

October 15, 2021

TO: Ron Messer, City Council Member, Chair  
Government Affairs Committee of City Council

FROM: Brian K. Riblet, City Manager 

SUBJECT: Government Affairs Committee Meeting of Monday, October 18, 2021

As a reminder, the Government Affairs Committee is scheduled to meet on Monday, October 18 at 4:30 p.m. at City Hall. Items to be discussed include:

1. Service to the Community Grant Update—Staff would like to opportunity to discuss the revised Service to the Community Grant guidelines and to obtain feedback from the Committee at the meeting.
2. 2022 MCLA Update—Staff would like to opportunity to discuss the status of the 2022 Montgomery Citizens Leadership Academy and to obtain feedback from the Committee at the meeting.
3. Montgomery Roundabout Landscape/Hardscape Design—Staff would like the opportunity to update the Committee on the Montgomery Roundabout Landscape/Hardscape Design process, anticipated next steps and to receive any feedback from the Committee.
4. Other Business—The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also, attached are the minutes from the August 9, 2021 meeting of the Government Affairs Committee for review and approval at Monday's meeting.

Should you have questions or concerns pertaining to these topics or have additional items to be discussed at Monday's meeting, please do not hesitate to contact me.

C: Mayor and City Council Members (4)  
Connie Gaylor, Administrative Coordinator  
Department Heads  
File



**GOVERNMENT AFFAIRS COMMITTEE OF CITY COUNCIL**  
10101 Montgomery Road • Montgomery, Ohio 45242  
(513) 891-2424 • Fax (513) 891-2498

**Agenda**  
**October 18, 2021**  
**4:30 P.M.**

1. Call to Order
2. Guests and Residents
3. New Business
  - a. Service to the Community Grant Update
  - b. 2022 MCLA Update
  - c. Montgomery Roundabout Landscape/Hardscape Design
4. Old Business
5. Other Business
6. Approval of Minutes–August 9, 2021
7. Adjournment

October 5, 2021

To: Brian K. Riblet, City Manager  
From: Matthew Vanderhorst, Community and Information Services Director  
Subject: Service to the Community Grant recommendations

### **Request**

It is necessary for the Government Affairs Committee of City Council to approve the revised Service to the Community Grant program guidelines as amended.

### **Financial Impact**

This recommendation does not have a financial impact.

### **Background**

The Service to Community Grant was created in 2011 to fund the start of the Montgomery Farmers Market, an MCLA project. Since the grant's inception, a total of \$26,619 has been awarded to various recipients, including the Montgomery Farmers Market, Montgomery Food Share, Operation Give Back, TriState Honor Flight, and Sycamore Junior High.

During the Government Affairs Committee of Council meeting on December 14, 2015, the Community and Information Systems Department recommended the approval of the new Service to the Community Grant program and guidelines. These recommendations were intended to build on the tradition and intended purpose of the former Community Engagement Grant while formalizing the process, increasing awareness of the grant in the community, and broadening the scope of the funded projects.

Throughout the past few years, the Community and Information Services Department has received feedback from grant applicants about how cumbersome and repetitive the grant application was. The feedback prompted staff to review the grant guidelines and modify the application.

## **Staff Recommendation**

Recommended grant application changes:

1. The grant name was changed from "Service to the Community Grant" to "Service and Engagement Community Grant." This change is intended to broaden the appeal of the grant beyond just service options.
2. Items listed on pages 2 - 3 were consolidated to be less repetitive.
3. Several internal processes were removed from the Grant Process Timeline to reduce applicant confusion.
4. Several application questions from pages 7 - 11 were eliminated or consolidated to reduce repetitive, confusing, and unnecessary items.
5. The item "How will your plan provide recognition to the City of Montgomery" was removed from the scoring sheet on page 13. Also, the WeTHRIVE scoring item was changed from bonus points to a primary scoring item.

The Community and Information Services Department and the grant team recommend approval of the Service to the Community Grant application guidelines as amended. The updates to the grant application build on the tradition and intended purposes of the grant program while clarifying language and intent.





# Service and Engagement Community Grant Program

Application and Guidelines

2022

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## City of Montgomery Service and Engagement Community Grant Application Guidelines

Thank you for your interest in the City of Montgomery's Service to Community Grant Program. Please review the enclosed materials carefully and provide all the information requested. Incomplete applications or applications that do not meet the definition of community engagement or service to the community will not be considered.

