

City of Montgomery  
City Council Work Session Minutes  
November 17, 2021

Present

Brian Riblet, City Manager  
Terry Donnellon, Law Director  
Tracy Henao, Asst. City Manager  
Kevin Chesar, Community Development Director  
John Crowell, Police Chief  
Gary Heitkamp, Public Works Director  
Katie Smiddy, Finance Director  
Paul Wright, Fire Chief  
Matthew Vanderhorst, Community and Information Services Dir.  
Amy Frederick, Community and Engagement Coordinator  
Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor  
Vice Mayor Margolis  
Lee Ann Bissmeyer  
Mike Cappel  
Ron Messer  
Lynda Roesch  
Ken Suer

Council convened its Work Session for November 17, 2021 at 7:20 p.m. in City Council Chambers with Mayor Dobrozsi presiding.

**ROLL CALL**

Mayor Dobrozsi asked for a motion to dispense with the roll call as all members were present.

Mr. Cappel made a motion to dispense with the roll call. Mrs. Bissmeyer seconded. City Council unanimously agreed.

**SPECIAL PRESENTATIONS**

Ms. Julie Prickett addressed City Council on behalf of the Health Care Benefits Committee (HCBC) members: Sargent TJ Shreve, Tony Brothers, Firefighter Mike Young, and Katie Smiddy. She explained the HCBC have met with Julie Tople and Charles Coover of Horan Associates to review proposals for the renewal of group medical and dental insurance coverages for the policy period beginning January 1, 2022. Ms. Prickett explained that the Committee has the responsibility to evaluate group insurance proposals and to make recommendations on the insurance renewal coverage options. She stated that the recommendation for the upcoming policy period offers the best combination of service and value for the City and the employees.

Ms. Prickett explained that this year the City initially received a 48.6% rate increase proposal from the current medical insurance carrier, Humana, due to a number of significantly high claims (e.g., claims in excess of \$30,000) within our group. After some negotiations, Humana countered with two proposals: a 17% rate increase proposal or a 14% rate increase proposal if the City would also contract with Humana for group dental insurance. Jefferson Health Plan and Aetna both declined to provide a quote for medical insurance. Medical Mutual of Ohio and Anthem submitted proposals that were considered; however, these proposals did not match the current plan design.

Ms. Prickett stated the Committee is recommending remaining with Humana and continuing with the same plan structure of a High Deductible Health Plan/Health Savings Account (HDHP/HSA) with \$3,000/\$6,000 deductibles (which cover prescriptions after meeting deductibles.) The Committee also decided to recommend moving the dental insurance to Humana in order to obtain the better pricing (14% increase instead of 17% increase.) The Humana HDHP/HSA plan with the \$3,000/\$6,000 deductible would result in monthly premium costs of \$500.07 for Single coverage, \$1100.16 for Employee/Spouse, \$950.13 for Employee/Child(ren), and \$1600.23 for Family coverage. It should be noted that participation in Humana's employees and family members wellness program (Go365) continues to result in significant savings on premiums for the City. During the 12-month period of September 2020 through August 2021, the City realized a savings of \$46,971.65. Overall, these wellness engagement incentives have resulted in a total savings of \$206,386 since inception of the program with Humana in September 2014. If Council approves renewing a contract with Humana, the HCBC plans to continue to encourage participation in the Go365 program to yield additional premium savings for the City. It should also be noted that factoring in the proposed 14% increase for the new contract period, the average annual premium increase with

Humana over eight contract periods would be 2.098%. Ms. Prickett explained that given employee satisfaction with the current carrier, employee participation in the Go365 wellness program, the significant offsetting premium savings the City has realized from the Go365 program, and the overall low average annual increase in premium costs over eight contract periods, the Committee was able to reach unanimous agreement in favor of recommending continuing our partnership with Humana for medical insurance coverage, as well as extending this partnership to include dental insurance.

