

City of Montgomery  
City Council Business Session Minutes  
January 5, 2022

Present

Brian Riblet, City Manager  
Terry Donnellon, Law Director  
Kevin Chesar, Community Development Dir.  
John Crowell, Police Chief  
Gary Heitkamp, Public Works Director  
Tracy Henao, Asst. City Manager  
Katie Smiddy, Finance Director  
Matthew Vanderhorst, Community and Information Services Director  
Paul Wright, Fire Chief  
Amy Frederick, Communications and Engagement Coordinator  
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor  
Lee Ann Bissmeyer, Vice Mayor  
Mike Cappel  
Chris Dobrozsi  
Ron Messer  
Sasha Naiman  
Ken Suer

City Council convened its Business Session for January 5, 2022 at 7:00 p.m. at City Hall with Mayor Margolis presiding.

**ROLL CALL**

Mayor Margolis asked for a motion to dispense with roll call as all members were present.

Mr. Cappel made a motion to dispense with roll call. Mr. Messer seconded. City Council unanimously agreed.

Mayor Margolis asked for a moment in silence in remembrance of former Council Member Gerri Harbison who passed away January 2, 2021.

**SPECIAL PRESENTATION**

Tom Gregory and family were presented with a Proclamation honoring the Montgomery Inn's 70<sup>th</sup> Anniversary.

City Council shared fond memories of their experiences dining at the icon restaurant and thanked the Gregory family for being wonderful community partners and friends.

**NEW LEGISLATION**

**A Resolution Authorizing the City Manager to Contract with National Inspection Corporation for Professional Services to Serve as Building Official and to Provide Plan Review and Field Inspection Authority and Services for the City's Building Department for the Calendar Year 2022**

Mr. Dobrozsi stated that he would recuse himself from this piece of legislation like he has done with all legislation that relates to the development and roundabout. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself from discussion and abstain from voting upon legislation related to the Montgomery Quarter project.

Vice Mayor Bissmeyer moved to read the Resolution by title only. Mr. Cappel seconded. City Council unanimously agreed.

Vice Mayor Bissmeyer read the title and moved for passage. Mr. Cappel seconded.

Vice Mayor Bissmeyer explained that information has been previously supplied on this legislation that, if passed, would authorize the City Manager to enter into a contract with National Inspection Corporation for professional services to serve as Building Official and to provide plan review and field inspection authority and services for the City's Building Department for the calendar year 2022. The City has contracted for approximately 18 years with National Inspection Corporation to provide plan review and field inspection authority and services for the City's building department and the City continues to be very satisfied with their ability to perform each of these duties.

60  
61 Vice Mayor Bissmeyer asked if there were any updates.

62  
63 Mr. Chesar replied there were none.

64  
65 The roll was called and showed the following vote:

66  
67 AYE: Cappel, Bissmeyer, Margolis, Naiman, Suer, Messer (6)  
68 NAY: (0)  
69 ABSTAIN: Dobrozsi (1)  
70

71 **A Resolution Authorizing the City Manager to Enter into a Contract with CT Consultants, Inc. for**  
72 **Professional Services Related to General Engineering and Architectural Services for Calendar Year 2022**  
73

74 Mr. Cappel moved to read the Resolution by title only. Vice Mayor Bissmeyer seconded. City Council unanimously  
75 agreed.  
76

77 Mr. Cappel read the title and moved for passage. Mr. Dobrozsi seconded.  
78

79 Mr. Cappel explained that information has been previously supplied on this Resolution that, if passed, would  
80 authorize the City Manager to enter into a contract with CT Consultants, Inc. for professional engineering and  
81 architectural services for calendar year 2022. The City has contracted for approximately 30 years with CT  
82 Consultants to provide civil, traffic, structural, electrical and storm water engineering services. CT Consultants has  
83 provided a competitive fee structure for 2022 including slight hourly rate increases for engineering services. As was  
84 provided in previous years, CT Consultants has deleted the line item for billing of the "Principal" from the fee  
85 schedule. If for any reason the Principal Engineer provides engineering services during the contract year for  
86 development/design review or project design/review, that work would be billed at the hourly rate of a "Senior  
87 Manager". Funding for this professional services contract is included in the City's 2022 Operating Budget in both  
88 the Public Works and Community Development operating budgets.  
89

