



DEVELOPMENT REVIEW APPLICATION

PLANNING DIVISION
COMMUNITY DEVELOPMENT DEPARTMENT
5111 BENITO STREET, P.O. BOX 2308, MONTCLAIR, CA 91763
(909) 625-9477
www.cityofmontclair.org

Case No. _____

Type of Application

- | | | |
|---|---|---|
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Parcel/Tract Map _____ | <input type="checkbox"/> CUP Amendment |
| <input type="checkbox"/> Precise Plan of Design | <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Irrevocable Annexation Agreement |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Zone Change | <input type="checkbox"/> _____ |

Project Address: _____

Present Use: _____

Assessor's Parcel No(s): _____

Zone Classification: _____

Applicant:

Name (Property owner of record only)

(_____) _____
Area Code / Phone Number

Address

City / Zip Code

Architect:

Name

(_____) _____
Area Code / Phone Number

Address

City / Zip Code

Engineer:

Name

(_____) _____
Area Code / Phone Number

Address

City / Zip Code

Coordinator:

Name

(_____) _____
Area Code / Phone Number

Address

City / Zip Code

Brief description of request: _____

Submittal Requirements (*Plan size – 24"x36")

- | | | |
|--|--|--|
| <input type="checkbox"/> 9 copies plot plan* | <input type="checkbox"/> 20 copies tract / parcel map
in compliance with tentative map guidelines | <input type="checkbox"/> Filing fee \$ _____ |
| <input type="checkbox"/> 9 copies building elevations* | <input type="checkbox"/> 1 copy preliminary title report | |
| <input type="checkbox"/> 9 copies floor plans* | <input type="checkbox"/> Legal description of property | |
| <input type="checkbox"/> 9 copies landscape plans* | <input type="checkbox"/> List of property owners within
300-foot radius on labels | |
| <input type="checkbox"/> 9 copies sign program* | <input type="checkbox"/> Environmental Assessment checklist | |
| <input type="checkbox"/> Colored exhibits / sample board | | |
| <input type="checkbox"/> CUP / Variance Justification | | |

Signature:

(Notarization of signature may be required. If signature is that of the owner's representative, please attach proof of authorization.)

Date: _____