

City of Montgomery
Governmental Affairs Committee Minutes
April 8, 2019

Present

Brian Riblet, City Manager
Tracy Roblero, Assistant City Manager
Matthew Vanderhorst, Community and Information Services Director
Faith Lynch, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Committee Members Present

Gerri Harbison, Chair
Craig Margolis
Lynda Roesch

Guests

Terry Donnellon, Law Director

The Governmental Affairs Committee of Council convened in Council Chambers at 4:30 p.m. with Mrs. Harbison presiding.

Review of Council Rules

Mr. Donnellon provided an overview of the changes proposed for the Rules of Council based on feedback from City Council.

Mr. Donnellon expanded upon the revisions of the following rules:

- Rule #4 incorporates language from the Charter as to when Council may make a motion to read legislation by title only.
- Rule #5 concerning Guest and Resident participation recognizes that guest and residents should be limited to three minutes but does not provide a hard and fast three-minute rule to cause claims of discrimination when one speaker addresses Council for three and one-half minutes while someone else may have been cutoff at the three-minute mark.

Mrs. Harbison stated that in regard to rule #5, whatever the decision would be needed to be shared with all the Boards and Commissions that have a lot of public input such as Planning Commission and Board of Zoning Appeals.

Mr. Margolis asked if there were tools that can help monitor the time.

Mr. Riblet suggested that the Committee think about enacting the limit on a per topic basis rather than per person, with cumulative language being added to the rules.

Mr. Margolis was in favor of leaving the time at three minutes per person, then revisiting it in six months.

Ms. Roesch and Mrs. Harbison support the position of three minutes per person, per meeting with the understanding that people can ask for permission to be granted extra time.

Mr. Donnellon stated that visitors should be encouraged to fill out a visitor's card that stated three minutes per topic with a cumulative total of five minutes for the entire meeting.

The Committee discussed revising the current comment card to add a topic line and highlighting the amount of time to speak.

Mrs. Harbison confirmed the three-minute limit per person, with a five-minute maximum per meeting. The person would be required to fill out a card for additional time.

- Rule #8 has been streamlined to simply state that Council Members may be removed consistent with the Charter or Ohio law rather than trying to restate those processes within the Rules of Council.
- Rule #10 Mr. Donnellon proposed the addition of language addressing the use of social media and properly saving records for records retention.

The Committee decided that they were not in favor of utilizing a Consent Agenda which was suggested as a way of streamlining voting for routine matters such as approval of minutes, Committee appointments and other occasional items.

Ms. Roesch advised Mr. Donnellon to add language that would state that the Mayor or Commission Chair can request comments be made in writing or deferred to another meeting when time restrictions were an issue.

Mr. Donnellon stated that he would make revisions based on the discussions at the meeting to present to City Council at a future meeting.

Mrs. Harbison stated that when finished, she would report to City Council under a Government Affairs report.

Surplus Property Disposal (Community and Information Services)

Mr. Vanderhorst requested that the Committee consider declaring the attached list of miscellaneous computer equipment as surplus property. He stated that, if approved, the equipment will be auctioned to the public through GovDeals.com.

Mr. Margolis moved to declare the listed equipment as surplus.

Ms. Roesch seconded. The Committee unanimously agreed.

Service to the Community Grant Update

Ms. Lynch provided an end of year report from Operation Give Back for the 2018 Service to Community Grant. She reported that there were no applications received for the 2019 grant but that we may still see interest from groups.

Ms. Roesch asked if we should extend the date.

Ms. Lynch suggested that we make it a rolling date.

Ms. Roesch suggested extending the grant deadline to July 1.

Mr. Margolis made a motion to extend the grant to July 1 for submissions. Ms. Roesch seconded. The Committee unanimously agreed.

Discussion of the Community Leadership Forum Survey

Ms. Lynch explained that on February 12, she sent over 300 emails to MCLA Alumni, board and commission members, civic organization leaders, neighborhood leaders*, plus those that sent in a reservation but did not attend and asked them to take the attached survey on the Community Leadership Forum and help us make it a more engaging experience for all our leaders. She stated that she asked those that participated in the Community Leadership Forum to take a different survey that asked questions about the February 12 program as well as their

Continued interest in the Community Leadership Forum. Of the 311 invited, she received 70 responses to the survey or approximately 22.5 percent responded.

The Committee and staff reviewed the results of the survey.

Mrs. Harbison stated that since February was the most requested month that she would suggest keeping it on a Saturday but move to 10:00 a.m.

Mr. Margolis suggested looking at a Tuesday evening.

Ms. Roesch suggested starting it at 10:00 a.m. and ending at noon with no breakfast and just beverages.

Ms. Lynch suggested that the topics need to be unique and not a typical State of the City address.

The next Community Leadership Forum was scheduled for February 8, 2020 at 10:00 a.m.

Other Business

Mr. Riblet reminded the Committee that the annual Boards and Commission Training was scheduled for Thursday, May 2. He explained that the focus of the training would be meeting management and the use of social media.

Mrs. Harbison stated that the invitation should be specific to those topics. She asked Ms. Gaylor to send her a list of Commission Chairs and their contact information so she could personally invite them to come.

Approval of Minutes

Mr. Margolis moved to approve the March 13, 2019 Government Affairs Committee minutes. Ms. Roesch seconded. The Committee unanimously agreed.

Adjournment

Mr. Margolis moved for adjournment. Ms. Roesch seconded. The Governmental Affairs Committee of Council meeting was adjourned at 5:30 p.m.



Chair