90 Mr. Cappel asked if there were any updates.

91  
92 Mr. Heitkamp replied there were none.  
93

94 Mr. Messer stated that in response to a question he had regarding the cost per year that was paid to CT Consultants  
95 that Mr. Heitkamp had provided him with information showing that \$92,465 was paid to CT Consultants for their  
96 services in 2021.  
97

98 The roll was called and showed the following vote:

99  
100 AYE: Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer, Cappel (7)  
101 NAY: (0)  
102

103 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Elex, Inc. for**  
104 **the Montgomery Heritage District Traffic Signal Project**  
105

106 Mr. Cappel moved to read the Resolution by title only. Vice Mayor Bissmeyer seconded. City Council unanimously  
107 agreed.  
108

109 Mr. Cappel read the title and moved for passage. Vice Mayor Bissmeyer seconded.  
110

111 Ms. Cappel explained that information has been previously supplied on this legislation that, if passed, would  
112 authorize the City Manager to enter into a contract with Elex, Inc. for the Montgomery Heritage District Traffic

113 Signals Improvement project. The project was included in the Capital Improvement Budget for 2021 and will be  
114 funded through account 410-261-5470 Street Maintenance and Repair. It is requested that the project be approved  
115 in the amount of \$185,680.00, which is the amount of the Base Bid plus 10% contingency.

116  
117 Mr. Suer asked Mr. Heitkamp how the installation would be conducted on the new signals.

118  
119 Mr. Heitkamp explained that the new controllers would be installed on the signals one at a time, but all would be  
120 activated at the same time.

121  
122 The roll was called and showed the following vote:

123  
124 AYE: Dobrozsi, Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer (7)  
125 NAY: (0)

126  
127 **A Resolution Authorizing The City Manager To Enter Into A Contract With Human Nature, Inc. For**  
128 **Professional Design And Engineering Services Related To The Ronald Reagan Cross County**  
129 **Highway/Montgomery Road Interchange Landscaping Project**

130  
131 Mayor Dobrozsi stated that he would recuse himself from this piece of legislation like he has done with all legislation  
132 that relates to the development and roundabout. He explained that although he has no ownership interest in Neyer  
133 Properties, Inc. nor any in the limited liability companies in partnership to develop the Montgomery Quarter, he will  
134 continue to recuse himself from discussion and abstain from voting upon legislation related to the Montgomery  
135 Quarter project.

136  
137 Mr. Messer moved to read the Resolution by title only. Mr. Cappel seconded. City Council unanimously agreed.

138  
139 Mr. Messer read the title and moved passage of the Resolution. Mr. Cappel seconded.

140  
141 Mr. Messer explained that information has been previously supplied on this legislation that, if passed, would  
142 authorize the City Manager to enter into a contract with Human Nature, Inc. for design and engineering services for  
143 the Ronald Reagan Cross County Highway/Montgomery Interchange landscaping project.

144  
145 Mr. Messer asked if there were any updates.

146  
147 Mr. Riblet replied there were none.

148  
149 The roll was called and showed the following vote:

150  
151 AYE: Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer (6)  
152 NAY: (0)  
153 ABSTAIN: Dobrozsi (1)

154  
155 **A Resolution Authorizing The City Manager To Enter Into A Lease For City Copier Equipment And**  
156 **Authorize Related Services**

157  
158 Mr. Dobrozsi moved to read the Resolution by title only. Mr. Cappel seconded. City Council unanimously agreed.

159  
160 Mr. Dobrozsi read the title and moved for passage. Mr. Cappel seconded.