The purpose of the Service to the Community Grant program is to provide a fair and consistent method of establishing grant funding for community groups or organizations that have the ideas and the skills necessary to execute creative community projects to benefit and engage citizens in the City of Montgomery.

Service to the community is defined as providing a beneficial service, project, or event that engages or improves the quality of life of Montgomery residents.

The City of Montgomery is a local government agency with the mission "Providing superior services and engaging with you to enhance our community!" As this mission statement states, it takes a partnered approach to provide services to a community, and this grant is one opportunity for Montgomery service organizations to partner with the City for the benefit of our community.

We encourage you to review this document while filling out the grant application.

### Guidelines

1. All projects must be a creative effort to address an identified issue and build on assets in the community to improve conditions and enhance the quality of life in Montgomery.
2. The project must have a clearly defined plan of action with measurable outcomes for success.
3. Projects should encourage increased involvement of residents in neighborhood or community activities and build citizen leadership capacity.
4. Those projects dedicated to community wellness will receive ten additional bonus points in the scoring process. Community wellness projects, as defined in the WeTHRIVE Initiative, are programs dedicated to teaching healthy eating, healthy living, exercise, and improving mental health.
5. The group must agree to report on expenditures, lessons learned, photos, and stories to capture the impact of the project and grant.
6. The proposal must document how this project can be sustained without grant funding.
7. Grantees are encouraged to publicize their project/activity to spread the word on this grant and the good work that they are doing for the community.
8. In general, the City of Montgomery will award grants for specific projects rather than operating costs.

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Projects must be sponsored by not-for-profit or civic organizations, educational organizations, neighborhood associations, or religious organizations serving the Montgomery community.¶

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Deleted: <#>The project/activity should be enjoyable, build citizen leadership capacity, and provide opportunities to increase social connections among residents.¶  
The organization should match the grant with investments of their own funds, other donations or grants, or other in-kind donations, such as labor.¶

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### Eligibility

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Eligible grantees are limited to those not-for-profit or civic organizations, educational organizations, neighborhood associations, or religious organizations serving the Montgomery community. Requests will not be considered from organizations that discriminate based on race, creed, color, age, sex, religion, national origin or veteran status. The grant cannot fund commercial activities or charitable activities that are not directly of service within the City of Montgomery. Special consideration will be given for joint applications submitted by more than one group working together.

Documentation is required that the requested amount of the grant be equally matched from other sources in either cash contributions or in-kind property or equipment contributions. The applicant should match the grant with investments of their own funds, other donations or grants, or other in-kind donations, such as labor. Service hours are credited at \$20 per hour. The contributing service work should be specifically described to be considered.

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Grant applications must be submitted by February 1 of each year to be considered in that year's grant cycle. As a matter of fairness to all applicants, no exceptions to the deadline will be made. Decision notifications will be made to applicants within 90 days of February 1.

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### Financial Need

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Recipients with documented outstanding project performance and demonstrated financial need may reapply for the grant but would be limited to a maximum of two consecutive years of funding. Applicants will not be considered for a third consecutive year of funding but could reapply after sitting out a year, unless the City does not receive any other applications by the February 1 deadline.

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### Agreement and Final Report

The Montgomery City Council must authorize all grants. All grant applications will be reviewed and scored by City Staff and awarded by City Council by motion. Such grants will require an agreement between the City of Montgomery and the grantee. The agreement shall specify how the funds will be used and require that, upon completion, the grantee gives a detailed report on the outcomes of the projects, including the expenditures and funds remaining. Any funds remaining shall be returned to the City consistent with the grant agreement. Applicants must also provide a plan for recognizing the City of Montgomery for the support provided through this grant.

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## Application

### Application Contents

1. Group Fact Sheet
2. Certifications
3. Application Questionnaire
4. Budget Worksheet

### 2022 Grant Funding

A maximum of \$2,500 will be awarded to any one applicant in any given year.

The decision to continue funding of the Service to the Community Grant is subject to the appropriation of funds for such purpose by the Montgomery City Council. Funding for the Service to the Community Grant Program may be modified or suspended during times of economic downturn when revenue sources for the City are reduced and/or by City Council consistent with the adopted budget.

