



SEASONAL OUTDOOR SALE PERMIT APPLICATION

PLANNING DIVISION
COMMUNITY DEVELOPMENT DEPARTMENT
5111 BENITO STREET, P.O. BOX 2308, MONTCLAIR, CA 91763
(909) 625-9477
www.cityofmontclair.org

Pursuant to Chapter 11.68 of the Montclair Municipal Code, any business or individual desiring to conduct a Seasonal Outdoor Sale event for crops that are grown and sold on the same parcel, or for the sale of pumpkins or Christmas trees during their respective seasons, shall first obtain a Seasonal Outdoor Sale Permit from the Department of Community Development. The applicant shall comply with all applicable regulations and requirements of the Montclair Municipal Code and other applicable Federal, State and local laws governing such event or activity.

Business Name _____ **Contact Person** _____

Mailing Address _____ **Phone** (____) _____

Location of Seasonal Outdoor Sale Event _____

Property Owner _____ **Phone** (____) _____

Mailing Address _____

Description of crop grown or merchandise for sale _____

Duration of this sale event _____

Describe all improvements that will be erected in association with this event, such as tents, fences, signs, etc.:

Please provide a plot plan on the reverse side of this application showing the exact layout of the proposed sale event or growing field.

ACKNOWLEDGEMENT: I, _____, do hereby declare that, under penalty of perjury, that all information in this application is true and accurate to the best of my knowledge, and further agree to comply with all conditions of this permit approval and all the provisions of the Montclair Municipal Code pertaining to Seasonal Outdoor Sales. I further agree to indemnify and hold harmless the City of Montclair from any liability as a result of the granting of this permit.

Business Owner Signature _____ **Date** _____

Property Owner Signature _____ **Date** _____

Signature mandatory or attach separate authorization letter.

PERMIT FEE: \$35.00

Clean-Up Deposit (\$350) **Clean-Up Deposit On Account**

APPROVED

DENIED by: _____ Date: _____

Permit No. _____

CONDITIONS OF APPROVAL

1. _____
2. _____
3. _____
4. _____
5. _____

CASHIER VALIDATION

SEASONAL OUTDOOR SALE EVENT PLOT PLAN

Street Location: _____

Note: Please show details of all outdoor display or activity areas, existing and proposed buildings, fences, parking layout, walkways, driveways, public streets and other relevant information on the drawing. You may also attach a separate drawing or brochure explaining the proposed event.



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