

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, MAY 15, 2023, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

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I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

**Reverend Maggie Burbank Yenoki, Monte Vista Unitarian Universalist Congregation**, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Ruh led meeting participants in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Johnson; Council Members/Directors Ruh and Martinez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Finance Kulbeck; Director of Community Development Diaz; Director of Public Works/City Engineer Heredia; Acting Police Chief Reed; City Attorney Robbins; City Clerk Myrick

Absent: Council Member/Director Lopez (excused)

V. PRESENTATIONS — None

VI. PUBLIC COMMENT

- **Ruby Long**, Field Representative for **San Bernardino County Fourth District Supervisor Curt Hagman**, announced several upcoming events hosted by the Supervisor's Office including a free document shredding event at Chino City Hall on Saturday, June 3, 2023, from 9:00 a.m. to noon, in partnership with the City of Chino; an Open House event on June 7, 2023, at the Chino Hills district office; and an Expungement and Job Fair event at Terminal 1 of the **Ontario International Airport** on June 15, 2023, from 10:00 a.m. to 2:00 p.m.
- **Marco Tule**, **Inland Empire Utilities Agency (IEUA)** Board President, stated the City's initial 50-year sewer treatment contract with **IEUA** has expired as of December 2022, despite the City and other contracting agencies negotiating for a successor agreement over the past seven years. He implored the City to agree to a new contract to guarantee sewer service for its residents and businesses over the next 50 years.
- **Bill Kaufman**, provided an update on his efforts in securing a location for a legal cannabis dispensary in Montclair. He stated his intent is to lease the upper level of the Shoe City property on Central Avenue and Moreno Street. He advocated for the City to allow commercial recreational cannabis businesses to operate and hopes his application for a business license will be accepted.
- **Carolyn Raft**, **West Valley Mosquito and Vector Control District** Board Secretary and Montclair representative, stated she will be sending an update from the Vector Control District to the Council via email and hopes mosquito numbers will keep going down.

VII. PUBLIC HEARINGS — None

**VIII. CONSENT CALENDAR**

<b>ACTION - Consent Calendar</b>	
<b>ACTING:</b>	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
<b>MOTION:</b>	Approve the Consent Calendar as presented.
<b>MADE BY:</b> <b>SECOND BY:</b>	Council Member/Director Ruh Mayor Pro Tem/Vice Chair Johnson
<b>AYES:</b> <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b>	Martinez, Ruh, Johnson, Dutrey None None Lopez
<b>RESULT:</b>	Motion carried 4-0-1 (Lopez absent).

**A. Approval of Minutes**

**1. Adjourned Meeting — May 1, 2023**

<b>ACTION - Consent Calendar - Item A-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**2. Regular Joint Meeting — May 1, 2023**

<b>ACTION - Consent Calendar - Item A-2</b>	
<b>ACTING:</b>	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**B. Administrative Reports**

**1. Consider Receiving and Filing City Treasurer's Report - April 2023**

<b>ACTION - Consent Calendar - Item B-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**2. Consider Approval of City Warrant Register and Payroll Documentation**

<b>ACTION - Consent Calendar - Item B-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**3. Consider Receiving and Filing SA Treasurer's Report – April 2023**

<b>ACTION – Consent Calendar – Item B-3</b>	
<b>ACTING:</b>	Successor Agency Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**4. Consider Approval of SA Warrant Register – April 2023**

<b>ACTION – Consent Calendar – Item B-4</b>	
<b>ACTING:</b>	Successor Agency Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**5. Consider Receiving and Filing MHC Treasurer's Report – April 2023**

<b>ACTION – Consent Calendar – Item B-5</b>	
<b>ACTING:</b>	Montclair Housing Corporation Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**6. Consider Approval of MHC Warrant Register – April 2023**

<b>ACTION – Consent Calendar – Item B-6</b>	
<b>ACTING:</b>	Montclair Housing Corporation Board
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**7. Consider Receiving and Filing of MHA Treasurer's Report – April 2023**

<b>ACTION – Consent Calendar – Item B-7</b>	
<b>ACTING:</b>	Montclair Housing Authority Commissioners
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**8. Consider Approval of MHA Warrant Register – April 2023**

<b>ACTION – Consent Calendar – Item B-8</b>	
<b>ACTING:</b>	Montclair Housing Authority Commissioners
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**9. Consider Authorizing the City to Opt-In to Additional Opioid Settlements and Permitting the City Manager to Sign Formal and Binding Documents on Behalf of the City Related to Participation in the Settlements**

<b>ACTION – Consent Calendar – Item B-9</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1

<b>ACTION – Consent Calendar – Item B-9</b>	
	(Lopez absent).

