requested the City Council to meet in closed session concerning following items as listed on the agenda:

1. Closed Session Pursuant to Government Code Section 54957.6 Regarding Conference with Designated Labor Negotiator Edward C. Starr

Agency: City of Montclair

Employee Management

Organizations: Montclair City Confidential Employees Assn.
Montclair General Employees Association
Montclair Fire Fighters Association
Montclair Police Officers Association

C. City Manager/Executive Director — No comments.

D. Mayor/Chair

Mayor Dutrey commented as follows:

1. He noted he will be going on a family vacation and will not be able to attend the July 15 meeting. He asked Council Member Ruh whether he also had a conflict.

Council Member Ruh stated he will be at a conference in Ohio, but would be willing to teleconference in to the meeting if needed.

2. He expressed his appreciation to **Congresswoman Torres** for introducing a bill to rename the Montclair Post Office in honor of late **Mayor Paul M. Eaton**.

3. He wished everyone a happy Independence Day and emphasized what a privilege it is to live in such a great country.

E. City Council/Successor Agency Board/MHC Board/MHA Board/MCF Board

Mayor Pro Tem/Vice Chair Raft wished everyone a happy and *quiet* Fourth of July.

Council Member/Director Johnson stated she recently attended a **League of California Cities** conference for mayors and council members where the topic of disaster mitigation was discussed in light of recent major fire events and the constant threat of earthquakes. She noted that, while she has seen the 200-plus page document that is the City's Emergency Management Plan, she would like the City to publish a quick reference guide for residents so they know what to do and where to go in case of an emergency.

Council Member/Director Ruh made the following comments:

1. He noted his attendance at a housing policy conference hosted by the **Building Industry Association**, along with Council Member Johnson; Planning Commissioners Sahagun, Eaton, and Sanchez; and Community Activities Commissioners Escalante and Ferraro. He noted the topic of affordable housing was emphasized at the conference, noting cities are requiring builders to make homes using materials and structures that are causing the affordability issue. He stated the current homeless crisis is a result of the shortage of affordable housing, not mental illness and drugs, and that cities need to all work to address this issue.
2. He noted last week he attended the Installation Dinner for the Montclair Chamber of Commerce at the **Canyon Montclair**.
3. He wished everyone a happy and safe Fourth of July.

F. Committee Meeting Minutes

1. Minutes of Personnel Committee Meeting of June 17, 2019

The City Council received and filed the minutes of the Personnel Committee meeting of June 17, 2019, for informational purposes.

XIII. CLOSED SESSION

At 8:05 p.m., the City Council went into closed session regarding conference with the City's designated negotiator Edward C. Starr pursuant to Government Code Section 54957.6.

XIV. CLOSED SESSION ANNOUNCEMENTS

At 8:53 p.m., the City Council returned from closed session. Mayor Dutrey announced that the City Council met in closed session related to labor negotiations; information was received and direction given to staff; and no further announcements would be made at this time.

XV. ADJOURNMENT — CITY COUNCIL

At 8:53 p.m., Mayor/Chair Dutrey adjourned the City Council, the Successor Agency Board of Directors, the Montclair Housing Corporation Board of Directors, the Montclair Housing Authority Commissioners, and the Montclair Community Foundation Board of Directors.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



Andrea M. Phillips
City Clerk