

July 2, 2021

TO: Mayor and City Council Members

FROM: Brian K. Riblet, City Manager 

SUBJECT: City Council Business Session of Wednesday, July 7, 2021

As a reminder, City Council is scheduled to meet in Business Session on Wednesday, July 7, 2021 at 7:00 p.m.

### Business Session

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentation-Officer Alex Janszen and K9 Ricky will be present to provide Council with an update of the K9 Unit's progress and community relation efforts.
5. Guest and Residents
6. Legislation for Consideration this Evening

### Tabled Legislation

- a. An Ordinance Agreeing To Adjust The Boundaries Between The City Of Montgomery, Ohio And The City Of The Village Of Indian Hill, Ohio Pursuant To Ohio Revised Code Section 709.37—(Vice Mayor Margolis, 3<sup>rd</sup> Reading) Information has been previously supplied on this Ordinance that, if approved, would grant a request from Amy M. and Christopher Gilles, Property Owners on Remington Road, to approve a boundary adjustment for their property to relocate a portion of their lot from the Village of Indian Hill into the City to then be consolidated to create a larger, buildable lot. This Ordinance is the first step in the statutory process to adjust the boundary between the City and the Village. The Village of Indian Hill is passing a similar Ordinance, after which the legislation will be presented to the Board of Commissioners of Hamilton County, Ohio to approve the boundary adjustment between the two communities.

*This Ordinance was tabled at the April 21, 2021 Work Session and recommended to stay tabled until action can be taken or recommended to remove from the agenda.*

### Pending Legislation

There is no pending legislation for this agenda

### New Legislation

- a. A Resolution Adopting A Tax Budget For 2022—(Mr. Suer) Information has been previously supplied on this Resolution that, if approved, would adopt the 2022 Tax Budget. The preparation of the Tax Budget is an annual requirement for governmental jurisdictions per the Ohio Revised Code, Section 5705.28. The Financial Planning Committee of City Council reviewed the City's 2022 Tax Budget at its May 3, 2021 meeting. The Tax Budget will be submitted to the Hamilton County Budget Commission for approval, and will, in turn, be used to determine Local Government Fund allocations. The proposed budget is essentially based on the year 2022 projections as reflected in the City's 2021-2025 Five-Year Operating and Capital Budget.

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- b. A Resolution Authorizing Internet Auction of Surplus Personal Property Through Govdeals.com—(Mr. Messer) Information has been previously supplied on this Resolution that, if approved, will designate GovDeals.com as internet auction agents for the disposal of surplus property for the period of August 1, 2021 through July 31, 2022. Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction. Section 50.02 of the Code of Ordinances sets forth a procedure for the sale and disposition of lost, abandoned, stolen, seized, or forfeited property ("Surplus Property") through internet auction agents. This Resolution will also authorize the City Manager to enter into appropriate contracts with GovDeals.com.

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- c. A Resolution Designating Records Managers And Training Designees For Public Officials In The City Of Montgomery—(Mr. Messer) Information has been previously supplied on this Resolution that, if approved, will designate records managers and training designees for Public Officials for the City of Montgomery. This Resolution will designate the Clerk of Council, Connie Gaylor and alternately Finance Specialist Derek Morgan, as designated representatives of City Council to attend Ohio public records training and to serve as Records Managers for the City. Ohio law requires all public officials to either attend the training or to designate a person to attend on their behalf.

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- d. A Resolution Formally Adopting And Reaffirming Internal Control Policies Concerning The Local Law Enforcement Trust Fund And The Federal Law Enforcement Trust Fund—(Mr. Suer) Information has been previously supplied on this Resolution that, if approved, will formally ratify and approve the Internal Control Policies for the Law Enforcement Trust Funds managed by the City. These accounts receive funds from various forfeitures including federal forfeitures in cooperation with the Department of Justice. The management and use of these funds are controlled by the State and Federal programs, particularly the program for Equitable Sharing. This legislation formalizes those internal policies.

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

7. Administration Report
8. Minutes-June 23, 2021 Public Hearing and Work Session Minutes
9. Mayor's Court Report
10. Other Business
11. Executive Session
12. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator  
Department Heads  
Terry Donnellon, Law Director



**July 7, 2021  
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentations – Officer Alex Janszen and K9 Ricky will be present to provide Council with an update of the K9 Unit's progress and community relation efforts.
5. Guest and Residents
6. Legislation for Consideration for this Evening

Tabled Legislation

- a. An Ordinance Agreeing To Adjust The Boundaries Between The City Of Montgomery, Ohio And The City Of The Village Of Indian Hill, Ohio Pursuant To Ohio Revised Code Section 709.37—(Vice Mayor Margolis, 3rd Reading)

*This Ordinance was tabled at the April 21, 2021 Work Session and recommended to stay tabled until action can be taken or recommended to remove from the agenda.*

Pending Legislation

There is no pending legislation for this agenda.

New Legislation

- a. A Resolution Adopting A Tax Budget For 2022—(Mr. Suer)

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- b. A Resolution Authorizing Internet Auction of Surplus Personal Property Through [Govdeals.com](http://Govdeals.com) —(Mr. Messer)

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- c. A Resolution Designating Records Managers And Training Designees For Public Officials In The City Of Montgomery—(Mr. Messer)

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

- d. A Resolution Formally Adopting And Reaffirming Internal Control Policies Concerning The Local Law Enforcement Trust Fund And The Federal Law Enforcement Trust Fund—(Mr. Suer)

*Move to read the Resolution by title only*

*Voice Vote*

*Move for passage of the Resolution*

*Roll Call Vote*

8. Administration Report

9. Approval of Minutes – June 23, 2021 Public Hearing and Work Session Minutes

10. Mayor's Court Report

11. Other Business

12. Executive Session

13. Adjournment

C: Connie Gaylor, Administrative Coordinator  
Department Heads  
Terry Donnellon, Law Director

ORDINANCE NO. , 2021

**AN ORDINANCE AGREEING TO ADJUST THE BOUNDARIES BETWEEN THE CITY OF MONTGOMERY, OHIO AND THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO PURSUANT TO OHIO REVISED CODE SECTION 709.37**

**WHEREAS**, pursuant to Ohio Revised Code Section 709.37, two adjoining municipal corporations may, by Ordinance adopted by their respective legislative authorities, agree to adjust their boundaries, provided that such adjustment does not involve the transfer of land inhabited by more than five voters; and

**WHEREAS**, property owners, Amy M. and Christopher Gilles, are the record owners of two plats located on Remington Road, Hamilton County, Ohio, which lots border the common corporation line between the City of Montgomery, Ohio ("Montgomery") and the City of the Village of Indian Hill, Ohio ("Indian Hill"); and

**WHEREAS**, to create appropriately buildable lots for this land, the property owners have petitioned both Montgomery and Indian Hill to adjust the corporation line to move .3362 acres from Hamilton County Auditor's parcel number 619-0190-0082 from Indian Hill, and to consolidate such lot with lot 603-0004-0093 located within Montgomery. A copy of the proposed survey plat is attached hereto as **Exhibit A-1** and the former legal description for the remaining lots are attached hereto **Exhibit A-2**; and