Ms. Prickett added that the City received an initial proposal from its current carrier, Dental Care Plus, Inc., for a one-year contract renewal with an eight percent increase. After some negotiations, Dental Care Plus revised its proposal to a one-year contract renewal with zero increase. However, despite this competitive offer from Dental Care Plus, it could not offset the overall savings the City could realize by moving the dental insurance to Humana to obtain the 14% medical insurance renewal (rather than a 17% renewal.) Anthem submitted a dental insurance proposal which was also competitive but not enough so as to offset the advantage of going with Humana for dental insurance in order to secure the lower medical renewal rates proposal from Humana. Humana's dental insurance plan design does not exactly match the Dental Care Plus plan design. Humana's dental insurance requires an annual deductible (\$25 for single and \$75 for family) while Dental Care Plus does not. However, some of Humana's dental insurance co-pays are lower than Dental Care Plus co-pays. In the end, the Health Care Benefits Committee concluded that the overall lower increase which could be realized with Humana medical and dental combined would be the best option for the City and the employees. The Health Care Benefits Committee was able to reach unanimous agreement in favor of recommending Humana for a one-year contract for group dental insurance.

Mr. Cappel asked if all employees received the same health and dental insurance, specifically those that are in collective bargaining units.

Ms. Prickett replied that all employees received the same health and dental insurance.

Mrs. Bissmeyer thanked the HCBC for doing such a great job in their research and recommendation.

Mr. Suer stated that each year he continues to be impressed by staff for working diligently to obtain the best insurance packages for employees. He also thanked Ms. Tople for being such a good partner to the City.

Ms. Roesch thanked everyone involved in the process. She stated that the model of the HCBC was fantastic.

Mr. Messer stated that negotiating a 48.6% down to 14% was great work. He asked if there is a prediction tool that can be used to forecast rates.

Ms. Tople explained that due to the size of City staff being smaller, that rates were based on claims. She explained that there were a number of sizeable claims that were considered when the policy was quoted out.

Vice Mayor Margolis stated that the partnership with Horan has been a great success and thanked everyone for their efforts.

Mayor Dobrozsi thanked the HCBC, Ms. Tople and Mr. Coover for their collaboration and efforts to obtain great coverage and policies that over the past years have helped prepare staff for increases when they come.

### **GUESTS & RESIDENTS**

Benny Miles, 8377 Shadowpoint Court- Mr. Miles addressed City Council and staff on behalf of the Diversity & Inclusion Committee. He referred to incidents in the past that prompted the creation of a Diversity & Inclusion Committee. He stated that this Committee has flourished under the direction of City Manager Brian Riblet, Mr. Chip Harrod and staff. He stated that he supported the Committee becoming a formal Commission of the City and asked City Council's consideration to support it as well.

**ESTABLISHING AN AGENDA FOR DECEMBER 1, 2021 BUSINESS SESSION**

**PENDING LEGISLATION**

**An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2022**

Mayor Dobrozsi stated that this would be the third reading of the Ordinance.

Mr. Suer explained that this legislation has been discussed at several previous meetings and established the City budget for 2022. He asked if there were any updates.

Ms. Smiddy replied there were none.

**An Ordinance Approving A Planned Development Overlay For Property Owned By Twin Lakes Located On Montgomery Road At Schoolhouse Lane**

Mayor Dobrozsi stated that this would be the third reading of this Ordinance.

Vice Mayor Margolis asked if there were any updates.

Ms. Henao replied there were none.

Vice Mayor Margolis explained that this development includes 32 'flat' style condominium units. He stated that the building would be 2 stories along Montgomery Road and transition to 3 stories near the back of the property that adjoins to Indian Hill.

**NEW LEGISLATION**

**A Resolution Authorizing The City Manager To Enter Into A Contract With Humana Health Plan Of Ohio, Inc. To Provide Medical Insurance And Dental Insurance For Full-Time Employees**

Mayor Dobrozsi assigned the legislation to Mr. Messer

**A Resolution Establishing City Contributions For Healthcare Benefits**

Mayor Dobrozsi assigned the legislation to Mr. Messer

Mayor Dobrozsi stated that since there was a in depth presentation on these pieces of legislation at the beginning of the meeting, he would open up for any questions from City Council regarding the healthcare pieces.

