

**MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS  
COMMITTEE HELD ON THURSDAY, FEBRUARY 20, 2020, AT 4:00 P.M.  
IN THE CITY MANAGER CONFERENCE ROOM, 5111 BENITO STREET,  
MONTCLAIR, CALIFORNIA**

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**I. CALL TO ORDER**

Chair Raft called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft (Chair); Council Member Johnson (Committee Member); City Manager Starr; Senior Management Analyst Fuentes; Executive Director of Public Safety/Police Chief Avels; Public Works Director/City Engineer Castillo; Public Works Superintendent Mendez; Director of Community Development Diaz;

Absent: Economic Development Consultant Staats; Assistant Director of Housing/Planning Manager Caldwell

**III. APPROVAL OF MINUTES**

The Committee approved the minutes of the January 16, 2020 meeting.

**IV. PUBLIC COMMENT**

A group of Lindero Avenue residents raised concerns of the following issues taking place on their street, a majority for which they believe their neighbors at the Paseos are responsible:

- An overabundance of cars parked on the neighborhood streets, leaving homeowners and their families and guests nowhere to park.
- Trash and debris in the street.
- Use of narcotics and other disorderly acts taking place.
- Ride sharing services picking up passengers from their street and using the Lindero Avenue residents' addresses for pick-ups and deliveries, as well as trying to use their neighborhood as a shortcut
- Poorly lit streets and a lack of working security cameras at The Paseos.
- Homeless individuals and coyotes occupying the undeveloped field to the north of their neighborhood.

To address a majority of their concerns, the residents requested a residential permit parking zone like the one for Olive Street, and the posting of a "not a through-street" sign.

City Manager Starr advised that a petition is required to initiate the request for a permit parking zone because of the need to demonstrate that a majority of the neighbors desire the restricted parking. The petition should be submitted to Public Works Director/City Engineer Castillo to place on a future Public Works Committee

agenda for discussion and evaluation. City Manager Starr also spoke to the issue of transient population, noting the rules and regulations that the City must follow, which limits enforcement actions.

Police Chief Avels and City Manager Starr advised the residents on some of the challenges and inconvenience to the residents of implementing a restricted parking zone.

City Manager Starr stated that as a prelude to residents turning in the petition, city staff will contact The Paseos property management to see how their parking management plan is working. City Manager Starr stated that The Paseos was supposed to have already addressed the parking issues.

## **V. PUBLIC WORKS DEPARTMENT UPDATES/ITEMS**

### **A. OPERATIONS**

#### **1. MAINTENANCE ACTIVITIES**

An Operations Activities Report for the past month was included with the agenda. Public Works Superintendent Mendez added recent activities and recurring activities to the maintenance activities. There were no questions or issues with the report.

#### **2. 4485 GRANADA STREET**

A resident at 4485 Granada Street asked the City to top the tree that is in front of her house. Public Works Superintendent explained to the resident that staff does not top trees due to arborist recommendations. A few maintenance workers trimmed the tree, but did not top the tree. The resident was satisfied with the result.

#### **3. THE CABOOSE AT FREEDOM PARK**

On Wednesday, February 26, 2020, the caboose will be taken from Freedom Park and donated to the Fairplex. Public Works Superintendent Mendez stated that if the City wants to donate a plaque to the Fairplex they would put it at the caboose stating that it was donated by the City of Montclair.

#### **4. REMOVAL/REPLACEMENT OF CONCRETE AT VARIOUS LOCATIONS**

Trees in the center median are pushing up the concrete on Monte Vista Avenue above Arrow Highway and several locations on Holt Blvd. It is not a safety hazard, but aesthetically it does not look attractive. Public Works Superintendent Mendez stated that when he gets more staff that can perform the required labor, he will assign them to complete the work. Public Works Director/City Engineer Castillo stated that his staff will put together a plan to provide progress on the areas that have not been completed.

## **5. ROADWAY CONCERNS**

Executive Director of Public Safety/Police Chief Avels brought up the following roadway concerns:

- There is a catch basin on the North West corner of Mission Boulevard at Central Avenue that needs repair.  
Public Works Director/City Engineer Castillo stated he will check to see if it is part of the Central Avenue paving project; if not, he will look into the repair of the catch basin.
- There is a damaged catch basin at Mission Boulevard and Monte Vista Avenue in the left turn pocket.  
Public Works Director/City Engineer Castillo stated Public Works staff will assess and repair as needed.
- A light standard is flickering in the center median near A Mi Hacienda off Mission Boulevard.