**WHEREAS**, the Council of the City of Montgomery hereby finds and determines that a boundary adjustment of a portion of the property from Indian Hill to Montgomery will allow the adjusted and consolidated property to be governed by the laws of only one municipality, it will allow for the effective enforcement of the appropriate municipal codes in each jurisdiction, and it will avoid confusion regarding the provision of

municipal services by properly adjusting the boundary line to recognize these as two distinctive lots in their respective jurisdictions; and

**WHEREAS**, the City of Montgomery is willing to adjust its municipal boundary line with the Village of Indian Hill as graphically depicted in **Exhibit A-1** and described in **Exhibit A-2** attached hereto; and

**WHEREAS**, the proposed boundary adjustment would not affect any voters in either municipality and would be in the best interest of both municipalities; and

**WHEREAS**, the Council of the City of Montgomery desires to zone the new lot as consolidated and adjust it to the City of Montgomery as Residential A.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Council of the City of Montgomery, Ohio does hereby agree to a boundary adjustment with the City of the Village of Indian Hill to consolidate a portion of Hamilton County Auditor's parcel number 619-0190-0082 to Hamilton County parcel number 603-0004-0093, and to adjust the new corporation line as appropriate and as depicted on the attached **Exhibit A-1**. Council hereby requests that the Board of Commissioners of Hamilton County, Ohio adjust the boundaries for the City of Montgomery, Ohio and the City of the Village of Indian Hill in the manner as provided by law and as depicted in **Exhibit A-1** and described in **Exhibit A-2** attached hereto.

**SECTION 2.** The territory that is becoming a part of the City of Montgomery shall be zoned Residential A and subject to all laws generally applicable to properties in the City. The Community Development Director shall cause the official zoning map of the City of Montgomery to be amended in accordance with this Ordinance.



**SECTION 3.** This Ordinance shall go into effect and become law from and after the earliest period allowed by law.

**SECTION 4.** The Clerk of the City is hereby directed to certify a copy of this Ordinance to the Hamilton County Recorder.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

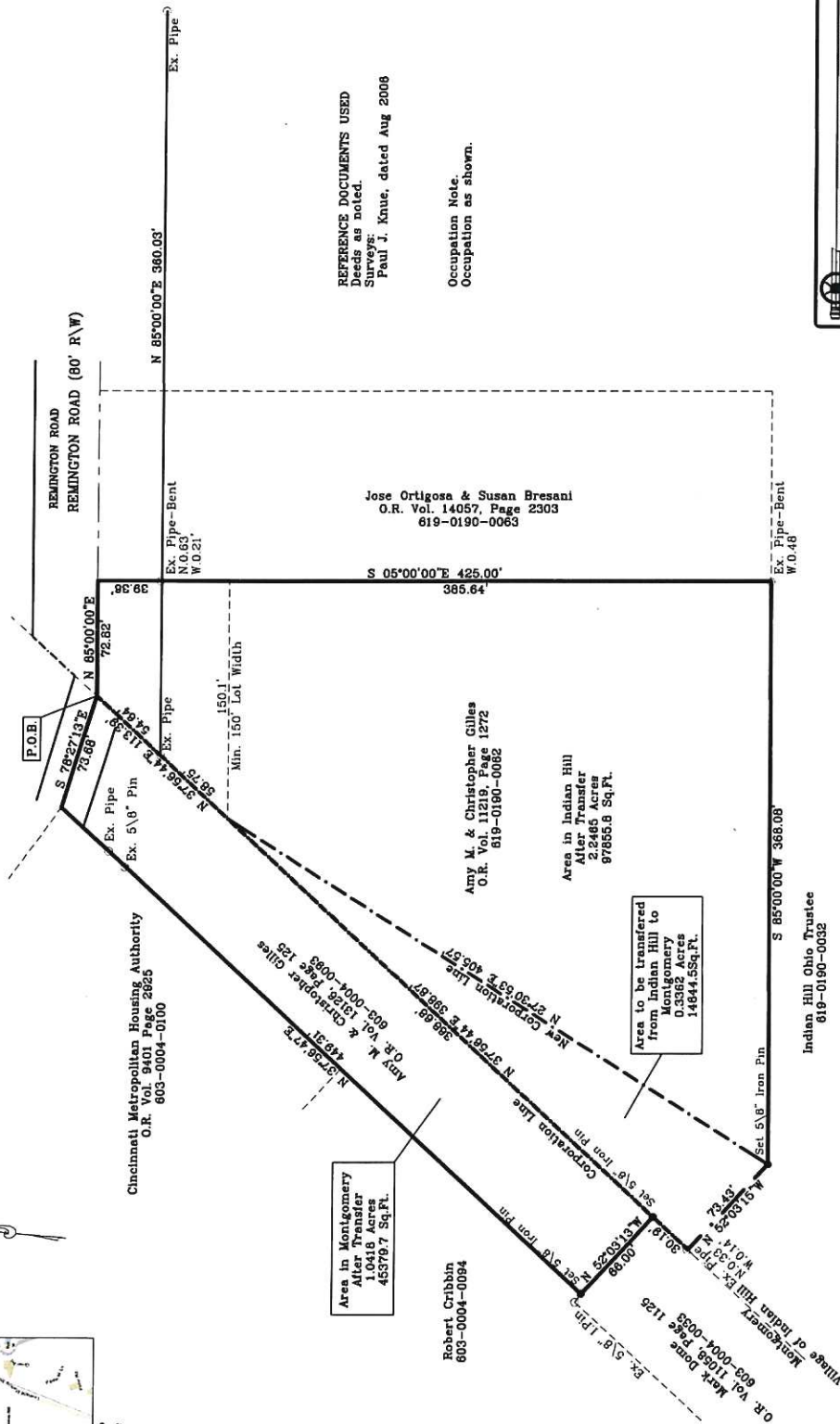
\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

SECTION 3, TOWN 4, E.R. 1  
INDIAN HILL TOWNSHIP \ SYCAMORE TOWNSHIP  
CITY OF INDIAN HILL \ VILLAGE OF MONTGOMERY  
HAMILTON COUNTY, OHIO

VICINITY MAP  
Not to Scale



**NOTE:** The professional surveyor or Landsdale Surveying, Inc. has made no investigation or independent search for records of record encumbrances, restrictive covenants, easements, title, or other facts that an accurate and current title may disclose. No abstract of title, nor title commitment, or results of a title search were furnished to the surveyor or Landsdale Surveying, Inc.

*I hereby certify that this plat represents a true and complete survey made under my supervision and all monuments have been set or found as shown.*

Jay S. Oberding P.S.  
Jay S. Oberding P.S.  
Ohio Registered Surveyor #S-7188



**LANSDALE SURVEYING, INC**  
**1008 MAIN STREET - (ST.RT.28)**

**SURVEY FOR  
CORPORATION LINE  
ADJUSTMENT**

Survey for  
Amy & Christopher Gilles  
7965 Remington Road

020	DRAWN BY: mch	DRAWING NUMBER 09-029A
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1008 Main Street (State Route 28)  
Milford, Ohio 45150  
Telephone 513-831-9970 Fax 513-831-9971

President - Jay Olberding, P.S.  
Founder - Jimmy Lansdale, P.S.