### Grant Process Timeline

Applications available online	January 3, 2022
Applications are due by 4:00 p.m.	February 1, 2022
Start of grant application review and approval process	February 2, 2022
Grant award notification	April 12, 2022
Six-month progress reports due to City of Montgomery for review	October 28, 2022
Final Report due to the City of Montgomery	February 28, 2022

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Applications Due: 4:00 p.m. on Thursday, April 1, 2021.¶  
Funding decisions will be made within 90 days following the application due date.¶

Project Completion: The date of completion will be made within one (1) year of receiving the grant funds.¶

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**Moved up [1]:** Thank you for your interest in the City of Montgomery's Service to Community Grant Program. Please review the enclosed materials carefully and provide all the information requested. Incomplete applications or applications that do not meet the definition of community engagement or service to the community will not be considered.¶

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### Application Checklist

For your application to be considered, please ensure that all the items listed below are in a packet delivered, either by mail or in person, no later than 4:00 p.m., Thursday, April 1, 2021, to Montgomery City Hall. Questions may be directed to Matthew Vanderhorst at 513-792-8323 or [mvanderhorst@montgomeryohio.org](mailto:mvanderhorst@montgomeryohio.org).

Please do not include the cover sheet or pages 1 through 5 of this packet with your submission.

1. Grant application includes:

- |   |       |
|---|-------|
| a. Group fact sheet   | _____ |
| b. Certification  | _____ |
| c. Application questionnaire  | _____ |
| d. Grant Request budget worksheet   | _____ |
| e. Proof of tax-exempt status and/or Articles of Incorporation as a not-for-profit organization, if applicable. | _____ |
| f. Completed W-9 Form   | _____ |

Contact:

Matthew Vanderhorst  
City of Montgomery  
513-792-8323  
[mvanderhorst@montgomeryohio.org](mailto:mvanderhorst@montgomeryohio.org)

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Monday, April 26, 2021¶

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Wednesday, May 5, 2021¶

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June 2021¶

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Friday, May 7, 2021¶

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Monday, November 1, 2021¶

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Exactly one year after the ¶  
grant award (May 2022)¶

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Deadline: 4:00 p.m., ~~Tuesday February 1, 2022~~

Applications received after the deadline will not be accepted

#### Group Fact Sheet

Group name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Project/Program Title: \_\_\_\_\_

Project/Program Start Date: \_\_\_\_\_ Project/Program End Date: \_\_\_\_\_

Group Fiscal Year End: \_\_\_\_\_ Federal Tax ID # (EIN) \_\_\_\_\_

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#### Certification

Groups or organizations applying for the fund through this program are obligated to spend the funds in the manner described in their application. All funds are specifically used for the purposes described in this application must be returned to the City of Montgomery. Failure to meet the objectives outlined in the application may result in future disqualification from applying for and receiving the City of Montgomery Service to Community Grant Program funds.

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out the project or program as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the return of all Service to Community Grant Program funding to the City of Montgomery.

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Name of Group/Organization

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Signature of Authorizing Official

Date

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### Application Questionnaire

1. Funding amount requested: \_\_\_\_\_ Application submitted last fiscal year? \_\_\_\_\_

Amount requested last year: \_\_\_\_\_ Amount awarded: \_\_\_\_\_

2. Have you received in the past, or currently receiving grant funding, for this or a similar project? If yes, please provide a detailed description.

List the source and amount of any funding received for the project or program (include funding received from the City of Montgomery departments outside of this grant application process).

Source

Amount

3. What is your group's annual budget?

4. What is the group's primary funding sources (government, private, other, and estimated amounts)?

Source

Amount

5. Detail the group's history, purpose, accomplishments, goals, and mission statement if applicable.

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Partner group	Amount	¶
_____	_____	¶
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_____	_____	¶

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What is your group's mission statement?¶

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Source	Amount¶
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How does your group meet the City's definition of service to the community as defined on page one (1) of the application?¶

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Deleted: <#>How will this project/service have a public purpose and engage citizens of Montgomery for this public purpose?

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6. Describe how your group plans to use the funds being requested. Please be as specific as possible including a timeline for the project as well as explaining the sustainability of the project and how that would be managed.

7. How will you identify residents in need of services, if applicable?



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8. How will awarding funds to your group benefit City of Montgomery residents? Special consideration will be given for joint applications submitted by more than one group working together. You may share a specific example or a brief past "success story."

