

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS
COMMITTEE HELD ON THURSDAY, NOVEMBER 21, 2019, AT 4:00 P.M.
IN THE CITY MANAGER CONFERENCE ROOM, 5111 BENITO STREET,
MONTCLAIR, CALIFORNIA**

I. CALL TO ORDER

Chair Raft called the meeting to order at 4:00 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Raft (Chair); Council Member Johnson (Alt. Committee Member); Economic Development Consultant Staats; Executive Director of Public Safety/Police Chief Avels; Public Works Director/City Engineer Castillo; Public Works Superintendent Mendez; Director of Community Development Diaz; Assistant Director of Housing/Planning Manager Caldwell

Absent: City Manager Starr; Senior Management Analyst Fuentes

III. APPROVAL OF MINUTES

The Committee approved the minutes of the September 19, 2019 meeting.

IV. PUBLIC COMMENT — None

V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS

A. OPERATIONS

1. MAINTENANCE ACTIVITIES

An Operations Activities Report for the past month was included with the agenda. There were no questions or issues with the report.

2. ADDITIONAL ITEMS — Grounds and parks will now fall under the operations portion of the maintenance activities.

Public Works Superintendent Mendez stated that the Tree Lighting Ceremony is Thursday, December 5, 2019, and Dashing Through Montclair will be taking place on Saturday, December 7, 2019. The City Yard will still be open and available to the City during the holiday closure. He reported that a large Canary Island Pine tree in the median island fell at 11075 Central Avenue. The tree looked perfectly healthy, but had root and stump decay. Public Works Superintendent Mendez contacted West Coast Arborist to have them inspect all the Canary Island Pine trees to prevent future accidents.

Public Works Director/City Engineer Castillo mentioned that the caboose at Freedom Park has been donated to the Fairplex where they have a train museum. The caboose will be transported sometime in January 2020.

B. FACILITIES

1. MAINTENANCE ACTIVITIES

A Facilities Report for the past month was included with the agenda. There were no questions or issues with the report.

- 2. ADDITIONAL ITEMS** — Facilities and Grounds will now just be labeled as facilities.

C. ENGINEERING DIVISION ITEMS

1. 9015 Helena Avenue — deed over parkway area

Resident wants the parkway area deeded over to 9015 Helena Avenue. Committee is in agreement with deeding over the area as long as the resident does not concrete the entire space. Public Works Director/City Engineer Castillo will further research this issue and work with the City Attorney.

2. 9614 Benson Avenue — deed over access to Sunrise Park

Miguel Guerrero was present at the Public Works Committee meeting on behalf of his parents Jesus and Esther Guerrero who live at 9614 Benson Avenue. Mr. Guerrero approached the City about the access way to Sunrise Park. Mr. Guerrero would like the City to consider deeding the access point over to 9614 Benson Avenue. The Public Works Committee was not opposed to the idea. Public Works Director/City Engineer Castillo stated that the City will need to complete the in-progress General Plan parks accessibility process to see if any recommendations come forth concerning this issue. Public Works Director/City Engineer Castillo mentioned that he would not want to repeat what was done at MacArthur Park and give away an access point that could later be advantageous.

3. Capital Improvement Project (CIP)

Public Works Director/City Engineer Castillo presented the Fiscal Years 2019–2024 Capital Improvement Project (CIP).

VI. POLICE DEPARTMENT UPDATE/ITEMS

Executive Director of Public Safety/Police Chief Avels stated that the parking enforcement is consistently higher than previous years. Currently, there are between 750 and 1,000 tickets issued every month, where in the past there were 300 to 500 tickets written every month. The beginning of the year remained consistently high, which was an average of 1,000 tickets a month.

Public Works Superintendent Mendez stated that Public Works will be working with Police Lieutenant Jim Michel and the Police Department on November 29, 2019, at Montclair Place to facilitate proper traffic control during the Black Friday shopping rush.

VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS

A. PROJECT UPDATES

Director of Community Development Diaz stated that construction of the Lazy Dog restaurant is complete and a certificate of occupancy has been issued. Lazy

Dog will open to the public on Friday, December 13, 2019. The AMC Theater is well under construction, but before the holiday season workers are hoping to complete improvements on the north side of Montclair Place near the Macy's entrance. Montclair Place intends to add exterior graphics on the building where The Canyon is located. A new store is also planned to be built on the first floor below the Canyon, which will have access from the exterior of the building.

Director of Community Development Diaz reported that a new law regarding accessory dwelling units (ADUs) will be effective starting January 1, 2020. The law will allow for ADUs to be constructed anywhere. Community Development is waiting for a model ordinance from the attorneys, which will most likely be brought forward and formally adopted as the new ADU procedures.

VIII. CAPITAL PROJECT UPDATES

Public Works Director/City Engineer Castillo reported the status of the following capital improvement projects:

A. LOCAL PROJECTS

1. CENTRAL AVENUE UTILITY UNDERGROUND PROJECT

Public Works Director/City Engineer Castillo stated that there are two utilities to complete that were not previously identified.

2. CITY HALL REMODEL PHASE 1 PROJECT (COUNCIL CHAMBERS IMPROVEMENTS)

The City Hall Remodel Phase 1 Project is nearly complete and City Council meetings are now being held in the Council Chambers. Smudges on the paint and adjusting ceiling tiles still need to be completed before the project is complete.

3. CENTRAL AVENUE STREET REHABILITATION PROJECT PHASE 1

Work has begun and will continue through May 2020. During the holidays there will be a limited amount of work going on near Costco and Montclair Place.

4. REEDER RANCH ROOF REPLACEMENT AND ELECTRICAL PROJECT

The Reeder Ranch roof is substantially complete.

5. CITY HALL REMODEL PHASE 2 PROJECT (FINANCE OFFICES)

Construction will begin in January 2020.

6. HOLT BOULEVARD REHABILITATION PROJECT

This project is currently under design.

B. REGIONAL PROJECTS

1. MONTE VISTA AVENUE/UPRR GRADE SEPERATION PROJECT

This project is substantially complete. The installation of the bridge railing should be completed mid-December along with any remaining construction. Signals should be working effectively mid-December. Public

Works Director/City Engineer Castillo will have a field meeting with the designer, maintenance staff, and Albert Grover and Associates (AGA) for the timing of the signals.

2. I-10 CORRIDOR PROJECT

Construction is projected to begin in spring of 2020. Plans will soon be submitted for plan check. Work on Monte Vista Ave may begin in January 2020. Public Works Director/City Engineer Castillo has a meeting scheduled on November 25, 2019 to go over utility relocations and traffic control issues. The contractor has an outreach team that will come to present along with Tim Watkins (SBCTA) at the December 2, 2019 Council Workshop.

3. CHINO BASIN PROGRAM (IEUA)

Staff continues to team up with the Inland Empire Utilities Agency (IEUA) on the Chino Basin Program. There are several components involved in this project. All meetings have been postponed until after the holidays due to the extensive preparation with providing staff with all the complex details.

4. FOOTHILL GOLD LINE EXTENSION

There will be a station design meeting on December 12, 2019. Staff will continue to work on moving the project forward.

5. CENTRAL AVENUE BRIDGE

The highway bridge program consists of federal grant monies, which means that staff has to go through Caltrans local assistance, which can be a timely process. Public Works Director/City Engineer Castillo sent out a request for proposals for design and the top 3 firms have been interviewed. The consultant that staff is negotiating to do the design with is Biggs Cardosa Associates (BCA), which is the same consultant doing the construction management on Central. Once a price has been discussed, Public Works Director/City Engineer Castillo will bring it to Council for recommendation to award to them, but first approval needs to be given from Caltrans local assistance, which can take a couple of months. The design phase will take at least a year or two. The environmental phase will take up to nine months. Construction is projected to begin in 2024.

IX. COMMITTEE AND CITY MANAGER ITEMS — None

X. ADJOURNMENT

At 4:57 p.m., Chair Raft adjourned the meeting of the Public Works Committee. The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on December 19, 2019, in the City Manager's Conference Room.

Submitted for Public Works Committee approval,


Samantha Contreras
Transcribing Secretary