

City of Montgomery
City Council Work Session Minutes
May 22, 2019

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
John Crowell, Police Chief
Gary Heitkamp, Public Works Director
Tracy Roblero, Assistant City Manager
Matthew Vanderhorst, Community and Information Services Director
Paul Wright, Fire Chief
Faith Lynch, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor
Lynda Roesch, Vice Mayor
Mike Cappel
Gerri Harbison
Craig Margolis
Ken Suer

City Council Member Absent

Lee Ann Bissmeyer

City Council convened in Council Chambers for the Work Session at 6:50 p.m. with Mayor Dobrozsi presiding.

ROLL CALL

Mayor Dobrozsi asked for a motion to excuse Council Member Bissmeyer due to a family commitment. Mr. Cappel made a motion to excuse Mrs. Bissmeyer's absence. Mr. Margolis seconded. City Council unanimously agreed.

The roll was called and showed the following vote:

AYE: Cappel, Harbison, Dobrozsi, Roesch, Suer, Margolis	(6)
NAY:	(0)
ABSENT: Bissmeyer	(1)

ESTABLISHING AN AGENDA FOR JUNE 4, 2019

Mayor Dobrozsi reminded City Council and Staff that the regularly scheduled Work Session on June 5 has been rescheduled to Tuesday, June 4 due to an anticipated lack of a quorum on June 5.

Pending Legislation

An Ordinance Authorizing the City Manager to Dedicate Certain Portions of City Owned Property as Right-of-Way for the Ronald Reagan Highway/Montgomery Road Interchange Modification

Mayor Dobrozsi stated that this would be the third reading for this legislation and asked if there were any updates.

Mr. Riblet replied there were none.

An Ordinance Accepting Publicly Dedicated Easement Rights for Pedestrian Sidewalk Improvements From Terra Firma-Conner Crossing, LLC On Kennedy Lane At Montgomery Road

Mayor Dobrozsi stated that this would be the second reading for this legislation and asked if there were any updates.

Mr. Donnellon stated there were none.

New Legislation

A Resolution Authorizing the City Manager to Contract with Frost Brown Todd, LLC to Provide Special Counsel Services

Mr. Riblet explained that, if approved, this Resolution would authorize the City Manager to enter into a contract with Frost Brown Todd, LLC to provide special legal services for labor negotiations/labor relations/human resource

58 functions. In 2004, the City contracted with Frost Brown Todd, LLC to provide legal services for the negotiations
59 of a contract with the International Association of Fire Fighters (IAFF). Since that time, the City has used the
60 services of Frost Brown Todd, LLC in negotiations with the Fraternal Order of Police (FOP) and in the negotiation
61 of collective bargaining agreements with the American Federation of State, County and Municipal Employees
62 (AFSCME), as well as the IAFF bargaining units. The work of Frost Brown Todd, LLC has been invaluable in
63 labor negotiations/relations efforts, and it is important that the City maintain this relationship as the City continues
64 it labor and employee relations into the future.

65
66 **ADMINISTRATION REPORT**

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68 Mr. Riblet, City Manager, gave the following report:

- 69
- 70 • City Council Business Session is scheduled for Tuesday, June 4 at 7:00 p.m.
 - 71
 - 72 • A Public Hearing is scheduled for 6:45 to consider the expansion of a conditional use and Final
73 Development Site Plan Approval to allow for construction of three small building additions for the memory
74 support and assisted living on the main campus for Twin Lakes at 9840 Montgomery Road.
 - 75
 - 76 • The following Chair Updates will be given prior to the Public Hearing at:
 - 77 ○ 6:00 – Mary Jo Byrnes-Board of Zoning Appeals
 - 78 ○ 6:15 – Aaron Kellenberger-Beautification and Tree
 - 79 ○ 6:30 – Mark Laskovics, Environmental Advisory Commission
 - 80
 - 81 • The Law and Safety, Financial Planning, and Planning, Zoning and Landmarks Committees have all
82 cancelled their meetings for the month of June.
 - 83
 - 84 • At this time, it is anticipated that the Parks and Recreation, Government Affairs, and Public Works
85 Committees will cancel their meetings for the month of June, however an update will be provided at the
86 June 4, Work Session meeting.
 - 87
 - 88 • The Planning Commission met on Monday, May 20 to consider a proposal from Tree of Life Church at
89 6477 Cooper Road for an expansion of a conditional use and General Development Site Plan Approval to
90 allow for construction of an addition and associated parking. After hearing the case and discussing the
91 application, the Planning Commission voted to recommend approval of the expansion of the conditional
92 use permit and to approve the General Development Plan with conditions in a 5-1 vote. Staff would like to
93 request a public hearing to consider the recommendation from the Planning Commission on June 19 at 6:00
94 p.m.
 - 95
 - 96 • Prior to the Public Hearing for Tree of Life, staff would also like to request a Public Hearing to hear
97 information on the City Tax Budget for fiscal year beginning January 1, 2020. This in in accordance with
98 the Ohio Revised Code and will be submitted to the Hamilton County Auditor.
 - 99

