



CANDIDATE GUIDANCE AND ACKNOWLEDGMENT FOR ELECTRONIC ISSUANCE OF CANDIDATE DOCUMENTS

General Municipal Election – November 3, 2020

Pursuant to official guidance issued by the Secretary State on May 5, 2020, elections officials must provide clear written guidance to candidates regarding the requirement of submitting the candidate documents with original signatures to the elections official by the official close of the nomination period. The candidate must acknowledge receipt of the written guidance in the manner provided by the elections official.

Instructions for candidates:

1. Indicate acknowledgment of the guidance and requirements by signing and dating the form. Your original, handwritten signature on this document is required. Electronic signatures are not accepted.
2. Return this signed acknowledgment to the City Clerk's Office prior to your appointment to take out nomination papers. You may return the form by mail, in-person, via the utility bill drop box at City Hall, or send a scanned PDF of the signed form by email to cityclerk@cityofmontclair.org. The original document must be filed with the City Clerk along with other original documents required to be submitted before the filing deadline.

Most nomination documents requiring original signatures can be issued to the candidate via email or mail if requested in writing; however, the Nomination Paper, the document that must be signed by 20-30 residents in support of a candidate's nomination, cannot be emailed.

All nomination documents may be submitted electronically as scanned electronic PDF versions of the signed documents so the City Clerk may begin the review and verification process as soon as practicable; however, in order to be a qualified candidate for the office in which they seek, the completed documents with original signatures must be received by the City Clerk before the close of the nomination period for that particular office. Original candidate documents must be submitted to the City Clerk in a manner that will ensure that those original documents are physically in the possession of the City Clerk prior to the close of the nomination period (postmark is not accepted). Required candidate documents with original signatures submitted to or received by the City Clerk after the filing deadline for that office will not be accepted as filed.

I hereby acknowledge receipt of this information regarding required candidate documents from the Montclair elections official.

Printed Name of Candidate

Candidate's Signature

Date

The City Clerk must first verify your eligibility for candidacy and will then contact you to discuss the method by which you would like to be issued your nomination documents. Please provide your home address and preferred contact information below.

Address of Residence

Email Address

Telephone Number

Alt. Telephone Number