



**REGULAR JOINT MEETING OF THE
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers
5111 Benito Street, Montclair, California

Monday, July 17, 2023
7:00 p.m.

Remote Participation Information:

Zoom Link: <https://zoom.us/j/93717150550>
Dial Number: 1 (669) 900-6833
Meeting ID: 937-1715-0550

*If you want to provide comments on an agenda item, including public hearing and closed session items, please complete a Speaker Card located in the Council Chambers or online at <https://www.cityofmontclair.org/public-comment/>. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Those who did not submit a request to speak who are present at the meeting location may raise their hand during Public Comment to request to speak. Those participating remotely may request speak using the "raise hand" function in Zoom or may dial *9 if on the phone, and then *6 to un-mute when called on to speak. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) and requests to speak can also be emailed to cityclerk@cityofmontclair.org at least one hour before the meeting begins.*

Video recordings of Council meetings are available on the City's website at <https://www.cityofmontclair.org/council-meetings/> and can be accessed by the end of the business day following the meeting.

AGENDA

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],
Montclair Housing Corporation Board [MHC],
Montclair Housing Authority Commission [MHA],
Montclair Community Foundation Board [MCF]

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS

- A. Recognition of Outgoing Planning Commissioner Ginger Eaton
B. Community Activities Commission Presentation of 2023 Home Beautification Awards

VI. PUBLIC COMMENT

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

*If you did not submit a Speaker Card and would like to speak on an item on the **Consent Calendar**, please raise your hand during Public Comment to announce the agenda item you would like to provide comments on. The presiding officer will call on you to speak at the time of the item's consideration.*

Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

A. Approval of Minutes

1. Regular Joint Meeting — June 19, 2023 [CC/SA/MHC/MHA/MCF] 197

B. Administrative Reports

1. Consider Receiving and Filing of Treasurer’s Report [CC] 6
2. Consider Approval of Warrant Registers & Payroll Documentation [CC] 7
3. Consider Receiving and Filing of Treasurer’s Report [SA] 8
4. Consider Approval of Warrant Register [SA] 9
5. Consider Receiving and Filing of Treasurer’s Report [MHC] 10
6. Consider Approval of Warrant Register [MHC] 11
7. Consider Receiving and Filing of Treasurer’s Report [MHA] 12
8. Consider Approval of Warrant Register [MHA] 13

9. Consider Authorizing a \$151,164 Appropriation from California Department of Parks and Recreation Per Capita Grant Funds and a \$3,174,739 Appropriation from 2021 Lease Revenue Bond Funds for Costs Related to Construction of the Sunset Park Beautification Project [CC]
Consider Approving the Plans and Specifications and Authorizing Staff to Advertise for Bid Proposals for construction of the Sunset Park Beautification Project [CC] 14

10. Consider Authorizing the Use of 2018 and 2019 Justice Assistance Grant Funds Totaling \$29,884 Toward the Cost of Transitioning to a Records Management System Compliant with the National Incident-Based Reporting System [CC] 21

11. Consider Authorizing the Receipt of \$15,717 from the FY 2021 State Homeland Security Grant Program to Purchase Eleven AccuRad Personal Radiation Detectors [CC]
Consider Authorizing a \$15,717 Appropriation from the Public Safety Grant Capital Outlay Machinery and Tools Account to Purchase Eleven AccuRad Personal Radiation Detectors from Mirion Technologies [CC] 23

12. Consider Authorizing the Destruction of Certain Obsolete Public Records Pursuant to the City of Montclair Records Retention Schedule [CC] 28

C. Agreements

1. Consider Approval of Agreement No. 23–42 with Liebert Cassidy Whitmore for Participation in the East Inland Empire Employment Relations Consortium and Premium Liebert Library Subscription, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 31

2. Consider Approval of Agreement No. 23–43 with Civic Publications, Inc., for Public Education and Community Outreach Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 38

