

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, DECEMBER 5, 2022 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

Pastor Josh Matlock, Bethany Baptist Church, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Martinez led meeting participants in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Ruh; Council Members/Directors Johnson, Martinez, and Lopez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Finance Kulbeck; Executive Director of Public Safety/Police Chief Avels; City Attorney Robbins; City Clerk Myrick

V. PRESENTATIONS — None

VI. PUBLIC COMMENT

- **Gladstone Rennie, Owner, Birch Tree United Inc.,** introduced himself as a small business owner offering janitorial and facility maintenance services.

VII. PUBLIC HEARINGS

A. First Reading — Consider Ordinance No. 22-1002 Amending Specific Chapters of Title 10 of the Montclair Municipal Code Related to the Adoption of Building Codes to Regulate Construction in the City Of Montclair and Establishing January 18, 2023 as the Effective Date of the Codes

Consider Setting a Public Hearing for Second Reading and to Consider Adoption of Ordinance No. 22-1002 on Monday, December 19, 2022 at 7:00 p.m. in the City Council Chambers

Mayor Dutrey opened the public hearing.

City Clerk Myrick stated no written comments were received in relation to this item, and no members of the public requested to speak on the item.

Mayor Dutrey closed the public hearing and the City Council discussed the matter. Council Member Lopez received clarification from staff that the codes are state-mandated changes. Mayor Pro Tem Ruh stated his opposition to new requirements for conversion of gas appliances to electric during renovations due to excessive construction cost.

ACTION - Public Hearings - Item A	
ACTING:	City Council
MOTION:	Conduct the first reading of Ordinance No. 22-1002 by number and title only, waive further reading, and set a public hearing for the second reading and adoption of

ACTION – Public Hearings – Item A	
	Ordinance No. 22-1002 on Monday, December 19, 2022 at 7:00 p.m. in the City Council Chambers.
MADE BY: SECOND BY:	Mayor Pro Tem Ruh Council Member Johnson
AYES: NOES: ABSTAIN: ABSENT:	Lopez, Martinez, Johnson, Ruh, Dutrey None None None
RESULT:	With no opposition, motion carried 5-0.

VIII. CONSENT CALENDAR

ACTION – Consent Calendar	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
MOTION:	Approve the Consent Calendar as presented, with public comment on Items B-3 and B-4.
MADE BY: SECOND BY:	Council Member/Director Johnson Mayor Pro Tem/Vice Chair Ruh
AYES: NOES: ABSTAIN: ABSENT:	Lopez, Martinez, Johnson, Ruh, Dutrey None None None
RESULT:	With no opposition, motion carried 5-0

A. Approval of Minutes

1. Regular Joint Meeting — November 21, 2022

ACTION – Consent Calendar – Item A-1	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
RESULT:	Approved on Consent

B. Administrative Reports

1. Consider Approval of City Warrant Register and Payroll Documentation

ACTION – Consent Calendar – Item B-1	
ACTING:	City Council
RESULT:	Approved on Consent

2. Consider Authorizing City Manager Edward C. Starr to Sign a Letter to the Inland Empire Utilities Agency Regarding the Chino Basin Regional Sewage Service Contract Extension

ACTION - Consent Calendar - Item B-2	
ACTING:	City Council
RESULT:	Approved on Consent

3. Consider Authorizing Staff to Advertise for Bid Proposals for Construction of the Reeder Ranch Park Project

ACTION - Consent Calendar - Item B-3	
ACTING:	City Council
COMMENTS:	Xavier Mendez , resident, raised concerns about security and maintenance of the proposed park. Staff addressed Council's requests for clarification on plans for security gates, surveillance, and landscaping.
RESULT:	Approved on Consent

4. Consider Authorizing Staff to Advertise for Bid Proposals for Construction and Installation of New Switchgear and a Backup Generator at the Civic Center

Consider Authorizing the Purchase of a Diesel Generator and a 1000 Amp Transfer Switch from Generac