## EXHIBIT A-2

December 15, 2020  
09-029A

### LEGAL DESCRIPTION FOR 0.3362 ACRES 711 Transfer from Indian Hill Township To Sycamore Township

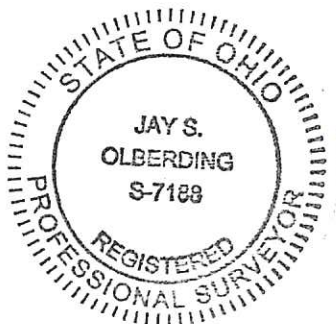
Situate in Section 3, Town 4, E.R. 1, Sycamore Township, Indian Hill Township, City of Indian Hill, Village of Montgomery, Hamilton County Ohio and being more particularly described as follows:

Commencing at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence leaving the centerline of Remington Road and going along The Corporation Line South  $37^{\circ} 56' 44''$  West 113.39 feet to a point and **TRUE PLACE OF BEGINNING** for this description; Thence along a New Corporation Line South  $27^{\circ} 30' 53''$  West 405.57 feet to a set 5\8" iron pin; Thence North  $52^{\circ} 03' 15''$  West 73.43 feet to a point, said point being witnessed by an existing pipe North 0.33 feet and West 0.14 feet, said point in also on the Corporation Line The Village of Montgomery and The Village of Indian Hill, Thence North  $37^{\circ} 56' 44''$  East 398.87 feet to the place of beginning containing 0.3362 acres of land.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.



*Jay S. Olberding P.S.*





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December 15, 2020  
09-029A

### LEGAL DESCRIPTION FOR 1.0418 ACRES

Situate in Section 3, Town 4, E.R. 1, Sycamore Township, Indian Hill Township, City of Indian Hill, Village of Montgomery, Hamilton County Ohio and being more particularly described as follows:

Beginning at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence leaving the centerline of Remington Road South  $37^{\circ} 55' 56''$  West passing through an existing Pipe at 54.64 feet for a total distance of 113.39 feet to a point; Thence with a New Corporation line South  $27^{\circ} 30' 53''$  West 405.57 feet to a set  $5\frac{1}{8}''$  iron pin; Thence North  $52^{\circ} 03' 15''$  West 73.43 feet to a point, said point being witnessed by an existing pipe North 0.33 feet and West 0.14 feet, said point in also on the Corporation Line of The Village of Montgomery and The Village of Indian Hill; Thence North  $37^{\circ} 56' 44''$  East 30.19 feet to a set  $5\frac{1}{8}''$  iron pin; Thence North  $52^{\circ} 03' 13''$  West 66.00 feet to a set  $5\frac{1}{8}''$  iron pin; Thence North  $37^{\circ} 56' 47''$  East 449.31 feet to a point in the centerline of Remington Road; Thence along the centerline of Remington Road South  $78^{\circ} 27' 13''$  East 73.68 feet to the place of beginning containing 1.0418 acres of land.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.



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09-029A

### LEGAL DESCRIPTION FOR 2.2465 ACRES

Situate in Section 3, Town 4, E.R. 1, Indian Hill Township, City of Indian Hill, Hamilton County Ohio and being more particularly described as follows:

Beginning at a point of intersection of the Corporation Line between The Village of Montgomery and The Village of Indian Hill with the centerline of Remington Road; Thence with the centerline of Remington Road North  $85^{\circ} 00' 00''$  East 72.82 feet to a point; Thence leaving the centerline of Remington Road South  $05^{\circ} 00' 00''$  East 425.00 feet to a point, said point being witnessed by an existing pipe West 0.48 feet; Thence South  $85^{\circ} 00' 00''$  West 368.08 feet to a set 5\8" iron pin; Thence with a New Corporation Line North  $27^{\circ} 30' 53''$  East 405.57 feet to a point; Thence along the existing Corporation Line North  $37^{\circ} 56' 44''$  East passing through an existing pipe at 58.75 feet for a total distance of 113.39 feet to the place of beginning containing 2.2465 acres of land.

subject to all easements and restrictions of record.

North is based upon deed recorded in Official Record 10411 - Page 1415 of the Hamilton County Recorder's Office.

The above described real estate is part of the same premises described as recorded in O.R. 11219, Page 1272 of the Hamilton County Ohio Deed Records and identified as all of Parcel ID. No.619-0190-0062, 0072, and 0073 on the tax maps of said county.

This description is the result of a survey and plat by Lansdale Surveying, Inc. dated August, 2009 under the supervision of Jay S. Olberding, Professional Surveyor, Ohio Registration #S-7188.



*Jay S. Olberding P.S.*



1008 Main Street (State Route 28)  
Milford, Ohio 45150  
Telephone 513-831-9970 Fax 513-831-9971

President - Jay Olberding, P.S.  
Founder - Jimmy Lansdale, P.S.

Prepared by: Lansdale Surveying, Inc  
Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:35:15  
Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

Area in Indian Hill

Pt ID	Ang Rt	Bearing	Distance	Pt ID	Northing	Easting
28		N 85°00'10"E	72.82	21	5029.1362	5050.2505
21	90°00'10"	S 05°00'00"E	425.00	15	4605.7534	5087.2917
15	90°00'00"	S 85°00'00"W	368.08	17	4573.6731	4720.6124
17	57°29'07"	N 27°30'53"E	405.57	155	4933.3700	4907.9762
155	169°34'10"	N 37°56'44"E	133.39	28	5022.7892	4977.7007
28	132°55'46"					

Perimeter: 1384.86 Cumulative Perimeter: 1384.86

Approx: Sq. Feet: 97855.8 Acres: 2.2465  
Approx: Total - Sq. Feet: 97855.8 Acres: 2.2465

Correct Ending Coordinates, North: 5022.7930 East: 4977.7073  
Ending Coordinates, North: 5022.7892 East: 4977.7007  
Error, N: 0.00 E: -0.01 Total: 0.01 Brg: N 59°58'10"E  
Distance Traversed: 1384.86 Closure: 180329



*Jay S. Olberding P.S.*



1008 Main Street (State Route 28)  
Milford, Ohio 45150  
Telephone 513-831-9970 Fax 513-831-9971

President - Jay Olberding, P.S.  
Founder - Jimmy Lansdale, P.S.

Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:32:00  
Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

Area in Montgomery

Pt ID	Ang Rt	Bearing	Distance	Pt ID	Northing	Easting
28		S 37°56'44"W	113.39	155	4933.3738	4907.9828
155	190°25'50"	S 27°30'53"W	405.57	17	4573.6770	4720.6190
17	79°34'08"	N 52°03'15"W	73.43	18	4618.8303	4662.7127
18	90°00'10"	N 37°56'44"E	30.19	25	4642.6388	4681.2758
25	269°59'48"	N 52°03'13"W	66.00	26	4683.2238	4629.2291
26	90°00'00"	N 37°56'47"E	449.31	27	5037.5435	4905.5206
27	116°24'00"	S 78°27'13"E	73.68	28	5022.7957	4977.7095
28	63°36'04"					

Perimeter: 1211.57 Cumulative Perimeter: 1211.57

Approx: Sq. Feet: 45379.7 Acres: 1.0418  
Approx: Total - Sq. Feet: 45379.7 Acres: 1.0418

Correct Ending Coordinates, North: 5022.7930 East: 4977.7073  
Ending Coordinates, North: 5022.7957 East: 4977.7095  
Error, N: 0.00 E: 0.00 Total: 0.00 Brg: S 39°30'58"W  
Distance Traversed: 1211.57 Closure: 350897



*Jay S. Olberding P.S.*



1008 Main Street (State Route 28)  
Milford, Ohio 45150  
Telephone 513-831-9970 Fax 513-831-9971

President - Jay Olberding, P.S.  
Founder - Jimmy Lansdale, P.S.

