



**REGULAR JOINT MEETING OF THE
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers
5111 Benito Street, Montclair, California

Monday, September 19, 2022
7:00 p.m.

Remote Participation Information:

Zoom Link: <https://zoom.us/j/93717150550>

Dial Number: 1 (669) 900-6833

Meeting ID: 937-1715-0550

*If you want to submit a public comment or speak on an agenda item, including public hearing and closed session items, please complete a Speaker Card in the Council Chambers or online at <https://www.cityofmontclair.org/public-comment/>. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Those who did not submit a request to speak who are present at the meeting location may raise their hand during Public Comment to request to speak. Those participating remotely may request speak using the "raise hand" function in Zoom or may dial *9 if on the phone, and then *6 to un-mute when called on to speak. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) and requests to speak can also be emailed to cityclerk@cityofmontclair.org at least one hour before the meeting begins.*

Video recordings of Council meetings are available on the City's website at <https://www.cityofmontclair.org/council-meetings/> and can be accessed by the end of the business day following the meeting.

AGENDA

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],
Montclair Housing Corporation Board [MHC],
Montclair Housing Authority Commission [MHA],
Montclair Community Foundation Board [MCF]

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS

- A. Presentation of Annual Donation by the Montclair Chamber of Commerce to the Montclair Community Foundation for the Montclair to College Program
- B. Training and Education Program by Southwest Regional Council of Carpenters

VI. PUBLIC COMMENT

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

*If you did not submit a Speaker Card and would like to speak on an item on the **Consent Calendar**, please raise your hand during Public Comment to announce the agenda item you would like to provide comments on. The presiding officer will pull the item from the Consent Calendar and will then call on you to speak at the time of the item's consideration.*

Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

A. Approval of Minutes

1. Regular Joint Meeting — August 15, 2022 [CC/SA/MHC/MHA/MCF] 169

B. Administrative Reports

1. Consider Receiving and Filing of Treasurer’s Report [CC] 5

2. Consider Approval of Warrant Register & Payroll Documentation [CC] 6

3. Consider Receiving and Filing of Treasurer’s Report [SA] 7

4. Consider Approval of Warrant Register [SA] 8

5. Consider Receiving and Filing of Treasurer’s Report [MHC] 9

6. Consider Approval of Warrant Register [MHC] 10

7. Consider Receiving and Filing of Treasurer’s Report [MHA] 11

8. Consider Approval of Warrant Register [MHA] 12

9. Consider Authorizing a \$43,592.30 Allocation from the Economic Development Agency Fund for the Purchase of a 2022 Nissan Pathfinder from Metro Nissan Montclair for Use by the Economic Development Agency [CC]

Consider Authorizing a \$33,894.80 Allocation from the Air Quality Improvement Fund for the Purchase of a 2022 Nissan Rogue From Metro Nissan Montclair for Use by the Administrative Services Department [CC]

Consider Declaring a 2000 Toyota Camry CNG (Unit 102) as Surplus and Available for Parts or for Sale at Auction [CC] 13

10. Consider Receiving and Filing the 2022 Local Agency Biennial Notice and Directing Staff to Amend the City’s Conflict of Interest Code Pursuant to the Political Reform Act [CC] 15

11. Consider Authorizing the Destruction of Certain Obsolete Public Records Pursuant to the City of Montclair Records Retention Schedule [CC] 19

C. Agreements

1. Consider Approval of Agreement No. 22-81 with the Christian Development Center to Provide Case Management Services for the Homeless Program [CC]

Consider Authorizing a \$19,800 Appropriation from the Contingency Reserve Fund for Costs Related to Agreement No. 22-81 [CC] 22

2. Consider Approval of Agreement No. 22-83 with CRP/VP Montclair Village Owner, LLC., an Operations and Management Regulatory Agreement Regarding the Property Located at 5040-5050 Arrow Highway, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 40

3. Consider Approval of Agreement No. 22-93 with Records Control Services, Inc. for Records Management Consulting Services (Inventory Assessment, Updated Retention Policy, and Strategic Roadmap) [CC] 63