Mrs. Bissmeyer asked if the family cap amount of \$1,572 was for a month or the year.

Ms. Prickett replied it was per month. She added that all the rates from Humana were below the City caps except for the family amount and the difference would be split equally between the City and the employee.

**An Ordinance Establishing The Diversity And Inclusion Commission**

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Mr. Riblet explained that in January 2018, City Council supported the creation of the Diversity and Inclusion Committee to raise awareness about diversity, equity, and inclusion in our community and with City staff. City administration partnered with well-known civic leader and Montgomery resident Chip Harrod to recruit volunteers who had a heart and passion for this effort. Since that time the committee, comprised of many resident volunteers,



City staff and City Council has made great strides in providing educational opportunities for our community and beginning conversations.

Mr. Riblet stated that some of the highlights over the past 3 years include: the #IamMontgomery campaign with yard signs promoting a diverse community, adding a diverse holidays page and information about the committee in the city calendar beginning in 2019, created the Know Your Neighbor with public presentations on "Islam and America's Muslim Community", "Overcoming Disabilities", "Hispanics in the USA and the Cincinnati Metropolitan Area", "The Persistence of Antisemitism and the Upsurge in Hate Crimes", "History of Race in America", the creation of an annual Diversity Dinner with the most recent one being held on Saturday, October 2, the committee has received training on Implicit Bias and Cultural Competencies and in 2020 the City of Montgomery received the Building Inclusive Community award as part of the 2020 CLIMB awards presented by the Cincinnati Business Courier in partnership with the Cincinnati USA Regional Chamber.

Mr. Riblet explained that Section 6.06 of the Charter of the City of Montgomery authorizes Council to establish by Ordinance certain Boards and Commissions which Council deems appropriate to provide advice to Council and Administration. He stated that City Council has actively supported the efforts of this committee that has done tremendous work the past three years and included the work to request this committee be formally recognized as a Charter Commission as part of his 2021 goals.

Mr. Riblet stated that staff would request City Council to hold the first reading at the December 1 Council Business Session and consider suspending the second and third readings thus allowing the Commission to officially begin on January 1, 2022. In addition, staff recommends that four of the initial members designated by Council serve a term beginning February 1, 2022, continuing until January 31, 2024, and three of the initial members serve a term beginning February 1, 2022, continuing until January 31, 2025. After the initial terms have concluded each successive term shall be three years.

Chip Harrod-Mr. Harrod explained to City Council that he has helped to facilitate the Diversity & Inclusion Committee efforts for the past three years and thanked City Council for considering the Committee as a formal Commission. He wanted to acknowledge Mr. Riblet and staff for their dedication to these efforts. He stated that no one has embodied a personal commitment to inclusion more than Mr. Riblet. He stated that Mr. Riblet shows empathy and is a true leader. He added that all staff has been committed as well as the ad-hoc members.

Mike Hawkins, 215 Legacy Lane-Mr. Hawkins explained that as a result of an incident during a past election, he recommended Mr. Harrod to begin the discussion of Diversity and Inclusion. He stated that he has been involved in similar efforts in Cincinnati and during all the meetings he has attended, not one Council or Staff member attended during that time frame. He stated that the level of commitment from Council and staff has been impressive and will make the community even better.

C.K. Wang-Mr. Wang wished everyone a Happy Thanksgiving. He referenced the history of the nation and the events that prompted the Thanksgiving holiday that made our country diverse. He stated that we must continue to face our issues with diversity and courage in mind.

Sasha Naiman-Ms. Naiman explained that after attending the Montgomery Citizens Leadership Academy (MCLA) in 2018, she learned about the Diversity & Inclusion Committee from Council Members Margolis and Messer. She stated that the City has made this moment about being proactive and not just reactive by thinking towards a positive future. She stated that it requires bravery to forge forward with diversity and inclusion as a focus.