Prepared by: Lansdale Surveying, Inc  
Routine: Area Summary Coord File: 09-029.crd 12/15/20 8:28:30  
Input Scale Factor: 1.000000000 Output Scale Factor: 1.000000000

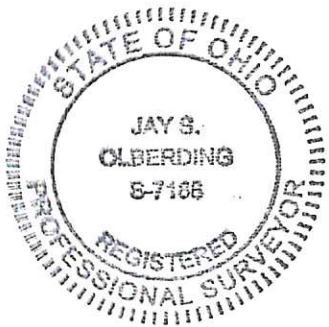
711 Transfer

Pt ID	Ang Rt	Bearing	Distance	Pt ID	Northing	Easting
155		S 27°30'53"W	405.57	17	4573.6754	4720.6180
17	79°34'08"	N 52°03'15"W	73.43	18	4618.8287	4662.7116
18	90°00'00"	N 37°56'44"E	398.87	155	4933.3745	4907.9833
155	10°25'52"					

Perimeter: 877.87 Cumulative Perimeter: 877.87

Approx: Sq. Feet: 14644.5 Acres: 0.3362  
Approx: Total - Sq. Feet: 14644.5 Acres: 0.3362

Correct Ending Coordinates, North: 4933.3722 East: 4907.9818  
Ending Coordinates, North: 4933.3745 East: 4907.9833  
Error, N: 0.00 E: 0.00 Total: 0.00 Brg: S 32°33'02"W  
Distance Traversed: 877.87 Closure: 319965



*Jay S. Olberding P.S.*



RESOLUTION NO. \_\_\_\_\_, 2021

**A RESOLUTION ADOPTING A TAX BUDGET FOR 2022**

**WHEREAS**, pursuant to Section 5705.30 of the Ohio Revised Code, the taxing authority of each municipality is required to adopt a tax budget on or before the 15th day of July for the next succeeding year; and

**WHEREAS**, a public hearing was held June 23, 2021 and public notice was given in the manner provided by law; and

**WHEREAS**, copies of the budget have been filed in the Office of the City Manager for public inspection for the ten (10) day period preceding the Public Hearing.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Council hereby adopts the tax budget proposed for 2022 in the form in which it has been proffered to this Council by the Finance Department, a copy of which is attached hereto and included herein by reference. In further conformity with Section 5705.30 of the Revised Code, the budget shall be submitted to the County Auditor on or before July 19, 2021.

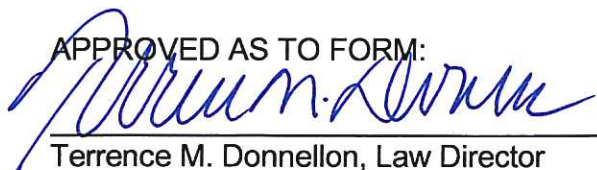
**SECTION 2.** This Resolution shall be in full force and effect from and after its passage.

PASSED \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

**RESOLUTION NO.                      , 2021**

**A RESOLUTION AUTHORIZING INTERNET AUCTION OF SURPLUS PERSONAL  
PROPERTY THROUGH *GOVDEALS.COM***

**WHEREAS**, Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction; and

**WHEREAS**, by § 50.02 of the Code of Ordinances, Council has set forth a procedure for the sale and disposition of lost, abandoned, stolen, seized or forfeited property ("Surplus Property") through internet auction; and

**WHEREAS**, the Administration has determined that the most efficient disposition of Surplus Property is through the internet auction service of Liquidity Services, Inc., *d/b/a GovDeals.com*, which has served the City well in the past; and

**WHEREAS**, consistent with the procedure of § 50.02, Council does desire to designate its appropriate internet auction agent for disposal of Surplus Property for the period of August 1, 2021 through July 31, 2022.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** Consistent with Ohio law and § 50.02 of the Code of Ordinances, Council does hereby designate Liquidity Services, Inc., *d/b/a GovDeals.com* as its internet auction agent for the disposal of Surplus Property for the year August 1, 2021 through July 31, 2022. The City Manager is hereby authorized to enter into an appropriate contract with Liquidity Services, Inc., 1920 L Street, NW, 6<sup>th</sup> Floor, Washington, DC, 20036, 1-800-310-4604, *d/b/a GovDeals.com*, for the receipt, disposition and sale of Surplus Property. The terms of such contract shall designate that the property shall be offered for

sale As /s with the purchaser to pay all costs necessary for shipping, handling and insuring the property, and any taxes associated with the sale of such property. The terms of such contract shall provide that the minimum period of time during which bids may be accepted is Fifteen (15) days including Saturdays, Sundays and legal holidays.

**SECTION 2.** The Administration shall take the appropriate steps to provide notice of its intent to sell such Surplus Property by way of internet auction consistent with Ohio law and § 50.02 of the Code of Ordinances.

**SECTION 3.** This Resolution shall be in full force and effect from and after its passage.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

RESOLUTION NO. , 2021

**A RESOLUTION DESIGNATING RECORDS MANAGERS AND  
TRAINING DESIGNEES FOR PUBLIC OFFICIALS IN  
THE CITY OF MONTGOMERY**

**WHEREAS**, under RC § 109.43, public officials are either required to obtain training in the policies and procedures for appropriate public records management or to designate persons (*Designee* under RC § 109.43) who will receive such training and oversee the management of the public records policy during their term; and

**WHEREAS**, Council does desire to designate the appropriate offices within the City who shall have responsibility for receiving and directing training within the City, developing the appropriate public policy for adoption by Council, and overseeing records management.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Clerk of Council, currently Connie Gaylor, is hereby designated by City Council as its Designee to attend the appropriate certified training program and seminars directed by the Ohio Office of the Attorney General to provide training in the management and accessibility of public records. The Finance Specialist, currently Derek Morgan, is hereby designated as the alternate to the principal Designee to assume such responsibilities for education, training and records management in the absence of, or the vacancy in office of, the Clerk of Council. Council hereby designates the appropriate offices for such training and whoever should succeed either Connie Gaylor or Derek Morgan in those offices shall be the appropriate Designee for future



compliance with the requirements of the Ohio Public Records Law. The Administration is hereby authorized to file any appropriate certification which may be required to verify this designation.