ACTION - Consent Calendar - Item B-4	
ACTING:	City Council
COMMENTS:	Bruce Culp , resident, spoke in support of this item. Staff addressed Council's requests for clarification on the grant funds and operation of the generator.
RESULT:	Approved on Consent

5. Consider Approval of the Montclair Housing Authority Annual Report Prepared Pursuant to Section 3416.1(f) of the Health and Safety Code (SB 341) for Fiscal Year 2021-22

ACTION - Consent Calendar - Item B-5	
ACTING:	City Council Montclair Housing Authority Commissioners
RESULT:	Approved on Consent

6. Consider Review and Acceptance of the Montclair Housing Authority Annual Report for Fiscal Year 2021-22

ACTION - Consent Calendar - Item B-6	
ACTING:	Montclair Housing Authority Commissioners
RESULT:	Approved on Consent

C. Agreements

1. Consider Approval of Agreement No. 22-113 with Kaiser Foundation Hospitals to Accept a Grant Award in the Amount of \$10,000 to Support the Montclair to College Program

Consider Authorizing Executive Director Edward C. Starr to Sign Agreement No. 22-113

ACTION – Consent Calendar – Item C-1	
ACTING:	City Council
RESULT:	Approved on Consent

D. Resolutions

- 1. Consider Adoption of Resolution No. 22-3382 Adopting the City’s Conflict of Interest Code, as Amended, Pursuant to the Political Reform Act**

ACTION – Consent Calendar – Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent

- 2. Consider Adoption of Resolution No. 22-3387 Making Factual Findings in Compliance with AB 361 for the Continuation of Public Meeting Teleconferencing During Public Health Emergencies for the Period of December 5, 2022, Through January 4, 2023**

ACTION – Consent Calendar – Item D-2	
ACTING:	City Council
RESULT:	Approved on Consent

IX. PULLED CONSENT CALENDAR ITEMS — None

X. COMMUNICATIONS

- A. Department Reports — None**
- B. City Attorney — None**
- C. City Manager/Executive Director — None**
- D. Mayor/Chair**

Mayor Dutrey called a special meeting of the City Council on Monday, December 15, 2022, at 6:00 p.m. for adoption of election results and swearing-in ceremonies.

Mayor/Chair Dutrey thanked staff for their work on the Tree Lighting and Dashing Through Montclair events.

E. Council Members/Directors

- Mayor Pro Tem/Vice Chair Ruh commended the successful Dashing Through Montclair event; gave his regrets for missing the tree lighting ceremony due to work; and stated the public needs to change its expectations from green grass to drought-tolerant landscapes.
- Council Member/Director Lopez warned residents about current traffic conditions on the I-10 freeway due to accidents on both the east and westbound sides near Mountain Avenue in Upland, and cautioned drivers to go slow, look for pedestrians, and heed all traffic signs and signals—especially now while the holiday shopping season is in full swing.
- Council Member/Director Johnson stated she enjoyed the Dashing Through Montclair event immensely and re-

emphasized the City's need to renew efforts to assist low-income and senior residents who have trouble caring for the exterior appearance of their properties, even after the loss of redevelopment funds that were used in the past for that purpose.

4. Council Member/Director Martinez requested the meeting be adjourned in memory of former **Chino Basin Water Conservation District** Board Member **Margaret Hamilton**; thanked staff, the Community Activities Commission, and the **Women's Club of Montclair** for their contributions to the Holly Jolly Holiday and tree lighting ceremony; stated her appreciation for alternate routes each year for Dashing Through Montclair; and reminded everyone of the deadlines at the end of the week for submissions to the CAC's Holiday Home Decoration Contest and the **Women's Club's See's Candy** Fundraiser.

F. Committee Meeting Minutes

The following committee minutes were received and filed for informational purposes:

1. Public Works Committee - September 15, 2022
2. Personnel Committee - November 21, 2022

XI. ADJOURNMENT

At 7:36 p.m., the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned.

*The meeting was adjourned in memory of **Margaret Hamilton**, former **Chino Basin Water Conservation District** Board Member.*

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/ Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



Andrea Myrick,
City Clerk