

1 City of Montgomery  
2 City Council Work Session Minutes  
3 January 24, 2018  
4

5 Present

6 Brian Riblet, City Manager  
7 Terry Donnellon, Law Director  
8 John Crowell, Police Chief  
9 Gary Heitkamp, Asst. Public Works Director  
10 Tracy Roblero, Community Development Director  
11 Matthew Vanderhorst, Community and Information Services Director  
12 Paul Wright, Fire Chief  
13 Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor  
Lee Ann Bissmeyer  
Mike Cappel  
Gerri Harbison  
Craig Margolis  
Ken Suer

14 City Council Members Absent

15 Lynda Roesch, Vice Mayor

16  
17 City Council convened in Council Chambers for the Work Session at 6:55 p.m. with Mayor Dobrozsi presiding.

18  
19 **ROLL CALL**

20  
21 Mayor Dobrozsi stated that Vice Mayor Roesch had previously notified City Council that she would be on vacation  
22 and asked for a motion to excuse her from tonight's meeting.

23  
24 Mr. Margolis moved to excuse Vice Mayor Roesch's absence. Mr. Cappel seconded. City Council unanimously  
25 agreed.

26  
27 The roll was called.

28  
29 **SPECIAL PRESENTATION**

30  
31 **Certification of Appreciation** – Mr. Suer presented Shari Kolnicki with a Certificate of Appreciation and gift for  
32 her service on the Board of Tax Review.

33  
34 City Council and staff thanked Ms. Kolnicki for her commitment and mentorship while serving on the Board of Tax  
35 Review. City Council wished her well on her move to Dublin, Ohio.

36  
37 **Special Presentation by Southwest American Public Works Association (APWA)**—Scott Bressler, immediate  
38 past president of the South West Branch of the APWA, was in attendance to present the City with a plaque in  
39 recognition of the City's Excellence in Snow and Ice Control. Mr. Bressler stated that the City is a member of the  
40 South West Branch, and it was very exciting for a member to be recognized nationally. He stated that he was happy  
41 to also recognize the City for these accomplishments.

42  
43 Mayor Dobrozsi thanked Mr. Bressler for attending the meeting and for the special presentation.

44  
45 Mr. Riblet thanked Mr. Bressler and stated that it is to the credit of the entire Public Works Department who worked  
46 for three years to transform their process from using calcium chloride to the alternative system of brine that is now  
47 used.

48  
49 Mayor Dobrozsi also wished to recognize the Thomas family who so generously donated to the City's Fire  
50 Department as well as to TriHealth towards the construction of the Cancer Center discussed at the Public Hearing  
51 held prior to the Council meeting.

52  
53  
54 **ESTABLISHING AN AGENDA FOR FEBRUARY 7, 2018**

55  
56 **New Legislation**

**A Resolution Authorizing the City Manager to Enter into a Contract with Rush Truck Centers of Ohio, Inc. for the Purchase of a 2018 7300 SA615 International Five Ton Dump Truck**

Mr. Heitkamp explained that, if approved, this Resolution would authorize the City Manager to enter into a contract with Rush Truck Centers of Ohio, Inc. for the Purchase of a 2018 7300 SA615 International Five Ton Dump. The 2018 Capital Improvement Program Budget includes funding for the replacement of a 2006 Chevrolet C-7500 five-ton dump truck that currently has 41,664 miles and has been in use for 12 years. The legislation amount requested is \$146,110 and would be funded through the 410.261.5404 and 410.261.5405 accounts.

Mr. Cappel asked if this purchase was comparable to the vehicle it replaced.

Mr. Heitkamp responded that it was with the exception that the new truck will have a stainless-steel undercarriage to help in prevention of rust damage.

Ms. Bissmeyer asked how the City would dispose of the old truck.

Mrs. Harbison stated that it would be auctioned on GovDeals.com.

Mr. Riblet stated that it would go before the Government Affairs Committee to be declared as surplus.

Gary Gross, 7943 Shelldale Way- asked if this was a budget item.

Mr. Riblet replied that is was.

**An Ordinance Dedicating Real Property on Montgomery Road at the Safety Center for Public Use**

Mr. Donnellon explained that, if approved, this Ordinance would approve the dedication of real property on Montgomery Road at the Safety Center for public use. This Ordinance presented for first reading will dedicate land acquired by the City from Twin Lakes to a public use. This lot of approximately .40 acres lies immediately south of the Safety Center and is intended long-term to be incorporated into the Safety Center for parking or expansion of the building. He explained that this was a contingency of the agreement with Twin Lakes.

Mr. Riblet also stated that this component of the purchase was that it could provide emergency access to Montgomery Road from the Safety Center.