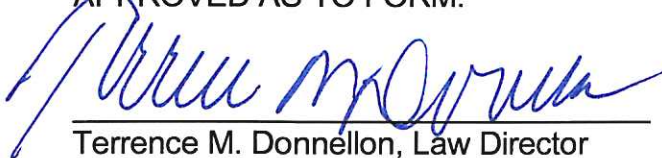
**SECTION 2.** This Resolution shall take effect the earliest opportunity as allowable by law.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

**RESOLUTION NO.           , 2021**

**A RESOLUTION FORMALLY ADOPTING AND REAFFIRMING INTERNAL  
CONTROL POLICIES CONCERNING THE LOCAL LAW ENFORCEMENT TRUST  
FUND AND THE FEDERAL LAW ENFORCEMENT TRUST FUND**

**WHEREAS**, the City of Montgomery has created two separate Funds into which to receive monies designated and paid to Montgomery through state and federal forfeitures. These Funds are entitled the Local Law Enforcement Trust Fund created under R.C. Chapter 2981 and the Federal Law Enforcement Trust Fund created in cooperation with U.S. Department of Justice and their Equitable Sharing Program; and

**WHEREAS**, the Administration and the Police Department adopted certain Internal Controls to administer these Funds, and have followed those Controls in the receipt and disbursement of any monies received; and

**WHEREAS**, to properly administer these Funds and to meet the requirements of the State of Ohio concerning financial accounting, the Administration has recommended that the City Council formally approve and adopt the attached Internal Control Policies, which Policies govern the management, distribution and accounting for such Funds; and

**WHEREAS**, the City does desire to meet its statutory requirements for any financial audit, and this Resolution and these Policies are not intended in any way to supersede federal regulations established by the Department of Justice concerning participation in the Equitable Sharing Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** Council hereby approves and formally adopts the attached Internal Control Policies for the Local Law Enforcement Trust Fund and the Federal Law Enforcement Trust Fund as previously implemented by the Administration for the receipt, management, disbursement and accounting for such Funds. As it is Council's intent not to impose unnecessary restrictions on the Federal Law Enforcement Trust Fund, this Policy shall be deemed a guideline and shall be subject to amendments from time to time as necessary to meet the Department of Justice requirements for the Equitable Sharing Program.

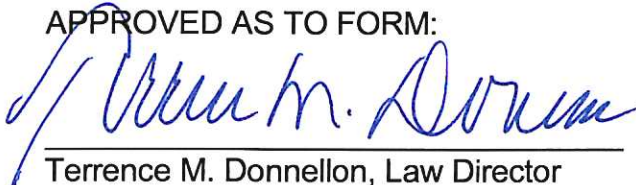
**SECTION 2.** This Resolution shall take effect the earliest opportunity as allowable by law.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

## **INTERNAL CONTROL POLICY**

### **LOCAL LAW ENFORCEMENT TRUST FUND**

The City of Montgomery (the "City") receives and disburses public funds from different resources. It is incumbent upon the City to make this process as transparent as possible. The State of Ohio Auditor's guidelines and various statutory requirements define the proper accounting principles and procedures to be followed. This will address the Local Law Enforcement Trust Fund (LLETf).

1. The LLETf, pursuant to ORC 2981.12 & 13, contains specific guidelines for the disbursement and disposition of funds obtained from contraband or instrumentally forfeited property. This policy fulfills ORC 2981.13(C)(2)(a) which requires an internal control policy must be adopted by an agency who receives these funds.
2. LLETf funds are used pursuant to guidelines contained in ORC 2981.13 or for law enforcement purposes determined to be proper by the Police Chief of the Montgomery Police Department. Specifically, ORC 2981.13 states the LLETf will be used by the Police Chief and Police Department subject to the requirements of this section and only for the following purposes:
  - a. To pay the costs of protracted or complex investigations or prosecutions;
  - b. To provide reasonable technical training or expertise;
  - c. To provide matching funds to obtain federal grants to aid law enforcement, in support of DARE programs or other programs designed to educate adults or children with respect to the dangers associated with the use of drugs of abuse;
  - d. To pay the costs of emergency action taken under ORC 3745.13 relative to the operation of an illegal methamphetamine laboratory if the forfeited property or money involved was that of a person responsible for the operation of the laboratory.
  - e. At least ten percent (10%) of the first one hundred thousand dollars (\$100,000) of amounts deposited during each calendar year in the City's Law Enforcement Trust Fund under this section, and at least twenty percent (20%) of the amounts exceeding one hundred thousand dollars (\$100,000) that are so deposited, shall be used in connection with community prevention education programs. The manner of use will be determined by the Chief of Police after receiving and considering advice on appropriate community preventative education programs from county



agencies such as a board of alcohol, drug addiction, and mental health services, from the county's alcohol and drug addiction services board, or through appropriate community dialogue. The financial records kept under the internal control policy with specify the amount deposited during each calendar year and the portion of that amount that was used in this effort and the programs in connection with which the portion of that amount was so used. Programs may include, but not limited to DARE programs and other programs designed to educate adults or children with respect to the dangers associated with using drugs of abuse.

- f. For such other law enforcement purposes that the Chief of Police determines to be appropriate.
3. The Ohio Revised Code requires two annual accounting reports to LLETFC activity:
- a. No later than January 31 of each year, a report will be submitted to the City Manager and Council's Financial Planning Committee detailing the previous year's expenditures from the LLETFC. This report will verify the moneys from the LLETFC were expended only for the purposes authorized by ORC 2981.13 or other relevant state statute. The report will specify the amount expended for each authorized purpose.
  - b. No later than March 1 of each year, a detailed report recording each item seized as contraband under this section will be filed with the Ohio Attorney General.

### **FEDERAL LAW ENFORCEMENT TRUST FUND**

Federal Law authorizes the Attorney General and the Secretary of the Treasury to share federally forfeited property with state and local law enforcement agencies. To receive federally forfeited property, state and local law enforcement agencies must participate in the U.S. Department of Justice's Equitable Sharing Program. Participation in this program accomplishes two U.S. Department of Justice objectives:

- 1. To enhance cooperation amongst federal, state, local, and tribal law enforcement agencies by providing them with valuable additional resources.
- 2. To supplement and enhance appropriate agency resources for participating agencies.

The City of Montgomery's Police Department participates in this program. The City's Police Department ("Department") receives an "equitable share" of seized and forfeited resources when it participates in an investigation or prosecution resulting in a federal forfeiture. The percentage of the equitable share to be received by the Department is based upon the percentage of direct participation in a law enforcement

effort that results in a federal forfeiture. As a result, the amount of equitable sharing resources received by the Department is unique to each case and is based on a series of quantitative and qualitative factors.

By participating in the program, the City of Montgomery's Police Department agrees to adhere to the accounting, reporting, and spending guidelines outlined in the Department of Justice's "Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies." In addition, by participating in the program, the Chief of Police or designee agrees to serve as the Seizure Coordinator for the Department and is responsible for the preparation, submission, and receipt of the necessary documents and forms needed for participation. Finally, as Seizure Coordinator, the Chief of Police or designee is required to provide the City Manager and City Council with regular briefings relating to participation in the program.

These minutes are a draft of the proposed minutes from the Public Hearing. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery  
City Council Public Hearing Minutes  
June 23, 2021

Present

Brian Riblet, City Manager  
Terry Donnellon, Law Director  
John Crowell, Police Chief  
Gary Heitkamp, Public Works Director  
Tracy Henao, Asst. City Manager/Acting Comm. Dev. Dir.  
Katie Smiddy, Finance Director  
Matthew Vanderhorst, Community and Information Services Dir.  
Paul Wright, Fire Chief  
Amy Frederick, Community Engagement Coordinator  
Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor  
Craig Margolis, Vice Mayor  
Lee Ann Bissmeyer  
Mike Cappel  
Ron Messer  
Lynda Roesch  
Ken Suer

City Council convened its Public Hearing for June 23, 2021 at 6:45 p.m. in a hybrid meeting at City Hall and by telephone conference with Mayor Dobrozsi presiding. This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone conference during the current pandemic and declared State of Emergency. As required by the statute, notice of the telephonic meeting was publicized more than 24 hours in advance to allow public access through the same conference call in service. The public was also given a backup number to call in the event there were technical difficulties. This Notice was posted on the City's website and a similar Notice was sent to The Cincinnati Enquirer.