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9. What is the anticipated number of recipients to be served by the project or program for which grant funds are being requested? \_\_\_\_\_

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10. Is the project or program still feasible if awarded partial funding? (please explainHow will you evaluate the success of the project or program? Please note that your group will be required to submit a six (6) month progress report if awarded funds (see the Grant Process Timeline on page 4).

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What is your plan to provide recognition to the City of Montgomery for the support provided through this grant?¶

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11. How is this program related to community wellness (WeTHRIVE initiative)? See page 1,

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#### Final report

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The final report must include an itemized budget with a copy of financial statement or statements of income and expenditures and assets and liabilities. The report must also include lessons learned and the impact of the project and grant.

The final report should include the following information for each expenditure.

1. The amount and check number.
2. The date paid.
3. To whom payment was made.
4. The purpose of the expenditure.
5. Documentation of matching fund, including names and time worked if service hours contributed to matching fund requirements.
6. Documentation of the recognition given to the City of Montgomery for the support provided through this grant.

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<b>Scoring Sheet</b>		
<b>Question</b>	<b>Points</b>	<b>Points Awarded</b>
Group's history, purpose, accomplishments, and goals.	5	
How does the group meet the City's definition of Service to the Community?	10	
Describe how your group plans to use the funds requested.	15	
How will this project/ service have a public purpose?	15	
How will you identify residents in need of services?	10	
How will the award benefit Montgomery residents?	20	
The anticipated number that will be served.	5	
List the other groups involved.	5	
Evaluate the success of the program.	5	
Is this program related to community wellness (WeTHRIVE initiative)?	10	
<b>TOTAL Points Awarded</b>	<b>100</b>	

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*These Minutes are a draft of the proposed minutes from the Government Affairs Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Government Affairs Committee of City Council.*

City of Montgomery  
Government Affairs Committee Minutes  
August 9, 2021

Present

Brian Riblet, City Manager  
Tracy Henao, Asst. City Manager/Acting Comm. Dev. Dir.  
Connie Gaylor, Clerk of Council  
Matthew Vanderhorst, Community and Information Serv. Dir.  
Julie Machon, Recreation Director

City Council Committee Members Present

Ron Messer, Chair  
Lynda Roesch  
Craig Margolis

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The Government Affairs Committee of Council convened its meeting for August 9, 2021 at 4:30 p.m. with Mr. Messer presiding.

Guests and Residents

There were no guests or residents present at City Hall.

New Business

2023 Calendar Theme Discussion

Mr. Vanderhorst explained to the Committee that during the 2021 City Calendar process, it was decided that the theme of the calendar should be approved by the Government Affairs Committee. He explained that Sycamore High School Art Teacher, Ms. Williams, asked if the theme could be chosen early in the school year to allow time for the students to complete the project. Mr. Vanderhorst explained that in past years the theme has focused on parks and history of the City. He stated that the Calendar Team, comprised of staff, have proposed the following recommendations:

1. Why do you love Montgomery?
  - a. Residents submit information on why they love Montgomery or Montgomery events.
  - b. Photos representing the resident feedback would be selected by staff and provided to the art teacher.
  - c. Include resident responses in quotes for each month.
2. Kid hot spots: From a kid's perspective. Could solicit ideas on social media.

Mr. Vanderhorst added that other Ideas proposed were:

1. Montgomery Parks: Highlight a different park each month. Some parks will be featured multiple months.
2. The Faces of our Commissions: Student art would feature commission projects.
3. Faces of the community: Focus on residents doing something in Montgomery, such as volunteer work, at an event, on a commission.
4. Award-winning residential properties
5. All about Montgomery Quarter

*These Minutes are a draft of the proposed minutes from the Government Affairs Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Government Affairs Committee of City Council.*

City Council Government Affairs Committee Minutes  
August 9, 2021  
Page 2.

- a. What would be the student art? Art assigned in Sept. 2022 and due May 2023.

The Committee discussed the recommendations and other ideas.

Ms. Roesch stated that she liked the option of “Why do you love Montgomery” over the “Kids Hot Spots”.

Mr. Margolis stated that he liked the “Kids Hot Spots”.

Mr. Messer stated that he liked both options but thought that the “Why do you love Montgomery” could be done first and then the following year the “Kids Hot Spots” could follow.