Mr. Cappel stated that he felt creating the Commission was a great idea and in the right direction. He asked what the intended budget would be for the Commission.

Mr. Riblet explained that the budget would be the same as other Commissions. He added that up to this date, the Diversity & Inclusion Committee has spent very little money so he felt confident that the same amount as other Commissions would be sufficient.

Mrs. Bissmeyer stated she felt this was a great move as everyone should feel welcomed and included in the community.

Mr. Suer stated it was a great initiative by the City and was glad to see it would soon be formalized.

Ms. Roesch stated that she agreed it was time the Committee became a Commission.

Mr. Messer stated he was very excited to see this happen as he felt we would get more from it than we would give.

Vice Mayor Margolis stated that while this was a journey we began a few years ago, that we have many years to go in these efforts.

Mayor Dobrozsi stated that it is amazing what can come out of adversity. He thanked everyone for their work and the continued work that would be done.

#### **A Resolution Adopting a Five-Year Capital Improvement Program for The City of Montgomery**

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Ms. Smiddy explained that, if approved, this Resolution would adopt the City's proposed Five-Year Capital Improvement Program. This was reviewed by City Council as a companion piece to the proposed 2022 Operating and Capital Budget with Four Year Forecast and represents a comprehensive planning tool for capital investment in the community over the next five years.

Mayor Dobrozsi stated that he would recuse himself from the discussion and vote on this legislation. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself from discussion and abstain from voting upon legislation related to the Montgomery Quarter project.

#### **A Resolution Adopting a Five-Year Strategic Plan for the City of Montgomery**

Mayor Dobrozsi assigned the legislation to Mr. Messer.

Mr. Riblet explained that, if approved, this Resolution would adopt the City's proposed Five-Year Strategic Plan. He stated that the implementation plan was created by staff based upon work accomplished at the Strategic Planning Retreat in August, where City Council and staff collectively developed five (5) major goal statements, as well as a number of strategies for each goal area based upon input from a detailed environmental scan, the survey of citizens, and various public input opportunities offered throughout last fall and winter. The Plan was reviewed by the Government Affairs Committee on November 8. It is requested that City Council adopt the Plan that will guide the City's strategic operations and budget and capital programming for the next five years.

Vice Mayor Margolis stated that at the Government Affairs meeting Mr. Riblet discussed the teams that were assembled to work on each goal and asked Mr. Riblet to expound upon that.

Mr. Riblet explained that internal teams were created for each goal made up of approximately 6-7 staff members. He explained that in previous years these teams consisted of Department Heads and Mid-Level Managers but with the new plan front-line staff were included as well. He stated that involving all levels of staff members in the process would provide a more in-depth experience for staff to think on a broader scope other than their respective departments.

Mr. Messer suggested that as the strategies are developed that more action verbs are included in the verbiage. He stated he would be willing to help and that he felt that staff had done fantastic work so far in the initial development of the plan.

Ms. Roesch stated that she thought the plan looked great so far and felt that the planning session held in August was the smoothest session she has been involved in.

Mr. Suer stated that when the Action Steps are added to each Goal and Strategy, that details will be fleshed out as ownership is included. He stated to Mr. Messer that at that point he would see more action statements included.

Mrs. Bissmeyer stated she thought the plan looked great at this point and likes that more staff is being included in the process.

Mr. Cappel stated that he was in awe of the process and looked forward to updates and changes in the city in the next five years and beyond.

Mayor Dobrozsi stated that the process and plan gets better every time and that it was a result of incredible work by everyone.

#### **A Resolution Declaring A Moratorium On The Collection Of Building And Zoning Permit Fees For Solar Installations**

Mayor Dobrozsi assigned the legislation to Vice Mayor Margolis.

Mayor Dobrozsi added that all the assignments of legislation are subject to change at the December 1 Business Session.

