

City of Montgomery  
Governmental Affairs Committee Minutes  
May 13, 2019

Present

Brian Riblet, City Manager  
Tracy Roblero, Assistant City Manager  
Faith Lynch, Community Engagement Coordinator  
Ben Shapiro, Assistant Fire Chief  
Connie Gaylor, Clerk of Council

City Council Committee Members Present

Gerri Harbison, Chair  
Craig Margolis  
Lynda Roesch

Guests

Terry Donnellon, Law Director

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The Governmental Affairs Committee of Council convened in Council Chambers at 4:30 p.m. with Mrs. Harbison presiding.

**Surplus Property Disposal (Fire Department)**

Assistant Fire Chief Ben Shapiro explained to the Committee that the 2006 Ford Explorer is no longer of use to the department due to the age and condition of the equipment and is requested to be declared as surplus. He explained that the researched value of the vehicle is approximately \$2,000; however, due to radio installations and siren control head mounting, the dash and console areas are greatly modified to accommodate this equipment. The missing console and missing dashboard components would further decrease the value of the vehicle.

Asst. Chief Shapiro stated that the Mt. Healthy Fire Department is interested in purchasing this vehicle to use as a backup staff car for their operations. They are aware of the condition of the vehicle. The Ohio Revised Code allows for municipalities to conduct transactions such as this. Therefore, Staff is recommending selling this surplus vehicle "as is" to Mt. Healthy for the sum of \$1,000.

The Committee discussed the sale to Mt. Healthy and Mr. Margolis made a motion to declare the 2006 Ford Explorer as surplus and to approve the sale of the vehicle to the City of Mt. Healthy for the sum of \$1,000. Ms. Roesch seconded. The Committee unanimously agreed.

**Surplus Property Disposal (Public Works Department)**

Mr. Riblet explained that a Resolution for the purchase of a 2018 7300 SA615 International Five Ton Dump Truck was passed last year and recently delivered. He stated that it is requested that the 2006 Chevrolet C7500 be declared surplus due to age and mileage.

Mr. Margolis made a motion to declare the 2006 Chevrolet C7500 as surplus and to approve the sale of the vehicle on Govdeals.com. Ms. Roesch seconded. The Committee unanimously agreed.

**Appointment to the Parks and Recreation Commission**

Ms. Roesch explained that Ron Messer has attended the required three meetings of the Parks and Recreation Commission and she would like to recommend his appointment to the Commission. She stated that Ron works well with the other members and is a respected community member.

Mr. Margolis made the motion to recommend appointment of Ron Messer to the Parks and Recreation Commission. Ms. Roesch seconded. The Committee unanimously agreed.

Ms. Roesch stated that she would present the recommendation to City Council at the May 22 Work Session.

### **Final Branding Recommendation Discussion**

Ms. Lynch explained to the Committee that staff requests that the Government Affairs Committee of City Council consider and approve the final branding recommendations made by Razor Marketing Communications and Kolar Design on Wednesday, May 1, 2019, at the public hearing. These final brand recommendations will include the logo concept preference and the recommended color palette.

The Committee discussed the feedback presented by Razor Marketing and Kolar Designs at the meeting based on the surveys and were pleased with the participation received from the community.

Ms. Lynch stated that she attended the Beautification and Tree, and Parks and Recreation, and Sister Cities Commission meetings to discuss the recommended logo, taglines and colors to request the commission members feedback since the commissions had already designed their own logos. She stated that both commissions were positive and willing to work with the new design to incorporate their own logos with it. Ms. Lynch reported that she plans to attend the next Arts Commission meeting to discuss the new design elements with them also.

Mrs. Harbison asked for a motion to support the recommendation of the new brand, logo, and color palette. Mr. Margolis made a motion to support staff's recommendation of the new logo, tagline, and color palette. Ms. Roesch seconded. The Committee unanimously agreed. Mrs. Harbison stated that she would report the recommendation to City Council at the May 22 Work Session meeting.

### **Review of Council Rules**

Mr. Donnellon provided an overview of the most recent changes proposed for the Rules of Council based on feedback from City Council.

Mr. Donnellon expanded upon the revisions of the following rules:

- Rule #10 *Communications*, outlines City Council's official position concerning social media postings and records retention. Mr. Donnellon stated that since discussing this matter at a previous Committee meeting, it was suggested to add a policy concerning Official Statements from Boards and Commissions, so any public statements or media releases are to first be cleared through the office of the City Manager.

Mr. Donnellon also explained that this rule applies to City Council and Council's Committees. He stated that *Meeting Procedures* is written to govern Boards and Commissions, but our Charter allows our Charter Commissions to establish their own rules and procedures. He explained that those Committees and Commissions which are not established by Charter, including Beautification, Sister Cities, and Arts, are given authority to adopt their own rules, but it is not mandatory. Section 33.80 of the Code does mandate that the Environmental Advisory Commission adopt its own rules.

Mr. Donnellon stated that it is strongly recommended that each of our Boards and Commissions adopt Article V, *Meeting Procedures*.

Mr. Donnellon explained that at the Boards and Commission Training, meeting management was discussed and that it was encouraged that all Boards and Commissions adopt the same rules. He stated that it was important that we have this consistency between Commission and Council, so those regularly attending understand the process.

- Rule #5 concerning *Guest and Resident Participation* has been amended based on prior Committee feedback to reflect the three minute rule and addition of a cumulative total of five minutes for a speaker at

any meeting or hearing unless otherwise approved by the Mayor or Chair.

Mr. Donnellon and the Committee discussed other revisions to provide clarity to rules by simplifying the language.

Ms. Roesch stated that she agrees with the revisions that have been submitted by Mr. Donnellon.

Mr. Margolis stated that he is also in agreement with the recommended changes.

Mr. Donnellon and the Committee discussed how to effectively enforce the cumulative time tracking.

Mr. Donnellon recommended the attachment of a meeting policy that can be attached to all agendas that fully explains the meeting process and time limits. He stated that this could be considered to be attached to Boards and Commission agendas as well.

Mr. Margolis made a motion to recommend the final revisions by Mr. Donnellon to the Council Rules to all of City Council at the May 22 Work Session. Ms. Roesch seconded. The Committee unanimously agreed.

#### **Approval of Minutes**

Mr. Margolis moved to approve the April 8, 2019 Government Affairs Committee minutes. Ms. Roesch seconded. The Committee unanimously agreed.

#### **Adjournment**

Mr. Margolis moved for adjournment. Ms. Roesch seconded. The Governmental Affairs Committee of Council meeting was adjourned at 4:52 p.m.

  
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Chair