



**REGULAR JOINT MEETING OF THE  
CITY COUNCIL, SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION,  
MONTCLAIR HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY FOUNDATION**

to be held in the Council Chambers  
5111 Benito Street, Montclair, California

Monday, December 18, 2023  
7:00 p.m.

*Remote Participation Information:*

Zoom Link: <https://zoom.us/j/93717150550>  
Dial Number: 1 (669) 900-6833  
Meeting ID: 937-1715-0550

*Please be advised that those participating via Zoom do so at their own risk. The meeting will not be suspended or cancelled if any technical issues occur during the meeting.*

*If you want to provide comments on an agenda item, including public hearing and closed session items, please complete a Speaker Card located in the Council Chambers or online at <https://www.cityofmontclair.org/public-comment/>. The Mayor/Chair (or the meeting's Presiding Officer) will call on those who submitted requests to speak at the appropriate times during the meeting. Those who did not submit a request to speak who are present at the meeting location may raise their hand during Public Comment to request to speak. Those participating remotely may request speak using the "raise hand" function in Zoom or may dial \*9 if on the phone, and then \*6 to un-mute when called on to speak. Written comments (200-word limit per agenda item, and 200-word limit for all non-agenda items combined) and requests to speak can also be emailed to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) at least one hour before the meeting begins.*

*Video recordings of Council meetings are available on the City's website at <https://www.cityofmontclair.org/council-meetings/> and can be accessed by the end of the business day following the meeting.*

## **AGENDA**

- I. CALL TO ORDER** City Council [CC], Successor Agency Board [SA],  
Montclair Housing Corporation Board [MHC],  
Montclair Housing Authority Commission [MHA],  
Montclair Community Foundation Board [MCF]

**II. INVOCATION**

*In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PRESENTATIONS**

- A. Community Activities Commission Presentation of 2023 Holiday Home Decoration Contest Winners
- B. Introduction of New Police Officers

**VI. PUBLIC COMMENT**

*During Public Comment, you may comment on any subject that **does not** appear on this agenda. Each speaker has up to five minutes. The meeting's presiding officer may provide more or less time to accommodate speakers with special needs or a large number of speakers waiting in line. (Government Code Section 54954.3).*

*If you did not submit a Speaker Card and would like to speak on an item on the **Consent Calendar**, please raise your hand during Public Comment to announce the agenda item you would like to provide comments on. The presiding officer will call on you to speak at the time of the item's consideration.*

*Under the provisions of the Brown Act, the meeting bodies are prohibited from participating in substantial discussion of or taking action on items not listed on the agenda.*

**VII. PUBLIC HEARINGS — None**

**VIII. CONSENT CALENDAR**

**A. Approval of Minutes**

1. Regular Joint Meeting — November 20, 2023 [CC/SA/MHC/MHA/MCF] 178

**B. Administrative Reports**

1. Consider Receiving and Filing of Treasurer’s Report [CC] 5
2. Consider Approval of Warrant Register & Payroll Documentation [CC] 6
3. Consider Receiving and Filing of Treasurer’s Report [SA] 7
4. Consider Approval of Warrant Register [SA] 8
5. Consider Receiving and Filing of Treasurer’s Report [MHC] 9
6. Consider Approval of Warrant Register [MHC] 10
7. Consider Receiving and Filing of Treasurer’s Report [MHA] 11
8. Consider Approval of Warrant Register [MHA] 12
9. Consider Authorizing the Receipt of \$17,605 from the 2022 Justice Assistance Grant to Purchase Spike Strips and Breaching Tools [CC] 13
10. Consider Declaring Three Noncompliant Vehicles as Surplus and Available for Donation to the City of Huatabampo, Sonora in Mexico [CC] 15
11. Consider Approval of the Montclair Housing Authority Annual Report Prepared Pursuant to Section 3416.1(f) of the Health and Safety Code (SB 341) for Fiscal Year 2022-23 [CC/MHA] 16
12. Consider Review and Acceptance of the Montclair Housing Authority Annual Report for Fiscal Year 2022-23 [MHA] 25

