

City of Montgomery
Financial Planning Committee Meeting
August 1, 2022

Present

Brian Riblet, City Manager
Cindy Abner
Connie Gaylor, Clerk of Council

Council Committee Members Present

Ken Suer, Chair
Mike Cappel
Lee Ann Bissmeyer

Visitors

Chuck Boehm, Plattenberg Associates

The Financial Planning Committee of Council convened its meeting for August 1, 2022 at 4:30 p.m. at City Hall with Mr. Suer presiding.

Mr. Suer welcomed Mr. Boehm from Plattenberg Associates to the meeting to provide a summary of the 2021 Financial Audit. Mr. Suer asked for a motion to go into executive session to discuss confidential financial information.

Mr. Cappel made a motion to adjourn into executive session to discuss confidential financial information. Mrs. Bissmeyer seconded. The roll was called with the Committee unanimously agreeing. The Committee adjourned into executive session at 4:31 p.m.

The Committee reconvened in public session at 4:37 p.m.

July 2022 Income Tax Report

Ms. Abner explained that for the month of July, the City's total income tax receipts were \$676,354, which is an increase of \$10,110 or 1.52% when compared to the 2021 July collections of \$666,244. The majority of the 2021 returns received to date have been entered in the system. Collections are up 15.85% when compared to 2021.

Ms. Abner stated that the month of July 2022 withholding collections were \$572,972; a decrease of \$36,159 or (5.94%) when compared to July 2021 collections of \$609,131. Reports show a higher volume of payments in 2021 versus 2022; however, year-to-date collections remain up at 12.34%.

Ms. Abner stated in July 2022, net profits from businesses located within or doing business within Montgomery were \$12,246. This is a decrease of \$1,659 or (11.93%) when compared to July 2021 collections of \$13,905. Reports show that collections were fairly consistent with the 2021 revenue. Year-to-date business revenue remains up at 75.85%. Since a large percentage of business returns will not be posted until the extension due date in October, we will have a better idea of revenue once these are posted.

Ms. Abner stated in July 2022, Revenues of \$91,136 were collected in July 2022 from residents living in Montgomery, which is an increase of \$43,208 or 110.92% when compared to July 2021 collections of \$43,208. The variance is attributed to a higher volume of payments in July of 2022 as well as one large, estimated tax payment from one resident.

2023 Budget Preparation

Mr. Riblet provided an update on the 2023 budget preparation process. He explained that the process is on course with staff conducting a final review of all department's submissions.

Mr. Riblet pointed out several areas of consideration that would be addressed at the September 15 Budget Review meeting. The following items were listed:

- Debt Retirement Fund-With the reallocation of the income tax earnings, 5% will now be going into the debt retirement fund. Mr. Riblet explained that \$500,000 could be reduced from the general fund and shifted into the debt retirement fund.
- Transfers of approximately \$900,000 into the 261 Street and Pool funds have historically been done each year, but both of those funds have a substantial balance, so these funds could be deferred if needed.
- Transition of fleet management to Enterprise Fleet Management-Mr. Riblet explained that budgeting for fleet management, with the exception of fire apparatus, will now be housed in one capital expense budget for efficiency and tracking.

Other Business

Mr. Riblet reported that he and Ms. Henao met with Jack Gusweiler of Fifth Third to do an overall review of all bond anticipation notes.

Mr. Riblet reported that the City would receive \$1MIL in State Capital Grants this year for the Montgomery Quarter Park development.

Mr. Suer asked if the roundabout hardscape/landscape project would be budgeted in 2023.

Mr. Riblet replied that he just received the Human Nature agreement with scope and fee and was currently reviewing it. He stated he anticipated it may be budgeted in both the 2023 and 2024 budgets due to the scope of work.

Mrs. Bissmeyer asked about the progress at the Vintage Club.

Mr. Riblet explained that it was nearing completion with the second condominium building framed and Building C walls being constructed at that time.

Mr. Riblet stated that he also had submitted for \$100,000 for Montgomery Quarter Park finishes and was confident that would be approved.

Mr. Riblet added that the City would be receiving congressional spending dollars anticipated at \$200,000 that is being earmarked for police department flock camera systems.

Mr. Cappel reported that he would be out of town the week of September 4. The Committee tentatively scheduled the next meeting for Monday, September 12.

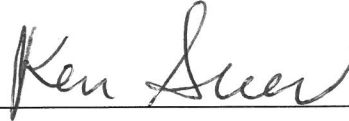
Minutes

Mr. Cappel moved to accept the minutes of the June 6, 2022 meeting of the Financial Planning Committee as written. Mrs. Bissmeyer seconded. The Committee unanimously agreed.

Adjournment

Mrs. Bissmeyer moved for adjournment. Mr. Cappel seconded. The Committee unanimously agreed.

The Financial Planning Committee of Council was adjourned at 5:30 p.m.

A handwritten signature in cursive script that reads "Ken Luce". The signature is written in black ink and is positioned above a horizontal line.

Chair