161  
162 Mr. Dobrozsi explained that information has been previously supplied on this legislation that, if passed, would  
163 authorize the City Manager to enter into a contract with Prosource for the lease of copiers and related services. The  
164 current copier lease expires on April 1, 2022. A request for proposal was published on September 8, 2021, to solicit  
165 quotes for the replacement of equipment and maintenance agreements for the copiers located at City Hall, Public

166 Works, and the Safety Center. A total of six proposals were received representing ten copier brands. After review,  
167 staff recommends ProSource Option 1 that includes four Konica copiers and related lease and maintenance costs  
168 totaling \$62,817.60. Prosource is an approved State of Ohio cooperative purchasing vendor.

169  
170 Mr. Dobrozsi asked if there were any updates.

171  
172 Mr. Vanderhorst replied there were none.

173  
174 The roll was called and showed the following vote:

175  
176 AYE: Naiman, Suer, Messer, Cappel, Bissmeyer, Dobrozsi, Margolis (6)  
177 NAY: (0)

178  
179 **ADMINISTRATION REPORT**

180  
181 Mr. Riblet reported the following items:

- 182
- 183 • City Council Work Session is scheduled for Wednesday, January 19 at 7:00 p.m.
  - 184
  - 185 • The Government Affairs and Public Works Committees will hold their meetings on Monday, January 10 at  
186 4:30 and 5:30 p.m., respectively. The Parks and Recreation Committee has cancelled their meeting for  
187 January.
  - 188
  - 189 • As part of the right-of-way acquisition for the Pfeiffer/Deerfield Roundabout project, the house at 10410  
190 Deerfield Road is now the property of the City. S&ME, Inc. will be performing an asbestos inspection of  
191 the house to determine if there is any asbestos within the structure. The next step will be to raze the building  
192 making way for utility work and ultimately the construction of the roundabout this Summer/Fall.
  - 193
  - 194 • Ms. Smiddy reports that City earning's tax collections in 2021 totaled \$10.8M representing a 6.8% increase  
195 compared to 2020 receipts of \$10.1M. This will be reviewed in more detail at the February Financial  
196 Planning Committee meeting.
  - 197
  - 198 • The Montgomery Road and Ronald Reagan Cross County Highway roundabout was selected as a finalist  
199 for the American Society of Highway Engineer's (ASHE) award. The next step in the process will be for  
200 Strand Associates and the City to give a presentation on Tuesday, January 18 to be voted on by the ASHE  
201 members.
  - 202
  - 203 • Mr. Riblet recognized that Mr. Suer would be celebrating his birthday on January 16.

204  
205 **APPROVAL OF MINUTES**

206  
207 Mayor Margolis asked for a motion to approve the December 15, 2021 Work Session minutes.

208  
209 Mr. Cappel moved to approve the minutes as written. Vice Mayor Bissmeyer seconded. City Council unanimously  
210 agreed.

211  
212 **MAYOR'S COURT REPORT**

213  
214 Mayor Margolis explained that the December Mayors Court collections in the amount of \$10,120 need to be  
215 disbursed. He asked for a motion to accept the funds.



217 Mr. Cappel moved to accept the Mayors Court collections for the month of December in the amount of \$10,120.  
218 Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

219  
220 **OTHER BUSINESS**

221  
222 Mayor Margolis recognized the service of Mike Harbison, former Chair of the Planning Commission, for his many  
223 years of service on the Commission and for his dedication to upholding the Building Code of the City.

224  
225 Mayor Margolis asked if there was any other business to discuss. There being none he asked for a motion to adjourn.

226  
227 Vice Mayor Bissmeyer made a motion to adjourn. Mr. Cappel seconded. City Council unanimously agreed.

228  
229 City Council adjourned at 7:33 p.m.

230  
231  
232

  
\_\_\_\_\_  
Connie Gaylor, Clerk of Council