

MEMORANDUM

July 30, 2021

TO:

Mayor and City Council Members

FROM:

Brian K. Riblet, City Manager

SUBJECT:

City Council Business Session of Wednesday, August 4, 2021

As a reminder, City Council is scheduled to meet in Business Session on Wednesday, August 4, 2021 at 7:00 p.m.

Business Session

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Special Presentation
- 5. Guest and Residents
- 6. Legislation for Consideration this Evening

Tabled Legislation

a. An Ordinance Agreeing To Adjust The Boundaries Between The City of Montgomery, Ohio And The City of The Village of Indian Hill, Ohio Pursuant To Ohio Revised Code Section 709.37—(Vice Mayor Margolis, 3rd Reading) Information has been previously supplied on this Ordinance that, if approved, would grant a request from Amy M. and Christopher Gilles, Property Owners on Remington Road, to approve a boundary adjustment for their property to relocate a portion of their lot from the Village of Indian Hill into the City to then be consolidated to create a larger, buildable lot. This Ordinance is the first step in the statutory process to adjust the boundary between the City and the Village. The Village of Indian Hill is passing a similar Ordinance, after which the legislation will be presented to the Board of Commissioners of Hamilton County, Ohio to approve the boundary adjustment between the two communities.

This Ordinance was tabled at the April 21, 2021 Work Session and recommended to stay tabled until action can be taken or recommended to remove from the agenda.

Pending Legislation

There is no pending legislation for this agenda

New Legislation

a. A Resolution Amending Resolution No. 26, 2019 Authorizing The City Manager To Enter Into A Contract With Dental Care Plus, Inc. To Provide Dental Insurance Coverage For Full-Time Employees — (Mr. Messer) Information has been previously supplied on this Resolution that, if approved, would authorize extending the current contract with Dental Care Plus, Inc. for an additional three months (October 1 through December 31, 2021). In 2020, the City contracted with Humana for a 15month period to provide employee group medical insurance with a zero percent increase in premium costs. This resulted in additional cost savings for the City but also resulted in group dental and group medical contract periods having different end dates. Dental Care Plus was contacted and is willing to extend its existing contract for employee group dental insurance an additional three months from October 1, 2021 through December 31, 2021 at current rates. Extending the contract with Dental Care Plus an additional three months would sync the employee group dental insurance contract end period with the employee group medical insurance contract end period, resulting in administrative efficiencies for the City and greater convenience for the employees. Earlier this year the members of the HealthCare Benefits Committee were consulted, and all members of the Committee were supportive of syncing the dental insurance contract end date with the medical insurance contract end date.

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

b. A Resolution Authorizing an Assessment for The Removal of Dead Trees — (Mr. Suer) Information has been previously supplied on this Resolution that, if approved, will authorize an assessment for the removal of dead trees at 8817 Castleford Drive. Due to negligence by the owner of the property, the City has been forced to remove dead trees in order to bring the property into compliance with our property maintenance code. Section 93.23 provides a prohibition against dead trees. Section 93.16 of the code allows the Community Development Director to have these nuisances abated by contract and the cost to be charged against the real property and a lien to be placed upon the property. After providing the required notices, staff contracted with Davey Tree to have the dead trees removed. The total cost of tree removal was \$4,740. The City now desires to assess a lien upon the property for the cost incurred by the City to remove the dead trees, and an additional administrative fee of \$25. The adoption of this Resolution will allow for the assessment to be included in the upcoming property tax bills that will be mailed in January.

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

c. A Resolution Amending And Extending Resolution Nos. 4, 2020 and 32, 2020 Authorizing Expenditures For Design and Engineering Services To Complete The Development of The Montgomery Quarter Project—(Mr. Suer) Information has been previously supplied on this Resolution that, if approved, would amend Resolution #4, 2020 and Resolution #32, 2020 for the purchase of certain design and engineering services for the development of the Montgomery Quarter project specifically transitioning from Sequence III of Phase I into Phase II of the overall development. This request, if approved, would authorize an amount not to exceed \$200,000. The services are consistent with the terms and conditions established under previous Resolutions associated with the project. Funds would be drawn from the Downtown Improvement Fund 480.000.5365.

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

d. A Resolution Accepting A Bid And Authorizing The City Manager To Enter Into A Contract With Prus Construction Company For The Montgomery Road Access Consolidation Project—(Mr. Cappel) Information has been previously supplied on this Resolution that, if approved, would authorize the City Manager to enter into a contract with Prus Construction to complete the 9305 - 9321 Montgomery Road Access Consolidation Project. The access consolidation project will be funded through the 480-000-5401 Downtown Improvements Fund. It is requested that the project be approved in the amount of \$232,960.00, which is the amount of the Base Bid plus 10% contingency.

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

e. A Resolution Authorizing The City Manager To Enter Into A Contract With Compass Minerals America Inc. For The Purchase Of De-Icing Rock Salt For The 2021-2022 Season—(Mr. Cappel) Information has been previously supplied on this Resolution that, if approved, would authorize the City Manager to enter into a contract with Compass Minerals America, Inc. pursuant to a joint purchasing bid with Hamilton County for 2021-2022 de-icing rock salt. The purchase of deicing rock salt for the 2021-2022 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 265.000.5380 State Highway Fund, and 266.000.5380 Permissive MVL Fund. If approved, the request would authorize a maximum purchase of 1400 tons of deicing rock salt in the amount of \$94,528.00 (\$67.52 per ton).

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

- 7. Administration Report
- 8. Minutes-July 21, 2021 Work Session Minutes
- 9. Mayor's Court Report
- 10. Other Business
- 11. Executive Session
- 12. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator Department Heads Terry Donnellon, Law Director

CITY COUNCIL BUSINESS SESSION AGENDA



10101 Montgomery Road • Montgomery, Ohio 45242 (513) 891-2424 • Fax (513) 891-2498

August 4, 2021 7:00 p.m.

- Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Special Presentations
- Guest and Residents
- 6. Legislation for Consideration for this Evening

Tabled Legislation

a. An Ordinance Agreeing To Adjust The Boundaries Between The City Of Montgomery, Ohio And The City Of The Village Of Indian Hill, Ohio Pursuant To Ohio Revised Code Section 709.37—(Vice Mayor Margolis, 3rd Reading)

This Ordinance was tabled at the April 21, 2021 Work Session and recommended to stay tabled until action can be taken or recommended to remove from the agenda.

Pending Legislation

There is no pending legislation for this agenda.

New Legislation

a. A Resolution Amending Resolution No. 26, 2019 Authorizing The City Manager To Enter Into A Contract With Dental Care Plus, Inc. To Provide Dental Insurance Coverage For Full-Time Employees —(Mr. Messer)

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

b. <u>A Resolution Authorizing an Assessment for The Removal of Dead Trees</u> —(Mr. Suer)

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

c. A Resolution Amending And Extending Resolution Nos. 4, 2020 and 32, 2020 Authorizing Expenditures For Design and Engineering Services To Complete The Development of The Montgomery Quarter Project —(Mr. Suer)

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

d. A Resolution Accepting A Bid And Authorizing The City Manager To Enter Into A Contract With Prus Construction Company For The Montgomery Road Access Consolidation Project —(Mr. Cappel)

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

Roll Call Vote

e. A Resolution Authorizing The City Manager To Enter Into A Contract With Compass Minerals America Inc. For The Purchase Of De-Icing Rock Salt For The 2021-2022 Season—(Mr. Cappel)

Move to read the Resolution by title only

Voice Vote

Move for passage of the Resolution

- 7. Administration Report
- 8. Approval of Minutes July 21, 2021 Work Session Minutes
- 9. Mayor's Court Report
- 10. Other Business
- 11. Executive Session
- 12. Adjournment
- C: Connie Gaylor, Administrative Coordinator Department Heads Terry Donnellon, Law Director

AN ORDINANCE AGREEING TO ADJUST THE BOUNDARIES BETWEEN THE CITY OF MONTGOMERY, OHIO AND THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO PURSUANT TO OHIO REVISED CODE SECTION 709.37

, 2021

WHEREAS, pursuant to Ohio Revised Code Section 709.37, two adjoining municipal corporations may, by Ordinance adopted by their respective legislative authorities, agree to adjust their boundaries, provided that such adjustment does not involve the transfer of land inhabited by more than five voters; and

WHEREAS, property owners, Amy M. and Christopher Gilles, are the record owners of two plats located on Remington Road, Hamilton County, Ohio, which lots border the common corporation line between the City of Montgomery, Ohio ("Montgomery") and the City of the Village of Indian Hill, Ohio ("Indian Hill"); and

WHEREAS, to create appropriately buildable lots for this land, the property owners have petitioned both Montgomery and Indian Hill to adjust the corporation line to move .3362 acres from Hamilton County Auditor's parcel number 619-0190-0082 from Indian Hill, and to consolidate such lot with lot 603-0004-0093 located within Montgomery. A copy of the proposed survey plat is attached hereto as **Exhibit A-1** and the former legal description for the remaining lots are attached hereto **Exhibit A-2**; and

WHEREAS, the Council of the City of Montgomery hereby finds and determines that a boundary adjustment of a portion of the property from Indian Hill to Montgomery will allow the adjusted and consolidated property to be governed by the laws of only one municipality, it will allow for the effective enforcement of the appropriate municipal codes in each jurisdiction, and it will avoid confusion regarding the provision of

municipal services by properly adjusting the boundary line to recognize these as two distinctive lots in their respective jurisdictions; and

WHEREAS, the City of Montgomery is willing to adjust its municipal boundary line with the Village of Indian Hill as graphically depicted in **Exhibit A-1** and described in **Exhibit A-2** attached hereto; and

WHEREAS, the proposed boundary adjustment would not affect any voters in either municipality and would be in the best interest of both municipalities; and

WHEREAS, the Council of the City of Montgomery desires to zone the new lot as consolidated and adjust it to the City of Montgomery as Residential A.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The Council of the City of Montgomery, Ohio does hereby agree to a boundary adjustment with the City of the Village of Indian Hill to consolidate a portion of Hamilton County Auditor's parcel number 619-0190-0082 to Hamilton County parcel number 603-0004-0093, and to adjust the new corporation line as appropriate and as depicted on the attached Exhibit A-1. Council hereby requests that the Board of Commissioners of Hamilton County, Ohio adjust the boundaries for the City of Montgomery, Ohio and the City of the Village of Indian Hill in the manner as provided by law and as depicted in Exhibit A-1 and described in Exhibit A-2 attached hereto.

SECTION 2. The territory that is becoming a part of the City of Montgomery shall be zoned Residential A and subject to all laws generally applicable to properties in the City. The Community Development Director shall cause the official zoning map of the City of Montgomery to be amended in accordance with this Ordinance.

SECTION 3. This Ordinance shall go into effect and become law from and after the earliest period allowed by law.

SECTION 4. The Clerk of the City is hereby directed to certify a copy of this Ordinance to the Hamilton County Recorder.