#### Post-Bastille Day Discussion

Mr. Riblet explained that staff met to discuss the 2021 Bastille Day format after the event had been held. He stated that historically the event began at noon with a time for kids to enjoy games, pony rides and the kid’s area. He explained that due to the pandemic, the event was pushed to begin at 4:00 p.m., thereby not offering the kids area and events. He stated that he asked Ms. Machon to come to the meeting to share the pros and cons of the new format and to obtain feedback from the Committee on this year’s event and moving forward with the 2022 format.

Ms. Machon distributed a list of pros and cons that she had received by the food vendors, volunteers, staff and attendees.

Staff and the committee discussed that the pros for beginning at 4:00 p.m. far outweighed the cons. Ms. Machon stated that the food vendors expressed that the later start time was much more profitable for them as there was no down time and they did not pay staff to be there earlier. She added that with no kids’ area, there was more room for the North Stage area performers and crowd. Ms. Machon pointed out the other City events that were family focused.

Ms. Roesch stated that she thought there was a lot of energy around the 4:00 p.m. start time and favored leaving it at that time.

Mr. Messer asked if there were any complaints.

Mr. Vanderhorst replied that he was not aware of any pros were identified by staff but were not substantial. He added that he actually had parents state that they liked not having the kid’s events to which they felt obligated to bring their kids to and then to decide if they could get back for the evening’s adult events.

Mr. Margolis stated that he agreed with the added energy and was in favor of not bringing back the kids’ area and staying with the 4:00 p.m. start time.

Mr. Margolis made a motion to support keeping the 4:00 p.m. start time for the 2022 Bastille Day event. Ms. Roesch seconded. The Committee unanimously agreed.



*These Minutes are a draft of the proposed minutes from the Government Affairs Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Government Affairs Committee of City Council.*

City Council Government Affairs Committee Minutes  
August 9, 2021  
Page 3.

#### Montgomery Quarter Park Name Discussion

Mr. Riblet distributed a list of potential Montgomery Quarter (MQ) Park names to the Committee and explained that he would like to obtain feedback from the Committee on the naming of the park within the development in order to prepare for programming and social media platforms. He stated that the park is in the development stages and will not be completed until 2023 but the marketing of it would begin much earlier. He stated that while the park is part of the MQ, it is its own stand-alone area and would be identified in that way.

Mr. Riblet reviewed the following proposed options:

1. Quarter Commons
2. Plaza at MQ
3. Pavilion at MQ
4. Connection at MQ
5. The "Q"

Mr. Margolis stated that he liked the "Quarter Commons".

Mr. Messer stated that he liked "Quarter Commons" and "The Q". He asked if traditional names were not being considered.

Mr. Riblet explained that the development team wanted to associate the MQ in some way for location recognition.

Ms. Roesch stated that "The Q" was distinctive. She asked if staff thought about doing a survey with the residents.

Mr. Riblet stated that they didn't, but they could.

Mr. Margolis stated that he felt "Pavilion" implies a building. He added that he didn't feel "The Q" implies the Montgomery Quarter.

Mr. Riblet asked if the "Quarter Commons, Plaza at the MQ, and The Q" would be the top three.

Mr. Riblet stated that the top three could be considered to be used in a survey.

Ms. Roesch asked if there was a clear winner, are we willing to go with a logo for that name.

Mr. Riblet stated that we were not tied to any of those names.

Ms. Roesch suggested asking Kelly Kolar of Kolar Designs and also the Parks and Recreation Commission.

Mr. Riblet replied that he will report out at the next Council meeting on further conversations on the naming of the park.

*These Minutes are a draft of the proposed minutes from the Government Affairs Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Government Affairs Committee of City Council.*

City Council Government Affairs Committee Minutes  
August 9, 2021  
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#### Montgomery Roundabout Landscape Design RFQ Discussion

Mr. Riblet explained to the Committee that he wanted to make them aware of the Request For Qualifications (RFQ) process and to ensure that Council has an opportunity to provide feedback on the roundabout landscape and design project. He stated that the deadline for submission by interested firms is Monday, August 16. He explained that the design work will be performed in 2022 to include the inner circle of the roundabout and the perimeter. He stated that he anticipated reviewing the submissions and narrowing those to three to four in which to solicit a Request for Proposal (RFP) from. He explained that an internal committee would be assembled to review the qualifications then open it up to obtain feedback from City Council and related Boards and Commissions. He stated that he felt the vision was for the design to be tasteful but not over the top. He said that blending in the north of Montgomery Road would be considered and that a Phase 2 would include a portion of Cross County Highway that lies within Montgomery. He stated that by the end of the year he would have a better idea of costs. Mr. Riblet explained that while he did not know how much involvement City Council wanted to have in the design, he did want them to have the opportunity to participate and provide input if interested.