**C. Agreements**

1. Consider Approval of Agreement No. 23-90, the Labor Agreement for Management (Nonsafety & Safety) Employees Regarding the Terms and Conditions of Employment for the Period of July 1, 2023, to June 30, 2024 [CC]
- Consider Approval of Agreement No. 23-91, the Labor Agreement for Executive Management Employees Regarding the Terms and Conditions of Employment for the Period of July 1, 2023, to June 30, 2024 [CC]
- Consider Authorizing the Transfer of the Appropriate Additional Compensation from the Personnel Adjustment Reserve Fund to the General Operating Fund [CC] 29
2. Consider Approval of Agreement No. 23-92 with Abound Food Care to Provide Edible Food Recovery Services, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 31

3. Consider Approval of Agreement No. 23-93 with Flock Group Inc. for a 5-Year Lease for 60 Automated License Plate Reader Cameras [CC]  
Consider Authorizing a \$63,500 Appropriation from the Federal Asset Forfeiture Fund to Pay Costs Associated with Agreement No. 23-93 [CC] 62
4. Consider Approval of Agreement No. 23-94 with University Enterprises Corporation at California State University San Bernardino (Inland Empire Small Business Development Center) for the Lease of a City-Owned Facility, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 117
5. Consider Approval of Agreement No. 23-95 with NextRequest for the Use of its Online Public Records Request Management System [CC] 137
6. Consider Approval of Agreement No. 23-96 with Biggs Cardosa Associates, Inc., for Design Services Associated with the Holt Boulevard and Pacific Electric Trail Bridge Project [CC] 153
7. Consider Approval of Agreement No. 23-97 Amending Agreement No. 20-23 with Biggs Cardosa Associates, Inc., for Design Services Associated with the Central Avenue Bridge Project, Subject to Any Revisions Deemed Necessary by the City Attorney [CC] 173

D. Resolutions — None

**IX. PULLED CONSENT CALENDAR ITEMS**

**X. COMMUNICATIONS**

A. Department Reports — None

B. City Attorney

1. Request for City Council to Meet in Closed Session Pursuant to Government Code §54956.9(d)(1) Regarding Pending Litigation [CC]  
*Rivera v. Montclair*
2. Closed Session Pursuant to Government Code §54956.8 Regarding Real Property Negotiations [CC]  
*Properties: APN 1010-054-01-0-000*  
*Negotiating Parties: City of Montclair and Nelson Hugo Flores & Roxana Vasquez*  
*City Negotiator: Edward C. Starr, City Manager*  
*Under Negotiation: Recommendations Regarding Purchase Price*

C. City Manager/Executive Director

D. Mayor/Chairperson

1. Notice of Cancellation of January 2, 2024 Regular Joint Meeting [CC/SA/MHC/MHA/MCF]

E. Council Members/Directors

F. Committee Meeting Minutes *(for informational purposes only)*

1. Personnel Committee Meeting — November 20, 2023 [CC] 177

- XI. CLOSED SESSION
- XII. CLOSED SESSION ANNOUNCEMENTS
- XIII. ADJOURNMENT

*The regular joint meeting of the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board scheduled for Tuesday, January 2, 2024, has been cancelled due to a lack of pressing business. The next regular joint meeting will be held on Tuesday, January 16, 2024 at 7:00 p.m.*

*Reports, backup materials, and additional materials related to any item on this Agenda distributed to the meeting bodies after publication of the Agenda packet are available for public inspection in the Office of the City Clerk between 7:00 a.m. and 6:00 p.m., Monday through Thursday. Please call the City Clerk's Office at (909) 625-9416 or send an e-mail to [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org) to request documents via e-mail.*

*If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416 or e-mail [cityclerk@cityofmontclair.org](mailto:cityclerk@cityofmontclair.org). Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

*I, Andrea M. Myrick, City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the City's website at <https://www.cityofmontclair.org/agendas/> and on the bulletin board adjacent to the north door of Montclair City Hall at 5111 Benito Street, Montclair, CA 91763 on Thursday, December 14, 2023.*