PASSED:	
ATTEST:Connie M. Gaylor, Clerk of Council	Christopher P. Dobrozsi, Mayor
APPROVED AS TO FORM:	

Townson M. Downseller, Law Director

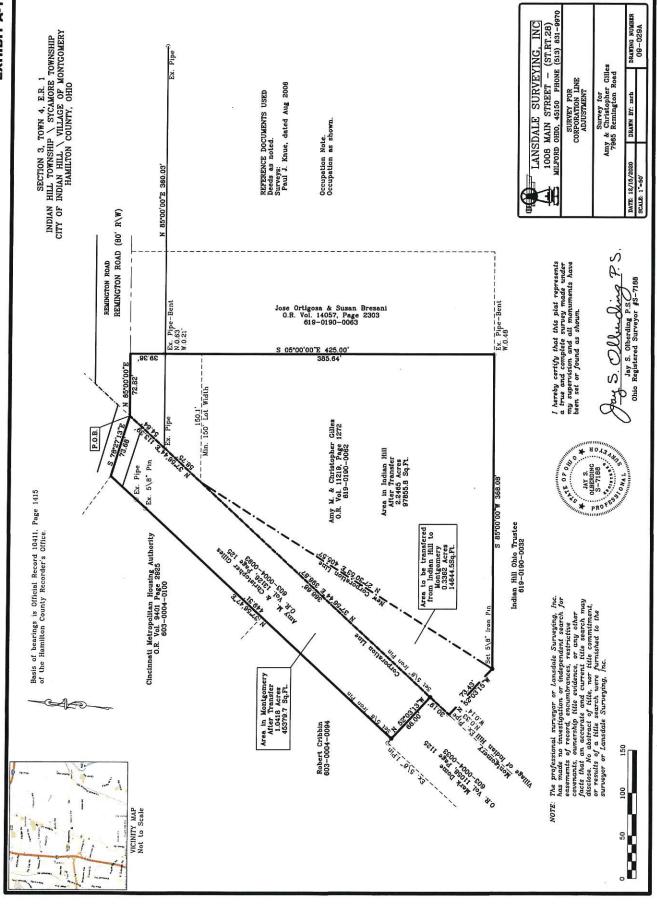




EXHIBIT A-2

December 15, 2020 09-029A

LEGAL DESCRIPTION FOR 0.3362 ACRES 711 Transfer from Indian Hill Township To Sycamore Township

Situate in Section 3, Town 4, E.R. 1, Sycamore Township, Indian Hill Township, City of Indian Hill, Village of Montgomery, Hamilton County Ohio and being more particularly described as follows:

Commencing at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence leaving the centerline of Remington Road and going along The Corporation Line South 37° 56′ 44″ West 113.39 feet to a point and TRUE PLACE OF BEGINNING for this description; Thence along a New Corporation Line South 27° 30′ 53″ West 405.57 feet to a set 5\8″ iron pin; Thence North 52° 03′ 15″ West 73.43 feet to a point, said point being witnessed by an existing pipe North 0.33 feet and West 0.14 feet, said point in also on the Corporation Line The Village of Montgomery and The Village of Indian Hill, Thence North 37° 56′ 44″ East 398.87 feet to the place of beginning containing 0.3362 acres of land.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.

JAY S. OLBERDING tays. Ollerding P.S.



December 15, 2020 09-029A

LEGAL DESCRIPTION FOR 1.0418 ACRES

Situate in Section 3, Town 4, E.R. 1, Sycamore Township, Indian Hill Township, City of Indian Hill, Village of Montgomery, Hamilton County Ohio and being more particularly described as follows:

Beginning at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence leaving the centerline of Remington Road South 37° 55′ 56″ West passing through an existing Pipe at 54.64 feet for a total distance of 113.39 feet to a point; Thence with a New Corporation line South 27° 30′ 53″ West 405.57 feet to a set 5\8″ iron pin; Thence North 52° 03′ 15″ West 73.43 feet to a point, said point being witnessed by an existing pipe North 0.33 feet and West 0.14 feet, said point in also on the Corporation Line of The Village of Montgomery and The Village of Indian Hill; Thence North 37° 56′ 44″ East 30.19 feet to a set 5\8″ iron pin; Thence North 37° 56′ 44″ East 449.31 feet to a point in the centerline of Remington Road; Thence along the centerline of Remington Road South 78° 27′ 13″ East 73.68 feet to the place of beginning containing 1.0418 acres of land.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.

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Jay S. Ollending P.S.



December 15, 2020 09-029A

JAY S. OLBERDING

LEGAL DESCRIPTION FOR 2.2465 ACRES

Situate in Section 3, Town 4, E.R. 1, Indian Hill Township, City of Indian Hill, Hamilton County Ohio and being more particularly described as follows:

Beginning at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence with the centerline of Remington Road North 85° 00′ 00″ East 72.82 feet to a point; Thence leaving the centerline of Remington Road South 05° 00′ 00″ East 425.00 feet to a point, said point being witnessed by an existing pipe West 0.48 feet; Thence South 85° 00′ 00″ West 368.08 feet to a set 5\8″ iron pin; Thence with a New Corporation Line North 27° 30′ 53″ East 405.57 feet to a point; Thence along the existing Corporation Line North 37° 56′ 44″ East passing through an existing pipe at 58.75 feet for a total distance of 113.39 feet to the place of beginning containing 2.2465 acres of land.

subject to all easements and restrictions of record.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.

ay S. Olluding P.S.



Prepared by: Lansdale Surveying, Inc

Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:35:15
Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

Area in Indian Hill

Perimeter: 1384.86 Cumulative Perimeter: 1384.86

Approx: Sq. Feet: 97855.8 Acres: 2.2465

Approx: Total - Sq. Feet: 97855.8 Acres: 2.2465

Correct Ending Coordinates, North: 5022.7930 East: 4977.7073

Ending Coordinates, North: 5022.7892 East: 4977.7007 Error, N: 0.00 E: -0.01 Total: 0.01 Brg: N 59°58'10"E

Distance Traversed: 1384.86 Closure: 180329

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ONAL SUITE

Jay S. Olherding P.S.



Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:32:00 Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

Area in Montgomery

Perimeter: 1211.57 Cumulative Perimeter: 1211.57

Approx: Sq. Feet: 45379.7 Acres: 1.0418

Approx: Total - Sq. Feet: 45379.7 Acres: 1.0418

Correct Ending Coordinates, North: 5022.7930 East: 4977.7073

Ending Coordinates, North: 5022.7957 East: 4977.7095 Error, N: 0.00 E: 0.00 Total: 0.00 Brg: S 39°30'58"W

Distance Traversed: 1211.57 Closure: 350897

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6-7168

Jay S. Ollerding P.S.



Prepared by: Lansdale Surveying, Inc

Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:28:30 Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

711 Transfer

Ang Rt Bearing S 27°30'5 79°34'08" N 52°03'1 90°00'00" N 37°56'4	.53"W 405.57 .5"W 73.43	Pt ID 17 18	Northing 4573.6754 4618.8287	Easting 4720.6180 4662.7116
10°25'52"	4"E 398.87	155	4933.3745	4907.9833

Perimeter: 877.87 Cumulative Perimeter: 877.87

Approx: Sq. Feet: 14644.5 Acres: 0.3362

Approx: Total - Sq. Feet: 14644.5 Acres: 0.3362

Correct Ending Coordinates, North: 4933.3722 East: 4907.9818

Ending Coordinates, North: 4933.3745 East: 4907.9833
Error, N: 0.00 E: 0.00 Total: 0.00 Brg: S 32°33'02"W

Distance Traversed: 877.87 Closure: 319965

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RESOLUTION NO. , 2021

A RESOLUTION AMENDING RESOLUTION NO. 26, 2019 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DENTAL CARE PLUS, INC. TO PROVIDE DENTAL INSURANCE COVERAGE FOR FULL-TIME EMPLOYEES

WHEREAS, Council did adopt Resolution No. 26, 2019 on September 4, 2019, authorizing the City Manager to enter into a contract with Dental Care Plus, Inc. to provide dental benefits for all full-time employees for twenty-four months commencing October 1, 2019 through September 30, 2021; and

WHEREAS, Dental Care Plus, Inc. has agreed to guarantee current rates and extend the existing contract for employee group dental insurance an additional three months from October 1, 2021 through December 31, 2021; and

WHEREAS, extending the existing contract with Dental Care Plus an additional three months would match the employee group dental insurance contract end period date with the employee group medical insurance contract end period date, resulting in administrative efficiencies for the City and greater convenience for the employees.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. Resolution No. 26, 2019 is hereby amended to authorize the City Manager to extend the existing contract with Dental Care Plus, Inc. to provide dental benefits for all full-time employees at the current contract rate for an additional three months commencing October 1, 2021 through December 31, 2021.

SECTION 2. This Resolution shall be in full force and effect from and after

its passage.	
PASSED:	
ATTEST: Connie M. Gaylor, Clerk of Council	Christopher P. Dobrozsi, Mayor
APPROVED AS TO FORM MULLIN MULLIN MILLIAM MIL	
Terrence M. Donnellon, Law Director	

RESOLUTION NO.

A RESOLUTION AUTHORIZING AN ASSESSMENT FOR THE REMOVAL OF DEAD TREES

, 2021

WHEREAS, the City of Montgomery, in Chapter 93 of the Code of Ordinances has provided a prohibition against dead trees within the City, a method of notifying non-complying property owners to remove such trees, and a procedure by which the City may cut and remove the trees if the owner fails to take action within the time allowed; and

WHEREAS, Ohio Revised Code allows a City to place a lien against real property for the charges for the services in removal of dead trees and the fees incurred administratively to provide notice to the non-complying property owner; and

WHEREAS, the City has followed its Code of Ordinances in notifying the owner of the real property at 8817 Castleford Lane, Montgomery, Ohio 45242, being Auditor's Parcel Number 603-0013-0414-00 as set forth in the attached copies of Affidavits; and

WHEREAS, the owner has failed or refused to take action within the time allowed pursuant to such notices; and

WHEREAS, the City, after submitting such notices, has entered upon the real property to cut and remove the trees at a cost of \$4,765; and

WHEREAS, the City now desires to assess a lien upon said real property for the cost incurred by the City to cut and remove such trees and an additional administrative fee of \$25.00 as allowable by law.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Montgomery, Ohio:

SECTION 1. Pursuant to the Ohio Revised Code and the Ordinances of the City of Montgomery, Council hereby makes this written return to the Auditor of Hamilton County, Ohio, and requests that the Auditor place a lien against the real property located at 8817 Castleford Drive, Montgomery, Ohio 45242, being Auditor's Parcel Number 603-0013-0414-00, in the amount of \$4,765.00, which includes the administrative fee. The Auditor is requested to place said special assessment against the real property upon the tax duplicate as is authorized by Ohio law to collect the same according to law and to return such collections to the City.

SECTION 2. This Resolution shall be in full force and effect from and after its passage.

PASSED	
ATTEST Connie M. Gaylor, Clerk of Council	Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM

Terrence M. Donnellon, Law Director

RESOLUTION NO.