**ADMINISTRATION REPORT**

Mr. Riblet, City Manager, gave the following report:

- The City Council Business Session is scheduled for February 7 at 7:00 p.m.
- The Financial Planning Committee will meet on Monday, February 5 at 4:30 p.m. The Law and Safety, and Planning, Zoning and Landmarks Committees have cancelled their meetings for the month of February.
- The Park and Recreation Committee will meet on Monday, February 12 at 3:30 p.m. The Government Affairs and Public Works Committees have cancelled their meetings for the month of February. Mr. Riblet also stated that since there is another Council meeting prior to these Committee meetings, he would update City Council of any changes to this request. Mrs. Harbison did mention that Ms. Roesch would not be available for meetings on this date.
- On Tuesday, January 23 representatives from Fifth Third Bank, Terry Donnellon, Katie Smiddy, and myself held a conference call to discuss the finances of the Vintage Club development. The team reviewed the TIF receipts and recent bond run to analyze the necessary financing required by the development team.

- 113 • On Thursday, January 25 Brian Riblet, Katie Smiddy, Tracy Roblero and Terry Donnellon will hold  
114 contractor interviews with Traditions Group and Prus Construction as part of the Vintage Club North  
115 development public improvement project.
- 116 • On Friday, January 26 Terry Donnellon, Brian Riblet, Katie Smiddy and Tracy Roblero will meet with  
117 representatives from Brandicorp and Traditions to discuss the Gateway Redevelopment Area (GRA). The  
118 discussion will be focused on project design finances, cost estimates for the public improvements, and  
119 important issues as well as upcoming deadlines to keep the project moving forward.
- 120 • Mr. Riblet updated City Council on the following hiring processes:
  - 121 ○ Firefighter/Paramedic: Chris Ross started his new role with the City as a full-time  
122 firefighter/paramedic on January 23. Chris has been a part-time fire department employee since  
123 2010 and replaces Jordan Hall.
  - 124 ○ Tax Commissioner: The hiring process for the tax commissioner position was suspended as staff  
125 were unable to identify a candidate with the right mix of technical, management, leadership and  
126 team skills for our organization. Rather than begin a new search with tax season upon us, the process  
127 has been suspended and additional temporary help is being considered for the time being.
  - 128 ○ Construction and Compliance Inspector: An internal announcement for the position of construction  
129 and compliance inspector was posted at the Public Works Building with a deadline of January 26  
130 for interested public works department employees to apply.
  - 131 ○ Service Worker I: In anticipation of a vacant service worker position to occur as a result of filling  
132 the construction and compliance inspector position, a job announcement for Service Worker I has  
133 been posted and distributed to various newspaper, job search websites and professional  
134 organizations. Deadline for applications is February 8.
- 135 • The Montgomery Citizens' Leadership Academy session, Montgomery, Our Town, will be held Thursday,  
136 January 25 in the City Council Chambers, starting at 5:45 p.m. In this session, participants will explore  
137 Montgomery city government structure, and the City's mission, strategic plan, and operating philosophy.
- 138 • As a reminder, Jesse Bundy's retirement reception is this Friday, January 26 from 11:00 a.m. to 1:00 p.m.  
139 at Terwilliger Lodge, please come and wish Jesse a great retirement. His official last day of work will be  
140 Wednesday, January 31.
- 141 • The Community Leadership Forum will be held on Saturday, February 3, beginning at 8:15 a.m. There are  
142 currently 40 expected guests for this event to be held at the Bethesda North Hospital in the Golder  
143 Conference Room. City partners from Sycamore Community Schools, Montgomery Ministerial  
144 Association, Bethesda North Hospital, Montgomery Ohio Chamber of Commerce and Hamilton County  
145 Emergency Management Association will provide information on how they prepare for emergency events  
146 or natural disasters.

#### 155 LAW DIRECTOR REPORT

156 Mr. Donnellon reported to City Council that the current litigation being addressed in Franklin County relative to tax  
157 changes is on track. He stated that the brief was filed this week by the coalition representing the City through Frost  
158 Brown Todd. The decision is expected by the end of the month. He explained that the State has stayed our need to  
159 enact the new tax code until the end of February and that we may not have a decision by the February 21 Work  
160 Session Meeting. He further stated, as a caution we may want to pass the legislation at the Work Session, but we  
161 can leave it on the table until that time.

166 Mr. Donnellon reported that all the necessary documents have been filed with Hamilton County to finalize the  
167 purchase of the land across around the Cross-County ramp. The funds have been transferred and the deed will be  
168 issued soon.