Director of Community Development Diaz mentioned a sign may have been knocked down at Arrow Highway and Benson Avenue.

Public Works Superintendent Mendez stated he will visit the site to assess.

Chair Raft asked if all the SCE light standards that have been knocked down have been replaced.

Public Works Superintendent Mendez stated that the ones on Ramona Avenue and Mission Blvd have indeed been replaced.

## **6. TOMMY'S CARWASH**

Public Works Superintendent Mendez mentioned that we now have an approved the Tommy's carwash agreement. He will send an email to city employees on how to use the carwash services and the cost.

## **B. FACILITIES**

### **1. MAINTENANCE ACTIVITIES**

A Facilities Report for the past month was included with the agenda. There were no questions or issues with the report.

### **2. ADDITIONAL ITEMS — None**

## **C. ENGINEERING DIVISION ITEMS**

### **1. 9015 HELENA AVENUE — DEED OVER PARKWAY AREA.**

The City wishes to deed over the parkway area to the resident of 9015 Helena Avenue. Public Works Director/City Engineer Castillo needs to be

sure that there are no underlying easements that need to be retained before moving the item forward and bringing it to Council.

**2. 9614 BENSON AVENUE — DEED OVER ACCESS TO SUNRISE PARK.**

Public Works Director/City Engineer Castillo stated that the City will need to complete the in-progress General Plan parks accessibility process to see if any recommendations come forth concerning this issue.

**3. 9733 MONTE VISTA AVENUE — PARKING RESTRICTIONS PERMIT**

Public Works Superintendent Mendez stated that the resident at 9733 Monte Vista Avenue is requesting a permit to be able to park on Rosewood across from 4880 and 4890 Rosewood Avenue.

The Public Works Committee was in agreement that a permit should not be issued to the resident due to the fact that it is a permit parking zone and exceptions cannot be made.

**4. ACTIVE TRANSPORTATION SURVEY AND WORKSHOP**

Public Works Director/City Engineer Castillo stated that there will be an active transportation survey on the city website and on February 26th there will be a pop-up workshop at the Metrolink station from 3:30 p.m. to 7:30 p.m. at which attendees will be requested to complete the survey.

**VI. POLICE DEPARTMENT UPDATE/ITEMS**

**A. ANNUAL POLICE OFFICER MEMORIAL EVENT**

Executive Director of Public Safety/Police Chief Avels stated that on Thursday, May 14, 2020, the Montclair Police Department will host the County's Annual Police Officer Memorial Event. Police Chiefs from each city in the County acknowledge all officers that have died in the line of duty. Montclair Police Department has never before hosted the event. They plan on holding it in the front parking lot area at the Police Department. The event will require the shutdown of Arrow Highway from Monte Vista Avenue leading up to the bus transportation to utilize for event parking. Monte Vista Avenue will remain open.

Police Chief Avels stated that the event starts at 10:00 a.m., but the road closure will begin at 7:00 a.m. and remain closed until at least noon in order to get everything cleaned up. Message boards will be used well in advance on Arrow Highway to notify residents about the closure. Neighboring business and apartment complexes have been notified. Lieutenant Michel will coordinate with Building Official Westerlin on the logistics of placing the tents. Media will be at the event. The best way to access the event will be from Mills Avenue, then eastbound on Arrow Highway where staff will be providing parking directions.

## **VII. COMMUNITY DEVELOPMENT DEPARTMENT PROJECT UPDATES/ITEMS**

### **A. PROJECT UPDATES**

Director of Community Development Diaz announced that the Arco Gas Station on the North West corner of Monte Vista Avenue at Holt Boulevard is now re-opened. He also mentioned that the newly constructed warehouse building on the northeast corner of Brooks Street at Monte Vista Avenue is being considered by a new owner who is a nutraceutical provider.

Director of Community Development Diaz and City Manager Starr mentioned that The Alexan project will be looking to obtain a conditional use permit for the community center and leasing offices. They will be ready to lease units within three to four weeks.