	<u>Page No.</u>
4. Consider Approval of Agreement No. 22-94 with CRP/VP Montclair Village Owner, LLC., for Construction and Dedication of Parkland, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	90
5. Consider Approval of Agreement No. 22-95 with University Enterprises Corporation at California State University San Bernardino to Provide Technical Assistance and Outreach Services to Small Businesses, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	112
6. Consider Approval of Agreement No. 22-96 with the International Language School for Children & Adults (ILSCA) for Language Testing Services [CC]	120
7. Consider Approval of Agreement No. 22-97, Amendment No. 3 to Agreement No. 95-73, as Amended, with Diane E. Robbins of Robbins & Holdaway, a Professional Corporation, to Continue Providing Legal Services to the City of Montclair, Montclair Successor Redevelopment Agency, Montclair Housing Corporation, Montclair Housing Authority and Other City-Related Legal Entities [CC/SA/MHC/MHA/MCF]	127
8. Consider Approval of Agreement No. 22-100 with the San Bernardino County District Attorney's Office to Station a Victim's Advocate at the Police Department, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	135
9. Consider Approval of Agreement No. 22-103, Amending Agreement No. 19-103 with the City of West Covina and Mark 43 for CAD/RMS Updates and Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	
Consider Authorizing a \$10,000 Expenditure from the SB 509 Public Safety Fund for Costs Associated with Agreement No. 22-103 [CC]	146
10. Consider Amending the 2019-2024 Capital Improvement Program to Add the CDBG Target Area Alley Improvements Project [CC]	
Consider Authorizing an \$849,440 Appropriation from Community Development Block Grant (CDBG) Funds for Costs Related to the CDBG Target Area Alley Improvements Project [CC]	
Consider Authorization to Advertise for Bid Proposals for the CDBG Target Area Alley Improvements Project [CC]	
Consider Authorizing the City Manager to Award Agreement No. 22-104 for Construction of the CDBG Target Area Alley Improvements Project [CC]	152
 D. Resolutions	
1. Consider Adoption of Resolution No. 22-3377 Making Factual Findings in Compliance with AB 361 for the Continuation of Public Meeting Teleconferencing During Public Health Emergencies for the Period of September 19, 2022, through October 19, 2022 [CC]	156
2. Consider Adoption of Resolution No. 22-3379 Approving a Five-Year Capital Project Needs Analysis for Fiscal Years 2023-24 Through 2027-28 [CC]	160

IX. PULLED CONSENT CALENDAR ITEMS

X. COMMUNICATIONS

A. Department Reports — None

B. City Attorney

1. Request for City Council to Meet in Closed Session Pursuant to Government Code Section 54957.6 Regarding Conference with Designated Labor Negotiator Edward C. Starr [CC]

Agency: City of Montclair

Employee Management

*Associations: Montclair City Confidential Employees Association
Montclair General Employees Association
Montclair Fire Fighters Association
Montclair Police Officers Association*

2. Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation [CC]

George v. City of Montclair

C. City Manager/Executive Director

D. Mayor/Chairperson

1. Announcement of a Community Stakeholder Meeting of the City Council, Planning Commission, and Community Activities Commission on Monday, September 26, 2022, at 6:00 p.m. in the Senior Center Hosted by KTUA to Discuss the Parks and Recreation Master Plan

E. Council Members/Directors

F. Committee Meeting Minutes *(for informational purposes only)*

1. Public Works Committee Meeting — May 19, 2022 [CC] 163
2. Personnel Committee Meeting — August 15, 2022 [CC] 168

XI. CLOSED SESSION

XII. CLOSED SESSION ANNOUNCEMENTS

XIII. ADJOURNMENT

The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, October 3, 2022, at 7:00 p.m.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk's Office at (909) 625-9416 or send an e-mail to cityclerk@cityofmontclair.org to request documents via e-mail.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416 or e-mail cityclerk@cityofmontclair.org. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City's website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, September 15, 2022.