## 169 CITY COUNCIL REPORTS

### 171 Mr. Cappel

172  
173 Mr. Cappel stated that the following Commission members will have terms expiring on January 31, 2018 and will  
174 need to be reappointed to the Environmental Advisory Commission. He explained that these reappointments would  
175 require a second by City Council as a motion had not been made at the Committee.

176  
177 Mr. Cappel made a motion to reappoint:

178  
179 Mark Laskovics to the Environmental Advisory Commission for a term expiring on 1/31/2021

180 Elaine Cohen to the Environmental Advisory Commission for a term expiring on 1/31/2021

181  
182 Mr. Margolis seconded the reappointments. City Council unanimously agreed.

183  
184 Mr. Cappel reported that he attended the Center for Local Government (CLG) Elected Officials training on Saturday,  
185 January 20, along with Council Member Bissmeyer. He stated that Council Member Harbison served on a panel  
186 and gave a great presentation. He shared his appreciation for not only living in Montgomery but for serving with a  
187 City Council who worked well together and had the best of the City in mind.

### 188 Mrs. Bissmeyer

189  
190  
191 Mrs. Bissmeyer stated that the following Commission member will have a term expiring on January 31, 2018 and  
192 will need to be reappointed to the Civil Service Commission. She explained that this reappointment would require  
193 a second by City Council as a motion had not been made at the Committee.

194  
195 Mrs. Bissmeyer made a motion to reappoint:

196  
197 Michael Hawkins to the Civil Service Commission for a term expiring on 1/31/2021

198  
199 Mr. Cappel seconded the reappointment. City Council unanimously agreed.

200  
201 Mrs. Bissmeyer stated that as Mr. Cappel stated, she also attended the CLG Elected Official training and agreed  
202 that it was a very worthwhile training. She also was appreciative of the City and Council in which she lives and  
203 serves. She stated that while at this meeting she was invited to attend a meeting of the American Society of Highway  
204 Engineers the next day. She attended and found it to be very informative and would be interested in attending in the  
205 future on behalf of City Council.

### 206 Mrs. Harbison

207  
208  
209 Mrs. Harbison stated that the following Commission members will have terms expiring on January 31, 2018 and  
210 will need to be reappointed to the Arts Commission. She explained that these reappointments would require a  
211 second by City Council as a motion had not been made at the Committee.

212  
213 Mrs. Harbison made a motion to reappoint:

214  
215 Greg Leader to the Arts Commission for a term ending 1/31/2021

216 Barbara Lindsey to the Arts Commission for a term ending 1/31/2021

217 Andrew Stephens to the Arts Commission for a term ending 1/31/2021

219 Mr. Margolis seconded the reappointments. City Council unanimously agreed.

220

221 Mrs. Harbison stated that there are currently two vacant seats on the Sister Cities Commission. She stated that  
222 Balbina Maniet has attended the required number of meetings and is a wonderful fit for the Commission. She  
223 explained that this appointment would require a second by City Council as a motion had not been made at the  
224 Committee.

225

226 Mrs. Harbison made a motion to appoint:

227

228 Balbina Maniet to the Sister Cities Commission for a term ending 1/31/2021

229

230 Mr. Cappel seconded the motion. City Council unanimously agreed.

231

232 Mrs. Harbison reported that at the Sister Cities Commission meeting Mr. Riblet and Mayor Dobrozsi attended to  
233 discuss a Neuilly-Plaisance exchange in the fall of 2018. She reported that Mayor Dobrozsi will be sending a letter  
234 to Mayor Demunyk to further facilitate the exchange.

235

236 Mrs. Harbison also reported that the Sister Cities Commission would be hosting the Dinner Around the World  
237 program to be held on February 11 at Terwilliger Lodge. She also reported that the Commission has already begun  
238 to hold Bastille Day meetings in the planning of the July 2018 event.

239

240 Mrs. Harbison reported that Greg Leader and Rosie Ritchie from the Arts Commission are now eligible to be  
241 inducted into the Volunteer Walk of Fame.

242

243 Mrs. Harbison reported that the next First Suburbs meeting will be held on Tuesday, January 30 at the Evendale  
244 Recreation Center and that Kent Scarrett with the Ohio Municipal League would be the guest speaker.

245

246 Mrs. Harbison reported that at the next Chamber Lunch and Learn on February 8, Tracy Roblero will be the keynote  
247 speaker sharing her experiences with Shriners Hospital.

248

249 Mrs. Harbison reported that at the Government Affairs Committee meeting staff updated the Committee on the  
250 shared the format of the upcoming Brand and Imaging Request for Proposal as well as a timeline for the process.

251

252 Mrs. Harbison stated that at the request of Vice Mayor Roesch, she will ask for the following Beautification and  
253 Tree and Parks and Recreations Commission members reappointments with terms expiring on January 31, 2018.  
254 She explained that these reappointments would require a second by City Council as a motion had not been made at  
255 the Committee.

