

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, APRIL 3, 2023, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chair Dutrey called the meeting to order at 7:00 p.m.

II. INVOCATION

Pastor Donald Rucker, Christian Development Center, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Martinez led meeting participants in the Pledge.

IV. ROLL CALL

Present: Mayor/Chair Dutrey; Mayor Pro Tem/Vice Chair Johnson; Council Members/Directors Ruh, Martinez, and Lopez

City Manager/Executive Director Starr; Assistant City Manager/Director of Human Services Richter; Director of Finance Kulbeck; Executive Director of Public Safety/Police Chief Avels; Director of Public Works/City Engineer Heredia; City Attorney Robbins; City Clerk/Human Services Manager Myrick

V. PRESENTATIONS

A. **Community Activities Commission Presentation of 2023 Volunteer Recognition Awards**

Commissioner Ferraro recognized the following volunteers for their volunteerism with the City:

- **Morgan Rucker** for helping those in need.
- **Mitchell Tran** for commitment to Montclair youth programs.
- **Cherul Sackett** for commitment to Foothill Family Shelter.
- **Irma Sanchez** for commitment to Montclair Chamber of Commerce.
- **Mariza Hernandez** for commitment to Montclair Little League.
- **Ester Vargas Pipersky** for commitment to Meals on Wheels Program.
- **Sharon Johnson** for commitment to Montclair Senior Nutrition Program.
- **Tom Padilla** for commitment to serving senior citizens of Montclair.
- **Judith Gomez** for commitment to Vernon Middle School.
- **Sue Yoakum** for dedication to Women's Club of Montclair.

All volunteers were presented with plaques from the City and Certificates of Recognition from the offices of **San Bernardino County Fourth District Supervisor Curt Hagman, California Assembly Member Freddie Rodriguez, California Senator Susan Rubio, and U.S. Representative Norma Torres.**

B. **Proclamation Declaring April 2023 as "Child Abuse Prevention Month" in the City of Montclair**

Mayor Dutrey presented a proclamation declaring April 2023 as *Child Abuse Prevention Month* to **Wendy Alvarez**, Interim Network Officer, **Children's Network of San Bernardino County.**

C. **Proclamation Declaring April 2023 as "DMV/Donate Life California Month" in the City of Montclair**

Maribel Galvan accepted a proclamation from Mayor Dutrey declaring April as *DMV/Donate Life California Month.*

D. Proclamation Declaring April 22, 2023 as “Arbor Day” in the City of Montclair

Public Works Director Monica Heredia was presented a proclamation from Mayor Dutrey declaring April 22nd as *Arbor Day*. She stated that on this day the City would be holding tree-planting events at both Sunset and MacArthur Parks.

E. Proclamation Declaring April 29, 2023 as “World Wish Day” in the City of Montclair

Ronnie Medrano, Volunteer Services Coordinator for **Make-a-Wish OC and IE**, accepted the *World Wish Day* proclamation presented by Mayor Dutrey.

VI. PUBLIC COMMENT

- **Carolyn Raft**, **West Valley Mosquito and Vector Control District** Board Secretary and Representative for Montclair, gave an update on what the agency is doing to eradicate mosquitoes in the area, including being the first district in California to release sterile males to lower the population of mosquitoes. She also stated the new director has been able to bring in the City of Upland, which has helped to increase revenues.
- **Jordi Ubaldo**, Event Coordinator, **Montclair Chamber of Commerce**, announced that the Chamber will be hosting a Networking Breakfast on April 13, 2023, at 8:30 a.m. at the Montclair Police Department.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

ACTION - Consent Calendar	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
MOTION:	Approve the Consent Calendar as presented.
MADE BY: SECOND BY:	Council Member/Director Lopez Mayor Pro Tem/Vice Chair Johnson
AYES: NOES: ABSTAIN: ABSENT:	Martinez, Ruh, Johnson, Dutrey, Lopez None None None
RESULT:	Motion carried 5-0.

A. Approval of Minutes

1. Regular Joint Meeting — March 20, 2023

ACTION - Consent Calendar - Item A-1	
ACTING:	City Council Successor Agency Board Montclair Housing Corporation Board Montclair Housing Authority Commissioners Montclair Community Foundation Board
RESULT:	Approved on Consent Calendar; motion carried 5-0.

B. Administrative Reports

1. Consider Approval of City Warrant Register and Payroll

Documentation

ACTION - Consent Calendar - Item B-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

- 2. Consider Authorizing the Destruction of Certain Obsolete Public Records Pursuant to the City of Montclair Records Retention Schedule**

ACTION - Consent Calendar - Item B-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

- 3. Consider Authorizing the Establishment of an Executive Director of Engineering and Major Projects Manager Classification in the Public Works Department**

Consider Authorizing a \$50,000 Allocation from the Unanticipated Personnel Adjustments Special Purpose Reserve Fund to Provide for Wages and Benefits for the Candidate Appointed to the Executive Director of Engineering and Major Projects Manager Position for the Balance of Fiscal Year 2022-23

ACTION - Consent Calendar - Item B-3	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

C. Agreements

- 1. Consider Award of Contract to Superior Pavement Markings in the Amount of \$460,900 for the Flashing Stop Sign Replacement Program**

Consider Approval of Agreement No. 23-17 with Superior Pavement Markings for the Flashing Stop Sign Replacement Program, Subject to Any Revisions Deemed Necessary by the City Attorney

Consider Authorizing the Purchase of 40 Additional Flashing Stop Signs in the Amount of \$64,256.60

Consider Authorizing a \$23,045 Construction Contingency for the Project

Council Member Lopez received clarification regarding the number of intersections that would receive flashing stop signs.