100 Mr. Margolis made a motion to set both Public Hearings and to move into the Work Session at the
101 conclusion of the Public Hearings. Mr. Cappel seconded. City Council unanimously agreed.

- 102
- 103 • A contract was signed with American Structurepoint this week in the amount of \$37,500 to conduct a space
104 study and programming analysis for our City facilities and to provide future recommendations on building
105 options and staffing levels. This is Phase II of the facility assessment conducted last year.
 - 106
 - 107 • The third and final round of interviews for the customer service representative position (City Hall front
108 desk) are scheduled for the week of June 10.
 - 109

- 110 • The second round of interviews for the finance specialist position have been completed and we are moving
111 into the screening steps for this hiring process.
- 112
- 113 • Fire Lieutenant candidate interviews were held today (May 22) in anticipation of Mark Stagge's retirement
114 in September.
- 115
- 116 • Patrol officer interviews are being scheduled for the week of June 24. (There are two patrol officer positions
117 to fill.)
- 118
- 119 • In honor of National Public Works Week, a recognition breakfast will be held tomorrow morning at 7:30 at
120 the Public Works building. We thank the Public Works staff for all they do for the City and community
121 throughout the year.
- 122
- 123 • City Offices will be closing on Monday, May 27 in observance of Memorial Day.
- 124

125 **LAW DIRECTOR REPORT**

126
127 Mr. Donnellon reported to Council that he anticipated drafts of the upcoming Tax Incentive Financing agreements
128 with Hamilton County and Sycamore Schools to be added to the June Work Session agenda to be requested for
129 passage at the July 10 Business Session.

130 **CITY COUNCIL REPORTS**

131 **Mr. Cappel**

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135 Mr. Cappel reported that the EAC held its monthly cardboard recycling event on Saturday, May 18 which was well
136 attended.

137 **Mrs. Harbison**

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139
140 Mrs. Harbison reported that at Government Affairs the Committee approved surplus property for disposal from the
141 Fire and Public Works departments. She stated that the final draft of revised Council Rules was discussed, and a
142 motion was made by the Committee to approve and recommend to all of City Council. She explained that among
143 the updates and revisions were the added language relating to the use of social media by Council and also the change
144 of cumulative speaking time of visitors to five minutes per speaker at a meeting. She explained that this was in an
145 effort to manage the meetings more efficiently. She stated that there would need to be a motion from City Council
146 to approve all changes to the Council Rules.

147
148 Mr. Margolis made a motion to accept the Council Rules as written. Mr. Cappel seconded. City Council
149 unanimously agreed.

150
151 Mrs. Harbison reported that she spoke with Sister Cities Commission members about the inclusion of the new
152 Council rules into their Commission rules. She stated that was in an effort to provide consistency between City
153 Council and Commission meetings.

154
155 Mrs. Harbison reported that at the Government Affairs meeting the Committee made a motion to accept Razor
156 Marketing's recommendation for the new City logo, tag line and color palette. She explained that the full City
157 Council has seen these items as presented at the Special Session of Council held on May 1. She stated that City
158 Council would need to make a motion to accept the Committee's recommendation or to remand back for further
159 discussion. Mr. Cappel made a motion to accept the recommendation of the Committee to accept Razor Marketing's
160 recommendations. Mr. Margolis seconded. City Council unanimously agreed.