, 2021

A RESOLUTION AMENDING AND EXTENDING RESOLUTION NOS. 4, 2020 AND 32, 2020 AUTHORIZING EXPENDITURES FOR DESIGN AND ENGINEERING SERVICES TO COMPLETE THE DEVELOPMENT OF THE MONTGOMERY QUARTER PROJECT

WHEREAS, Council previously authorized the Administration to acquire certain Criteria Drawings and engineering and site plan drawings as prepared by MKSK Studios and McGill Smith Punshon, Inc. for the development of the Montgomery Quarter Project; and

WHEREAS, by Resolution Nos. 4, 2020 and 32, 2020, Council did authorize the Administration to acquire such plans and Drawings from Gateway Partners Montgomery, LLC or directly from MKSK Studios and McGill Smith Punshon, Inc.; and

WHEREAS, in the continuing planning, engineering and design to complete the Public Improvements in Sequence 3, the Administration has approved the engineering plans and Drawings developed by MKSK Studios and McGill Smith Punshon, Inc., and the City Administration does desire to further reimburse MKSK Studios and McGill Smith Punshon, Inc. for such professional services to be able to complete Sequence 3 planning and to begin to develop the integrated Phase 2 planning for the Montgomery Quarter Project.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The Administration is authorized to continue to expend monies with MKSK Studios and McGill Smith Punshon, Inc. to complete engineering drawings, concepts, design and budgeting analysis for Sequence 3 of the Montgomery Quarter

Project, and to begin the initial phase to engineer and design Phase 2 of the project in an amount not to exceed combined expenditures of \$200,000.00, including reimbursement for services previously authorized and billed, and services to be billed through the next stage of the development of these Public Improvements. Such expenditures shall include reimbursement for professional services as well as subcontractor costs including surveying necessary from their contractor, Berding Surveying, Inc.

SECTION 2. This is an extension of the authority previously granted to the City Manager through Resolution Nos. 34, 2017, 31, 2019, 4, 2020, and 32, 2020 governing the purchase of design and engineering services for Public Improvements in the Montgomery Quarter Project Site.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED:	
ATTEST: Connie M. Gaylor, Clerk of Council	Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

Terrence M. Donnellon, Law Director

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PRUS CONSTRUCTION COMPANY FOR THE MONTGOMERY ROAD ACCESS CONSOLIDATION PROJECT

WHEREAS, the Administration, working in cooperation with the City Engineers and property owners in the 9300 block of Montgomery Road, have agreed to consolidate certain access points on Montgomery Road to improve traffic safety; and

WHEREAS, the City has advertised for bids for the Montgomery Road Access Consolidation Project to implement this traffic safety plan, and the City has received a bid from Prus Construction Company, which the Administration has determined to be the lowest and best bid and has recommended acceptance.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The bid of \$211,782.55 received from Prus Construction Company for the Montgomery Road Access Consolidation Project is hereby determined to be the lowest and best bid received in response to an advertisement for the same.

SECTION 2. The bid is hereby accepted, and the City Manager is authorized and directed to enter a contract with Prus Construction Company in accordance with the terms described in the specifications, which contract may include a continency allowance of up to Ten Percent (10%) of the accepted bid for a total authorization not to exceed \$233,000.00.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED:	
ATTEST:Connie M. Gaylor, Clerk of Council	Christopher P. Dobrozsi, Mayor
APPROVED AS TO FORM: Terrence M. Donnellon, Law Director	

RESOLUTION NO. , 2021

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH COMPASS MINERALS AMERICA INC. FOR THE PURCHASE OF DE-ICING ROCK SALT FOR THE 2021-2022 SEASON

WHEREAS, R.C. § 9.48 authorizes counties, townships and municipal corporations to participate in joint purchasing programs with other municipal corporations for the purchase of machinery, materials and supplies without advertisement and without bids; and

WHEREAS, for the winter season 2021-22, Hamilton County has competitively bid for the bulk purchase of de-icing rock salt consistent with the rules, regulations and laws of Hamilton County, and which competitive bid did authorize Hamilton County to extend its terms for purchase to other communities in and around Hamilton County, Ohio; and

WHEREAS, the Montgomery City Administration believes that participating in the joint program and bid through Hamilton County is more economically efficient and provides a better benefit to Montgomery than separately bidding such purchase.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City Manager is hereby authorized to enter into a contract with Morton Salt Company for the purchase of de-icing rock salt for the 2021-22 winter season through the contract bid granted by Hamilton County to Compass Minerals America Inc. at the cost of \$67.52 per ton for the purchase of 1,400 tons. The total cost for this contract shall not exceed \$ 94,528.00.

SECTION 2. Council hereby finds that purchasing through the contract with Hamilton County is in the best interest of the City of Montgomery and is consistent with the terms and conditions of R.C. § 9.48.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED:______

ATTEST:____Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

Terrence M. Donnellon, Law Director

City of Montgomery City Council Work Session Minutes July 21, 2021

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5 6 City Council Members Present Present Brian Riblet, City Manager Chris Dobrozsi, Mayor 7 Craig Margolis, Vice Mayor Terry Donnellon, Law Director 8 Tracy Henao, Asst. City Manager/Acting Comm. Dev. Dir. Lee Ann Bissmeyer 9 John Crowell, Police Chief Ron Messer Gary Heitkamp, Public Works Director 10 Lynda Roesch Ken Suer

11 Katie Smiddy, Finance Director 12 Paul Wright, Fire Chief

13 Matthew Vanderhorst, Community and Information Services Dir. 14

Amy Frederick, Community and Engagement Coordinator Mike Cappel

15 Connie Gaylor, Clerk of Council

16 17

City Council convened its Work Session for July 21, 2021 at 7:00 p.m. in City Council Chambers with Mayor Dobrozsi presiding.

City Council Members Absent

18 19 20

ROLL CALL

21 22

Mayor Dobrozsi asked for a roll call.

23 24

The roll was called with all members present except Mr. Cappel.

25 26

Mayor Margolis explained that Mr. Cappel had an unexpected work issue come up that prevented him from being at the meeting. He asked for a motion to excuse Mr. Cappel's absence.