Mr. Margolis stated that he remembered it worked well with the Montgomery Quarter Design to have a team assembled.

Mr. Riblet stated that he felt a similar approach would be applied but with less members on the team since the scope of the project was much smaller. He added that he would consult with ODOT to determine the restrictions on the design and landscaping with the roundabout being in the roadway.

Mr. Messer asked if there was a ballpark estimate on the cost.

Mr. Riblet replied that it was hard to tell. He stated that \$400,000 was earmarked in the budget for the roundabout, not including the corridor.

Mr. Riblet stated that moving forward he would assemble a committee to include one to two council members and the feedback of others.

#### Old Business

- Mr. Margolis explained that he has been considering the idea of the history of Montgomery coming to the forefront as a vehicle to bring people to the area. He stated that he felt using historic readings, reenactments and demonstrations that could draw people to the Historic District. He stated that these events would need to be fresh, populated and performed by residents. He states that he foresees this being a club or even a commission of people who are interested in exploring and promoting history. He stated that in the future this club could include Sycamore students.

Mr. Margolis explained that while interviewing people for the Landmarks Commission, four people asked about promoting history. He stated that he spoke with them as well as other residents at a meeting he recently held. He explained that at the meeting they talked about ways to create a program that could be sustained in the future. He stated that Larry Schwartz,

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Peter Fossett and Frank Davis all expressed an interest in being involved. He stated that the goal was to have something ready to present at Harvest Moon in October but didn't know if that was possible. He stated that the Montgomery Historic Preservation Association was not interested in being involved.

Mr. Margolis stated that the challenge was creating sustainability, programs for volunteers, attendance, augmenting with the Walking Tours and engaging students.

Mr. Margolis asked for feedback from the Committee and staff.

Ms. Roesch asked him about getting other entities involved such as the Sons of the American Revolution or Daughters of the American Revolution.

Mr. Margolis stated he wanted to capitalize on the energy in place and knew that to include the students it would be springtime at least before they could get involved. He stated that he wanted to see this club volunteer driven with staff guidance.

Mr. Messer asked if the intent is to educate or to bring people to Montgomery.

Mr. Margolis replied that he was interested in bringing people into Montgomery. He stated that highlighting education but engaging residents at the same time. He stated that adding an entertainment portion to it would help in the effort.

Mr. Riblet stated that some of what Mr. Margolis was interested in doing is being done internally by staff. He asked if Mr. Margolis seen this as an extension of the Landmarks Commission or a separate committee.

Mr. Margolis stated that he felt members of the Landmarks Commission are more reactive and he seen this as being more proactive. He stated that he would be discussing this at the next Landmarks Commission meeting and would see if there was support from the members.

Mr. Riblet stated that this could be an Ad-Hoc Committee of the Landmarks Commission.

Mr. Messer suggested that this be discussed at the History Session of MCLA and possibly be incorporated into their class project.

Mr. Riblet stated that he likened this to the Diversity Committee, which was formed informally with Council's blessing as an Ad-Hoc Committee. He said he felt that was important to clarify until it is seen how this will develop.

Ms. Henao stated that having a staff liaison included would prevent duplication of efforts. She stated that staff can only take things so far and that there would need to be dedicated volunteers to make it a success.

- Mr. Riblet discussed the 2022 Council Meeting dates to confirm changing the October Business meeting in observance of Yom Kippur to October 12, 2022.

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### Minutes

Mr. Margolis moved to approve the June 14, 2021 Government Affairs Committee minutes. Ms. Roesch seconded. The Committee unanimously agreed.

### Adjournment

Mr. Margolis moved for adjournment. Ms. Roesch seconded. The Committee unanimously agreed. The Governmental Affairs Committee of Council meeting was adjourned at 5:32 p.m.

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Chair