Mayor Dobrozsi stated that all Council members were in attendance.

Mayor Dobrozsi explained that the Public Hearing was for the purpose of the presentation of the 2022 Tax Budget and asked Finance Director Katie Smiddy to make her presentation. He stated that he would allow for public comment after the presentation and Council questions and discussion. He asked that any guests on the phone line hold their comments until after the presentation and Council discussion as well. He stated that all comments will be limited to three minutes in total.

Mayor Dobrozsi explained the process for the Public Hearing to those in attendance and on the phone line. He explained that in a public hearing Council has the following options when considering an application:

- Approve the Recommendation
- Deny the Recommendation
- Remand the matter to Staff for more specific information or
- Take the matter under advisement and vote at another public meeting within thirty days.

Mayor Dobrozsi explained that if City Council chooses the final option, it is suggested that they announce the date and time of the subsequent hearing when the matter will be discussed and considered for vote.

**NEW BUSINESS**

**2022 Tax Budget**

Ms. Smiddy explained that as a part of the preparation required for the 2022 annual operating and capital budget is the approval and submission of the City's Tax Budget. The Ohio Revised Code requires City Council to pass a resolution approving the Tax Budget by July 15 and must submit the approved budget to the County Auditor before July 20 of each year. She stated that failure to approve and submit the Tax Budget by the required deadline



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could jeopardize the City's share of Local Government Funds.

Ms. Smiddy explained that currently the City has two funds which derive money from property taxes: The General Fund and the Fire Levy fund. She provided a detailed explanation of the following:

**Assessed Valuation:**

It is estimated that the total assessed valuation for the year 2022, collected in 2021, for the City of Montgomery is estimated to be \$668 million. This is an estimated .15% increase property values from the assessed valuation for tax year 2020 of \$667 million.

**General Fund:**

The General Fund collects 4.5 mills (3 mills inside, 1.5 mills outside) on real property. It is estimated that \$2,635,100 will be collected in property taxes in 2022 for the General Fund; this is an increase of 1% over the 2021 anticipated collections.

Income tax collections in the General Fund are estimated to be \$7,275,000 of the total income tax collection of \$9.1 million estimated for 2022; the assumption is that total income tax revenues are conservatively estimated to remain at 2020 levels. The amount of income tax revenues allocated to the General Fund is 80% in 2021. It is estimated that the General Fund will have a cash balance of approximately \$13.1 million at the end of fiscal year 2022.

Other General Fund revenues are estimated to remain relatively flat due to the economy. Total revenues of the General Fund for 2022 are estimated at \$10,735,000 as compared to \$11,000,000 estimated for 2021. This is a decrease of \$265,000 or approximately 2.4% which is attributed to the conservative estimates in income and property tax revenues.

Expenditures of the General Fund are estimated to be \$12,600,000 in 2022, as compared to \$12,400,000 in 2021. This is an increase of \$200,000 which can be attributed to increased allocations to capital outlay.

**Fire Levy Fund:**

The Fire Fund consists of two permanent levies with no expiration date. The 5.55 mill levy was passed in 1999 and a 6.0 mill levy was approved by the voters in May of 2018. Total revenues in the Fire Levy Fund are estimated to be \$5,740,000 in 2022 keeping estimated revenues at 2021 levels.

Total expenditures for the 2022 Fire Levy Fund are estimated at \$4,300,000 as compared to \$5,230,000 estimated for 2021. This is a decrease of \$930,000 or approximately 18.0%.

The estimated ending cash balance for the Fire Levy Fund for 2022 is \$11,850,000. This is \$1,450,000 higher than the estimated 2021 ending cash balance. This is an operating reserve of 29 months, which meets the City's fund balance reserve policy of 6 to 12 months.

**Other Operating Funds:**

The other operating funds addressed in the 2021 Tax Budget are estimated to be continuations of current budget spending levels with adjustments made for healthcare and personnel costs by labor contracts.

**Capital Projects Spending:**

Capital spending is projected at \$11,177,086 being spent on permanent improvements. These projects were taken from the 2017-2021 Capital Improvement Program and are projects which were reviewed and approved by Council on an individual basis. The presentation of these projects in this Tax Budget is intended to indicate a



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level of spending for capital outlay.

**Debt Service:**

A schedule of Outstanding Debt is presented in the 2022 Tax Budget. It is estimated that the City will have approximately \$65.4 million outstanding in debt as of January 1, 2022 for Special Obligation, Special Assessment and General Obligation debt. Debt service payments for this debt in 2022 will be \$955,000 for principal repayment and \$1,299,560 for interest expense.

Ms. Smiddy concluded her presentation and asked for any questions.

Mayor Dobrozsi opened the floor to City Council questions.

Mr. Messer referred to the General Fund balances estimated for 2022 and asked why the revenue balances were lower and the expense balances higher from 2019 to 2020.

Ms. Smiddy replied that typically we estimate 15% less in expenses but when actual expenses come in, they could be higher.

Mr. Messer asked if the revenues were also estimated lower.

Ms. Smiddy explained that based on the financial tool that was created by Management Partners last year, the revenues were forecasted to increase by 1%. She stated that it may be lower as we rollback the revenues due to the pandemic but that if we would slowly bring the revenues back up in a conservative approach.

Mr. Suer and Vice Mayor Margolis thanked Ms. Smiddy for a well put together presentation.

Mayor Dobrozsi asked for comments from the visitor in City Hall.

Roberto Rivera, 11936 Seventh Avenue, Sycamore Township-Mr. Rivera stated that the City needed to do more with less, lower property taxes and bring wages down. He stated that the City should follow accounting practices from 1970.

Mayor Dobrozsi thanked Mr. Rivera for his comments.

Mayor Dobrozsi asked for any visitors on the phone line who would like to speak. There being no response, Mayor Dobrozsi closed the floor for public comments.

Mayor Dobrozsi restated that the options available to City Council related to this request were:

- Approve the Recommendation
- Deny the Recommendation
- Remand the matter to Staff for more specific information or
- Take the matter under advisement and vote at another public meeting within thirty days.

Mr. Cappel made a motion to accept the 2022 Tax Budget. Vice Mayor Margolis seconded. City Council unanimously agreed.

Mayor Dobrozsi asked if there was any further business to be heard in the Public Hearing. There being none, he

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150 asked for a motion to adjourn from the Public Hearing.

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152 Vice Mayor Margolis made a motion to adjourn. Mr. Cappel seconded. City Council unanimously agreed.

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154 The meeting was adjourned at 6:59 p.m.