27 28 29

Vice Mayor Margolis made the motion. Mrs. Bissmeyer seconded. City Council unanimously agreed.

30 31

SPECIAL PRESENTATIONS

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• Adam and Leigh Futscher, along with their children, were presented with a Certificate of Appreciation as the 2021 Spring Seasons of Beauty Winners by Ms. Roesch.

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City Council thanked the Futscher family for their dedication to maintaining a beautiful property and contributing to making Montgomery the beautiful community it is.

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Aaron Kellenberger, Chair of the Beautification and Tree Commission also thanked the Futscher's and explained the process in which they were nominated for the award.

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Mary Ann Folz was presented with a Certificate of Appreciation for her service on the Environmental Advisory Commission (EAC) by Vice Mayor Margolis.

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City Council thanked Ms. Folz for her time on the EAC and for her passion for the environment. They wished her well in her retirement and move.

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Mark Laskovics, Chair of the EAC, also thanked Ms. Folz and wished her well in her retirement and move to West Virginia.

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GUESTS & RESIDENTS

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There were no Guests or Residents present who wished to address City Council.

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LEGISLATION FOR CONSIDERATION THIS EVENING

There was no legislation for consideration at the meeting.

ESTABLISHING AN AGENDA FOR AUGUST 4, 2021 BUSINESS SESSION

TABLED LEGISLATION

An Ordinance Agreeing to Adjust the Boundaries Between the City of Montgomery, Ohio And the City of The Village of Indian Hill, Ohio Pursuant to Ohio Revised Code Section 709.37

Mayor Dobrozsi explained that this Ordinance has been tabled since the April 21 Work Session and asked Mr. Donnellon for an update.

Mr. Donnellon stated that there has been no progress at this time and recommended leaving on the table until there has been action taken or we recommend removing from the table or agenda.

PENDING LEGISLATION

There is no pending legislation on this agenda.

NEW LEGISLATION

A Resolution Amending Resolution No. 26, 2019 Authorizing The City Manager To Enter Into A Contract With Dental Care Plus, Inc. To Provide Dental Insurance Coverage For Full-Time Employees

Mayor Dobrozsi assigned the legislation to Mr. Messer.

Mr. Riblet explained that if approved, this Resolution would authorize extending the current contract with Dental Care Plus, Inc. for an additional three months (October 1 through December 31, 2021). He stated that Council may recall last year the City contracted with Humana for a 15-month period to provide employee group medical insurance with a zero percent increase in premium costs. This resulted in additional cost savings for the City but also resulted in group dental and group medical contract periods having different end dates. With the assistance of Julie Tople (HORAN), Dental Care Plus was contacted and is willing to extend its existing contract for employee group dental insurance an additional three months from October 1, 2021 through December 31, 2021 at current rates. Extending the contract with Dental Care Plus an additional three months would sync the employee group dental insurance contract end period with the employee group medical insurance contract end period, resulting in administrative efficiencies for the City and greater convenience for the employees. Earlier this year the members of the HealthCare Benefits Committee were consulted, and all members of the Committee were supportive of syncing the dental insurance contract end date with the medical insurance contract end date.

Mr. Suer stated that it made sense to adjust the plan to be on the same timeline as the medical plan.

A Resolution Authorizing an Assessment for The Removal of Dead Trees

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Ms. Henao explained that, if approved, this Resolution would authorize an assessment for the removal of dead trees at 8817 Castleford Drive. Ms. Henao explained that the homeowner is actually living in a healthcare facility. She stated that staff attempted to reach family but was not successful. She explained that due to negligence by the owner

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of the property, the City has been forced to remove dead trees in order to bring the property into compliance with our property maintenance code. Section 93.23 provides a prohibition against dead trees. Section 93.16 of the code allows the Community Development Director to have these nuisances abated by contract and the cost to be charged against the real property and a lien to be placed upon the property. She explained that after providing the required notices, staff contracted with Davey Tree to remove four trees: three Ash and one ornamental tree. The total cost of tree removal was \$4,740. The City now desires to assess a lien upon the property for the cost incurred by the City to remove the dead trees, and an additional administrative fee of \$25. The adoption of this Resolution will allow for the assessment to be included in the upcoming property tax bills that will be mailed in January.

Mrs. Bissmeyer asked if the resident was aware of the assessment.

Ms. Henao explained that unfortunately the owner is in skilled nursing care and past the point of understanding. She explained that staff also spoke with a neighbor, but they were also very elderly. She stated that the trees had already lost limbs that hit a neighboring fence and were a danger in hitting the neighboring house, so staff felt it was prudent to move forward.

Mr. Suer stated that when staff goes through an extensive process to notify homeowners that there really is no choice but to move forward to rectify the situation and prevent future loss.

Ms. Henao stated that this is the first assessment that she has processed for trees as it is usually for weeds.

Vice Mayor Margolis asked if there was a court order needed.

Ms. Henao replied that it is not required but a process of using certified mail was followed.

A Resolution Amending And Extending Resolution Nos. 4, 2020 and 32, 2020 Authorizing Expenditures For Design and Engineering Services To Complete The Development of The Montgomery Quarter Project

Mayor Dobrozsi assigned the legislation to Mr. Messer.