Police Chief Avels stated he is pleased with what he heard about The Alexan's parking plan. He is waiting for the property management company to send language that will be in the lease agreement that speaks to the parking permit.

Director of Community Development Diaz advised the Vista Court development across from the Alexan development is in the framing stage.

## **VIII. CAPITAL PROJECT UPDATES**

Public Works Director/City Engineer Castillo reported the status of the following capital improvement projects:

### **A. LOCAL PROJECTS**

#### **1. CENTRAL AVENUE UTILITY UNDERGROUND PROJECT**

The undergrounding of utilities for this project is still not completed. Public Works Director/City Engineer Castillo will be working towards getting this project completed soon.

#### **2. CENTRAL AVENUE STREET REHABILITATION PROJECT PHASE 1**

Public Works Director/City Engineer Castillo stated this project has had some challenges out in the field. The potential completion date is May 2020. The contractor will submit a schedule for the City's review to provide the number of additional days the contractor will need in order to complete the project due to the challenges faced during construction. He has not received the Caltrans permit or encroachment permit. Staff will bring an agenda item to Council to add additional staff and funds to the construction management consultant contract.

#### **3. REEDER RANCH ROOF REPLACEMENT AND ELECTRICAL PROJECT**

Staff is dealing with a difficult contractor, but the project is almost complete. Staff is waiting for SCE to generate power at the Reeder Ranch.

**4. CITY HALL REMODEL PHASE 2 PROJECT (FINANCE OFFICES)**

This project is well into construction and going smoothly. Work is expected to continue through June 2020.

**5. HOLT BOULEVARD REHABILITATION PROJECT**

This project is in the design phase and Public Works Director/City Engineer Castillo hopes to bring forth a construction date soon.

**6. Arrow Highway and Fremont Avenue Project**

The City has obtained funding for streetscape enhancements for Arrow Highway and Fremont Avenue. The first resident meeting was held in August 2019 to introduce the project to the residents. Some individuals were concerned about the Arrow Station development with a median being placed across from their homes and therefore they would not be able to turn left into their property. The consultant and staff reviewed their concerns, but it is still their recommendation to place the median through that segment. The second resident meeting for this project will be held on Tuesday, February 25, 2020, at 6:00 p.m. in the Senior Center.

**B. REGIONAL PROJECTS**

**1. I-10 CORRIDOR PROJECT**

Public Works Director/City Engineer Castillo stated that the project is from the County line to the I-15 Freeway. Segment 2 freeway construction should begin around March or April. Construction will continue through 2023. There will be no lane closures during construction.

**2. CHINO BASIN PROGRAM (IEUA)**

Shivaji Deshmukh from IEUA will be attending the Council workshop on March 2, 2020 to discuss this program. Meetings to discuss this project will reconvene soon.

**3. CENTRAL AVENUE BRIDGE**

Staff is continuing to work on the award package. Staff has not yet submitted to Caltrans. Public Works Director/City Engineer Castillo will bring forth a design contract for \$3 million for the design of the bridge.

**4. FOOTHILL GOLD LINE EXTENSION**

A proposed Assembly Bill would create a separate construction authority for the segment of the Gold Line to be built from Montclair to Ontario and would have seating on the board for the cities of Claremont, Montclair, Upland, Rancho Cucamonga, and Ontario; the Ontario Airport Authority; and the governor would have a non-voting seat. There is controversy about the legislation and SBCTA is opposed to it and wants all of the cities in San Bernardino County to oppose it. There is discussion between Assembly Member Holden's office and representatives from SBCTA to pull the bill in advance if SBCTA agrees to demonstrate their commitment to

extending the Gold Line to Montclair as well as getting it to the Ontario International Airport. SBCTA has discussed adopting a resolution that would address the issue.

**IX. COMMITTEE AND CITY MANAGER ITEMS — None**

**X. ADJOURNMENT**

At 5:30 p.m., Chair Raft adjourned the meeting of the Public Works Committee. The next meeting of the Public Works Committee is scheduled to be held at 4:00 p.m. on March 19, 2020, in the City Manager's Conference Room.

Submitted for Public Works Committee approval,

  
Samantha Contreras  
Transcribing Secretary