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Connie Gaylor, Clerk of Council

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City of Montgomery  
City Council Work Session Minutes  
June 23, 2021

Present

Brian Riblet, City Manager  
Terry Donnellon, Law Director  
Tracy Henao, Asst. City Manager/Acting Comm. Dev. Dir.  
John Crowell, Police Chief  
Gary Heitkamp, Public Works Director  
Katie Smiddy, Finance Director  
Paul Wright, Fire Chief  
Matthew Vanderhorst, Community and Information Services Dir.  
Amy Frederick, Community and Engagement Coordinator  
Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor  
Craig Margolis, Vice Mayor  
Lee Ann Bissmeyer  
Mike Cappel  
Ron Messer  
Lynda Roesch  
Ken Suer

City Council convened its Work Session for June 23, 2021 at 7:00 p.m. in a hybrid meeting at City Hall and by telephone conference with Mayor Dobrozsi presiding. This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone conference during the current pandemic and declared State of Emergency. As required by the statute, notice of the telephonic meeting was publicized more than 24 hours in advance to allow public access through the same conference call in service. The public was also given a backup number to call in the event there were technical difficulties. This Notice was posted on the City's website and a similar Notice was sent to The Cincinnati Enquirer.

ROLL CALL

Mayor Dobrozsi asked for a motion to dispense with the roll call as all Council members were present.

Vice Mayor Margolis made the motion. Mr. Cappel seconded. City Council unanimously agreed.

SPECIAL PRESENTATION

Mayor Dobrozsi welcomed Tim Mettey, son of Reverend Wendell Mettey founder of Matthew:25 Ministries, along with Mr. Mettey's wife, grandchildren and Matthew 25 volunteers to the meeting to accept a proclamation and plaque with a Key to the City on behalf of Reverend Mettey.

Mayor Dobrozsi read the proclamation.

Mr. Messer stated that he was honored to present a plaque with a key to the city to Mr. Mettey as he has been a volunteer at Matthew 25 for the last 25 years. He stated that he thought it amazing the amount of courage and strength it took to start an organization such as Matthew 25 and that the community is truly blessed by the love that has been shown by the Mettey's and the organization.

Mayor Dobrozsi and Council Member Messer presented Mr. Tim Mettey with the proclamation and the plaque.

City Council and staff thanked Reverend Mettey, his family and staff for the amazing things they have accomplished and continue to do for the community and the world.

Mr. Tim Mettey thanked City Council for the great honor shown to his father by his hometown. He stated that his mother and father have lived in Montgomery for 40 years. He explained that his father moved here to become the pastor at the Montgomery Community Baptist Church. He stated that it was during a mission trip that he felt the calling to do something bigger. He stated it was all about helping just one person. Mr. Mettey thanked his mother,

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present in the audience, for her great support to his fathers' vision. He added that Matthew 25 would not have gotten off the ground without both their dedication and determination.

### **GUESTS & RESIDENTS**

Mayor Dobrozsi asked for a motion to move the Guests and Residents portion of the agenda to the end of the agenda after Other Business.

Mr. Cappel made a motion to move the Guests and Resident portion to after Other Business on the agenda. Vice Mayor Margolis seconded. City Council unanimously agreed.

### **LEGISLATION FOR CONSIDERATION THIS EVENING**

There was no legislation for consideration at the meeting.

### **ESTABLISHING AN AGENDA FOR JULY 7, 2021 BUSINESS SESSION**

### **TABLED LEGISLATION**

#### **An Ordinance Agreeing to Adjust the Boundaries Between the City of Montgomery, Ohio And the City of The Village of Indian Hill, Ohio Pursuant to Ohio Revised Code Section 709.37**

Mayor Dobrozsi explained that this Ordinance has been tabled since the April 21 Work Session and asked Mr. Donnellon for an update.

Mr. Donnellon stated that there has been no progress at this time and recommended leaving on the table until there has been action taken or we recommend removing from the table or agenda.

### **PENDING LEGISLATION**

There is no pending legislation on this agenda.

### **NEW LEGISLATION**

#### **A Resolution Adopting A Tax Budget For 2022**

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Mayor Dobrozsi stated that as Ms. Smiddy had just presented the 2022 Tax Budget at the previously held Public Hearing there were no updates to be given.

#### **A Resolution Authorizing Internet Auction of Surplus Personal Property Through Govdeals.com**

Mayor Dobrozsi assigned the legislation to Mr. Messer.

Police Chief Crowell explained that this is an annual piece of legislation that, if approved, will designate GovDeals.com as internet auction agents for the disposal of surplus property for the period of August 1, 2021 through July 31, 2022. He explained that Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction. Section 50.02 of the Code of Ordinances sets forth a procedure for the sale and



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disposition of lost, abandoned, stolen, seized, or forfeited property ("Surplus Property") through internet auction agents. This Resolution will also authorize the City Manager to enter into appropriate contracts with GovDeals.com.

Mrs. Bissmeyer asked if there were smaller items if they could be donated to Matthew:25 Ministries.

Chief Crowell replied that any items that are determined to be of diminutive value do not have to go to auction and can be donated.

Mr. Donnellon added that the City has the right to donate nominal items to charity that serves the Montgomery community.

Mr. Suer added that using GovDeals.com has worked well for many years to dispose of surplus items and often these items go to communities who cannot afford them.

**A Resolution Designating Records Managers And Training Designees For Public Officials In The City Of Montgomery**

Mayor Dobrozsi assigned the legislation to Mr. Messer.

Mr. Donnellon explained that, if approved, this Resolution would designate records managers and training designees for Public Officials for the City of Montgomery. This Resolution will designate the Clerk of Council, Connie Gaylor and alternately Finance Specialist Derek Morgan, as designated representatives of City Council to attend Ohio public records training and to serve as Records Managers for the City. Ohio law requires all public officials to either attend the training or to designate a person to attend on their behalf.

**A Resolution Formally Adopting And Reaffirming Internal Control Policies Concerning The Local Law Enforcement Trust Fund And The Federal Law Enforcement Trust Fund**

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Ms. Smiddy explained that, if approved, this Resolution will formally ratify and approve the Internal Control Policies for the Law Enforcement Trust Funds managed by the City. She stated that these accounts receive funds from various forfeitures including federal forfeitures in cooperation with the Department of Justice. The management and use of these funds are controlled by the State and Federal programs, particularly the program for Equitable Sharing. This legislation formalizes those internal policies.

**ADMINISTRATION REPORT**

Mr. Riblet reported the following items:

- The next City Council Business Session is scheduled for Wednesday, July 7 at 7:00 p.m.
- The Law and Safety, Financial Planning, and Planning, Zoning and Landmarks Committees have cancelled their meetings for July.
- The need for Council Committee meetings for Tuesday, July 12 will be updated at the July 7 Business Session.