- 10. Consider Declaring a 2006 Chevrolet Malibu as Surplus and Available for Parts or for Sale at Auction in Lieu of a 2015 Ford Interceptor Utility Vehicle Already Approved for Surplus in the Fiscal Year 2022-23 Budget**

<b>ACTION – Consent Calendar – Item B-10</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

- 11. Consider Authorizing the Purchase of Two Prefabricated Restroom Units for Sunset Park from Exeloo Corporation in the Total Amount of \$588,60**

**Consider Authorizing \$590,000 from 2021 Lease Revenue Bond Proceeds for the Purchase of Two Exeloo Prefabricated Restroom Units to Support the Sunset Park Beautification Project**

**Consider Authorizing a \$1,400 Contingency for Miscellaneous Unforeseen Expenses**

<b>ACTION – Consent Calendar – Item B-11</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**C. Agreements**

- 1. Consider Approval of Agreement No. 23-31 with L.D. King, Inc. to Provide Plan Check, Engineering, Design, and Land Surveying Services on an As-Needed Basis, Subject to any Revisions Deemed Necessary by the City Attorney**

<b>ACTION – Consent Calendar – Item C-1</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

- 2. Consider Approval of Agreement No. 23-32 with Blais & Associates, Inc. for Grant Writing Services**

City Attorney Robbins commented that this agreement should be made subject to any changes made by the City Attorney.

<b>ACTION – Consent Calendar – Item C-2</b>	
<b>ACTING:</b>	City Council
<b>RESULT:</b>	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

- 3. Consider Approval of Agreement No. 23-33 with Omnitrans for Operation and Maintenance of the West Valley Connector Bus Rapid Transit Project**

Mayor Dutrey noted this project is slated to begin construction in 2024 and be completed in 2025. The buses will be electric.

ACTION – Consent Calendar – Item C-3	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**D. Resolutions**

- 1. Consider Adoption of Resolution No. 23-3403 Approving Agreement No. 23-27, an Affordable Housing Agreement with the Montclair Housing Authority and the Montclair Housing Corporation; Authorizing the Transfer of 9814, 9875, and 9878 Monte Vista Avenue, Montclair, to the Montclair Housing Authority for use as Affordable Housing Units; and Declaring Such Real Property to be Exempt Surplus Land**

ACTION – Consent Calendar – Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**Consider Adoption of MHC Resolution No. 23-01 Approving Agreement No. 23-27, an Affordable Housing Agreement with the City of Montclair and the Montclair Housing Authority**

ACTION – Consent Calendar – Item D-1	
ACTING:	Montclair Housing Corporation Board
RESULT:	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**Consider Adoption of MHA Resolution No. 23-01 Approving Agreement No. 23-27, an Affordable Housing Agreement with the City of Montclair and the Montclair Housing Corporation, and Accepting the Transfer of Certain Real Property from the City of Montclair**

**Consider Authorizing a \$75,000 Appropriation from the Housing Trust Fund for Rehabilitation of Certain Real Property**

ACTION – Consent Calendar – Item D-1	
ACTING:	Montclair Housing Authority Commissioners
RESULT:	Approved on Consent Calendar; motion carried 4-0-1 (Lopez absent).

**IX. PULLED CONSENT CALENDAR ITEMS — None**

**X. COMMUNICATIONS**

**A. Department Reports**

- 1. Public Works Department — Update on Alma Hofman Park Maintenance**

Public Works Director Heredia gave an update on the Splash Pad maintenance, noting the contractor is unable to finish the work until they obtain the necessary materials, which have been on back order for a long time and cannot be sourced elsewhere.

**2. Human Services Department — Upcoming Events & Programs**

Assistant City Manager/Director of Human Services Richter provided information on upcoming programs and events including the opening of Summer Day Camp registration and the racquet ball courts and weight room. The annual Memorial Day event will be held at 6:00 p.m. in the Memorial Garden on Monday, May 29th. The 9th Annual Country Jamboree will be taking place on Saturday, June 3rd, at Alma Hofman Park from noon to 6:00 p.m.

**B. City Attorney — None**

**C. City Manager/Executive Director — None**

**D. Mayor/Chair**

**1. Announcement of Vacancies on Planning Commission (3)**

Mayor Dutrey announced 3 vacancies on the Planning Commission. The deadline to apply is May 23rd at 5:30 p.m.

2. Mayor/Chair Dutrey announced that he attended the Reeder Ranch Park Groundbreaking Celebration several weeks ago, indicating construction is now underway. He attended the **Southern California Association of Governments (SCAG) 2023 Regional Conference & General Assembly** in Palm Desert as the voting delegate for **San Bernardino County Transportation Authority (SBCTA)**, at which issues that affect the City were discussed. He suggested the Preliminary Budget Review Workshop and Budget Adoption meetings be scheduled and asked Council Members to check their calendars for availability on tentative dates including June 22nd, 28th, and 29th.

**E. Council Members/Directors**

1. Council Member/Director Martinez commended the Bingo Bash event as being very successful. Everyone enjoyed the food, games and entertainment. She further congratulated Captain Reed on his appointment as Acting Police Chief.

2. Council Member/Director Ruh also congratulated Captain Reed on his appointment. He also expressed his appreciation for being able to attend the last City Council Meeting by Zoom, as he was away for a work commitment.

**F. Committee Meeting Minutes**

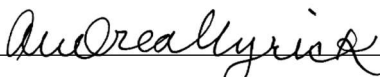
The following committee minutes were received and filed for informational purposes:

1. Personnel Committee – May 1, 2023

**XI. ADJOURNMENT**

At 7:33 p.m., the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/ Montclair Housing Authority Commission/Montclair Community Foundation Board approval,

  
\_\_\_\_\_  
Andrea Myrick,  
City Clerk

*The meeting was adjourned in memory of Mrs. Betty Evans,  
mother of City Attorney Robbins.*