ACTION - Consent Calendar - Item C-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

- 2. Consider Approval of Agreement No. 23-30 with LD King, Inc. for Engineering Design Services for Street, Sewer, and Storm Drain Improvements for the Arrow Highway Improvement Project, Subject to Any Revisions Deemed Necessary by the City Attorney**

Consider Approval of Agreement No. 23-21 with AGA Engineers, Inc. for Engineering Traffic Signal Upgrades at Four Intersections in Support of the Arrow Highway

Improvement Project, Subject to Any Revisions Deemed Necessary by the City Attorney

Consider Authorizing a \$79,470 Engineering Design Services Contingency for Agreement Nos. 23-21 and 23-30

Consider Authorizing a \$296,000 Appropriation from the Redevelopment Project Area No. III Tax Allocation Bond Fund and a \$14,000 Appropriation from the Sewer Fund for Costs Related to Agreement Nos. 23-21 and 23-30

ACTION - Consent Calendar - Item C-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

D. Resolutions

- 1. Consider Adoption of Resolution No. 23-3401 Rescinding and Replacing Resolution No. 17-3145 Designating Restricted Parking on Public Streets and Alleys to Include Restricted Parking on the South Side of Orchard Street Fronting Sunset Park**

Mayor Pro Tem Johnson received clarification that the new parking restriction would not allow for residential permit parking.

ACTION - Consent Calendar - Item D-1	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

- 2. Consider Adoption of Resolution No. 23-3402 Approving the Tree City USA Application for 2023 and Authorizing the Director of Public Works to Sign the Application**

ACTION - Consent Calendar - Item D-2	
ACTING:	City Council
RESULT:	Approved on Consent Calendar; motion carried 5-0.

IX. PULLED CONSENT CALENDAR ITEMS — None

X. COUNCIL WORKSHOP

- A. Proposed Ordinance Regulating the Parking of Oversized and Recreational Vehicles on Public Streets**

The City Council continued this presentation to an adjourned meeting to be held on Monday, May 1, 2023, at 5:45p.m. in the City Council Chambers.

XI. COMMUNICATIONS

- A. Department Reports**

- 1. Human Services Department — Upcoming Events & Programs**

Assistant City Manager/Director of Human Services Richter provided information on upcoming programs and events including the Summer Day Camp that will be held at the Youth Center, with pre-registration starting on May 1st. She gave a reminder that the Easter Eggstravaganza that will be on April 8th at Alma Hofman Park and the Montclair Community Center, and also announced the Youth Center will be opening April 17th, and is free to all youth grades 7-12 who live in Montclair or attend a Montclair school during the 2022-23 school year.

B. City Attorney

City Attorney Robbins pulled from the agenda the following item and stated the City Council is no longer requested to hold a closed session:

1. Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation

Gavilanes v. City of Montclair

C. City Manager/Executive Director — None

D. Mayor/Chair

1. Notice – Cancellation of April 17, 2023 Regular Joint Meeting

Mayor/Chair Dutrey announced the April 17, 2023 regular joint meeting is cancelled due to the anticipated lack of a quorum.

2. Mayor Dutrey recognized the following that will occur in the Month of April: Passover, Administrative Professionals Day, Easter/Good Friday, Arab American Heritage Month and Cancer Control Month. He also commented on the success of **Golden Girls Softball League's** opening day event.

E. Council Members/Directors

1. Council Member/Director Ruh attended opening day of the **Golden Girls Softball League** and commented on the great turnout. He also attended a recent **Metropolitan Transit Authority** meeting, which is making the Gold Line its number one priority. He mentioned his friend who is a teacher gave a generous gift of books to the Montclair After-School Program. He further recognized Community Activities Commissioner Diane Wells for being named Montclair's Woman of the Year for **California's 22nd Senate District** by **Senator Rubio** and acknowledged all volunteers for their contributions to the City.
2. Council Member/Director Lopez congratulated **Carolyn Raft** for serving ten years on the **West Valley Mosquito and Vector Control District** Board. He announced that **Tokyo Kitchen**, would be offering 20 percent off in celebration of their one-year reopening anniversary. He further encouraged residents to watch their driving speed after a horrific 5-car accident occurred in the City over the weekend.
3. Mayor Pro Tem/Vice Chair Johnson stated she attended the **Golden Girls Softball League** opening day and was proud to wear a T-shirt from the 1999 All-Stars Team. She commended Economic Development and Housing staff for providing a tour of low-income multifamily properties within the City and the services and resources they provide for residents. She noted **Monte Vista Water District** held a successful water wise event and she appreciated City Staff for providing fun resources for young attendees.

F. Committee Meeting Minutes

The following committee minutes were received and filed for informational purposes:

1. Public Works Committee Meeting – October 20, 2022
2. Public Works Committee Meeting – November 17, 2022
3. Public Works Committee Meeting – February 16, 2023
4. Personnel Committee – March 20, 2023

XII. CLOSED SESSION — None

XIII. CLOSED SESSION ANNOUNCEMENTS — None

XIV. ADJOURNMENT

At 8:26 p.m., the Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board were adjourned.

At 8:26 p.m., the City Council was adjourned to Monday, May 1, 2023 at 5:45 p.m. in the City Council Chambers for a workshop on the proposed Ordinance regulating the parking of oversized and recreational vehicles on public streets.

The meeting was adjourned in memory of **Mary Teresa Bianco-Dufour** whose son **Gary Dufour** started his career in the Montclair Police Department.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/ Montclair Housing Authority Commission/Montclair Community Foundation Board approval,



Andrea Myrick,
City Clerk