Ms. Henao explained that, if approved, this Resolution would declare a moratorium on the collection of building and zoning permit fees for solar installations. Any property within Hamilton County is eligible for participation in the program, which provides a free solar assessment, discounted rates and financing. At the November 1, 2021 Planning, Zoning and Landmarks Committee meeting of City Council, it was recommended to pass a Resolution waiving building and zoning fees for solar installations with a cap of \$1,000 beginning on January 1, 2022 and ending on December 31, 2023. The waiver would be promoted as an incentive to our residents and businesses to adopt a more environmentally friendly source of power and to continue to promote Montgomery as a progressive community in the region and the State.

Vice Mayor Margolis asked Ms. Henao what the estimated total cost of fees for solar installation was.

Ms. Henao stated that for a residential installation it was around \$350 in permit fees. She added that the fees for a commercial installation are higher and that is why there is a cap of \$1,000 in fee waivers as those permit fees vary based upon the installation.

City Council members voiced their support of the moratorium and of environmental incentives for the community.

Mr. Cappel asked Ms. Henao an approximate number of permits that have been waived through since the moratorium initiative has been issued each year.

Ms. Henao replied between 20-25 residential permits and a few commercial permits.



**A Resolution Designating A Portion Of The Montgomery Road Corridor As A Community Entertainment District**

Mayor Dobrozsi assigned the legislation to Mrs. Bissmeyer.

Mr. Donnellon explained that, if approved, this Resolution would designate a portion of the Montgomery Road Corridor as a Community Entertainment District to support the Montgomery Quarter (MQ) Project. Ohio law allows communities to designate areas of a minimum of twenty acres as a Community Entertainment District to expand the opportunity for obtaining liquor licenses within the area. Communities are typically capped with the number of licenses based upon the population and are then required to purchase a license from other jurisdictions. He stated that this could be quite expensive for a startup business, and this will allow restaurants and other related uses within the designated area to apply for a license directly with the Department of Commerce/Division of Liquor Control at a substantial savings. By statute, the number of new licenses in the District is limited to one for each five acres in the designated District. He added that for a 20-acre area there has to be \$70M in development. He explained that the Montgomery Quarter encompassed 25 acres, and this would provide five new licenses for the development. Mr. Donnellon also stated that Council could amend the district in the future to include the west side of the Heritage District if there was interest in doing so.

Mrs. Bissmeyer stated that she liked that we had the option to expand the district based on acreage.

Mr. Donnellon explained that there could be one license issued for every five acres but that the maximum was 15 licenses.

Mrs. Bissmeyer stated this was a great incentive in drawing restaurants to the development.

Mr. Donnellon replied that it was a great marketing tool and that the development was designed for four licenses. He clarified that the hotel would not be included in that total as it is a different type of license.

Mr. Suer stated he felt it was a good idea and would create a more vibrant downtown area.

Ms. Roesch stated she felt it was necessary in order to attract businesses.

Mr. Messer asked if the DORA needed to be expanded.

Mr. Donnellon replied that it did not as it encompassed the MQ.

Vice Mayor Margolis stated he felt it was an opportunity to make the MQ a destination.

Mayor Dobrozsi stated that he would recuse himself from the discussion and vote on this piece as well since it is directly related to the MQ.

**A Resolution Amending Resolution No. 9, 2020 And Resolution No. 39, 2020 To Approve A Modification To The Construction Agreement With Brandicorp, LLC For The Montgomery Quarter Project Improvements**

Mayor Dobrozsi assigned the legislation to Mr. Suer.

Mr. Riblet explained that, if approved, this Resolution will allow the modification of the current Construction Agreement with Brandicorp LLC to proceed with constructing public improvements included in Stage I of the Montgomery Quarter project specific to Sequence III design and scope primarily including site finishes and features included in the public park space.