161

162 Mrs. Harbison stated that Faith Lynch has attended several Commission meetings to discuss how to incorporate
163 their Commission logos into the new design.

164
165 Mrs. Harbison stated that the Arts Commission has scheduled the theater group, *Shakespeare in the Park*, to present
166 *Macbeth* in Montgomery Park on August 31 at 7:00 p.m. She stated that a rain date was planned for September 7.

167
168 Mrs. Harbison reported that the Arts Commission is working on scheduling performers for the Fall Live at the Uni.
169 She stated that the Commission decided to not offer two family Fun Paint nights due to lack of sponsorship.

170
171 Mrs. Harbison stated that the Sister Cities Commission is working on Bastille Day planning. She stated that twelve
172 restaurants have confirmed they will participate at the event.

173
174 Mr. Donnellon added that regarding the newly approved Council Rules, it was important that the support of all
175 Boards and Commissions be sought to adopt the meeting process for consistency of all meetings being the same.

176
177 **Vice Mayor Roesch**

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179 Vice Mayor Roesch explained that Ron Messer has attended the required three meetings in which to qualify him for
180 appointment to the Parks and Recreation Commission. She stated that he works well with the other Commission
181 members and she feels will be a great addition to the Commission. She explained that the Government Affairs
182 Committee did make a motion to appoint Mr. Messer to the Parks and Recreation Commission, so she would not
183 need a second. City Council unanimously agreed with the appointment of Ron Messer to the Parks and Recreation
184 Commission with a term expiring on January 31, 2022.

185
186 Vice Mayor Roesch reported that there would be a Garden Tour in June as enough homeowners have committed to
187 participate. She stated that the Garden Tour would be held on June 23.

188
189 Vice Mayor Roesch reported that the new logo was shared at both the Beautification and Tree and Parks and
190 Recreation Commissions and both commissions were amenable to working with it.

191
192 **Mr. Margolis**

193
194 Mr. Margolis reported at the Planning, Zoning and Landmarks meeting that Ms. Roblero and Ms. Hays presented
195 the Residential Teardown and Rebuild Construction Report. He explained that from the report and discussion, that
196 there were potential policy changes regarding:

- 197
- Lot coverage and required storm water runoff specifications.
 - 198 • Mass, scale and design guidelines
 - 199 • Tree conservation guidelines
 - 200 • Hours of construction
 - 201 • Dust control

202 Mr. Margolis stated that the Committee and staff would revisit the discussion in the next few months.

203
204 **Mayor Dobrozi**

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206 Mayor Dobrozi reported that he attended a Sycamore School Advisory meeting in which the schools spoke out
207 their outreach strategy for the upcoming levy. He stated that they also discussed engaging businesses with students
208 by starting a program in which students would learn how to create a resume and conduct themselves in an interview.

209
210 **GUEST AND RESIDENTS**

211
212 Mr. David Sharp, 10260 Montgomery Road- came to the meeting late and asked to address City Council regarding
213 his concern for speed on Montgomery Road, specifically in front of the Lucke Home project where the new homes
214 are being constructed. He stated that he has noticed an increase of speed due to the absence of the previous homes.

215 He stated that it was both a noise and speed issue. He asked if there was anything that could be done to help control
216 the problem. Mr. Sharp stated that he has seen the speed signs around town and asked if they could be posted in the
217 area to record data and to deter speeding.

218
219 Chief Crowell replied that signs could be posted as well as patrol of that area increased. He stated that data can be
220 collected from the speed signs and reviewed.

221
222 **APPROVAL OF MINUTES**

223
224 Mayor Dobrozsi requested a motion to approve the May 1, 2019 Special Session and May 1, 2019 Business Session
225 minutes.

226
227 Mr. Margolis moved to approve the minutes as written. Mr. Cappel seconded. City Council unanimously agreed.

228
229 Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none he asked for
230 a motion to adjourn.

231
232 Mr. Cappel moved to adjourn. Mr. Margolis seconded. City Council unanimously agreed.

233
234 City Council adjourned at 7:31 p.m.

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236
237



Connie Gaylor, Clerk of Council