Mr. Riblet explained that, if approved, this Resolution would authorize an amendment to Resolution #4, 2020 and Resolution #32, 2020 for the purchase of certain design and engineering services for the development of the Montgomery Quarter project specifically transitioning from Sequence III of Phase I into Phase II of the overall development. He explained that, if approved, the amendment would authorize an amount not to exceed \$200,000 to purchase certain design and engineering services for the development of the Montgomery Quarter project from McGill Smith Punshon, Inc. (MSP) estimated at \$83,500, MKSK Studios (MKSK) estimated at \$110,000 and Berding Surveying estimated at \$6,500. He explained that the services are consistent with the terms and conditions established under previous Resolutions associated with the project. Funds would be drawn from the Downtown Improvement Fund 480.000.5365. These costs will qualify as reimbursable expenditures associated with the Montgomery Quarter project and will be recovered through the Tax Increment Finance (TIF) agreement structured for the development. Mr. Riblet stated that Gateway Partners Montgomery, LLC, who has been contracted by the City as our Construction Manager at Risk (CMAR), continues to work with engineering firms to advance Construction Drawings, engineering and site plan drawings, and surveying as part of the public and private improvements within the Montgomery Quarter project. Payments will allow the City to acquire and Gateway Partners Montgomery, LLC to assign to the City all plans, reports, engineering drawings, concepts and designs, and survey reports prepared by MSP, MKSK and Berding Surveying.

Mr. Suer asked if, despite the rain, things were proceeding on schedule.

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- Mr. Riblet replied that the project is a little ahead at this time. He stated that the first tenant is scheduled to move in by May of 2022 and that things are going nicely.
- Mayor Dobrozsi stated that he would be recusing himself from the final discussion and vote on this piece of legislation at the August 4, 2021 Business Session.
 - A Resolution Accepting A Bid And Authorizing The City Manager To Enter Into A Contract With Prus Construction Company For The Montgomery Road Access Consolidation Project
- Mayor Dobrozsi assigned the legislation to Mr. Cappel.
- Mr. Heitkamp explained that, if approved, this Resolution would authorize the City Manager to enter into a contract with Prus Construction to complete the 9305 9321 Montgomery Road Access Consolidation Project. He stated specifically it was Avis Car Rental, Nordic Motors, Houdini Room Escape and the Dunkin Donuts/Coldwell Banker building. He stated the project would combine the curb cuts into one that would be centered across from the proposed Roosa Street and line up with a planned traffic signal. The access consolidation project will be funded through the 480-000-5401 Downtown Improvements Fund. It is requested that the project be approved in the amount of \$232,960, which is the amount of the Base Bid plus 10% contingency.
- 173 Mr. Suer asked how long the timeline for this project would be.
- Mr. Heitkamp replied that it would be a very short timeline with the completion date set for the third week of September.

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- 178 Ms. Roesch asked what the businesses thought about the consolidation.
- 180 Mr. Heitkamp replied that it has been a long road to get where the project is. He stated that the property owners were in favor of having the access points at a traffic signal.
- Vice Mayor Margolis stated the project was important in cleaning up the look of that section of Montgomery Road as well as added safety it will provide.

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 - Mayor Dobrozsi stated that he would be recusing himself from the final discussion and vote on this piece of legislation at the August 4, 2021 Business Session.
 - A Resolution Authorizing The City Manager To Enter Into A Contract With Compass Minerals America Inc. For The Purchase Of De-Icing Rock Salt For The 2021-2022 Season
 - Mayor Dobrozsi assigned the legislation to Mr. Cappel.
- Mr. Heitkamp explained that, if approved, this Resolution would authorize the City Manager to enter into a contract extension with Compass Minerals America, Inc. pursuant to a joint purchasing bid with Hamilton County for 2021-2022 de-icing rock salt. The purchase of deicing rock salt for the 2021-2022 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 265.000.5380 State Highway Fund, and 266.000.5380 Permissive MVL Fund. If approved, the request would authorize a maximum purchase of 1400 tons of deicing rock salt in the amount of \$94,528.00 (\$67.52 per ton). Mr. Heitkamp added that there was currently 600-700 tons of salt in storage at that time.
- Mrs. Bissmeyer asked when the storage bin was added to increase storage.

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Mr. Heitkamp replied that was approximately five years ago.

Mrs. Bissmeyer asked why we didn't purchase more.

Mr. Heitkamp replied that it was a balancing act on how much to buy so that we wouldn't have salt with not where to store it.

Mr. Suer stated that as we do have adequate storage now that he felt this was a reasonable amount to order.

Mr. Messer asked if there were any trends around the use of rock salt regarding environmental concerns that the City needs to consider.

Mr. Heitkamp explained that the real focus is to not oversalt. He explained too much salt washes into the catch basins and eventually into a creek. He explained that the used of liquids like we use when we make brine helps to stretch the salt and prevent over salting. He explained that we use a product called Ice B' Gone when the temperatures become really frigid. He explained that this is added to the salt to make it more effective.

ADMINISTRATION REPORT

Mr. Riblet reported the following items:

• The next City Council Business Session is scheduled for Wednesday, August 4 at 7:00 p.m.

The Law and Safety and Financial Planning Committees will meet on Monday, August 2 at 3:30 and 4:30 p.m., respectively. The Planning, Zoning and Landmarks Committee has cancelled their meeting for August.

 The need for Council Committee meetings for Monday, August 9 will be updated at the August 4 Business Session.

• The Budget Review Session for the 2022 Budget is scheduled for Thursday, September 9 beginning at 5:30 p.m.

• The Planning Commission met on Monday evening to consider two applications. The first application was for a Final Development Plan for the expansion of Audi Connection. After reviewing the application, the Planning Commission voted to approve the Final Development Plan with conditions. The Commission also considered an application for a new Planned Development and General Development Plan for Twin Lakes at the property at the corner of Montgomery Road and Schoolhouse Lane. Twin Lakes is proposing 3 'flats' style building with 30 independent living units. After discussing the application, the Planning Commission recommended approval of the Planned Development and approved the General Development Plan. Staff would like to request a public hearing to consider the recommendation from the Planning Commission prior to the September 1 City Council Business Session at 6:30 p.m. City Council approved the scheduling of the public hearing.

