

**MONTCLAIR POLICE DEPARTMENT**  
4870 Arrow Highway, Montclair, Ca 91763  
(909)448-3600  
www.cityofmontclair.org

Citations will not be recommended for dismissal for a lost or forgotten permit, improperly displayed permit, not knowing the regulations, and/or not seeing the signs. An Administrative Review request must be submitted in writing. Please be specific in explaining why the citation should be dismissed. The Administrative Review Request must be mailed, along with a photocopy of the citation to:  
**Montclair Police Department Parking Enforcement Center, P.O. Box 6010, Inglewood, CA 90312-6010.** For information, call: **1-866-353-7160.**

NAME \_\_\_\_\_  
(Print)                      Last                      First                      MI                      Daytime Telephone \_\_\_\_\_

Address \_\_\_\_\_  
   Street Address    City                      State                      Zip

**ADMINISTRATIVE REVIEW REQUEST**

**Must be filed by the due date listed on the citation or by the due date listed on the Delinquent Notice.**

\_\_\_\_\_                      Type of Violation                      Location of Violation                      \_\_\_\_\_

\_\_\_\_\_                      Citation No.                      Vehicle License No.                      \_\_\_\_\_

**STATE YOUR REASONS FOR AN ADMINISTRATIVE REVIEW**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_                      Date Submitted                      Signature                      \_\_\_\_\_

**FOR OFFICE USE ONLY**

Rec'd ETEC \_\_\_\_\_ By \_\_\_\_\_                      Rec'd MPD \_\_\_\_\_ By \_\_\_\_\_

Reviewed \_\_\_\_\_ By \_\_\_\_\_                      Finding Mailed \_\_\_\_\_ By \_\_\_\_\_

Rev. 08/02/22