Mr. Riblet explained as the project further developed and Sequence I & II were nearing substantial completion and final design and bidding was taking place for Sequence III work, City Council approved Resolution #39, 2020 which

increased the budget for the CMAR from \$10,000,000 to \$14,500,000 to allow us to proceed with the bulk of Sequence III work including lighting, landscaping, streetscape, irrigation, hardscape and finishes to the public park. He explained that at this time we were still working with the development team on the center pieces of the public park to feature a fire pit and interactive fountain structure that could also easily be converted to a performance stage. He added that since last fall the impact of the COVID-19 pandemic has been realized for construction materials and other components associated with the development, both private and public improvements as the market has been very volatile, and we have experienced significant increases. Also, during the past several months, the design elements of the center fountain piece has been further defined knowing it will be a focal point and is located at within the heart of the Montgomery Quarter development.

Mr. Riblet stated that in an effort to close out the remaining work associated with Sequence III of the project and in effect all of Stage I improvements staff is recommending that the not to exceed budget for the CMAR be increased to \$15,250,000 for costs associated with public improvements. All other terms of the original CMAR agreement will remain the same. He added that this request also coincides steps staff has already taken and have introduced in the 2022 City Budget to cover these additional costs as we continued to finalize the details with the development team. And finally, a grant application was submitted on Monday, November 15 as part of the State Capital Budget process for Fiscal Year 2023 that, if successful, will allow us to recover some of the costs to construct and install the center fountain piece.

Mrs. Bissmeyer asked how much was requested in the grant application.

Mr. Riblet replied that \$220,000 was requested but the City has already received \$2M from the State Capital Budget grant in the past so we needed to keep that in mind.

Mr. Messer asked if due to inflation if there could be another increase.

Mr. Riblet explained that this increase would lock in the costs for Phase I to what they currently are.

Mayor Dobrozsi stated that he would recuse himself from the discussion and vote on this legislation. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself from discussion and abstain from voting upon legislation related to the Montgomery Quarter project.

**A Resolution Authorizing The City Manager To Accept The Opioid Settlement And Enter Into The Participation Agreement With Opioid Manufacturers Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc. and Janssen Pharmaceutica, Inc.**

Mayor Dobrozsi assigned the legislation to Mrs. Bissmeyer.

Mr. Donnellon explained that, if approved, this Resolution would authorize the City Manager to execute the Settlement Participation Form for settlement of another opioid manufacturers' claim in the national litigation. This release involves Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. Funds may be received by the City consistent with the OneOhio framework or settlement which focuses upon treatment and abatement through a state independent Foundation.

**ADMINISTRATION REPORT**

Mr. Riblet reported the following items:

- The next City Council Business Session is scheduled for Wednesday, December 1 at 7:00 p.m.



- Prior to that meeting a Special Meeting will be held to swear in Council Members Dobrozsi, Bissmeyer, Suer, Messer and newly elected Sasha Naiman and conduct an organizational meeting. This meeting will begin at 6:00 with a short recess to host a reception before going into the Business Session.
- The Law and Safety and Financial Planning Committees will meet on Monday, December 6 at 3:30 and 4:30 p.m., respectively. The Planning, Zoning and Landmarks Committee has cancelled their meeting for December.
- The Parks & Recreation, Government Affairs and Public Works Committees are not anticipated to have agenda items at this time, but an update will be provided at the December 1 Business Session.
- The Planning Commission met on Monday evening to consider an application for a Final Development Plan for Exterior Façade Modifications at Columbia Hyundai at 10981 Montgomery Road. While a majority of the site is not within the City, including a small expansion area and façade upgrade area, a portion of the Montgomery area improvements included façade changes, landscaping, new signage and conversion of 6 car display spots to an upgraded car display pad. After consideration, the Commission voted to approve the application with conditions.
- Staff will once again be sponsoring the Midwest Children's Orphanage in Pleasant Plain, OH., this year. Staff is also working with Operation Give Back to sponsor two local families for Christmas. These families have 10 children between them, ages 10 down to newborns. If Council would like to participate in supporting either of these charitable organizations by drawing a child or contributing funds, please contact Ms. Gaylor or myself and we will help facilitate that.
- A contract was completed for the 2021 Sidewalk Replacement Program with J.K. Meurer in an amount of \$23,240.
- A contract was completed for the 2021 Curb Replacement Program with J.K. Meurer in an amount of \$39,872.
- Background investigations for firefighter/paramedic candidates are currently underway and our first final interview with one of the candidates is next week.
- Finance Specialist interviews have concluded, and candidate background investigation will begin as early as next week.
- As a Save the Date, the staff Annual Holiday Luncheon is scheduled for Friday, Dec. 10 at Terwilligers Lodge. City Council is invited to come and celebrate the holiday with staff. As you recall we weren't able to hold this luncheon last year due to the pandemic so this year will be a special time. The luncheon will begin at 11:00 a.m. and will last until 1:00 p.m.