- Gary Heitkamp reports that John R. Jurgensen (JRJ) continues to make great progress on the roundabout project as splitter islands, concrete sidewalk, streetlights and roadway pavement are being installed. The evening of Friday, June 25 into the morning of Saturday, June 26, the entire intersection will be closed from 8:00 p.m. to 7:00 a.m. in order for JRJ to perform the “Phase 5” traffic switch. Message boards have been added informing the public of the scheduled temporary closure. Detour signage will be installed on I-71, Cross County, and Montgomery Road directing traffic around the closure.
- Indian Hill’s contractor, JNT Excavating, began construction of the water main replacement in the Heritage District on Monday, June 21. They began work on Main Street south of Cooper Road and on Cooper Road between Montgomery Road and Main Street. Traffic is currently being maintained on Main Street in one direction (one-way north) during working hours, and Cooper Road will be closed between Montgomery and Main at times during the workday. Traffic will be detoured up to Remington Road when Cooper is closed.
- Tracy, Katie and he have been working with applicants on the second round of Montgomery Business Relief grants to ensure they meet the requirements established by the CDBG. The deadline is Friday, June 25 at noon, and we anticipate being at or near capacity for the grant dollars available.
- The City of Montgomery recently partnered with Cincinnati Bell to provide Smart City services and free public Wi-Fi at various places within the city. The collected data will help the City learn about foot traffic patterns (Days, times, locations, etc.) and other visitor demographics.

The service is currently active at:

- Dulle Park
- Swaim Park
- the corner of Remington Rd. and Montgomery Rd.

Outdoor access points will be installed near Montgomery Inn and Village Tavern by the end of this week. Two other public Wi-Fi access points will be installed in the Heritage District area and future expansion is planned for the Shelly Ln. parking lot and Montgomery Quarter.

- The BAMSO concert is scheduled for next Friday, July 2 in Montgomery Park beginning at 7:30 p.m.
- The July 4<sup>th</sup> Parade and festival is scheduled for Saturday, July 3 beginning at 10:00 a.m.
- City offices will be closed on Monday, July 5 in observance of the Independence Day holiday.
- Save the Date- The 2021 TWP Celebration will be held on Friday, August 13 from 11-2 in Montgomery Park. Please mark your calendars to attend and help us celebrate a “3-Peat” win of the Top Workplace honor.
- Ms. Smiddy shared an award that was presented to the City from MVRMA (Miami Valley Risk Management Association). She stated that the 2020 Standard of Excellence Award presented to the

Public Works Department for having zero losses for three years in a row. She stated that the department would be recognized with a breakfast or a lunch for this achievement.

- A ribbon cutting is anticipated in mid to late August for the completion of the roundabout construction. Mr. Riblet will provide options to secure a date for the ceremony.

Mr. Riblet wished Chief Crowell a Happy Birthday from his June 10<sup>th</sup> birthday.

### **LAW DIRECTOR REPORT**

Mr. Donnellon stated he had no report but congratulated staff on being selected as a Top Workplace for the third year in a row.

### **CITY COUNCIL REPORTS**

#### **Mr. Cappel**

Mr. Cappel reported that the monthly cardboard recycling was held on June 19 and was well attended.

#### **Mrs. Bissmeyer**

No report.

#### **Mr. Suer**

No report.

#### **Ms. Roesch**

Ms. Roesch reported the following items:

- The Beautification and Tree Commission have selected the Spring Seasons of Beauty Winners and will present their Certificate of Appreciation at the July 21 Work Session.
- The Parks and Recreation Committee met and discussed pickleball courts. She stated there are four courts at Dulle Park, two permanent courts at Swaim Park and two courts will be converted at Weller Park.
- A meeting was held with staff and the Director of BAMSO for the final walk through of the July 2 Independence Day concert.
- Carol Gorley announced that she was stepping down as the Executive Director of the Montgomery Chamber of Commerce on July 9.

#### **Mr. Messer**

Mr. Messer reported on the following items discussed at the June Government Affairs Committee meeting:

- Energy Aggregation was discussed at the request of a resident. Mr. Messer defined energy aggregation in its' simplest form is when a group or organization, in this case the City of Montgomery, brings a group of



customers together to form a large buying group that has the potential to get better electric rate terms than can be realized on an individual basis. He stated that the Committee discussed the pros and cons of the "opt-in" or "opt-out" details. He stated that the "opt-out" program would have to go before the voters and an application filed by August 4 to go on the ballot. He stated that Mr. Riblet checked with other communities who provided little tangible benefits for supporting a ballot initiative for energy aggregation. Mr. Messer asked Mr. Riblet to expand upon his findings.

Mr. Riblet explained that in the early 2000's the rate differential between Duke Energy rates and aggregate rates were much more significant than they are today making it a less attractive option, however, residents like the jurisdiction doing the research for them. He stated that there were communities that say its ok but are not seeing large savings and in fact some rates end up being higher than Duke Energy rates. He added that staff can monitor the rates and always revisit it in the future.

Mr. Suer shared that there was a conversation about energy aggregation in prior years in which conditions were different but now residents can do the research and chose their own energy provider on their own. He stated that he liked that option rather than the residents being automatically placed in a program and having to "opt-out". He stated that it is simple to switch providers and that he felt the Committee made the right decision.

- There will be an unveiling of a rendering for the Gerri Harbison Memorial project at the July 3 Festival. She added that the goal was to unveil the statute at the July 4th Festival in 2022.

Mr. Riblet added that Mr. Tsuchiya met with staff and provided a draft rendering of the statute. He quickly on-site made changes that brought the rendering closer to staff and Mr. Harbison's vision. Mr. Riblet added that a private fundraising committee was assembled with six to seven non-staff members being recruited. He stated there would be a kickoff meeting held later in the week.

- The City Council staff appreciation luncheon will be held on July 30 at Terwilliger Lodge.

#### **Vice Mayor Margolis**

Vice Mayor Margolis wished to thank Carol Gorley for doing a wonderful job at the Chamber. He stated that she brought new life and imagination to the Chamber.

Vice Mayor Margolis stated that regarding the aggregation issue that he felt the City could partner with residents the educate them on energy aggregation without telling them who to buy from.

#### **Mayor Dobrozsi**

Mayor Dobrozsi reported that he and Mr. Riblet participated in a virtual meeting with the Hamilton County Commissioners and provided an update on the City. He stated their presentation was well received with approximately 30 people participating in the meeting.

#### **MINUTES**

Mr. Cappel made moved to approve the June 2, Business Session minutes as written. Vice Mayor Margolis seconded. City Council unanimously agreed.



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City Council Work Session Minutes

June 23, 2021

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**MAYORS COURT REPORT**

Mayor Dobrozsi asked for a motion to accept and dispense the May Mayors Court Collections in the amount of \$6,855.

Mr. Cappel made the motion. Vice Mayor Margolis seconded. City Council unanimously agreed.

**OTHER BUSINESS**

There was no other business.

**GUESTS AND RESIDENTS**

Mayor Dobrozsi asked visitors at City Hall if they would like to speak.

Alex Elias, 9770 Zig Zag Road- Mayor Dobrozsi introduced Alex as a member of a local Scout Troop who had met with the Mayor along with his troop to earn their citizenship badges. Alex asked Mayor Dobrozsi how the mayor gets elected.

Mayor Dobrozsi explained the process of Council elections and then how the Mayor and Vice Mayor positions are chosen among Council members.

Mayor Dobrozsi stated as there were no other Guests or Residents in City Hall he asked if there were guests and/or residents on the phone line who would like to speak. He asked for them to state their name and address and to adhere to the three-minute speaking rule. There was no response.

There being no response he closed the floor to public comment.

**ADJOURNMENT**

Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none he asked for a motion to adjourn.

Vice Mayor Margolis moved to adjourn. Mr. Cappel seconded. City Council unanimously agreed.

City Council adjourned at 8:10 p.m.

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Connie Gaylor, Clerk of Council