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- On the roundabout front, JRJ is scheduled to perform the resurfacing of Montgomery Road and Cross County Highway the weekend of July 30 to August 2 (dependent on weather). In order to perform this work, they will have to close Montgomery Road and the entire intersection for the weekend beginning at 8 p.m. on July 30 and will reopen the intersection by 5 a.m. on August 8 (this was included in their contract per ODOT). Leading up to this work, JRJ will also be working through the night on Wednesday, July 28 and Thursday, July 29 in order to perform some milling and intermediate course pavement installation, however the intersection will remain open during those times.
 - JK Meurer in finishing up the milling of the streets included in the resurfacing program. The surface paving is expected to begin towards the end of next week or the week of August 2 and be finished by mid-August.
 - As a reminder the City Council Staff appreciation luncheon will be held on Friday July 30 from 11:00 am to 1:00 pm at Terwilliger Lodge.
 - A Ribbon Cutting Ceremony for the Roundabout is scheduled on Thursday, August 26 at 10:00 a.m.
 - The 2021 Top Workplace Celebration will be held on Friday, August 13 from 11:00 a.m. to 2:00 p.m. in Montgomery Park. Please mark your calendars to attend and help us celebrate a "3-Peat" win of the TWP honor.
 - City Council unanimously agreed to set a Special Meeting for the Strategic Plan Retreat on Friday, August 27 from 1:00 to approximately 6:00 p.m. and Saturday, August 28 from 8:00 a.m. to approximately noon.

LAW DIRECTOR REPORT

Mr. Donnellon explained that at the last meeting Council gave authorization to Mr. Riblet to vote for or against the reorganization of Purdue Pharma. He explained that based upon what is recommended by legal counsel and the attorneys, the State of Ohio did recommend the reorganization plan, so we submitted our ballots approving the reorganization plan. He stated he has not heard where it stands but is assuming it went through. He stated that Council may have heard in the news there are three others trying to settle: Cardinal Health, AmerisourceBergen, and McKesson who are looking to settle at \$23B. The only thing the Ohio Municipal League has asked is would the City be willing to execute a participation agreement if this goes through. He stated that his answer would be that it depends on what that participation agreement is. He stated he would tell them to let us know and then it would have to be approved as legislation. He stated that if Council supports a participation agreement, legislation for that may be introduced in September, but it does look like they are nearing reaching a settlement. He explained that the settlement would be addressed through abatement, mitigation and education and not as funds. He added that would be important to the community as TriHealth may want to make a request for a grant or the schools for education. He stated that he will relay that we have a willingness to participate depending on the details of the proposed agreement.

Vice Mayor Margolis stated it was great to preserve the opportunities for some of our partners. He asked what a participation agreement means.

Mr. Donnellon replied that they have not defined it yet. He stated that most likely it includes a release that we would sign if we reached an agreement and include guidelines for distribution of funds. He explained that originally the proposed guidelines were two funds in the State of Ohio. The majority of it would come down to local communities through the region. The region being Hamilton, Warren, and Butler counties would make application for the grants.

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He stated he needs to see what they are proposing it would be and then we can approve it. He stated that more than anything else it will be a release.

Vice Mayor Margolis stated that there really was no decision making on our part, we are depending on the other entities to make that decision, is that correct.

Mr. Donnellon replied that, yes, it would be the County and the State.

CITY COUNCIL REPORTS

Mrs. Bissmeyer

Mrs. Bissmeyer stated that she had no report but shared that she thought Bastille Day was awesome and a huge hit.

Mrs. Bissmeyer stated that she would be out of town from August 8 through August 17.

Mr. Suer

Mr. Suer stated that he felt all the July events went well and considering that coming back from the pandemic and return normal events to the community, staff did a great job. He added that he knows there needs to be a discussion regarding maintaining the time schedule this year at Bastille Day, from 4:00 to 11:00 p.m. versus beginning at noon.

Ms. Roesch

Ms. Roesch thanked all staff for putting on a great event at Bastille Day.

Ms. Roesch stated that the Parks and Recreation Committee did meet and interviewed applicants for vacancies on the Beautification and Tree Commission and also the Parks and Recreation Commission. She made a motion to appoint the following individuals to the respective commissions:

Travis Everly to the Beautification and Tree Commission with a term ending 1/31/2022 Jorge Tameron to the Parks and Recreation Commission with a term ending 1/31/2022

Vice Mayor Margolis seconded the motion. City Council unanimously agreed.

Mr. Messer

Mr. Messer reported that at the Sister Cities Commission plans to follow up on the Bastille Day event to review both critiques and celebrations and welcomes input from others.

Vice Mayor Margolis

Vice Mayor Margolis thanked staff who volunteered their time at Bastille Day and taking time to celebrate with the community.

Vice Mayor Margolis reported that at the last Planning Commission meeting, Twin Lakes made a presentation regarding which included the \$80,000 distributed in benevolent care so far in 2021 as compared to the \$1.2M distributed in 2020.

Vice Mayor Margolis stated that he would be out of town from August 13 through August 21.

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes. City Council Work Session Minutes July 21, 2021 Page 8 **Mayor Dobrozsi** Mayor Dobrozsi added to the great success that Bastille Day was and what seemed like the largest attendance we have seen in sometime. **MINUTES** Mrs. Bissmeyer moved to approve the July 7, Business Session minutes. Vice Mayor Margolis seconded. City Council unanimously agreed. **OTHER BUSINESS** There was no other business. **ADJOURNMENT** Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none he asked for a motion to adjourn. Vice Mayor Margolis moved to adjourn. Mrs. Bissmeyer seconded. City Council unanimously agreed. City Council adjourned at 8:08 p.m.

Connie Gaylor, Clerk of Council

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