#### **CITY COUNCIL REPORTS**

##### **Mr. Cappel**

Mr. Cappel reported the monthly cardboard recycling is scheduled for November 20.

##### **Mrs. Bissmeyer**

No report.

**Mr. Suer**

No report.

**Ms. Roesch**

Ms. Roesch stated that a BAMSO Board Meeting was held. She also stated that the annual Holiday Concert is scheduled for December 5 at 7:00 p.m. to be held at the Summit City Church.

**Mr. Messer**

Mr. Messer reported that the past Government Affairs Committee meeting the following topics were discussed:

- The 2022-2027 Strategic Plan progress
- The Police Department requested the Committee to declare surplus a list of old radar equipment and three vehicles all to be auctioned online through GovDeals.com.
- The holiday card was selected
- An update on the 2022 MCLA was provided with a final recommendation coming at the December 1 Business Session.

**Vice Mayor Margolis**

Vice Mayor Margolis reported that he would be out of town from December 2 through December 9,

Vice Mayor Margolis complimented Kevin Chesar on his interaction with the Planning Commission at his first meeting since becoming the Community Development Director. He stated that Kevin showed great professionalism and decorum at the meeting.

Vice Mayor Margolis reported that at the Planning, Zoning and Landmarks Committee meeting the following topics were discussed:

- Historic Matching Grant program continuance was discussed and recommended to be taken to the CIC for renewal
- A Community Façade Matching Grant Program was introduced by staff and a recommendation was made to be taken to the CIC for approval.

Vice Mayor Margolis reported the following applications were presented at the November 10 Landmarks Commission meeting:

- Application for Certificate of Approval: Residing of Montgomery Inn Storage Building at 9411 Main Street
- Application for text amendments to Chapter 151.30 Sign Code and 151.15 Old Montgomery Gateway District Regulations
- A presentation was made by Kolar Designs featuring proposed wayfinding signs and mapping of the Montgomery Quarter development

**Mayor Dobrozsi**

Mayor Dobrozsi wished all everyone a wonderful Thanksgiving holiday.

**MINUTES**

Mr. Cappel moved to approve the minutes from the November 3, 2021 Business Session and November 3, 2021 Public Hearing minutes. Mrs. Bissmeyer seconded. City Council unanimously agreed.

**OTHER BUSINESS**

Mr. Messer reminded everyone of the Law Director evaluation process with the expectation of having legislation on the December 15 Work Session.

**EXECUTIVE SESSION**

Mayor Dobrozsi requested an Executive Session for discussion of the appointment of a Public Official.

Mr. Cappel made a motion to adjourn into Executive Session for discussion of the appointment of a Public Official. Mrs. Bissmeyer seconded.

The roll was called and showed the following vote:

AYE: Margolis, Messer, Roesch, Dobrozsi, Suer, Bissmeyer, Cappel (7)

NAY: (0)

Council adjourned into Executive Session at 8:56 p.m.

Council came back into Public Session at 10:46 p.m.

**ADJOURNMENT**

Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none he asked for a motion to adjourn.

Mr. Cappel moved to adjourn. Mrs. Bissmeyer seconded. City Council unanimously agreed.

City Council adjourned at 10:47 p.m.

  
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Connie Gaylor, Clerk of Council