

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS  
COMMITTEE HELD ON THURSDAY, DECEMBER 19, 2019, AT 4:00 P.M.  
IN THE CITY MANAGER CONFERENCE ROOM, 5111 BENITO STREET,  
MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Chair Raft called the meeting to order at 4:05 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft (Chair); Council Member Johnson (Committee Member); Public Works Director/City Engineer Castillo; Public Works Superintendent Mendez; Director of Community Development Diaz; Assistant Director of Housing/Planning Manager Caldwell

Absent: City Manager Starr; Economic Development Consultant Staats; Senior Management Analyst Fuentes; Executive Director of Public Safety/Police Chief Avels

**III. APPROVAL OF MINUTES**

The Committee approved the minutes of the November 21, 2019 meeting.

**IV. PUBLIC COMMENT — None**

**V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS**

**A. OPERATIONS**

**1. MAINTENANCE ACTIVITIES**

An Operations Activities Report for the past month was included with the agenda. There were no questions or issues with the report.

**2. ADDITIONAL ITEMS**

Public Works Superintendent Mendez stated that the trees at the Reeder Ranch property will be treated for Huanglongbing (HLB), which is a disease that the Asian Citrus Psyllid (ACP) carries. Symptoms do not often appear until two years after infection, making HLB difficult to contain and suppress. He mentioned that staff had a meeting with the California Department of Food and Agriculture (CDFA) and the County of San Bernardino Agriculture Department concerning this issue. Public Works Director/City Engineer Castillo stated that CDFA declared a new quarantine zone following the detection of HLB in a single citrus tree in Montclair's Sphere of Influence.

## **B. FACILITIES**

### **1. MAINTENANCE ACTIVITIES**

A Facilities Report for the past month was included with the agenda. There were no questions or issues with the report.

### **2. ADDITIONAL ITEMS**

Public Works Superintendent Mendez stated that facility inspections have been completed per the Injury & Illness Prevention Program (IIPP) required by OSHA. The Inspection Subcommittee included himself as Safety Committee Vice Chairperson, Deputy Fire Marshall Scott Sherwood, Director of Administrative Services and Human Resources Jon Hamilton, and Building Maintenance Supervisor Mathew Paradis.

## **C. ENGINEERING DIVISION ITEMS**

### **1. 9015 Helena Avenue — Deed over parkway area.**

A resident wants the parkway area deeded over to 9015 Helena Avenue. Public Works Committee is in agreement with deeding over the area. Public Works Director/City Engineer Castillo will work with the City Attorney to move the item forward.

### **2. 9614 Benson Avenue — Deed over access to Sunrise Park.**

Public Works Director/City Engineer Castillo stated that the City will need to complete the in-progress General Plan parks accessibility process to see if any recommendations come forth concerning this issue. The committee previously mentioned that they do not want to open the access point because it can turn into a police and safety enforcement issue. The access point will either be deeded over to the property owner or it will remain closed. Public Works Director/City Engineer Castillo stated that he will follow up with this issue.

## **VI. POLICE DEPARTMENT UPDATE/ITEMS — None**

## **VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS**

### **A. PROJECT UPDATES**

Director of Community Development Diaz stated that Lazy Dog restaurant opened on Friday, December 13, 2019. He also stated that on the north side corner of the AMC Theater building one can get a glimpse of the decorative screening which will be the design throughout the entire building. Lastly, Council had the opportunity to preview the upcoming Village at Montclair. Director of Community Development Diaz stated that hopefully by the end of the first quarter, plans will be final and ready for approval.

## **VIII. CAPITAL PROJECT UPDATES**

Public Works Director/City Engineer Castillo reported the status of the following capital improvement projects:

### **A. LOCAL PROJECTS**

#### **1. CENTRAL AVENUE UTILITY UNDERGROUND PROJECT**

Public Works Director/City Engineer Castillo stated that the undergrounding is almost complete, but there is still one utility that needs to go underground, which is Verizon. Staff went to Council to appropriate additional funds to pay one of the other utilities to underground it. Typically, the company will submit an estimate invoice and the City will pay upfront. If the cost exceeds that amount, then the City will pay the remaining balance.

#### **2. CITY HALL REMODEL PHASE 1 PROJECT (COUNCIL CHAMBERS IMPROVEMENTS)**

The City Hall Remodel Phase 1 Project was taken to Council and accepted as complete.

#### **3. CENTRAL AVENUE STREET REHABILITATION PROJECT PHASE 1**

Work began in November 2019 and construction will potentially be completed in May 2020.

#### **4. REEDER RANCH ROOF REPLACEMENT AND ELECTRICAL PROJECT**

The Reeder Ranch roof electrical work is still in progress.

#### **5. CITY HALL REMODEL PHASE 2 PROJECT (FINANCE OFFICES)**

During construction, Finance Department staff will be relocated near the Human Services building. The code enforcement trailer has been moved to the Police Department and the Golden Express bus has been moved to the south parking lot, which creates more space to put in place a container for the contractor. The expected date of completion for this project will be May or June 2020.

#### **6. HOLT BOULEVARD REHABILITATION PROJECT**

This project is in the design phase and will begin construction in 2020.

### **B. REGIONAL PROJECTS**

#### **1. MONTE VISTA AVENUE/UPRR GRADE SEPERATION PROJECT**

Public Works Director/City Engineer Castillo stated that an email was sent out regarding the signals on Monte Vista. They have been put into operation, but may still be flashing due to unfinished work. There are a few tasks that still need to be completed including the railing on the west side.

**2. I-10 CORRIDOR PROJECT**

Public Works Director/City Engineer Castillo stated that the utility relocation will start on January 6, 2020 with the Southern California Gas Company. The majority of the utility relocation will be done by Edison, which will be night work, and will start the week of January 13, 2020. Utility work is projected to be completed October 2020. K-rail construction barriers will remain on Monte Vista until 2023. Due to the Monte Vista bridge having to be lowered 2-3 feet, a few trees north of the I-10 freeway will have to be removed in the median, but will be replaced at a later date.

**3. CHINO BASIN PROGRAM (IEUA)**

Staff continues to team up with the Inland Empire Utilities Agency (IEUA) on the Chino Basin Program. This is a very complex project and there are several components involved. Discussions about the plan will resume after the holidays. If the City decides to move forward with the project, an agreement will be brought to Council.

**4. FOOTHILL GOLD LINE EXTENSION**

Public Works Director/City Engineer Castillo stated that the San Bernardino County Transportation Authority (SBCTA) tried to defund the portion of the Gold Line segment to be built within its jurisdiction. An item will go to the Board to keep the funding in place. SBCTA will not be seeking the Gold Link alternative it had proposed, and realized that trying to put the Gold Link under its own operations will most likely not be feasible due to the high cost of insurance. SBCTA will have Metrolink look into the possibility of operating the Gold Link.

**5. CENTRAL AVENUE BRIDGE**

Public Works Director/City Engineer Castillo stated that staff had a meeting with a consultant in hopes to negotiate a contract. The highway bridge program consists of federal grant monies, which means that staff has to go through Caltrans local assistance for approval. If approved, then staff will bring the item to Council for an agreement with the designer, Biggs Cardosa Associates (BCA). Each phase—design and environmental—will take a year. Construction is projected to begin in 2023.

**IX. COMMITTEE AND CITY MANAGER ITEMS — None**

**X. ADJOURNMENT**

At 4:23 p.m., Chair Raft adjourned the meeting of the Public Works Committee. The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on January 16, 2020, in the City Manager's Conference Room.

Submitted for Public Works Committee approval,

  
Samantha Contreras  
Transcribing Secretary