256

257 Mrs. Harbison made a motion to reappoint:

258

259 Aaron Kellenberger to the Beautification and Tree Commission for a term ending 1/31/2021

260 Jane Hohn to the Beautification and Tree Commission for a term ending 1/31/2021

261 Jacquie Webb to the Beautification and Tree Commission for a term ending 1/31/2021

262

263 Mr. Cappel seconded the reappointments. City Council unanimously agreed

264

265 Mrs. Harbison made a motion to reappoint:

266

267 John Tholking to the Parks and Recreation Commission for a term ending 1/31/2021

268 Jody Lowe to the Parks and Recreation Commission for a term ending 1/31/2021

269

270 Mrs. Bissmeyer seconded the reappointments. City Council unanimously agreed

272 **Mr. Suer**

273  
274 Mr. Suer stated that the following Commission member will have a term expiring on January 31, 2018 and will need  
275 to be reappointed to the Landmarks Commission. He explained that this reappointment would require a second by  
276 City Council as a motion had not been made at the Committee.

277  
278 Mr. Suer made a motion to reappoint:

279  
280 Larry Schwartz to the Landmarks Commission for a term ending 1/31/2021

281  
282 Mr. Margolis seconded the reappointment. City Council unanimously agreed.

283  
284 **Mr. Margolis**

285  
286 Mr. Margolis stated that the following Commission members will have a term expiring on January 31, 2018 and  
287 will need to be reappointed to the Board of Zoning Appeals and Planning Commission. He explained that these  
288 reappointments would require a second by City Council as a motion had not been made at the Committee.

289  
290 Mr. Margolis made a motion to reappoint:

291  
292 Mary Jo Byrnes to the Board of Zoning Appeals for a term ending 1/31/2022

293 Livia Santschi to the Board of Zoning Appeals for a term ending 1/31/2022

294 Richard White to the Board of Zoning Appeals for a term ending 1/31/2022

295  
296 Mr. Cappel seconded the reappointments. City Council unanimously agreed.

297  
298 Mr. Margolis made a motion to reappoint:

299  
300 Patrick Stull to the Planning Commission for a term ending 1/31/2022

301  
302 Mr. Cappel seconded the reappointment. City Council unanimously agreed.

303  
304 Mr. Margolis reported that he had attended the Hamilton County Emergency Management Association/Homeland  
305 Security quarterly board meeting. At this meeting a presentation was made on a new alert system that Hamilton  
306 County will be using and offering to all communities and schools in Hamilton County. This alert system is a public  
307 mass notification system that will be offered to residents and businesses to use as well. The notification will use  
308 telephone, email and texting as its form of notifications. The cost to the entity to subscribe is \$1,000 annually and  
309 the entity would have the ability to include their own information. Mr. Margolis suggests that the City consider  
310 using this system when ready, in place of our current notification system.

311  
312 Mr. Margolis thanked the Arts Commission and Julie Machon for their efforts in hosting another successful Improv  
313 Show in collaboration with Sycamore Schools.

314  
315 **Mayor Dobrozsi**

316  
317 Mayor Dobrozsi thanked staff members for their efforts in kicking off another year of the Montgomery Citizens  
318 Leadership Academy.

319  
320 Mayor Dobrozsi also thanked Mr. Riblet for facilitating a "ride along" with Mike Rogers of the public works  
321 department during the last snow plowing shift. He stated that there was a lot more to plowing than he had ever

322 thought and now has a greater appreciation for the work our public works employees do to keep our streets clean  
323 and safe.

324  
325 **APPROVAL OF MINUTES**  
326

327 Mayor Dobrozsi requested a motion to approve the following City Council minutes: January 3, 2018 Business  
328 Session; January 4, 5, and 9, 2018 Special Sessions.

329  
330 Mr. Margolis moved to approve the minutes as amended. Mr. Cappel seconded. City Council unanimously agreed.  
331

332 **MAYORS COURT REPORT**  
333

334 Mayor Dobrozsi reported that the total Mayor's Court collections for the month of December 2017 were \$8,680.00.  
335

336 Mr. Cappel moved to accept the Mayor's Court collections for the month of December 2017. Mr. Margolis  
337 seconded. City Council unanimously accepted the collections.  
338

339 Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none, he asked  
340 for a motion to adjourn.

341  
342 Mr. Margolis moved to adjourn. Mr. Cappel seconded. City Council unanimously agreed.  
343

344 City Council adjourned at 7:34 p.m.  
345  
346  
347  
348

  
\_\_\_\_\_  
Connie Gaylor, Clerk of Council