	<u>Page No.</u>
3. Consider Ratifying Agreement No. 23-44 with Colts Landscape, Inc. for Landscape Maintenance Services [CC] Consider Authority City Manager Edward C. Starr to Sign Said Agreement [CC]	42
4. Consider Awarding a Contract to Hyper Electric in the Amount of \$154,350 for the Electric Vehicle Charging Stations Project [CC] Consider Authorizing a \$15,500 Construction Contingency for the Project [CC] Consider Approval of Agreement No. 23-45 with Hyper Electric for Construction of the Project, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	57
5. Consider Approval of Agreement No. 23-46 with BFK Architecture + Planning for Engineering Design Services for the Montclair Branch Public Library Restrooms, Courtyard, and Fire Stations Remodel Project, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] Consider Authorizing a \$185,000 Appropriation from 2021 Lease Revenue Bond Proceeds for Costs Related to Agreement No. 23-46 [CC] Consider Authorizing a \$16,760 Design Services Contingency for the Project [CC]	66
6. Consider Approval of Agreement No. 23-47 With Nutrition Ink to Provide Nutrition Education Services for the City's Senior Citizen Nutrition Program, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	79
7. Consider Approval of Agreement No. 23-48 with Suzanne Yoakum to Provide Case Management Services for the Senior Center, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	86
8. Consider Approval of Agreement No. 23-49 with Misha L. Penn to Provide Grant Management and Fiscal Compliance Services for the Human Services Department, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	100
9. Consider Approval of Agreement No. 23-52 with ZPR's House of Car Wash for Car Wash Services for City Vehicles [CC]	114
10. Consider Approval of Agreement No. 23-53 with the Montclair Chamber of Commerce to Provide Services to Promote Local Economic Development, Subject to Any Revisions Deemed Necessary by the City Attorney [CC]	118
11. Consider Approval of Agreement No. 23-55 with TOC Public Relations to Develop a Recruitment Website Exclusively for the Police Department, Including a Photo and Video Recruitment Package and a Social Media Ad Campaign for the Purpose of Attracting and Recruiting Police Officer Candidates, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] Consider Authorizing Acting Police Chief Jason Reed to Sign Said Agreement [CC] Consider Authorizing a \$40,000 Appropriation from the Federal Asset Forfeiture Fund for Costs Associated with Agreement No. 23-55 [CC]	124

A. Resolutions

1. Consider Adoption of Resolution No. 23-3409 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges [CC] 130

2. Consider Adoption of Resolution No. 23-3415 Approving Agreement No. 23-54, an Affordable Housing Agreement with the Montclair Housing Authority and the Montclair Housing Corporation; Authorizing the Transfer of 10053 Central Avenue, Montclair, to the Montclair Housing Authority for use as Affordable Housing; and Declaring Such Real Property to be Exempt Surplus Land [CC]

Consider Adoption of MHC Resolution No. 23-03 Approving Agreement No. 23-54, an Affordable Housing Agreement with the City of Montclair and the Montclair Housing Authority [MHC]

Consider Adoption of MHA Resolution No. 23-02 Approving Agreement No. 23-54, an Affordable Housing Agreement with the City of Montclair and the Montclair Housing Corporation, and Accepting the Transfer of Certain Real Property from the City of Montclair [MHA] 136

IX. PULLED CONSENT CALENDAR ITEMS

X. COMMUNICATIONS

A. Department Reports

1. Police Department — National Night Out

B. City Attorney

1. Request for City Council to Meet in Closed Session Pursuant to Government Code Section 54957.6 Regarding Conference with Designated Labor Negotiator Edward C. Starr [CC]

Agency: City of Montclair

Employee Management

*Associations: Montclair City Confidential Employees Association
Montclair General Employees Association
Montclair Fire Fighters Association
Montclair Police Officers Association*

2. Closed Session Pursuant to Government Code Section 54956.8 Regarding Real Property Negotiations [CC]

Property: APN 1009-241-43-0-000

Negotiating Parties: City of Montclair, Chen Sandy Living Trust

City Negotiator: Edward C. Starr, City Manager

Under Negotiation: Recommendations Regarding Purchase Price

C. City Manager/Executive Director

D. Mayor/Chairperson

E. Council Members/Directors

F. Committee Meeting Minutes *(for informational purposes only)*

1. Public Works Committee Meeting — May 18, 2023 [CC] 194

2. Personnel Committee Meeting — June 19, 2023 [CC] 196

- XI. CLOSED SESSION
- XII. CLOSED SESSION ANNOUNCEMENTS
- XIII. ADJOURNMENT

The next regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board will be held on Monday, August 7, 2023 at 7:00 p.m.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk's Office at (909) 625-9416 or send an e-mail to cityclerk@cityofmontclair.org to request documents via e-mail.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416 or e-mail cityclerk@cityofmontclair.org. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City's website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, July 13, 2023.